

MEMORANDUM

To: Board of Directors
From: Lauralyn Maranto, Vice President of Administration
Re: Visit Baton Rouge Board of Directors Meeting
Date: April 21, 2017

Please be advised that the April Board of Directors meeting will be held as follows:

Date: Thursday, April 27, 2017
Time: 12:00 Noon (lunch included)
Location: Visit Baton Rouge Office, 359 Third Street

Enclosed you will find the following:

- Notice & Agenda for April 27, 2017 Board Meeting
- Minutes of the March 23, 2017 Board Meeting

Please RSVP your attendance to me at 382-3580 or via email at lauralyn@visitbatonrouge.com in order to ensure that a quorum is present.

Thank you.

c: Andrea Gallo
Alexandria Burris
Steve Sanoski
Chuck Elkins

VISIT BATON ROUGE

Board Meeting Notice & Agenda

April 27, 2017
12:00 Noon

VBR Office
359 Third Street

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|-------|--|--------------------------------|
| I. | Call to Order | Flynn Foster |
| II. | Opportunity for Public Comment | Flynn Foster |
| III. | Approval of March 23, 2017 Minutes | Flynn Foster |
| IV. | Treasurer's Report | Barney Doyle |
| | A. Presentation of 2016 Audit by Postlethwaite & Netterville | Postlethwaite &
Netterville |
| | B. Discussion/action in connection to the 2016 Audit | Paul Arrigo |
| | C. Presentation of March Financial Statements | Barney Doyle |
| | D. Discussion/action in connection to revisions of
Accounting and Financial Policies and Procedure Manual | Barney Doyle |
| V. | President's Report | Paul Arrigo |
| VI. | New Business | |
| | A. Discussion/action in connection to calculations of amount due
Pursuant to the Performance Objectives and Incentive Payment
Addendum for January 1, 2016 – December 31, 2016 | Barney Doyle/
Chuck Elkins |
| | B. Discussion/action in connection to a Cooperative Endeavor
with the Baton Rouge Area Chamber | Paul Arrigo |
| VII. | Old Business | |
| VIII. | Adjourn | |

