



The LVCVA Vendor Listing is an opportunity for meeting planners to find and compare vendors and services for upcoming Las Vegas conventions or meetings. This is a complimentary service connecting meeting planners to local businesses in the Las Vegas Valley. **In order to be listed on the Vendor Listing and Services Search, an enterprise must submit the following:**

- A valid and working website (Social networking sites are not valid –Twitter/Facebook). **Web-site must list your Las Vegas’ office contact information.**
- A copy of your Clark County Business License or City Business License.
- **State of Nevada Business License is not accepted;** City business license must fall within Clark County.
- Business’ Clark County address and phone number.
- Full contact information on the attached application.

A business must fall into one of the following categories; **ONLY ONE** category can be selected:

- Ads, Banners & Graphics
- Amusements & Games
- Audio Visual
- Balloons
- Catering Services<sup>1</sup>
- Communications
- DMC & Event Planners<sup>2</sup>
- Entertainers<sup>3</sup>
- Exhibition/Decorator Services
- Florists
- Formal Wear
- Freight / Material Transport
- Green Initiatives / Sustainability Services
- Health & Medical Supplies
- Interpreter / Translator
- Massage Therapy
- Models & Talent Agency
- Office Equipment & Supplies
- Packing/Shipping/Delivery Services
- Photography Services
- Printing Services
- Promotional Gifts
- Security
- Signs, Banners & Graphics
- Speakers / Lecturers<sup>4</sup>
- Staffing, Registration & Secretarial Services
- Video Production
- Other Misc. Services<sup>5</sup>

Listing may include: Name, address, phone number, fax number, toll-free number, website, address, and 25 words or less description. No contact name will be listed.

1. Catering service must include chef/bartender, food prep, delivery, and service staff.
2. If your company sells/brokers hotel rooms, shows, tours, etc., we cannot accept your application due to contract obligations with our e-commerce partners.
3. This category applies to individual entertainers not associated with any agency. Business license MAY not be required.
4. Business license MAY not be required.
5. Business may be listed under ‘Misc.’ category if a category is not available but services can assist Meeting Planners in conducting business in Clark County.

**Listing a business is at the sole discretion of the LVCVA.**

