

CITY OF HOUSTON  
MOTION PICTURE /TV REGISTRATION

HOUSTON FILM COMMISSION  
4 HOUSTON CENTER, 1331 LAMAR, STE.700  
HOUSTON, TEXAS 77010  
(800) 365-7575 toll free  
(713) 437-5251 direct, (713) 223-3816 Fax  
<http://www.houstonfilmcommission.com>

APPLICATION NO.:



\*NOTE: This registration must be signed by the Executive Director or Deputy Director of the HOUSTON FILM COMMISSION. This registration is for informational purposes only and is NOT a permit to film on City, County, State, Federal or Private property.

Date: \_\_\_\_\_

Company: \_\_\_\_\_ Contact Name/Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

If no category at right applies, please specify: \_\_\_\_\_

Local address and Phone (If different from above): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

feature

MOW/Cable

series/mini

TV pilot

episodic

music video

still

commercial

docu/indus

other

**\*Hotel name, duration of stay, and number of crew housed is very important:**

Name of Local Hotel(s): \_\_\_\_\_

# of days in Hotel: \_\_\_\_\_ # of Crew in Hotel: \_\_\_\_\_

1. Days/Dates of Filming: \_\_\_\_\_

2. Estimated Houston Budget (Strictly for our Records): \_\_\_\_\_

3. Please attach list of intendend production locations.

4. If production is Television Commercial, please name product and circle intended market:  
Regional/National/International  
\_\_\_\_\_  
\_\_\_\_\_

5. Please state full title of project: \_\_\_\_\_

6. Please list the following (when applicable):

Producer/Producers: \_\_\_\_\_

Director: \_\_\_\_\_ Production Manager: \_\_\_\_\_

Location Manager: \_\_\_\_\_ Production Coordinator: \_\_\_\_\_

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7. Please list the following Insurance Information:

Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_

Agent: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Amount of Coverage: \_\_\_\_\_ (City of Houston Requires \$1 Million minimum)

\*NOTE: A copy of your insurance naming the City of Houston, c/o Houston Film Commission, as co-insured should be on file with the Houston Film Commission.

8. Fire Department Permit applied for? yes: \_\_\_\_\_ no: \_\_\_\_\_ n/a: \_\_\_\_\_

\*NOTE: See Houston Fire Department requirements for use of pyrotechnics (including squibs).

9. List Use of Pyrotechnics (if applicable): \_\_\_\_\_

\_\_\_\_\_

10. List Use of Firearms, Special Effects (if applicable): \_\_\_\_\_

\_\_\_\_\_

11. List Production Equipment:

# of Trucks: \_\_\_\_\_

# of Autos: \_\_\_\_\_

Other Vehicles: \_\_\_\_\_

\*The Applicant agrees to comply with all the provisions of City of Houston laws, rules and regulations and those of the State of Texas, and that the above information is accurate and correct.

\_\_\_\_\_  
Signature of Production Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

-----  
For HFC use below this line

\_\_\_\_\_  
Rick Ferguson, Executive Director  
Houston Film Commission

\_\_\_\_\_  
Date