Travel Trade FAM Request Form

Thank you for your interest in Greater Fort Lauderdale. Please note that the GFLCVB cannot offer air transportation or ground transportation outside of Broward County. Hotel arrangements made through the GFLCVB may not exceed three nights. As a courtesy to the hotel, we require a minimum six-week notice prior to your arrival in order to assist you. Group cannot exceed 10 rooms and/or 12 participants.

General Information

Name of FAM: _____

Company: _____

Primary Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Email: _____

Phone: _____ Mobile: _____

Emergency Contact: _____

Participant Details

Purpose of trip: _____
Please provide a detailed description of the purpose of the trip to share with our partners.

_____

_____

Summary of Participants: _____
Please indicate if Tour Operators, Travel Agents, Sales Agents, Press, etc. Please also indicate if the group is proficient in English.

_____

_____

_____

Number of rooms requested: _____ Singles _____ Doubles
Please see attached rooming list format.

Travel Information

Participating Airline: _____ Flight # _____
If arriving by other means, please list below

Departure Date: _____ Departure Airport:_____

Arrival Date/Time: _____/_____ Arrival Airport: _____

Post FAM departure time:_____ Destination: _____

Transportation Request: ❑ Provided by GFLCVB   ❑ Provided by Group   ❑ Self Drive

❑ Other:_____

Current Business Engagement

Are you currently featuring GFLCVB in your sales efforts?   ❑ Yes   ❑ No

If yes, which hotels are you currently working with?_____

_____

Estimated number of room nights sold annually? _____

Do you work with Receptive Operators?   ❑ Yes   ❑ No

If yes, please list: _____

Important Information

Thank you for completing this form. The information will be used when requesting assistance from our hotel/attraction/restaurant partners. Please note that some of our activities include outdoor/physical activities. Any concerns, please let us know. Submission of this form does not constitute confirmation of the FAM until written notice is provided. Itinerary is at the discretion of the GFLCVB. Special requests and/or changes will be considered up to 5 days prior to start.