



BOARD MEETING OPEN TO THE PUBLIC POLICY
May 2018

- Visit Granbury Inc. (VGI) welcomes visitors to our Board of Directors meetings for some or all of the meeting, at the visitor's discretion.
- The Board Chair reserves the right, at any time during a meeting, to move into executive session if doing so will protect and advance the best interests of the organization, foster robust discourse, strengthen trust, communication, or necessary confidentiality. In such instances, all non-board members will be asked to clear the meeting room.
- VGI requires all visitors adhere to the following general guidelines.
- VGI Board Meeting dates and times can be found on the VGI website: visitgranbury.com.
- VGI reserves the right to change the date and/or time of our Board Meetings. The website will be updated with any changes in a timely manner.
- Seats around the meeting table are reserved for Board Members and anyone else the Board desires to assign a seat, prior to the start of the meeting.
- Visitors may sit or stand in the meeting room at their convenience. VGI meeting rooms have a limited amount of extra seating and space. We will make every attempt to accommodate our visitors in comfort and apologize in advance if the area is crowded.
- Visitors will be provided an agenda for that day's meeting upon their arrival.
- Visitors are present only to observe and listen to the Board meeting unless they have also followed the below visitor speaker procedures and been approved (in advance) to speak at the Board meeting. This is in place so the Board may conduct its Board business according to the stated agenda, and in a timely and expeditious manner.
 - A visitor may address the Board at a meeting by completing the following procedures in advance of the meeting they wish to speak:
 - On the VGI website home page toward the bottom you will find an "About Us" tab. Under this tab, you will find a form to complete to be considered as a speaker at an upcoming VGI Board Meeting. Please submit your completed form at least 5 days prior to the Board Meeting you wish to address.
 - The Board Chair and CEO will determine if your topic is pertinent to the business of VGI and notify you promptly of your acceptance or denial to speak. If denied, you may re-submit your topic one additional time, at least 2 days prior to the Board meeting, and the topic will be reviewed. If accepted you may speak at the Board meeting.
 - General guidelines for a visitor speaker are:
 - The topic must be related to tourism (attracting visitors or putting heads in beds).
 - You should anticipate any speakers will be at the beginning of the meeting, but this may be subject to the Board's agenda and work for that meeting.
 - You will be allowed up to 10 minutes. The Board may engage you with questions and comments during or after your talk.
 - The speaker can stay for all the remainder of the meeting or leave at his/her discretion.

Thank you for your interest in VGI and for your attendance at our Board meetings.