

# Financial Hardship Application Form

2025\_02

---

## INTRODUCTION

---

We appreciate there are times when circumstances beyond your control can make it difficult to meet all your financial commitments. If you're struggling to make a payment to us, please let us know as soon as possible:

### Sync Underwriting

Call: **1800 299 444**

Email: **support@syncunderwriting.com.au**

Follow the steps below to make a financial hardship application and we'll consider any financial issues you're experiencing.

---

## COMPLETE YOUR APPLICATION

---

Complete a financial hardship application form and gather your supporting documents. You'll need to provide supporting information for your main income (payslip or Centrelink statement). The following documents may be required if they're relevant to your circumstances:

### Financial Situation

- letter from former employer confirming loss of employment.
- letter from charitable organisation regarding loss of employment or inability to provide for the basic necessities.
- bank notice regarding unpaid overdraft or repossession of mortgaged property.
- eviction notice.
- copies of unexpected bills/payments.
- pending disconnection of essential service/s.
- repossession notice of essential items, e.g., car, motorcycle.
- funeral expenses.
- notice of impending legal action.
- family law court document regarding changes.
- Overdue medical bills

### Medical Situation

- letter from doctor confirming inability to earn income due to disability, injury, illness or caring for sick family.

**Please Note:** For privacy reasons, if any of the documents you provide contain any government identifiers such as Tax File Number, Medicare Number etc. please blank these out before sending.

---

## SUBMIT YOUR APPLICATION

---

If you need help with the application process, contact Sync on **1800 299 444**

We can take you through the process and help you complete your application, but you'll still be required to supply supporting information.

Submit your completed financial hardship application and all supporting information to Sync via email at **support@syncunderwriting.com.au**. We understand the urgency of your application. Once we receive your application, we will endeavour to get back to you as soon as reasonably possible.

### Financial Counselling

Sometimes you may need extra help to get through a difficult time.

For free, confidential, independent financial advice visit **www.financialcounsellingaustralia.org.au** or call the national financial counselling hotline on **1800 007 007**

### Financial Hardship Provisions in the Code of Practice

You can find out more by reviewing the General Insurance Code of Practice at **www.codeofpractice.com.au**

### Our Privacy Policy

We comply with the Privacy Act 1988 (Cth), the Australian Privacy Principles and any other applicable privacy regulations regarding the collection, storage, use and disclosure of "personal information" as defined under the Privacy Act 1988 (Cth). Our Privacy Policy outlines how we may collect, store, use and disclose your personal information.

If you require a copy of our Privacy Policy, please visit **www.syncunderwriting.com.au**.

## FINANCIAL HARDSHIP APPLICATION FORM

If you need help with the application process, contact Sync on **1800 299 444**

We can take you through the process and help you complete your application, but you'll still be required to supply supporting information.

Submit your completed financial hardship application and all supporting information to Sync via email at **support@syncunderwriting.com.au**. We understand the urgency of your application. Once we receive your application, we will endeavour to get back to you as soon as reasonably possible.

### Reference

(If there are more than two applicants, please complete an additional application)

### Applicant

(If there are more than two applicants, please complete an additional application)

Full Name of the Insured

Full Name of the Insured

Postal Address

STATE

POSTCODE

Email Address

### Circumstances of Hardship

Please explain the reason for your application

### Nature of Assistance

What assistance would you like Sync to consider?

- + Extension of due date for payment. If so, when will you be able to make payment?
- + Paying in instalments. What can you afford, how often and over which period?
- + Paying a reduced lump sum. What can you afford?
- + Postponing one or more instalments. When will you be able to start/re-start making payment?
- + Other (including a combination of the above options or a possible waiver of the debt).

Please provide details of what you are seeking:

**Financial Details:**

## 1. Employment Details:

Current Employer

Monthly Income

Employment Status

## 2. Monthly Expenses:

Rent/Mortgage

Utilities

Food/Groceries

Transportation

Other (Specify)

**Supporting Documents:**

Please attach any supporting documents, such as pay stubs, bills, medical expenses, etc.

**Declaration:**

I declare that the information provided in this application is true and accurate to the best of my knowledge.  
I understand that providing false information may result in denial of assistance.

SIGNATURE:

DATE: (DD/MM/YY)