

# Step by Step User Guide

Using Multiple Channels to Create ABC ID  
for Students

Date: 20 September 2023

Version 1.0

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### Introduction

This comprehensive step-by-step guide is designed to establish a structured framework for the systematic generation of Academic Bank of Credits (ABC) IDs across diverse platforms.

This guide encompasses the entire process of generating ABC IDs for students through a range of channels, including academic institution portals, DigiLocker, UMANG, the Academic Bank of Credits portal, and the "UIDSE+" mode for bulk ID creation.

Students are provided with multiple registration channels to establish an ABC ID. They have the flexibility to select from the available registration avenues, input their academic information into the designated form, and subsequently generate an ABC ID accompanied by a shareable PDF document.

### Benefits of ABC ID creation

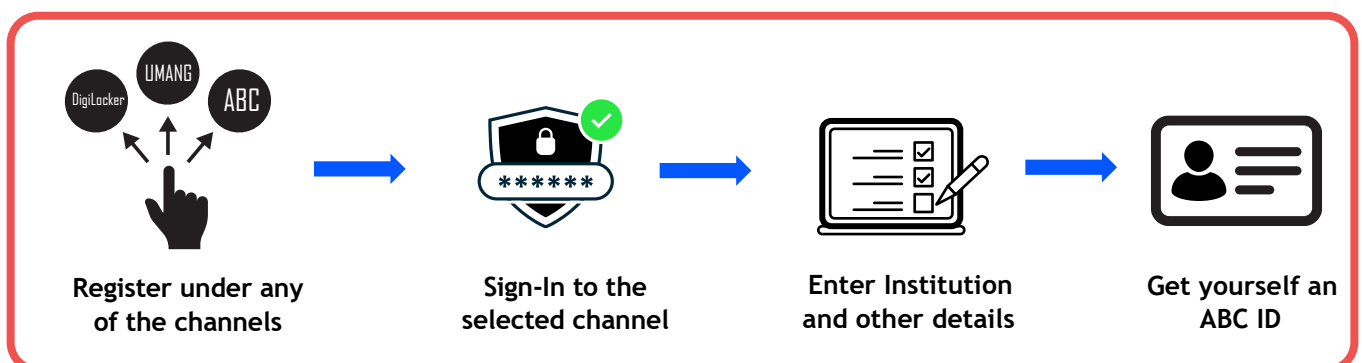
Creating ABC IDs offers numerous benefits, including:

- **Unique Student ID:** The issuance of ABC IDs assigns a distinct and permanent identifier to each student, commencing from Class I. This ensures seamless academic tracking throughout their educational journey.
- **Academic Progress Monitoring:** ABC IDs facilitate continuous and comprehensive monitoring of students' academic performance from the outset.
- **Highlighting Areas for Growth:** Educators have the ability to pinpoint subject-specific areas where students may benefit from additional support based on their academic data linked to ABC IDs, enabling targeted interventions for improvement.

- **Streamlined Record Keeping:** The ABC system provides a secure and organized repository for students' academic records, greatly diminishing the need for cumbersome paper-based documentation and simplifying administrative tasks.
- **Enhanced Student Flexibility:** The ABC empowers students with the freedom to multiple entry, multiple exit in their educational program, fostering a personalized learning journey.
- **Long-Term Credit Storage:** Student credits are securely preserved for a maximum of 7 years, ensuring that their academic achievements remain accessible and relevant throughout their career.
- **Streamlined Credit Transfer:** The system offers a single-window platform for the seamless transfer of credits, simplifying the process after the approval of both the sending and receiving academic institutions.
- **Verified Institution Uploads:** Only verified academic institutions are authorized to upload credits, maintaining the integrity of the system and ensuring the credits accumulation.

### Students Mode

The step-by-step procedure for students to create their ABC ID is meticulously outlined below, accompanied by screenshots for enhanced clarity. Before that, the following overview demonstrates the user-friendliness and simplicity of the entire process:

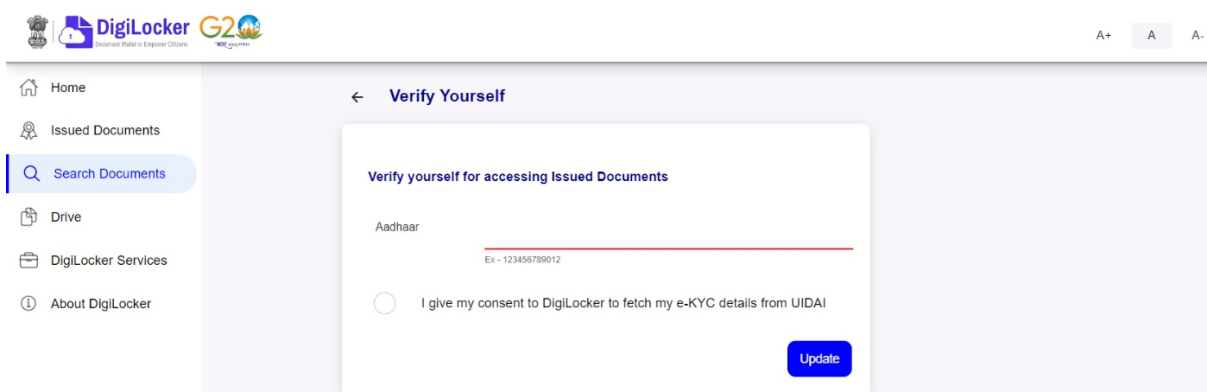


## ID creation via DigiLocker Portal

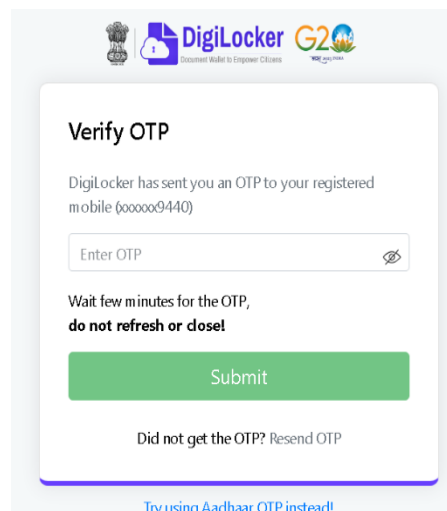
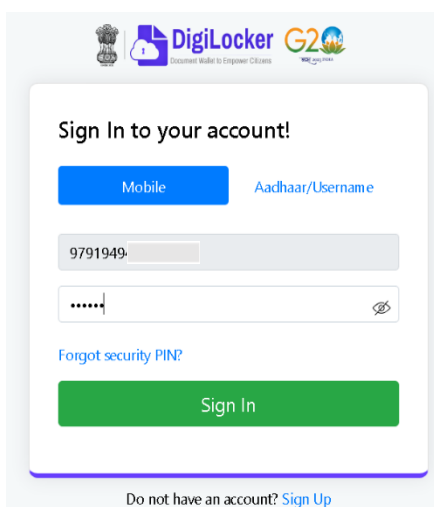
- An ABC ID can be created in DigiLocker using various methods, including the web portal, mobile app, and the simplest method, QR code scanning
- Step 01: Visit the DigiLocker Portal at <https://www.digilocker.gov.in/>
- Click on the “Sign in” button on the top corner, if you are a new user → click on the “Sign up” button
- Step 02: Fill all the requisite information as asked and set six-digit login PIN for additional security → hit the submit button

The image shows two side-by-side screenshots of the DigiLocker web portal. The left screenshot displays the 'Creating account is fast and easy!' form. It includes fields for 'Full Name\*', 'Date of Birth\*' (with dropdowns for Date, Month, and Year), gender selection (Male, Female, Other), 'Mobile Number\*', 'Email ID', and 'Set 6 digit security PIN\*'. A blue 'Submit' button is at the bottom, with a link to 'I agree to the DigiLocker Terms of Service'. Below the form, it says 'Already have an account? Sign In'. The right screenshot shows the 'Verify Mobile OTP' step. It states 'DigiLocker has sent you an OTP to your mobile (0000002016)' and has an 'Enter OTP' field with a visibility icon. Below the field is a 'Submit' button and a timer: 'Wait for OTP 00:54, do not refresh or close!'.

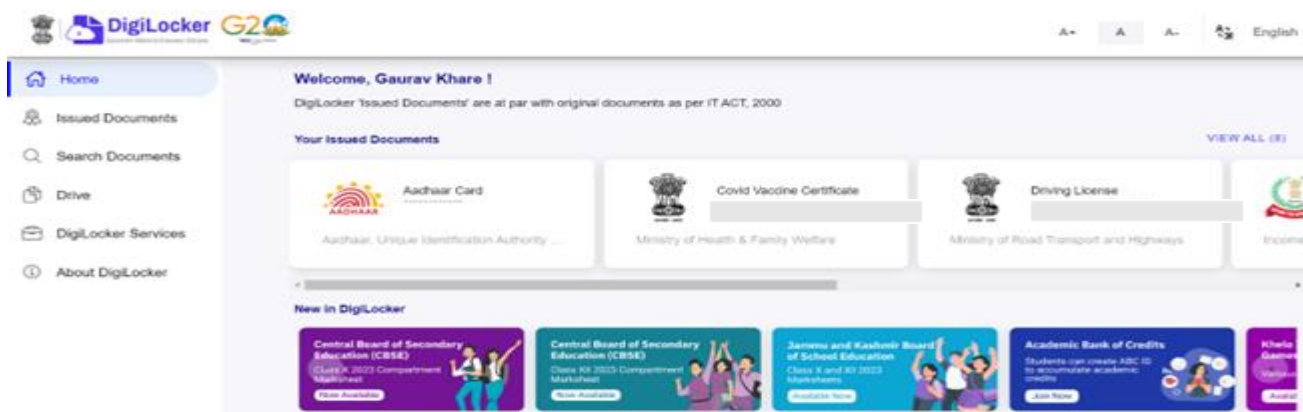
- Enter the OTP that is sent to the registered mobile and hit the “Submit” button again → a new account will be created, now Verify you account through aadhar for accessing Issued Documents



- Step 03: Signout and Sign in to the DigiLocker portal by entering the registered credentials
- Enter the registered mobile number, followed by security PIN → verify OTP will be prompted → enter the OTP and hit the “Submit” button



- Step 04: Once logged in, under the home page ->click the “Join Now” button of the Academic Bank of Credits banner → ABC ID creation window will pop up



- Step 05: Enter the requisite details and hit the “Get Document” button
- Name as per Aadhaar, Date of Birth and Gender would be prepopulated, you will have to enter the Admission Year, Identity Type, and Identity value and select your academic Institution from the drop-down window.

ABC ID Card

Get your document by entering details

Name (as per Aadhaar)

Date of Birth

Gender

Admission Year \*

Identity Type \*

Identity Value \*

Institution Name \*

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

ABC ID Card

Get your document by entering details

Name (as per Aadhaar)

Date of Birth

Gender

Admission Year \*

Identity Type \*

Identity Value \*

Institution Name \*

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

- Under “Identify Type”, you have to select “Roll Number”, “Registration Number”, Enrolment Number or New Admission and enter its value

← ABC ID Card

Get your document by entering the required details

Name (as per Aadhaar) \_\_\_\_\_

Date of Birth \_\_\_\_\_

Gender \_\_\_\_\_

Admission Year \* \_\_\_\_\_

Identity Type \* \_\_\_\_\_

Identity Value \* \_\_\_\_\_

Ex. 18270XX

Institution Name \* \_\_\_\_\_

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

**Institution Name**

Type to search

- 1 EME CENTRE
- 816 SHREE VENKATESHWARA HI TECH POLYTECHNIC COLLEGE
- A P Goyal Shimla University
- A P J Abdul Kalam Technological University
- AAFT University of Media and Arts
- AALIM MUHAMMED SALEGH POLYTECHNIC

Cancel OK

← ABC ID Card

Get your document by entering the required details

Name (as per Aadhaar) \_\_\_\_\_

Date of Birth \_\_\_\_\_

Gender \_\_\_\_\_

Admission Year \* \_\_\_\_\_

Identity Type \* \_\_\_\_\_

Identity Value \* \_\_\_\_\_

Ex. 18270XX

Institution Name \* \_\_\_\_\_

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

**Institution Name**

University of DE

University Of Delhi

World University Of Design

Cancel OK

- Step 06: Scroll and select your Institution Name and hit “Ok”, once you are satisfied with the entered information → Check the consent statement and click the “Get Document” button.
- A confirmation message stating that “ Your request has been submitted” will be prompted next.

DigiLocker G20

Home

Issued Documents

Search Documents

Drive

DigiLocker Services

About DigiLocker

← APAAR (ABC) ID Card

Get your document by entering the required details

Name (as per Aadhaar) Lakshmi Sanjeevi

Date of Birth 17-09-1987

Gender Female

Admission Year \* 2021

Identity Type \* Roll Number

Identity Value \* 636008

Ex. 18270XX

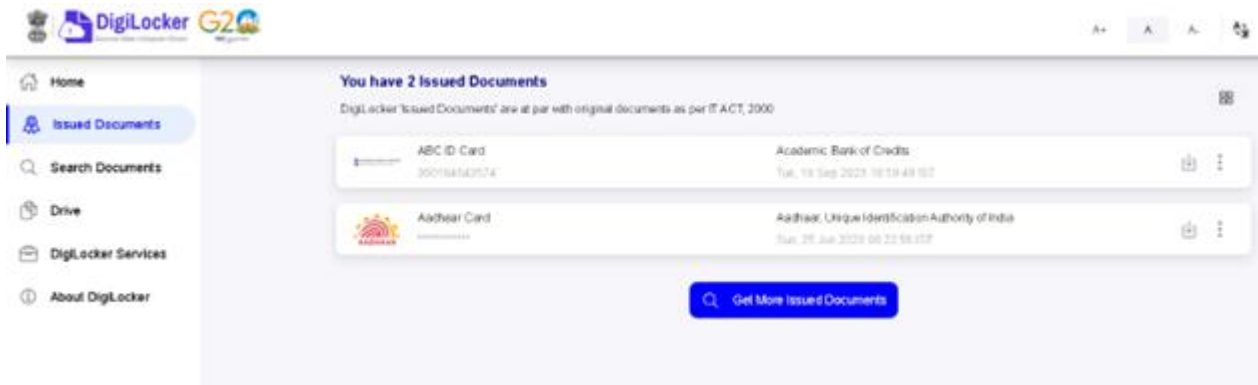
Institution Name \* A P J Abdul Kalam Technologi...


I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

Get Document

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Despite the fact that ABC enables students to register or commence credit transfer, the final outcomes of credit redemption and issuance of certificates, as well as the compilation of award records, are administered by academic institutions via the NAD Platform. Hence being the owner of academic awards, Academic Institutions must mandatorily register themselves under ABC via NAD

- You will be redirected to the “Issued Documents” section immediately, where your ABC ID gets shown to you as under:



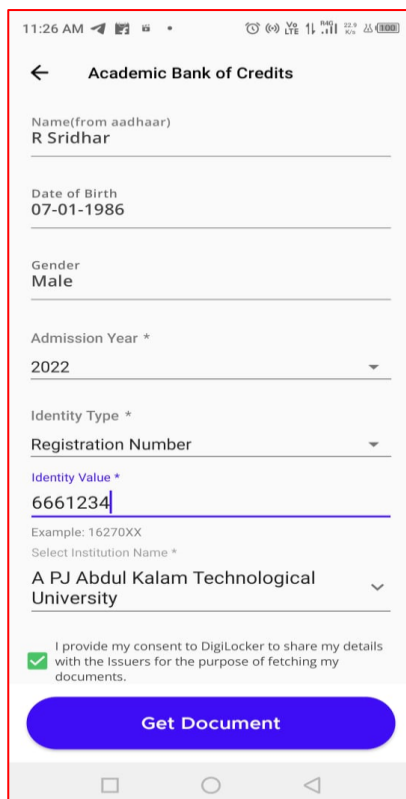
- Step 07: Hit the download  icon and a PDF of your ABC ID gets shown to you as under:



## ABC ID creation via QR Code scanning:



- ABC ID creation via QR Code scanning is a straightforward approach and the simplest one.
- Step 01: Scan the QR Code → you will be redirected to DigiLocker app → Once you're logged in, you'll find a form that already contains your Name, Date of Birth, and Gender prepopulated. Next, choose the Admission year, your Identity Type, enter your Identity value, and select your Academic Institution from the provided dropdown list.
- Step 2: To complete the process, simply click the "Get Document" button, and you'll witness your ABC ID being generated or fetched as shown in the second screenshot.



11:26 AM

← Academic Bank of Credits

Name(from aadhaar)  
R Sridhar

Date of Birth  
07-01-1986

Gender  
Male

Admission Year \*  
2022

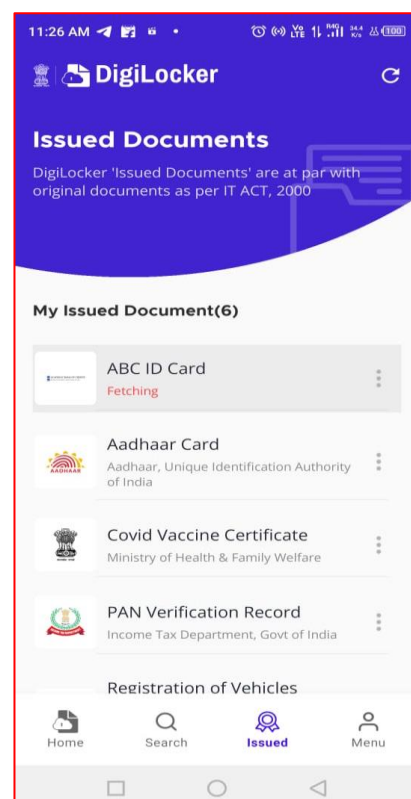
Identity Type \*  
Registration Number

Identity Value \*  
6661234

Example: 16270XX  
Select Institution Name \*  
A PJ Abdul Kalam Technological University

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

Get Document



11:26 AM

DigiLocker

### Issued Documents

DigiLocker 'Issued Documents' are at par with original documents as per IT ACT, 2000

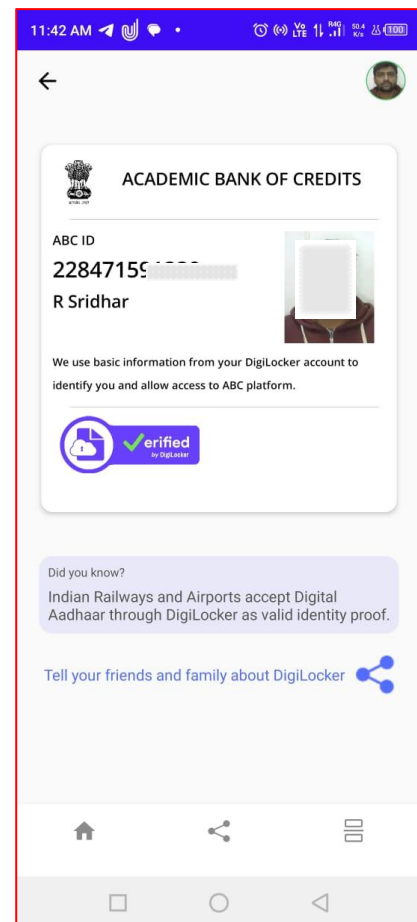
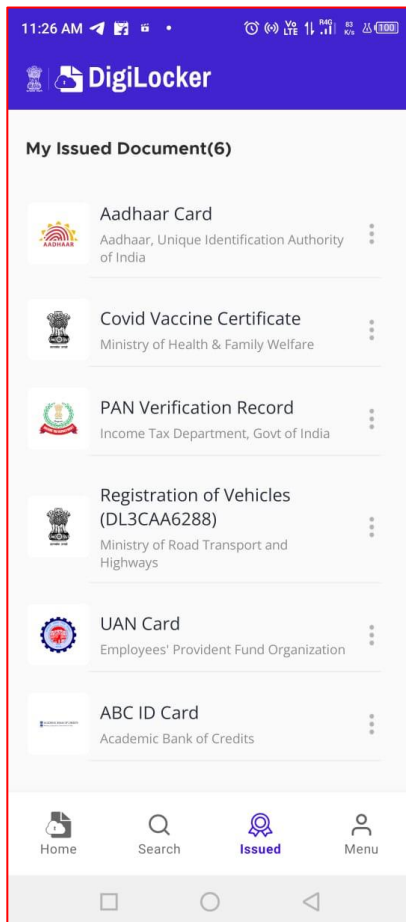
#### My Issued Document(6)

- ABC ID Card  
Fetching
- Aadhaar Card  
Aadhaar, Unique Identification Authority of India
- Covid Vaccine Certificate  
Ministry of Health & Family Welfare
- PAN Verification Record  
Income Tax Department, Govt of India

#### Registration of Vehicles

Home Search Issued Menu

- Step 3: After the ABC ID is successfully created or fetched, you can locate it under the "My Issued Documents" section. To view your ABC ID, simply click on the three dots located on the right side of the entry.



### ID creation via UMANG Portal

- Step 01: Visit the UMANG Portal at <https://web.umang.gov.in/landing/>
- Click on the “Login/Register” button on top right corner of the landing page

Ministry of Electronics and Information Technology

UMANG THE SPIRIT OF NEW INDIA

G20

Home About Us Services Dashboard Schemes

English

Login/Register

An Intelligent Online Platform to Support Agriculture, Access Kisaan Sarthi on UMANG App

Access Now

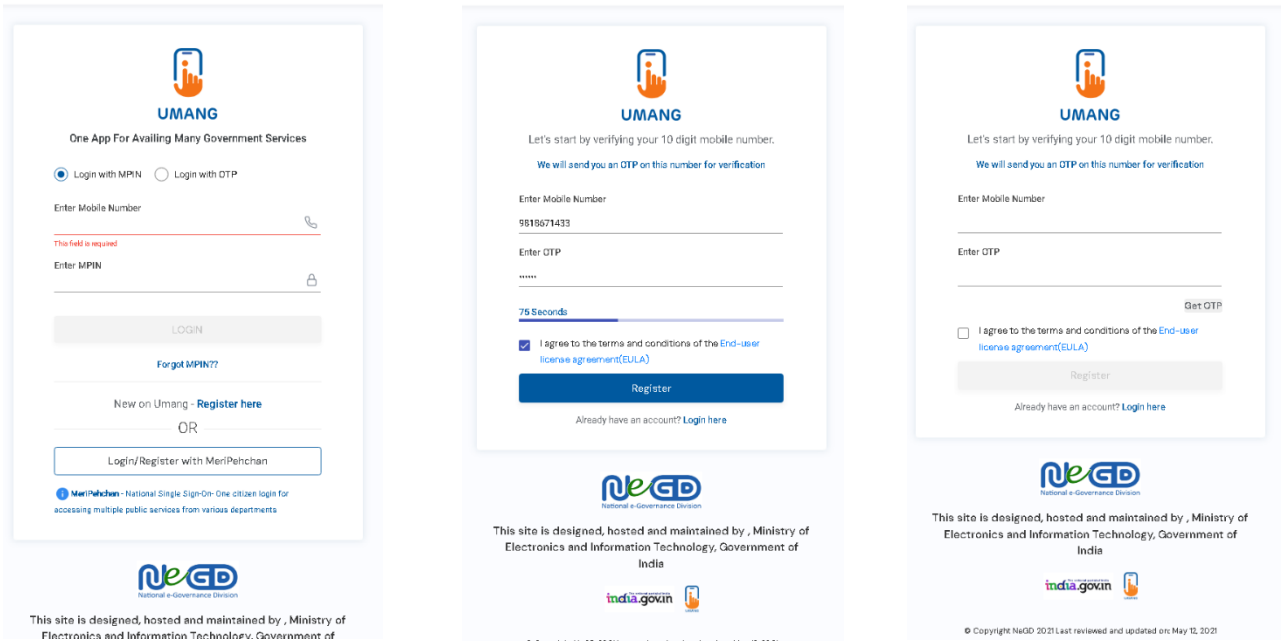
|                          |                          |                    |                      |
|--------------------------|--------------------------|--------------------|----------------------|
| 313 Departments          | 1,745 Services           | Registrations      | Transactions         |
| Central: 155, State: 158 | Central: 898, State: 847 | Total: 5.58 Crores | Total: 383.67 Crores |

What's New

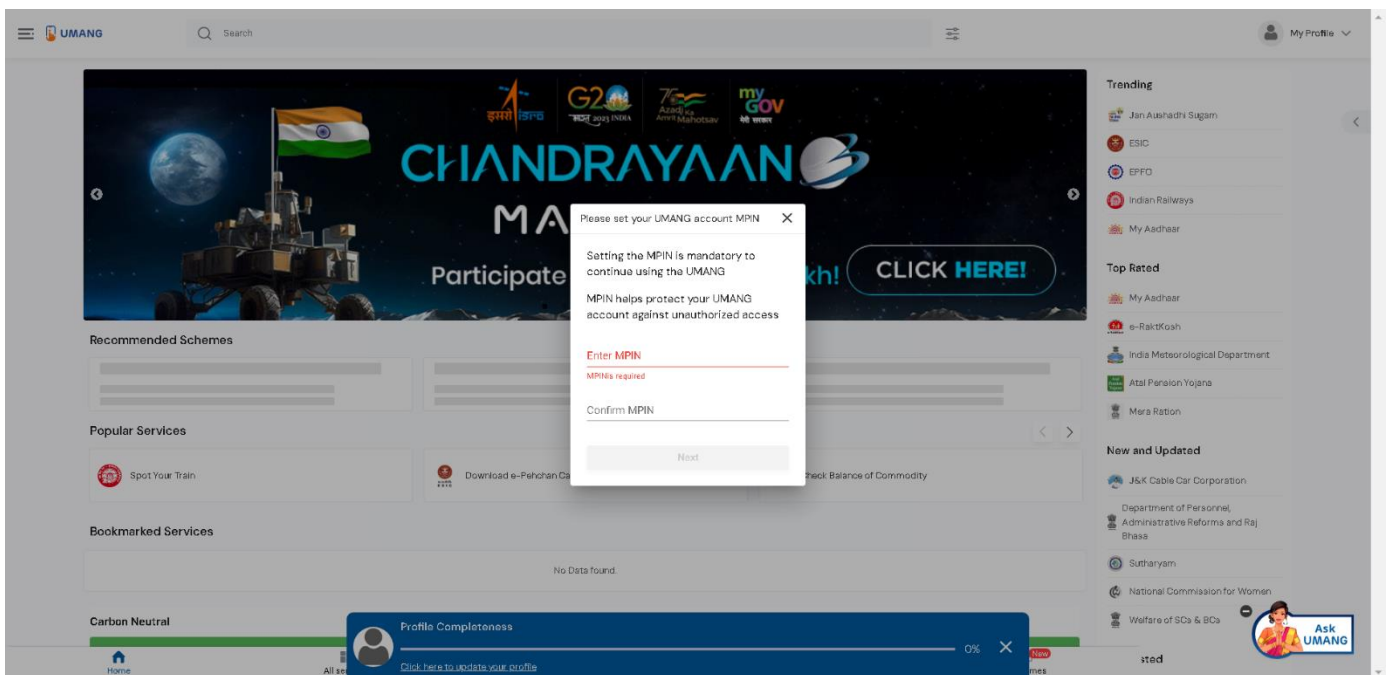
Citizens may explore the newly added services on UMANG!

Ask UMANG

- UMANG offers two modes of login one directly via the Login page and secondly using Meri Pehchaan. Login via UMANG is a direct approach where you have to enter a mobile number and security PIN followed by an OTP verification and the Meri Pehchaan login is similar to ABC portal login which we have seen earlier (refer to ID creation via ABC portal)
- Here login via UMANG’s default mode is been discussed. If you are an existing user enter your mobile number and MPIN or you can use the mobile number and OTP login
- Step 02: If you are a new user, click “Register here”, you will be prompted to the following window.



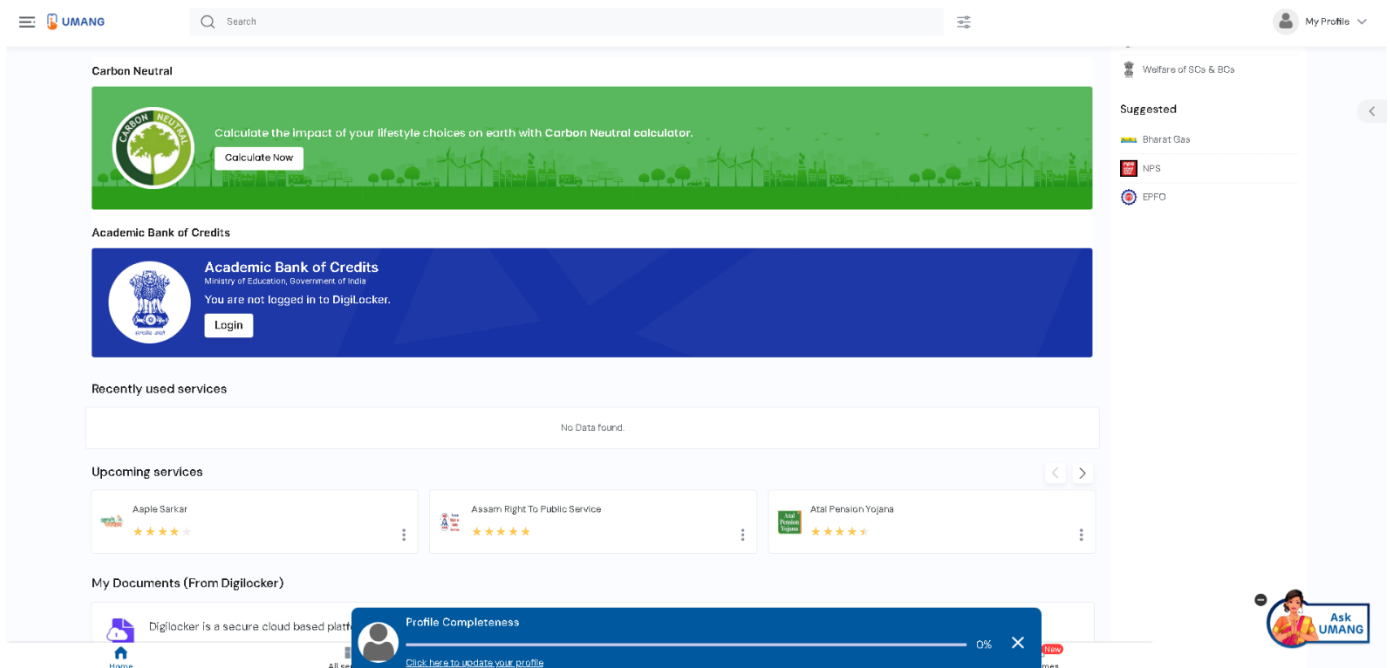
- Enter your mobile number and hit the “Get OTP” link, an OTP will be sent to your registered mobile number. Enter the received OTP
- Step 03: Once you enter the received OTP, you will be directed to the following page, where it asks for setting of the security PIN

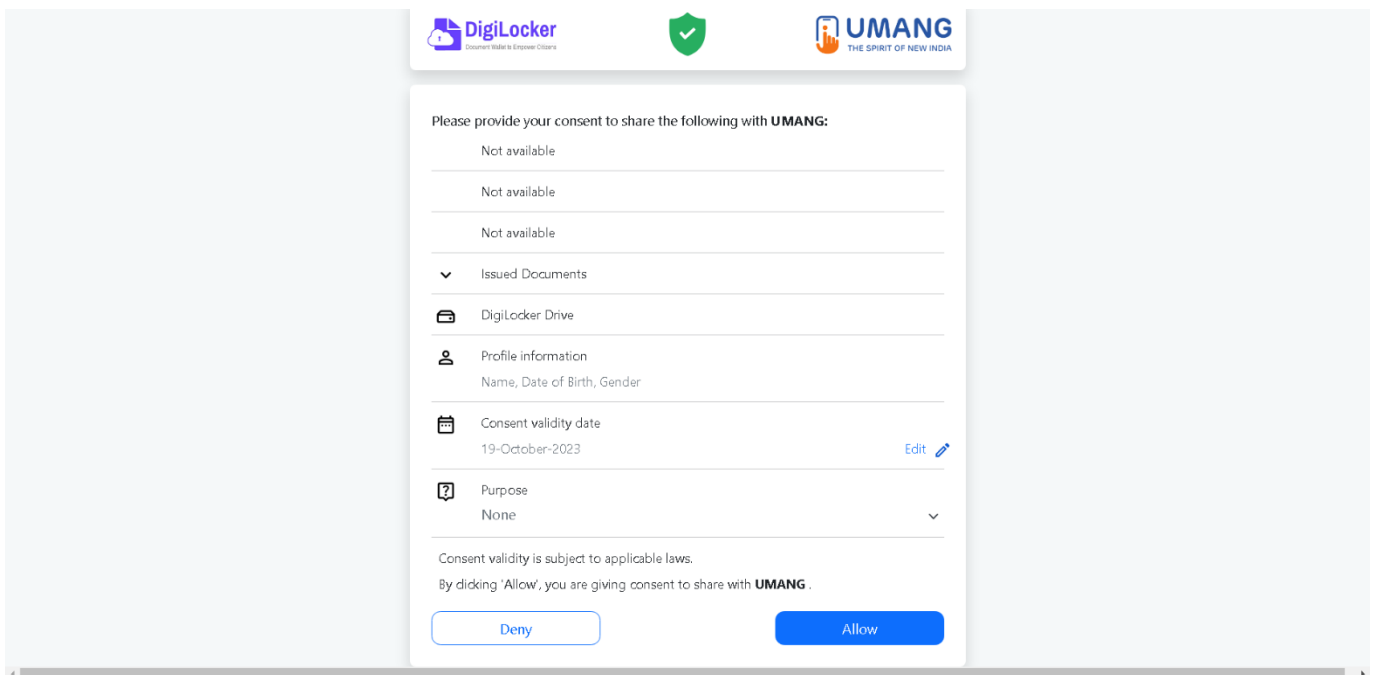


- Following that it asks for setting up of the “Account Recovery options” such as alternative number, email address and security questions. You can click the “ask me later “ button
- Step 04: Click on the login button, it will take you to the Sign in and Sign up page

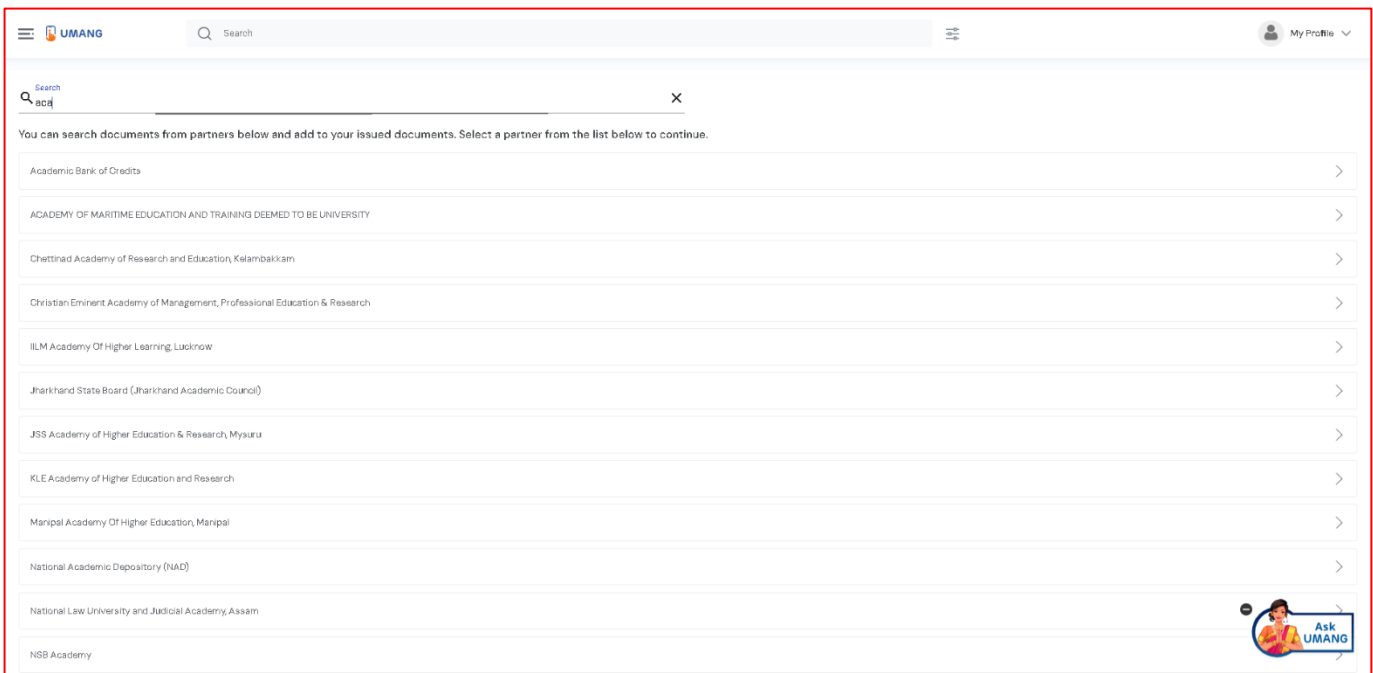


The dashboard page has a main banner to login to the ABC page

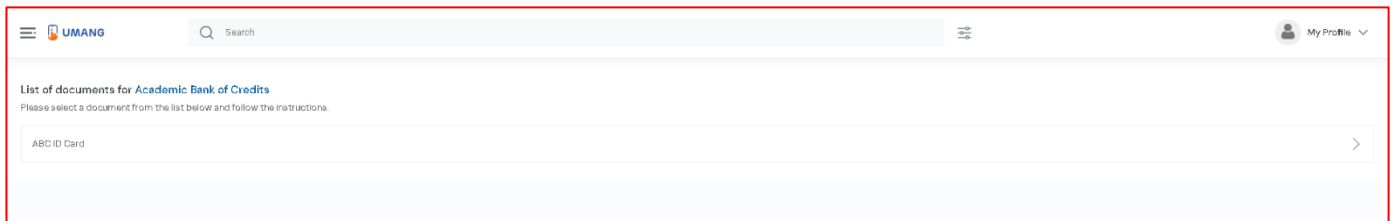




- Step 05: Provide consent and click the “Allow” button, and you will be taken to the Issued Document section of your DigiLocker account.



- Click the + Add button or type “ABC” or “Academic” word you will see Academic Bank of Credits dropdown option popping up, select that option.
- Window with List of Academic Bank of Credits gets shown, click on the “ABC ID Card”



- A window shall pop up like that of the DigiLocker portal

The screenshot shows the search form on the UMANG portal. The header includes the UMANG logo, a search bar, and a 'My Profile' icon. The main heading is 'Search your document by entering the following details'. The form contains the following fields:

- Admission Year: Example: \_\_\_\_\_
- Identity Type: Example: \_\_\_\_\_
- Identity Value: Example: 1627800
- Institution Name: Example: \_\_\_\_\_

Below the fields is a consent checkbox:  I provide my consent to DigiLocker to share my Aadhaar Number, Name, Date of Birth and Photograph from my Aadhaar e-KYC information with the Issuer for the purpose of fetching my certificate into DigiLocker. At the bottom left is a 'Get Document' button.

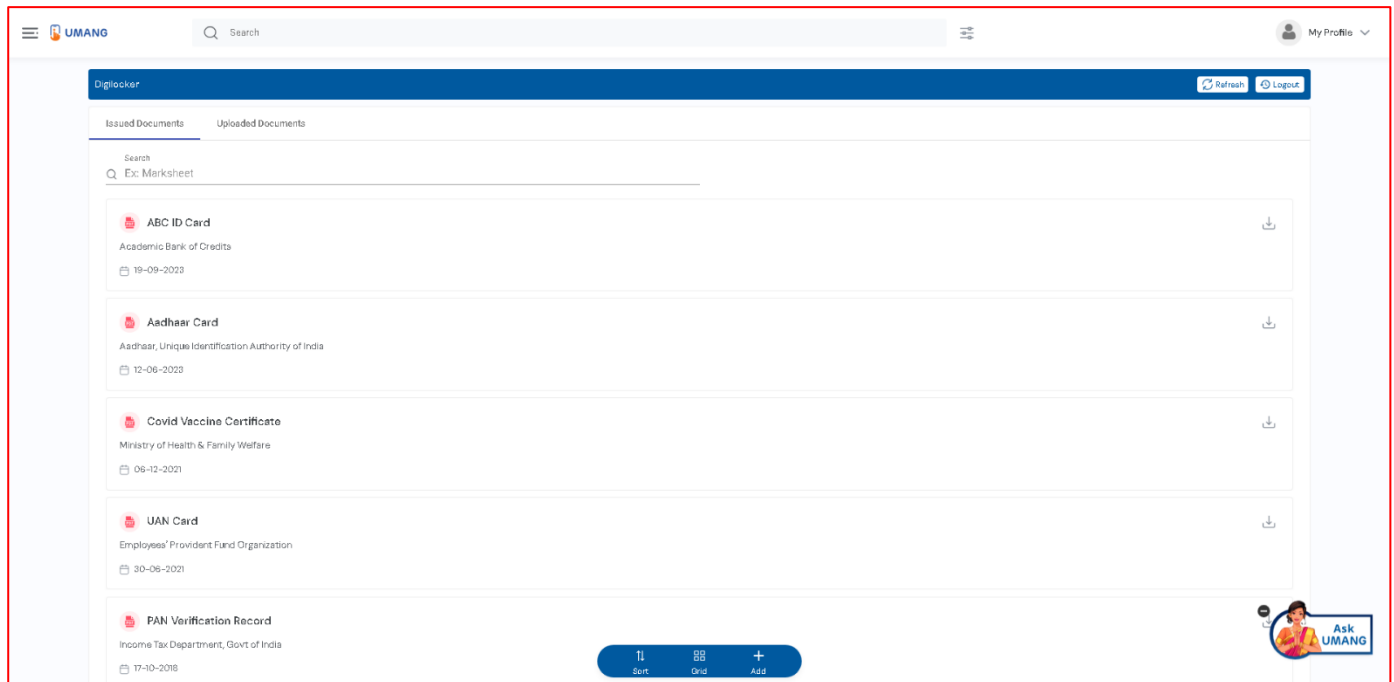
- Step 06: Enter the Admission Year, Identity Type (i.e, your Roll Number, Register Number, Enrollment Number or the Admission Number) and Identity value (selected Identity Types' value Eg: BE20230146) and select your academic Institution from the drop-down window and check the consent language (read thoroughly) and hit the “Get Document” button

The screenshot shows the search form on the UMANG portal with the following details filled in:

- Admission Year: 2021
- Identity Type: abc ID
- Identity Value: 666666
- Institution Name: JNU

The consent checkbox is now checked:  I provide my consent to DigiLocker to share my Aadhaar Number, Name, Date of Birth and Photograph from my Aadhaar e-KYC information with the Issuer for the purpose of fetching my certificate into DigiLocker. The 'Get Document' button is highlighted in blue.

- You will be redirected to the Issued Documents section, where you can see the generated ABC ID



- Step 07:** Click on the “ABC ID Card”, you will be redirected to the download window of the ABC card
- Step 08:** Click the “Download ABC ID” button, and your ABC ID card gets downloaded, upon double-clicking, you can view the same.
- Your ABC ID card has been successfully created.

## ID creation via ABC Portal

- Step 1: Visit the dedicated portal of the ABC website at <https://www.abc.gov.in/>

Government of India

ACADEMIC BANK OF CREDITS  
Ministry of Education, Government of India

My Account

Student

University

Academic Bank of Credits

Enabling students mobility across Higher Education Institutions

Helps in seamless integration of skills and experiences into a Credit Based system

**Credit Bank for Students**  
Students can accumulate credits from prior learning experiences

|  |   |   |
|--|---|---|
| 1.98 Cr.<br>Total No. of ABC ID Cards      | 1549<br>Total No. of AB (University, IIT) Registrations         | 370<br>Total No. of AB (IITs) + Uploads from ODS (201-2020) |
| 10.07 Lacs<br>Unique ABC Accounts Uploaded | 19.16 Lacs<br>Total No. of Accounts Imported from ODS in ABC ID |   |

Total Institutions Onboarded: 127

View More

- Step 2: Click on the student dropdown option, and you shall be redirected to the Meri Pehchaan sign-in window.
- You shall be offered three modes of login option.
  - Mobile PIN OTP login
  - Username PIN OTP Login
  - And Others Login Option

Option 01

Option 02

Option 03

- Step 3: Select the option which suits you, before that if you are a new user, register afresh -> click on the “Sign Up” button.
- A registration form window will be prompted in which your basic details need to be entered.

- Enter your ten-digit mobile number → click “Generate OTP” button →
- Once the OTP is entered, enter the rest of the details such as your full name, Date of Birth, Gender, Username, and Six-digit PIN → click the consent check box, before that, read the terms of use conditions thoroughly → click the “Verify” button → upon successful verification, you shall be prompted to enter your aadhaar followed by OTP verification

The image shows two sequential screenshots of the DigiLocker interface. The left screenshot displays a success message: "Thank You for Signing up for DigiLocker MeriPehchaan Service. You may use your credentials for accessing all MeriPehchaan Services." Below this message is a section titled "Verify your account with Aadhaar" which includes a text input field containing the number "658296742896" and a blue "Continue" button. The right screenshot shows a "Verify OTP" screen with a message: "AADHAAR has sent a OTP to your mobile ending in \*\*\*\*\*9423(valid for 10 mins)." Below this message is a text input field containing the number "307534" and a green "Submit" button. A yellow arrow points from the left screenshot to the right screenshot.

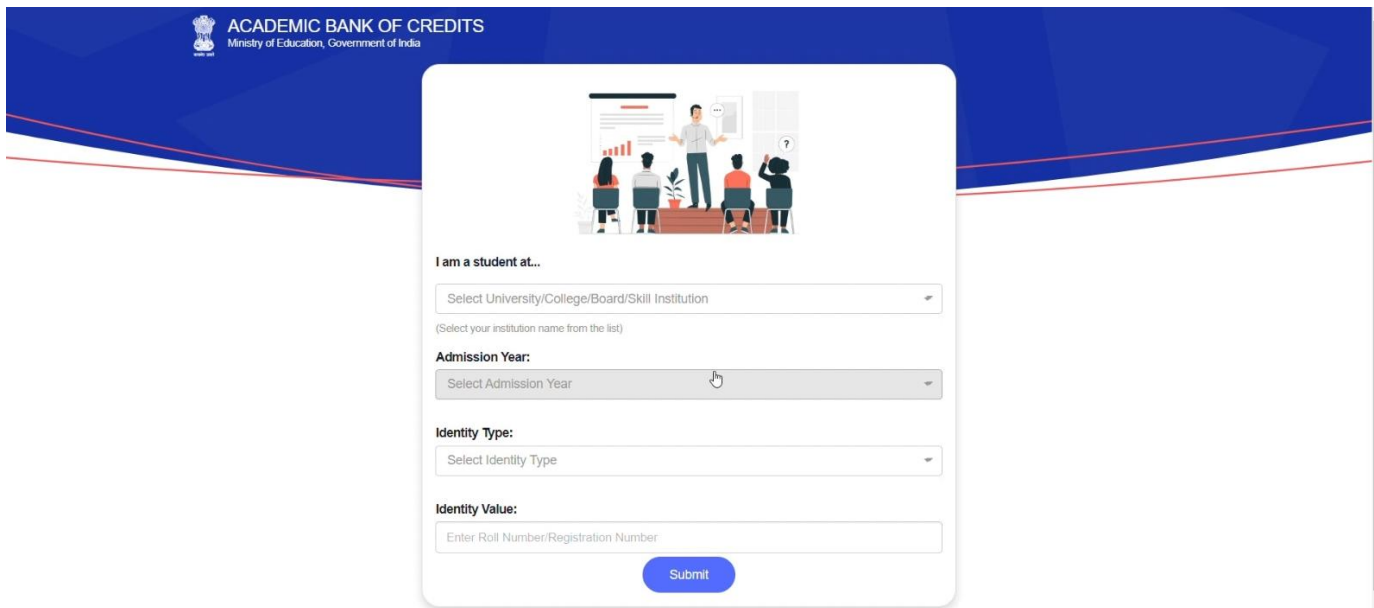
- If the mobile number already exists, you will be prompted to login as under

The image shows two screenshots of the DigiLocker interface. The left screenshot displays a "Sign up for DigiLocker" screen with a message: "A Meripehchaan account is already exists with this mobile no. Click here to login." Below this message is a text input field containing the number "9818671433" and a blue "Generate OTP" button. The right screenshot shows a "Sign In to your account via DigiLocker" screen with a message: "Sign In to your account via DigiLocker". Below this message is a text input field containing the number "9818671433" and a green "Sign In" button.

- Step 4: Enter your ten-digit number → you choose PIN-less authentication by clicking the “PIN-less authentication” or you enter the PIN that you have created at the time of registration
- In case you forgot the PIN → Opt for the “Forgot Security PIN” clickable link

The image displays two sequential screenshots of the Meri Pehchaan G20 National Single Sign-On login process. The left screenshot shows the 'Sign In to your account via DigiLocker' page. It features a 'Mobile' button selected, a 'Username' field, and an 'Others' field. The 'Mobile' field contains the number 9818671433. Below it is a 'PIN\*' field. A link for 'Forgot security PIN?' is visible. There are two checkboxes: 'PIN less authentication' (unchecked) and 'I consent to terms of use.' (checked). A green 'Sign In' button is at the bottom. Below the button, there is a link for 'New user? Sign up' and a section for 'Continue with' featuring logos for 'ईसाम e-Framoon' and 'अनमिचल Anamichal'. A yellow arrow points from the left screenshot to the right screenshot. The right screenshot shows the 'Verify OTP' page. It displays a message: 'DigiLocker has sent you an OTP to your registered mobile (9818671433) and email (sridharo\*\*\*\*\*@gmail.com). OTP will be valid for 10 Minutes.' Below the message is an 'Enter OTP\*' field with a visibility icon. A 'Resend OTP' link is to the right of the field. A green 'Sign In' button is at the bottom.

- Step 5: Enter all the requisite login information → Upon pressing the “Sign In”, an OTP shall be sent to your registered mobile number and email address.
- Once the OTP is entered, you shall be directed to the ABC Dashboard
- Step 6: For a new user, you shall be prompted with a window, asking Name of your existing Academic Institution, Admission Year, Identity Type (Roll Number, Registration Number, Admission Number etc) and Identity value (Identity Type value Eg: Roll No: 636008)

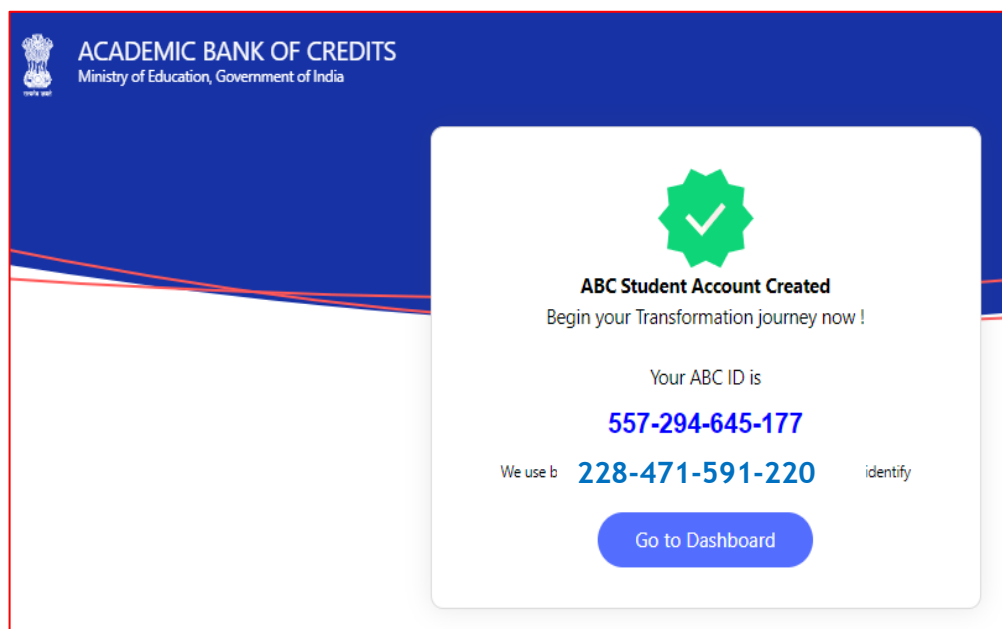


The screenshot shows the ABC ID Creation form on the Academic Bank of Credits website. The form is titled "I am a student at..." and includes the following fields:

- I am a student at..**: A dropdown menu with the placeholder text "Select University/College/Board/Skill Institution". Below it, a note says "(Select your institution name from the list)".
- Admission Year:**: A dropdown menu with the placeholder text "Select Admission Year".
- Identity Type:**: A dropdown menu with the placeholder text "Select Identity Type".
- Identity Value:**: A text input field with the placeholder text "Enter Roll Number/Registration Number".

A blue "Submit" button is located at the bottom right of the form.

- Select and enter all the requisite information, and hit the “Submit” button.
- Upon clicking the “Submit” button, a new ABC student ID account shall be generated as under:



The screenshot shows the confirmation page for the ABC Student Account. The page features a green checkmark icon and the following text:

**ABC Student Account Created**  
Begin your Transformation journey now !

Your ABC ID is  
**557-294-645-177**

We use b **228-471-591-220** identify

A blue "Go to Dashboard" button is located at the bottom of the confirmation card.

- Click on the “Go to Dashboard” button → you shall be redirected to the ABC student Dashboard.

ACADEMIC BANK OF CREDITS  
Ministry of Education, Government of India

Logout

Hello **Abhinav Sharma !**  
**0**  
Total Academic Credit Points

ACADEMIC BANK OF CREDITS  
ABC ID  
372 880-495  
Abhinav Sharma  
We use basic information from your DigitalLocker account to identify you and allow access to ABC platform.

No credit points added yet...  
Please provide your ABC ID to Academic Institutes to reflect your Credit Points here.

- Here is a sample representation of a student's credit accumulation from their academic institution against their ABC ID:

ACADEMIC BANK OF CREDITS  
Ministry of Education, Government of India

Logout

Hello **Abhinav Sharma !**  
**600**  
Total Academic Credit Points

ACADEMIC BANK OF CREDITS  
APAR (ABC) ID  
Abhinav Sharma  
We use basic information from your DigitalLocker account to identify you and allow access to ABC platform.

**Credit Points Accumulation**

| S.No. | Academic Institution | Course                 | Session   | Credit Points | Action |
|-------|----------------------|------------------------|-----------|---------------|--------|
| 1     |                      | BACHELOR OF TECHNOLOGY | 2021-2025 | 600           |        |

Showing 1 to 1 of 1 entries Previous 1 Next

**Credit Points Transfer History**

| S.No.            | Request Date | Transfer Date | Beneficiary Institution | Redeemer Institution | Credit Points |
|------------------|--------------|---------------|-------------------------|----------------------|---------------|
| No Records Found |              |               |                         |                      |               |

Showing 0 to 0 of 0 entries Previous Next

