

MEMORANDUM

To: Board of Directors
From: Lauralyn Maranto, Vice President of Administration
Re: Visit Baton Rouge Board of Directors Meeting
Date: December 7, 2017

Please be advised that the December Board of Directors meeting will be held as follows:

Date: Thursday, December 14, 2017
Time: 12:00 Noon
Location: Visit Baton Rouge Office, 359 Third Street

Enclosed you will find the following:

- Notice & Agenda for December 14, 2017 Board Meeting
- Minutes of the October 26, 2017 Board Meeting
- Minutes of the Finance Committee Meeting – November 16, 2017
- Minutes of the Nominating Committee Meeting – November 27, 2017
- Minutes of the Personnel Committee Meeting – December 4, 2017

Please be advised that the Board of Directors may enter into executive session to discuss the character and professional competence of Paul Arrigo, President & CEO.

Please RSVP your attendance to me at 382-3580 or via email at lauralyn@visitbatonrouge.com in order to ensure that a quorum is present.

Thank you.

c: Andrea Gallo
Alexandria Burris
Steve Sanoski
Chuck Elkins

VISIT BATON ROUGE

Board Meeting Notice & Agenda

December 14, 2017
12:00 Noon

VBR Office
359 3rd Street

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| I. | Call to Order | Flynn Foster |
| II. | Opportunity for Public Comment | Flynn Foster |
| III. | Approval of October 26, 2017 Minutes | Flynn Foster |
| IV. | Election Results | |
| | A. Canvass of the returns and public announcement of the results of that certain lodging tax proposition election called by the Board of Visit Baton Rouge and held in certain parts of the Parish of East Baton Rouge on November 18, 2017. | Flynn Foster |
| | B. Public Announcement of the intent of the Board of Visit Baton Rouge, at its regularly scheduled meeting to be held at 12:00 p.m., Thursday, January 25, 2018, to consider the levy of an additional two (2%) percent tax upon the paid occupancy of hotel rooms located within East Baton Rouge Parish, but not located within the municipalities of Baker, Central, or Zachary, or the area within the boundaries of the Baton Rouge North Economic Development District, as such additional levy was authorized by Act 310 of the 2017 Regular Session of the Louisiana Legislature and further approved by those qualified electors of East Baton Rouge Parish voting in the election held on November 18, 2017 | Flynn Foster |
| V. | Treasurer's Report | |
| | A. Presentation of October Financial Statements | Barney Doyle |
| | B. Public Hearing/discussion and action in connection with 2018 Proposed Budget | Barney Doyle |
| VI. | Nominating Committee Report regarding Proposed Slate of Officers for 2018 | Andy Blouin |
| VII. | Personnel Committee Report | Carolyn McKnight |
| | A. Discussion/action in connection with President & CEO's Employment Agreement | Chuck Elkins |

- B. Discussion/action in connection with Performance Objectives & Incentive Payment Addendum for January 1, 2018 – December 31, 2018 for Paul Arrigo, President & CEO Chuck Elkins
- VIII. President's Report Paul Arrigo
- IX. New Business
- X. Old Business
- XI. Adjourn