



**2018 Bucks County Event Venue Show  
Exhibitor Information & Contract**

Join Visit Bucks County for a unique opportunity to showcase Bucks County's finest meeting and event venues. Network with meeting and event planners and professionals from the region.

**Date:** Thursday September 13, 2018

**Time:** 4:30 - 7:00 p.m.

**Location:** Peddler's Village – Cock 'n Bull  
Routes 202 & 263  
Lahaska, PA 18931

**Cost to Exhibit: \$150**

**Exhibitor Benefits:**

- One 6-8 ft. table with linens for display
- Up to two admission tickets to network with 75-100 qualified meeting and event planners from throughout the region
- 24" x 36" printed photo display board showcasing your venue
- Listing on VisitBucksCounty.com/Meetings RSVP page
- Opportunity to include an item that showcases your venue in the attendee gift bags
- Post-event list of all planners in attendance who consented to share their information.
- Opportunity to promote your business by entering a door prize into the event raffle

**Marketing Outreach:** The event is being promoted via print and digital ads with Mid-Atlantic Events Magazine, Pennsylvania Meetings + Events, Meeting Planner's International (MPI) New Jersey and Philadelphia Area chapters, surrounding chamber and industry events, postcards via exhibitors and industry partners, and Visit Bucks County e-newsletters, social media channels, Facebook campaigns and partner outlets.

Space is limited and available on a first-come, first-serve basis. **Deadline: August 1, 2018**

**\*\*Please return this contract with payment to Visit Bucks County and mail to Attn: Jenna Worrell, Visit Bucks County, 3207 Street Road. Bensalem, PA 19020 or e-mail to [JennaW@VisitbucksCounty.com](mailto:JennaW@VisitbucksCounty.com).**

## **Part I. Exhibitor Information:**

**Due to limited space all exhibit spaces will be granted on a first-come, first-serve basis.** Contracts and payment must be received in order for space to be reserved.

**Venue Name:** This is how the venue name appears on Visit Bucks County's website and how it will appear on all event collateral: \_\_\_\_\_

**Website:** \_\_\_\_\_

**General E-mail:** \_\_\_\_\_

**General Phone Number:** \_\_\_\_\_

**Day of Contact Number:** \_\_\_\_\_

**Names of Company Representatives:** This is what will be printed on exhibitor staff badges.

**(Primary Event Contact) Representative 1 - Name/Title:**

\_\_\_\_\_  
**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Representative 2 - Name/Title:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### **Gift Bag Item:**

Each exhibitor is invited to provide a high-end gift item promoting your business that will be distributed in Bucks County tote bags to the meeting and event planners and professionals in attendance as a promotional/thank you item. We are anticipating approximately 75-100 attendees. Please specify the item you will be contributing:

\_\_\_\_\_  
\_\_\_\_\_

Please mail or drop of these gift items to the **attention of Jenna Worrell** no later than September 1, 2018 to:

**Visit Bucks County  
3207 Street Road  
Bensalem, PA 19020**

### **Door prizes:**

We will be distributing Bucks County door prizes at the event and are inviting our partners to donate an item promoting your business. This can be a free overnight stay, gift certificate for a product or service, complimentary dinner, etc. Discounts towards purchases will not be accepted as door prizes, but we encourage you to provide discounts as booking incentives at your individual exhibitor table. **If you would like to donate a door prize, please specify your donation:**

\_\_\_\_\_  
\_\_\_\_\_

### **Display Board Signage:**

Visit Bucks County will provide uniform signage for this event. Due to limited space additional signage, banners, structures, etc. will not be permitted.

**Please email a high resolution (300 dpi) image at least 1MB in size to Jenna Worrell at JennaW@VisitBucksCounty.com no later than August 1, 2018 for your exhibitor display sign.**

## **Part II. Payment Information**

Payment due no later than August 1, 2018. To request an invoice, contact [JennaW@VisitBucksCounty.com](mailto:JennaW@VisitBucksCounty.com).

☐ Check Enclosed (payable to Visit Bucks County, Memo: Bucks County Event Venue Show 2018)

Charge My: ☐ Visa ☐ MasterCard ☐ AmEx

Credit Card #: \_\_\_\_\_

Security Code: \_\_\_\_\_ Expiration: \_\_\_\_\_

Name on Card (Print): \_\_\_\_\_

Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

## **Part III. Agreement**

Visit Bucks County reserves the right to assign space as equitably as possible. Space will be granted on a first-come first-serve basis. **Cancellation Policy:** All cancellations and/or request for refunds must be made in writing to Visit Bucks County. A full refund will be granted upon written notice received by August 31, 2018. No refunds will be given for any cancellations received after August 31, 2018. By signing below, the individual signer of this contract represents and warrants that he/she is duly authorized to execute this binding contract and agrees to abide by all exhibit regulations, instructions and conditions.

Authorized by: (Print Name & Title) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_