



Plan Your
FAMILY REUNION
in *America's*
Hometown

Family Reunion Budget Worksheet	
REUNION INCOME	
Contributions/Donations	\$
Keepsake, Book, and T-Shirt Sales	\$
Registration Fees	\$
Door Prizes/Awards	\$
Reunionships*	\$
Total INCOME	\$
<i>*Reunionships are contributions for family members who are unable to afford the reunion.</i>	
REUNION EXPENSES	
DEDUCTIONS/CREDITS	
Pre-Reunion Expenses	
Registration Supplies	\$
Phone Calls	\$
Postage	\$
Decorations	\$
Awards/Certificates/Prizes	\$
Picnic Paper Goods	\$
Program Printing	\$
Rentals – A/V equipment, tent, wheelchairs, sports equipment, etc.	\$
Decorations/Banners/Signs	\$
Displays	\$
Flowers	\$
Other	\$
Subtotal (Pre-Reunion Expenses)	\$



Family Reunion Budget Worksheet	
REUNION EXPENSES	DEDUCTIONS/CREDITS
Reunion Day Expenses	
Entertainers/Musicians	\$
Photographer/Videographer	\$
All Meals	\$
Beverages	\$
Subtotal (Reunion-Day Expenses)	\$
TAXES and SERVICE FEES/GRATUITIES	DEDUCTIONS/CREDITS
8% Sales Tax	\$
Service Charge (___ %)	\$
Gratuity (___ %)	\$
Subtotal (Tax, Fee, and Gratuity Expenses)	\$
POST-REUNION EXPENSES	DEDUCTIONS/CREDITS
Printing (Post-reunion newsletter)	\$
Postage	\$
Photography/Videography	\$
Other	\$
Subtotal (Post-Reunion Expenses)	\$
Total INCOME	\$
LESS Total EXPENSES	\$
NET CASH	\$

Fayetteville Area Convention & Visitors Bureau
 245 Person Street, Fayetteville, NC 28301
 888-98-HEROES
www.VisitFayettevilleNC.com