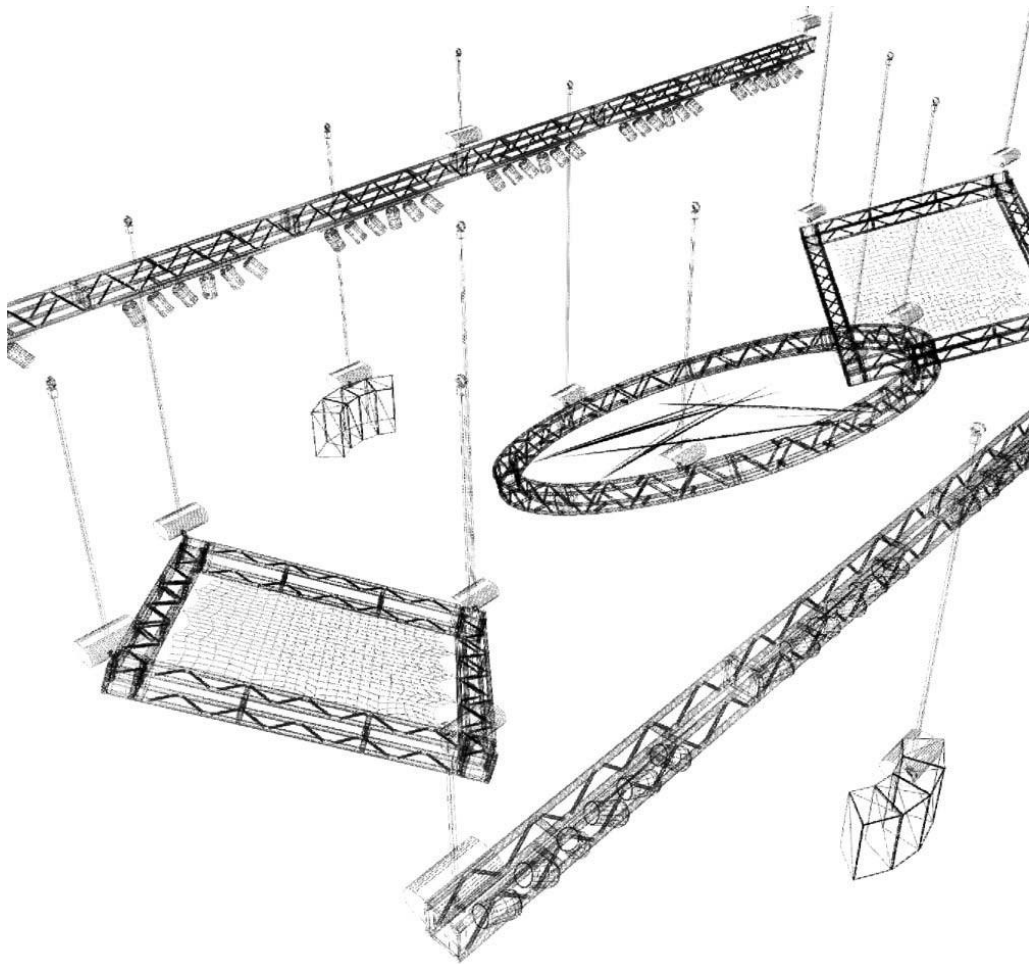


Structural Rigging Information





F R E E M A N

General Information

Freeman Audio Visual is the exclusive structural rigging contractor for the George R. Brown Convention Center. During the initial design stages, please submit rigging and/or hanging requests in the form of a scale drawing, blueprints or engineers certification (when requested) 21 days prior to load in, via fax or e-mail for approval.

A Freeman Audio Visual representative will confirm whether or not the requirements fall within the facility architect's guidelines. Facility management or their designated representative may, at any time, refuse permission to hang, stop, terminate or delay the hanging or attachment process if they are concerned for safety reasons or concerned for damage to the building. The facility's manager's decision will be final in all cases. Facility management has the ultimate right to assign an on-site supervisor provided by the facility audio-visual contractor, at published rates.

All rigging must conform to Show Management rules, regulations, and facility limitations. Nothing may be rigged, suspended from, or attached to any Facility mechanical system. This includes ducts, electrical conduit or raceways, plumbing, acoustical baffles, or sprinkler pipes. Rigging may only be attached to approved structural members.

Rigging plots, drawings, blueprints must include the location, the dimensions, and the height above the floor to the top, load capacities, and installation methods of the suspended item. They must also show stage outline with aisles marked for reference as needed.

All equipment, signs, products, etc. must be designed to suspend safely. Care must be taken to use only RATED RIGGING HARDWARE when designing, constructing or purchasing such items. All rigging hardware used in suspension (hanging) of any items must be rated, showing the working load limit (W.L.L.). In some cases we may require an Engineers stamp of approval.

All assembly of equipment, signs, products, etc., will be the responsibility of the Production Company, exhibitor, or contractor.

Any equipment, signs, products, etc. deemed to be unsafe for overhead suspension by Freeman Audio Visual or the George R. Brown Convention Center will not be allowed. Rigging Plots are not considered approved until a Rigging Approval Form has been signed. (See Attachment A)

Rigging plots should not be published or distributed without written approval from Facility Management and/or Facility appointed contractor.

Rigging in the finished-ceiling areas of the Exhibit Halls requires special arrangements. Please contact Freeman Audio Visual with specifics of your request.



**Rules and Regulations
George R. Brown Convention Center
Rigging and Hanging**

1. Rigging and hanging requests must be submitted for approval at least thirty (30) calendar days prior to the first day of the License Period to the Facility audio-visual contractor, who will determine if the requests are within the architectural guidelines of the Facility.
2. The Facility Manager reserves the right to refuse permission, remove, delay or terminate any rigging or hanging for safety reasons or to prevent damage to the Facility.
3. The following table contains a summary of who may provide installation of certain materials:

TYPE OF MATERIAL	DEFINITION	WHO MAY HANG OR ATTACH
Banner, drape, or screen masking	Soft material articles with no framing and no rigid support system. Total weight is 250 lbs. or less. Materials used must meet fire code regulations.	Licensee and/or its decorating service contractor.
Sign that is 250 lbs. or less (no electrical)	Rigid or hard material with frame and/or support system. Purpose is to display words, pictures, graphics, etc., not to include projected images.	Licensee and/or its decorating service contractor.
Sign that is 251 lbs. or more (with or without electrical)		Licensee and/or its decorating service contractor, but with approval of labor, location and weight by the Facility audio-visual contractor.
Equipment support system	Facility structure utilized to support lighting, sound, winch motors, screens, scenery, backdrops, etc.	Facility audio-visual contractor shall have the exclusive right to establish each Point. Everything below the Point may be handled by Licensee and/or its decorating service contractor.
Exhibit support system	Structures, cable, lines, etc. utilized to guide and support any part of an exhibit booth or stage setting.	

4. A "Point" is defined as the steel cabling used to wrap or to be affixed around the structural beams of the Facility. The Facility audio-visual contractor shall have the exclusive right to supply the steel cabling, in addition to the right to supply the labor to wrap the cables around structural beams and connect those cables.



F R E E M A N

Banners

Typically, the appointed general service contractor handles all sign and banner hanging that meets the sub 250-pound limits within the facility, as outlined in the Rules and Regulations for the Convention Center. In the event a contractor has not been retained for sign or banner hanging, Freeman Audio Visual offers the following services: Banners in excess of 6 foot in length should come with a rigid support for best results when hanging. In addition, always include grommets when purchasing a banner. Unnecessary delays may be caused by not having the appropriate materials to effectively and safely hang your banner. Banners should be delivered a minimum of 24 hours to event load in.

Banner hanging placement will be approved by Facility Management.
Please contact your Event Manager.

Facility/In-House System Modification

Exhibit Hall B3 and General Assembly are equipped with fixed Sound Systems. At times it is necessary to remove speakers from their flown position. For the first two Speakers there is a minimum charge of \$800.00. Each Subsequent Speaker is billed at \$75.00 each. These modifications will be made prior to your scheduled load in time.

Individual Light Termination

All Exhibit Halls are illuminated using jumbo compact florescent fixtures. Upon request Freeman Audio Visual can disable these lights. Only lighting fixtures over your booth may be disabled. The pricing for this service is on a per fixture bases. To insure that we meet your production time line, Freeman Audio Visual needs a Production Schedule with dates and times of requested personnel and services. Please see price summary for rates.

Additional Information

To explain or assist you with any concerns you may have in regardsto rigging at the George R. Brown Convention Center, Freeman Audio Visual may be contacted at:

1001 Avenida de las Americas
Houston, Texas 77010
713-853-8180
713-853-8263 fax



F R E E M A N

Price Summary

The rigging order form must be received by Freeman Audio Visual a minimum of 21 days prior to the first day of load in to qualify for Incentive rates. Base rates for Rigging Approval apply to all forms/payments received after the 21 days deadline and require a deposit.

Revisions and/or changes received after the 21-day deadline are subject to the base rates.

Structural Rigging Fees

Plot Review and Approval Charge

Orders received 21 days prior to load in	\$150	Incentive Rate
Orders received less than 21 days prior to load in	\$350	Base Rate
Charge per load in point	\$50	

Scissor Lift \$400

Boom Lift \$700

Scissor lift or boom lift is necessary for all rigging calls at the Facility.

Lifts are not included in labor pricing.

Structural Rigging Labor Rates

A Freeman Audio Visual representative will provide you with a detailed proposal based on your specific needs.

All installation and dismantle of rigging equipment are billed at the following hourly rate for each required rigger:

Structural Rigger	\$70/hour
Structural Rigger, High Steel	\$90/hour
Stage Hands for masonite usage	\$50/hour

Six hour minimums apply to all rigging labor. Time and a half will apply after eight hours.

Monday – Friday	8am – 5pm	Base Rate
Monday – Friday	5pm – Midnight	Rate x 1.5
Saturday	8am – Midnight	Rate x 1.5
Monday – Sunday	Midnight – 8am	Rate x 2.0
Sundays and Holidays	All Day	Rate x 2.0

A one-hour meal period must be given no less than three hours, or more than five hours after the call begins, or after the last meal period. In lieu of a one-hour meal break the employer may provide a meal, in which case the workers will suffer no loss of time on the payroll.

Workers will be given one-half hour on the clock to eat the meal.



F R E E M A N

Price Summary, continued

Banners

First Banner	\$100
Each additional banner (up to 6)	\$75/per banner

Please contact Freeman Audio Visual for a price quote when exceeding more than 6 banners.
Price includes Man Lift up to 32 feet.
Banners requiring higher hang points will incur additional charges for a lift of appropriate size.

Facility/In-House Modification

Exhibit Hall light disabling	\$100/per fixture
Speaker removal	\$800/first two boxes \$75/each additional

Cancellation of equipment and services must be received 24 hours prior to event to avoid a one-day rental charge. If equipment and services have already been provided at the time of cancellation, original charges will be applied.



F R E E M A N

Event Rigging Approval Form

To be returned along with drawings by those intending to suspend systems

All rigging and/or hanging requests are only authorized for installation if this form has been countersigned and drawings have been approved by the George R. Brown Convention Center and Freeman Audio Visual.

Name of event: _____ Room: _____
 Contractor Name: _____ Phone: _____
 Address: _____ Fax: _____
 City: _____ State: _____ Zip: _____
 Authorized Person: _____ Email: _____

I have reviewed the attached rigging requirements for the above event. Based on the information provided to me the rigging meets the building guidelines set forth by the architect.

We, the aforementioned contractor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures. All weights and measurements are accurate at this time of submittal and any changes to equipment and/or placement will be reflected in a revised drawing.

Authorized Signature Date

I have reviewed the attached rigging requirements for the above event. Based on the information provided to me the rigging meets the building guidelines set forth by the architect.

Freeman Audio Visual Date

Please forward original to the Freeman Audio Visual representative listed above.

Services Requested on tis form are for the single event listed.



F R E E M A N

Liability Waiver, Release & Covenant not to sue

For purposes of this contract, "The Freeman Companies" ("TFC") means Freeman Decorating Services, Inc. ("FDSI"), Sullivan Transfer Company ("STC"), Freeman Decorating Ltd. ("FDL"), Freeman Exhibit Company ("FEC"), Freeman AV Inc. ("FAV"), Freeman Transportation ("FT"), Hoffend Xposition ("HX"), Stage Rigging, Inc. ("SRI"), Mesa Technical Services ("MTS"), Kerry Technical Services ("KTS") and their employees, directors, officers, agents and assigns, affiliated companies, related entities including but not limited to any subcontractors TFC may appoint.

TFC In consideration of TFC permitting my involvement in the below-described activity (hereinafter referred to as "Activity"), the undersigned:

1. HEREBY AGREES that prior to participating in the Activity, he or she will inspect the facilities and equipment to be used, and if he or she believes anything is unsafe, he or she will immediately advise TFC of such condition(s) and refuse to participate. Further, the undersigned agrees that he or she knows how to safely operate and/or use any equipment, and acknowledges that TFC has no responsibility for training and/or instructing the undersigned on the use and/or operation of equipment.
PROVIDES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE CONDITION OF ANY EQUIPMENT INVOLVED IN THE ACTIVITY.
2. HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE The Freeman Companies, Show Management, and if applicable, owners and lessors of the premises, all of which are hereinafter referred to as "releasees" from all liability to the undersigned, his or her employer, his or her personal representatives, assigns, heirs, and next of kin for any and all damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the releasees or otherwise while the undersigned is participating in the Activity.
3. HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS the releasees and each of them from any loss, liability, damage, or cost (including attorneys' fees) they may incur due to the undersigned's participation in the Activity and WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.
4. HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE DUE TO THE NEGLIGENCE OF RELEASEES OR OTHERWISE WHILE ENGAGED IN THE ACTIVITY.
5. THE UNDERSIGNED further expressly acknowledges and fully understands that the Activity involves specific risks of serious injury, including permanent disability and death, and severe social and economic losses which might result not only from the undersigned's own actions, inactions or negligence, but the actions, inactions or negligence of others, or the condition of the premises or of any equipment used. Further, that there may be other risks not known to us or not reasonably foreseeable at this time. THE UNDERSIGNED further expressly agrees that the foregoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the Province or State in which the Activity is conducted and that if any portion thereof is held invalid, it is agreed that the balance shall continue in full legal force and effect. THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.

(Activity) Operation of Man-Lift, Scissor Lift or Boom Lift

Please describe in detail: _____

Name: _____ Employer: _____

Signed individually and as Agent of the Employer: _____

Witness: _____ Date: _____



F R E E M A N

Third Party Authorization Form

For use by Licensee Appointed Contractor:

We understand and agree that we, the Licensee of the George R. Brown Convention Center, are ultimately responsible for payment of charges and agree to be bound by all terms and conditions as described in the Terms & Conditions section of this third party agreement. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the Licensees' company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party.

- All Services
- Exclusive House Services
- Onsite Equipment Additions
- Technical/Supplemental Labor
- Structural Rigging
- Banner and Sign Hanging
- Lift Rentals
- Other

Your signature below denotes acceptance of all terms and conditions included in this document and attachments.

Licensee Name: _____

Licensee Signature: _____

Third Party Contractor Information

Credit Card Number: _____ Expiration Date: _____

- Personal Credit Card
- Business Credit Card

Card Holder name: _____ Authorized Signature: _____

Card Holder Billing Address: _____

Billing City: _____ Billing State: _____ Billing Zip Code: _____

Third Party Company Name: _____ Customer Number: _____

Third Party Billing Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Licensee Company Information

Licensee Company Name: _____ Booth #: _____

Third Party Billing Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____ Email: _____