

**Telecommunications Network Services Order** Event Contract #: \_\_\_\_\_  
(office use only)



Irving Convention Center at Las Colinas an SMG Managed Facility  
500 W. Las Colinas Blvd. Irving, Texas 75039  
Phone: 972.401.7700 Fax: 972.401.7759



You can also email the form to: [onlineorders@smgicc.com](mailto:onlineorders@smgicc.com)

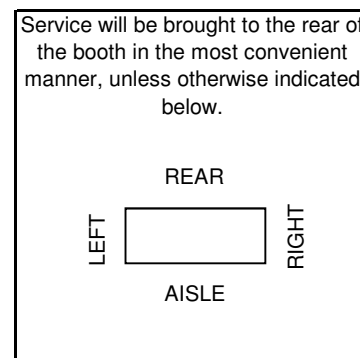
Event Name:	Event Date:
Exhibitor Name:	Booth #

\*Advance Rate applies if ordered **ONE** week prior to Load In Date, if received after that date On Site Rate Applies

STANDARD INTERNET & NETWORK SERVICES				
Quantity	Description	Advance Rate*	On Site Rate	Amount
	High-Speed Internet Connection 1 IP	\$ 350.00	\$ 400.00	\$
	Additional IP Addresses	\$ 50.00	\$ 50.00	\$
	16 Port Hub Rental	\$ 100.00	\$ 125.00	\$
	7 ft Cat 5 Cable	\$ 14.00	\$ 14.00	\$
	15 ft Cat 5 Cable	\$ 30.00	\$ 30.00	\$
	25 ft Cat 5 Cable	\$ 50.00	\$ 50.00	\$
SPECIALIZED INTERNET & NETWORK SERVICES				
	Dedicated 2MB Service (Static IP)	\$ 450.00	\$	\$
	Dedicated 5MB Service (Static IP)	\$ 550.00	\$	\$
	Dedicated 10MB Service (Static IP)	\$ 850.00	\$	\$
	Call ahead for Higher Speeds which must be ordered in Advance			
STANDARD TELECOMMUNICATIONS SERVICES				
	Standard Phone line for Calls	\$ 325.00	\$ 350.00	\$
	Standard Phone line for Credit Cards*	\$ 300.00	\$ 350.00	\$
	Polycom Phone for Conference Call	\$ 350.00	\$ 500.00	\$
	Telephone Unit	\$ 30.00	\$ 30.00	\$
			<b>Total Due</b>	\$

**WIFI**

Wifi is available during your event, the center does not charge for the service. It is shared with everyone in the building. Exhibitors will be provided with a passcode to get on to the Exhibitor Wifi Signal. Please see the Exhibitor Services Desk for Passcode.



\* Credit Card Phone lines are limited in the building and must be ordered in Advance

Convention Center Staff are responsible for all connections. Under no circumstances shall anyone other than the "House Technician" make connections to the facility's system.  
**Pricing Subject to Change.**

PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED	
( ) American Exp ( ) Visa ( ) Master Card CC# _____	
Name on Card: _____	Exp. Date _____ Security Code _____
Address: _____ City _____ ST _____ Zip _____ (address must match where card statement is mailed)	
Email Address: _____	Phone #: _____
I authorize SMG - Irving Convention Center at Las Colinas to charge my credit card for services listed and have read the terms and conditions on page two of this form.	
Authorized Signature _____	