

**1. HOTEL PROFILE:**

Property Name: - Courtyard by Marriott Denver Downtown

Address: - 934 16th st

City: - Denver

Website: - www.marriott.com

General Manager: - Kathleen Bakes

Contact Name: - Erica Endorf

Title: - Hotel Manager

Email Address: - Eendorf@denvercy.com

Phone Number: - 1-303-571-1114

**2. Number of Guest Rooms:**

177

**3. Number of Restaurants:**

2 - Rialto Caffe and Starbucks

**4. Total Conference Square Ft:**

1,1156 Square Ft

**5. Has the hotel developed and adopted an Environmental Policy signed by the General Manager?**

YES

**6. Are the hotel environmental efforts visibly communicated to the guests, staff, vendors, etc.?**

YES

Courtyard Green Cards are placed in each guestrooms to communicate to guests energy-saving choices

**7. Is this information on the website and included with marketing materials?**

YES

**8. Does the hotel have a Green Team that is responsible for ensuring all environmental practices are being performed timely and correctly?**

YES

Monthly

**9. Does the hotel monitor its environmental performance including: electric, gas, water use, and waste diversion?**

YES

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We track it on Energy Star

**10. Does the hotel have innovative practices in the area of Communication to share?**

**No Response**

**11. Please provide any additional comments that you would like to share on this section.**

**No Response**

**12. Does the hotel recycle the following: Please check all that apply.**

Plastic 1-6

Cardboard

Aluminum

Paper

Glass

Steel

Electronics

Batteries

Ink cartridges/Toners

Light bulbs

Grease/oil

**13. Does the hotel place clearly labeled recycling receptacles in the following areas: Please check all that apply.**

Office/admin areas

Guest Rooms

Recycling containers in the hallway and ice-machines

**14. Does the hotel operate a back of house compost collection program for food waste and landscaping?**

NO

**15. Which of the following are provided to clients electronically?**

Sales Kits

BEO's

Contracts

**16. Are hotel amenities dispensed in bulk in guest rooms?**

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NO

**17. Does the hotel donate used soap, amenity bottles and containers to local shelters or other organizations?**

YES

**18. Are newspapers provided to guest by request only or made available only in lobby?**

YES

**19. Does the hotel have innovative practices in the area of Waste Management to share?**

Yes, minimize waste and recycle everything

**20. Please provide any additional comments that you would like to share in this section.**

Fitness Center has recycled rubber flooring. Guest Keys are recycled and used again and again. We encourage our associates to re-use water bottles by providing a water cooler in the back office. Our associates are encouraged to only print emails and other items as needed. In associate locker rooms, we use earth friendly paper towels. Old uniforms and linen are donated to non-profit organizations. Glass cups are in rooms instead of plastic cups.

**21. Does the hotel have an Energy Star rating?**

YES

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**22. Does hotel have energy efficient lighting such as CFL's or LED's in guest rooms and facility?**

YES

In all areas

**23. Have occupancy motion sensors been installed in back-of-house areas of the hotel (janitor closets, BOH hallways, etc)?**

YES

All storage and maintenance rooms have motion or sound detectors to turn on lights

**24. Have variable frequency drive fans (VFD) been installed on HVAC motors?**

YES

**25. Has additional energy efficient equipment such as Energy Star, been installed in other areas of the hotel?**

YES

**26. Does the hotel purchase or generate energy from renewable sources?**

NO

**27. Does the hotel have innovative practices in the area of Energy Conservation to share?**

Participated in Earth Hour in 2008, 2009, 2010, 2011 and 2012 for one hour by turning

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off lights in public areas and encouraged guests to shut offlights.

**28. Please provide any additional comments that you would like to share in this section.**

Housekkeeping has shortened dry times for clean linen. We use induction lights on the outside of the hotel (low heat, low amperage, low labor due to 10 year bulb/20 year ballast warranty). Shut down our 125,000 ton BTU chiller and use 15 ton dry chiller in winter (from October to May).

**29. Does the hotel have low flow fixtures? Please check all that apply.**

Toilets are 1.6 gpf or less

Faucets are 1.5 gpm or less

**30. Does the hotel offer a guest linen reuse program with clear instructions for guest participation in each room?**

YES

The guest is supposed tp lace the Courtyard Green Card on the pillow if he would like hislinens to be changed.

**31. Does the housekeeping department use non-phosphate and/or biodegradable laundry detergents?**

YES

**32. Has the hotel adopted water conserving landscape techniques? Please check all that apply.**

Plant native species

Conserve water by mulching around plants

Water plants during the coolest part of the day (morning and evening)

**33. Does the hotel regularly maintain sidewalks, drives, and parking garages by sweeping or using water capturing equipment rather than pressure washing?**

YES

Valet keeps care of the front drive parking lot. All hotel members maintain the sidewalk.

**34. Does the hotel use environmentally friendly de-icer to maintain pedestrian areas?**

YES

Green Scapes Ice Melt

**35. Does the hotel have innovative practices in the area of Water Conservation to share?**

**No Response**

**36. Please provide any additional comments that you would like to share in this section.**

Guest linen re-use program. Guest room toilets are water-efficient flush models (1.6 to 1.2 gallons).

**37. Does the housekeeping department use green cleaning products (biorenewable, biodegradable, non-volatile organic compound, etc)?**

YES

**38. Does the hotel use paint products with low or zero volatile organic compounds (VOC's)?**

YES

**39. Has the hotel adopted Integrated Pest Management practices?**

YES

**40. Is testing for asbestos, mold, bacteria and radon conducted regularly?**

YES

**41. Are air filters throughout the building high efficiency with a MERV (minimum efficiency rating value) of 13 or above?**

NO

**42. Does the hotel have innovative practices in the area of Indoor Air Quality to share?**

Our air handlers, chillers and evaporative cooling towers all have variable frequency drivers on their motors.

**43. Please provide any additional comments that you would like to share on this section.**

Our main air handler went from a two inch minimum to a four inch maximum air filter causing our air to be more clean and our amperage to be down.

**44. Does the hotel provide visible and secure bike racks/parking for guest and employees?**

YES

**45. Is preferential parking provided for alternative fuel vehicles?**

YES

Discounted valet parking for Hybrid Vehicles

**46. Is ridesharing information and alternative transportation directions available on website?**

YES

**47. Does the hotel provide car or vanpooling to and from the airport?**

NO

**48. Are hotel fleet vehicles fuel-efficient or hybrid?**

NO

**49. Does the hotel monitor and enforce the city idling ordinance of 5 minutes or less?**

YES

No, but due to it being a valet parking lot, the hotel maintains full control

**50. Does the hotel have innovative practices in the area of Transportation to share?**

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Yes, we are super B-Cycle

**51. Please provide any additional comments that you would like to share on this section.**

We have adopted our block and every Tuesday we clean up the block around our hotel. Associates are encouraged to use public transportation as we purchase each associate an Ecompass as a benefit of working here (therefore, they get free public transportation in Denver all the time).

**52. Does the hotel donate left-over food to shelters and/or other organizations?**

NO

**53. Are condiments provided in bulk for conferences and events?**

YES

**54. Are organic and/or local food options available to guests/planners and identified as such?**

YES

**55. Are disposable food service items either recyclable, compostable, or made with renewable materials (no styrofoam)?**

YES

**56. Does the hotel have innovative practices in the area of Food and Beverage to share?**

**No Response**

**57. Please provide any additional comments that you would like to share in this section.**

**No Response**

**58. Does the hotel have an Environmental Purchasing Policy?**

YES

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Yes, we maintain the list of all the vendors.

**59. Does the hotel purchase 30% or higher recycled content paper products? Please check all that apply.**

Toilet tissue

Toilet seat covers

Paper towels

Office paper

Napkins

**60. Whenever possible does the hotel purchase products in bulk or reuse existing packaging?**

YES

**61. Does the hotel have innovative practices in the area of Environmental Purchasing to share?**

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**No Response**

**62. Please provide any additional comments that you would like to share on this section.**

**No Response**

**63. Does the hotel have any third party certifications in the area of sustainability or environmental practices? Please list certification type, level of certification, and year obtained.**

No, but its a hotel Summer goal

**64. Does the hotel participate any of the following City of Denver programs?**

**No Response**

**65. Do you have any additional comments or information you would like to share?**

Oiur future sustainable projects: Installing motion sensor faucets in public restrooms. Installing Hand Dryer in public Restrooms. Researching waterless to more water-efficient (0.5 gallon) urinals for public restrooms. Installing programmable thermostats thathave a night setback.

**66. Would you be interested in participating in regular sustainability trainings and seminars? If yes, please list areas of most interest.**

Yes! Environmental Purchasing. Indoor Air Quality. Communication. Energy Conservation. Water consumption.