



DESTINATION SPECIALISTS

OUR DESTINATION SPECIALISTS ARE ...

- **Certified Tourism Ambassadors™** - Nationally accredited training
- **Fast Typists** - Tested annually for a minimum of 30WPM speed
- **Vetted** - Passed criminal background checks
- **Columbus Experts** - Know the best dining, shopping and attractions

DESTINATION SPECIALISTS SERVICES

Data Entry/Badge Typist	Our Destination Specialists are experienced in the registration tasks and operations needed to keep your event running smoothly.
Room Monitor	Destination Specialists can administer your conference rooms: picking up surveys, handing out materials, respecting schedules and acting as assistants to presenters.
Badge Checker	Our staff will provide a friendly smile for your attendees while ensuring accurate attendance. The Destination Specialists enhance the security experience with guests, but do not replace event security.
Booth Host Assistance	Destination Specialists can help staff booths at conventions by handling the back-of-house work so that salespeople can spend their time selling.
Bag Stuffer	Your staff can focus on other necessary event-related tasks while Destination Specialists complete bag stuffing duties.
Event Information Desk	Attendees often need help navigating spaces for their event. Our staff can create a stress free experience by directing them to their appropriate areas and meeting rooms.
City Information Desk	All Destination Specialists are Certified Tourism Ambassadors™. They know how to interact with visitors and how to guide them to create the best conference and city experience possible.
Cashier	Our Destination Specialists can act as cashiers for an event or booth. Please note they are not bonded.

HOURLY RATES

Weekday
\$13.00

Weekend
\$15.00

Destination Specialists are paid for a minimum of four hours; they are paid from the time they report for duty until the end of the scheduled workday, including briefings, lunches and breaks. All organizations are invoiced following the completion of service. Payment can be provided via company check or a major credit card.

SCHEDULING PROCEDURE

In order to ensure adequate staff, please submit your personnel schedule to us at least 30 days before your convention/event.

Opening Day

To maintain a high quality of service to your attendees, please be prepared to review your registration procedures with the Destination Specialists or Team Leader before their shift. On opening day, it is strongly suggested that you schedule all personnel 30 minutes early so they can become familiar with your procedures.

Required Breaks

Hours Worked	15-Minute Break Required	30-Minute Break Required
0-4 Hours	One	No
4-6 Hours	One	Yes
6-8+ Hours	Two	Yes

Cancellations

Cancellations must take place at least three working days prior to the scheduled event, or the client will be charged a four-hour minimum charge per scheduled employee.

CONTACT

To arrange for Destination Specialists at your event/convention, contact your Experience Columbus Services Manager or the Destination Specialist Program Manager.

Destination Specialist Program Manager:



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