CITY OF HOUSTON
MOTION PICTURE /TV REGISTRATION

HOUSTON FILM COMMISSION
701 AVENIDA DE LAS AMERICAS, STE. 200
HOUSTON, TEXAS 77010
1-800-4-HOUSTON (1-800-446-8786) Toll Free
(713) 853-8959 Direct, (713) 853-8341 Fax
www.houstonfilmcommission.com

APPLICATION NO.:

*NOTE: This registration must be signed by the Executive Director or Deputy Director of the HOUSTON FILM COMMISSION. **This registration is for informational purposes only and is *NOT* a permit to film on City, County, State, Federal or Private property.**

Date:

Company: Contact Name/Title:

Street Address:

City: State: Zip:

Office Phone: Fax: E-Mail:

If no category at right applies, please specify:

Local address and Phone (If different from above):

_____

_____

_____

	feature ☐
TV	MOW/Cable ☐
	series/mini ☐
	pilot ☐
	episodic ☐
	music video ☐
	still ☐
	commercial ☐
	docu/indus ☐
	other ☐

*Hotel name, duration of stay, and number of crew housed is very important:

Name of Local Hotel(s):   _____

# of days in Hotel: _____# of Crew in Hotel: _____

1. Days/Dates of Filming: _____

2. Estimated Houston Budget (Strictly for our Records): _____

3. Please attach list of intendend production locations.

4. If production is Television Commercial, please name product and circle intended market:
    Regional/National/International

    _____

    _____

5. Please state full title of project:_____

6. Please list the following (when applicable):

    Producer/Producers: _____

    Director: _____   Production Manager: _____

    Location Manager: _____   Production Coordinator: _____

7. Please list the following Insurance Information:

    Carrier: _____ Policy #: _____

    Agent: _____ Exp. Date: _____

    Amount of Coverage: _____ (City of Houston Requires $1 Million minimum)

    *NOTE: A copy of your insurance naming the City of Houston, c/o Houston Film Commission, as co-insured should be on file with the Houston Film Commission.

8. Fire Department Permit applied for? yes: _____   no: _____   n/a:_____
    *NOTE: See Houston Fire Department requirements for use of pyrotechnics (including squibs).

9. List Use of Pyrotechnics (if applicable): _____

    _____

10. List Use of Firearms, Special Effects (if applicable): _____

    _____

11. List Production Equipment:

    # of Trucks: _____

    # of Autos: _____

    Other Vehicles: _____

    *The Applicant agrees to comply with all the provisions of City of Houston laws, rules and regulations and those of the State of Texas, and that the above information is accurate and correct.

    _____   _____
    Signature of Production Representative   Date

    _____
    Title

    For HFC use below this line

    _____   _____
    Rick Ferguson, Executive Director   Date
    Houston Film Commission