



June 24, 2018

TO: The Honorable Governor Rick Scott
The Honorable Senate President Joe Negron
The Honorable Speaker of the House Richard Corcoran

FROM: Dan Rowe, President & CEO
Panama City Beach Convention and Visitors Bureau

RE: ANNUAL COMPLIANCE REPORT

Gentlemen:

As required by Florida Statutes 288.1226 (13)(c), attached is the compliance report for the Panama City Beach Convention and Visitors Bureau.

PLEASE NOTE:

- Given that our fiscal year does not align with the State's fiscal year or Visit Florida's fiscal year, some of the information provided extends over two fiscal years. This information includes: the most recent Annual Audit; the most recent 990 Tax Return to the IRS; the most recent Annual Disclosure for Visit Florida; the most current travel and entertainment expenses (covering the period of May 1, 2017 to April 30, 2018); and the current Program of Work & Budget.
- It is also important to note, all of our expenditures are pre-audited by the Clerk of the Court and our revenues equal the dollars expended, not the tourist development taxes that are collected.

If you have any questions concerning this report, please do not hesitate to contact me.



2018 PROGRAM OF WORK
& BUDGET



About Visit Panama City Beach

Visit Panama City Beach, a 501(c)(6) nonprofit corporation, is the official destination marketing organization for Panama City Beach Florida and is an extension of the Bay County Tourist Development Council (TDC). The TDC has oversight of the destination marketing activities for the cities of Panama City and Mexico Beach, but those activities are performed by separate 501(c)(6) nonprofit corporations.

Visit Panama City Beach (CVB) is primarily funded by a tourist development tax paid by visitors for overnight lodging stays on Panama City Beach. Of the 5% tax, approximately 2.5% is used by Visit Panama City Beach to fund its destination marketing activities; 1.5% is utilized by the TDC for beach renourishment, beach maintenance, landscaping and other tourist development activities; and the remaining portion of the tax will be used to cover the debt payments and other expenses of the new Sports Park and Stadium Complex. Additional funding is secured from the private sector through cooperative marketing opportunities, corporate sponsorships and revenues generated through festivals and events.

The Board of Directors for Visit Panama City Beach is comprised of the nine members of the Tourist Development Council. For the purpose of this document, the acronym TDC is synonymous for both entities.

More information on Visit Panama City Beach can be found on our website: VisitPanamaCityBeach.com



About Visit Panama City Beach

This program of work and budget, developed over the Summer of 2017, is the road map that guides all Visit Panama City Beach marketing and sales efforts for FY 2018. The plan was developed, based on the initiatives articulated in the organization's Strategic Plan, by Visit Panama City Beach Staff and Agencies of Record, with guidance and insight from the Board of Directors.

The plan was presented to the Board of Directors and was adopted on September 12, 2017.



STRATEGIC PLAN 2020



Strategic Plan **2020**
July 20, 2016

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Executive Summary

The Bay County Tourist Development Council (TDC) has produced this strategic plan for Panama City Beach to provide vision for destination growth, development and marketing in the years leading up to 2020. This plan was originally developed in 2008, with participation from an array of Panama City Beach business, community and elected officials as well as citizens-at-large, utilizing online surveys, interviews and community input sessions; and has been updated in 2012 and again in 2016.

For more than 80 years, Panama City Beach's sugar white sands, turquoise waters and temperate climate have been recognized as one of Northwest Florida's most popular vacation destinations.

In recent years, the destination faced some of the most challenging periods in its history with the Great Recession, the Deep Water Horizon Oil Spill and other changes in the market. Though its resiliency was tested, Panama City Beach demonstrated its strength as a tourist destination by posting record breaking numbers in each subsequent year.

These challenges highlighted the need for continued economic diversification within the local economy and within the tourism industry. The focus of this plan is to continue to build on the strength of Panama City Beach as a dynamic beach town and to drive incremental visitor demand through tourism marketing, encouraging repeat visitation throughout the year, maintaining an active voice in the development of the community as a tourist destination and developing new public venues.

The TDC realizes that it cannot achieve its goals in a vacuum and needs to collaborate with other public, private and community partners. The TDC will continue to actively seek these partnerships to spur economic development and brand alignment and increase the public's positive perception of Panama City Beach and Bay County, Florida, as an esteemed destination.



Mission Statement

The Panama City Beach Convention and Visitors Bureau and the Bay County Tourist Development Council will promote a positive image for Panama City Beach, increase tourism and coordinate the marketing efforts of the total tourism community.

Brand Position

The brand position for Panama City Beach is REAL. FUN. BEACH. This brand highlights the attributes that differentiate it from other destinations – the quintessential, all-American beach community that is built of fun and is home to the “World’s Most Beautiful Beaches” and demonstrates that Panama City Beach appeals to a wide variety of audiences that are looking to have fun on their beach vacation.

Vision Statement

Panama City Beach will be the Gulf Coast’s premier, year-round, fun beach destination that offers a quality experience for visitors and residents alike.

Core Values

- Live up to the brands “REAL. FUN. BEACH.” and “World’s Most Beautiful Beaches”
- A fun, yet safe place for visitors and residents to enjoy a Florida Gulf Coast experience
- A great place to visit, a great place to live and work
- A healthy and diverse economy with travel and tourism at the core



Vision of Panama City Beach in 2020

- Maintain our place as the “World’s Most Beautiful Beaches”
- Maintain high visitor occupancy while not exceeding the destination’s carrying capacity
- Continued diversification of our tourism product to create additional demand
 - New sports and event venues designed to drive increased destination appeal in the shoulder and off-seasons while discouraging increased road traffic in peak visitation periods
 - Increased ecotourism and nature-based recreation access to St. Andrew Bay and the Gulf of Mexico
 - Development of additional attractions, cultural and heritage resources and other tourism amenities
- Enhance primary gateways that welcome visitors, create a sense of place, deliver the brand message, and direct first-time visitors to the visitor information center (US-98 Phillips Inlet Bridge, US-98 Hathaway Bridge, FL-79 Buchanan West Bay Bridge)
- Consistent directional signage throughout the destination
- Continue CRA infrastructure improvements to move traffic efficiently; provide safety for pedestrians; encourage walking, cycling; reduce vehicular traffic; improved curb appeal for a more attractive destination. The installation of curbing, wide sidewalks, turning lanes, bike lanes, lighting, pedestrian bridges, signage and coastal landscaping will instill a sense of pride and safety among visitors and residents alike.
- Redevelopment of abandoned and dilapidated property in core visitor areas
- Consistent visitor occupancy in the 55 percent to 85 percent range year-round

Strategic Initiatives

1. Operate the TDC/CVB as a trusted, innovative, industry-leading destination marketing organization that reflects the dynamic character of Panama City Beach
 - a. Provide value through cooperative marketing opportunities to Panama City Beach tourism businesses
 - b. Operate in an open, transparent manner to ensure the proper use of the tourist development dollars
 - c. Operate the TDC/CVB in a manner that clearly embodies the REAL. FUN. BEACH. brand
 - d. Regularly benchmark best practices from other resort destinations to ensure PCB remains an industry leader
 - e. Follow the Destination Marketing Association International Code of Ethics, implement the DestinationNext initiative and achieve DMAP certification
 - f. Encourage staff members to be active and seek professional certifications from industry associations
 - g. Collaborate with public relations and private sector partners on local, regional and state levels to create strategic alliances that drive incremental visitor demand to Panama City Beach, as well as extend the reach and influence of the organization
 - h. Develop, produce and implement innovative, non-traditional programs that showcase Panama City Beach as a quality, fun tourist destination
 - i. Chasin' the Sun TV
 - ii. Visit Panama City Beach Visitor Magazine
 - iii. Signature Special Events

SUCCESS IN 2020:

- Increased partner participation in TDC/CVB programs
- Industry awards and accolades recognizing the TDC/CVB's initiatives
- Continued unqualified audits
- DMAP certification
- Increased partnerships with affinity brands
- Increased year-round visitor demand and tourist development tax collections

2. Preserve and enhance the beach, the most important natural resource of Panama City Beach.

- a. Preserve and protect the water, sand, dunes and access paths
 - i. Ensure that all sand added to the beach through renourishment activities is similar in color and composition to the existing sand on the beach
 - ii. Maintain existing and conduct additional dune vegetation projects to encourage and enhance the development of sand dunes along the length of the beach
- b. Work with local, state and federal agencies to secure necessary permits to conduct future beach renourishment activities
- c. Increase awareness of the beach and near-shore areas as wildlife habitat for sea turtles, shorebirds, etc.
- d. Enhance and improve trash removal and beach maintenance activities
 - i. Continue to deploy trash receptacles that are more visually pleasing to replace the existing cans which provide the same function
 - ii. Discourage littering of all types, including glass bottles and cigarette butts on the beach and beach access points
 - iii. Continue to work with beach maintenance contractor on a post-disposal recycling program
 - iv. Continue the enhanced beach grooming and trash pickup programs
- e. Public Information – Beach & Surf Conditions
 - i. Create materials to educate travelers about beach and surf conditions, including surf conditions, Leave No Trace Ordinances (signs, maps, website, guides, in-room video)
 - ii. Enhance beach and surf patrol to increase public awareness of surf conditions, rip currents, Leave No Trace Ordinances and other issues of importance to beach goers
 - iii. Continue to fund lifeguard programs at the public beach parks - City Pier, County Pier and Rick Seltzer Park
- f. Pursue alternative funding sources - Triumph Gulf Coast, RESTORE Act, NRDA
 - i. Work with Bay County and local stakeholders on environmental enhancement and restoration projects that benefit Panama City Beach, St. Andrew Bay and the Gulf of Mexico

SUCCESS IN 2020:

- High visitor and resident satisfaction scores
- Continued awards and accolades
- Increased wildlife and natural areas
- Increased diving reefs accessible from beach
- Funding for RESTORE projects that benefit local environmental restoration



3. Enhance the visitor experience.

- a. Deliver on the destination brand – “REAL. FUN. BEACH.” Most aspects of the Panama City Beach community should enhance a family vacation experience
- b. Collaborate with local governments and community leaders on policies that enhance the perception of Panama City Beach as a hospitable, safe, fun and beautiful vacation destination
- c. Collaborate with local governments on strategies to enhance the visitor arrival/departure experience and ease visitor travel throughout the destination
 - i. Gateways that deliver on the brand, welcome and direct travelers to information
 - ii. Directional signage – keep visitors moving efficiently through the community
 - iii. Road infrastructure and traffic enhancements – move traffic efficiently while protecting the safety of pedestrians and cyclists
 - iv. Landscaping and beautification – a well maintained coastal landscape will inspire pride and better visitor behavior
- d. Improve and expand on family attractions and outdoor experiences that complement the brand
- e. Leverage sponsor relationships by integrating brands/services into the visitor experience via promotions, special offers and unique activations
- f. Utilize new and emerging technologies (geocaching, augmented reality, on demand services) to create fun, family-friendly activities)

SUCCESS IN 2020:

- High visitor and resident satisfaction scores
- New gateways & directional signage
- New streetscape with curbs, sidewalks and coastal landscaping throughout beachfront area
- New and improved attractions and activities
- Increased bicycle and non-vehicular usage
- Increased year-round visitation and improved traffic and parking

4. Develop and market Panama City Beach as a year-round destination.

- a. Expanded and targeted research-based marketing program.
 - i. Establish marketing priorities by data-driven, personalized audience persona
 - ii. Partner with airlines to drive increased fly-in visitation from target markets
 - iii. Utilize new and emerging digital technology to target visitors and customize digital interactions during vacation planning
- b. Programming of events during non-summer months
 - i. Festivals and concert events.
- c. Expanded team sports and group sales initiatives emphasizing events during slower occupancy periods
 - i. Market the new PCB Sports Park to tournament organizers to increase non-summer visitor demand
 - ii. With the expansion of meeting facilities along the beach, add additional meetings focused resources to the group sales department
 - iii. Expand presence in international market through tradeshow and familiarization tours for both tour operators and media
- d. Build on fun elements in brand by promoting celebrations of holidays, birthdays, anniversaries, weddings, reunions, etc., to attract families and groups
- e. Feature ecotourism opportunities, including kayaking and snorkeling/diving as unique reasons to visit Panama City Beach that go beyond the traditional beach experience
- f. Encourage the redevelopment of existing attractions and the addition of complementary attractions

SUCCESS IN 2020:

- Increased year-round visitation with less dependence on peak periods to level the monthly visitation trends
- Increased family and adult visitation
- Increased airport traffic
- PCB recognized as a top destination for celebrations





5. Enhance and develop public venues to generate additional visitor demand

a. Sports Facilities

- i. Complete the development of the Panama City Beach Sports Park that expands amateur athletic fields for soccer, lacrosse, softball, baseball and other field sports
- ii. Coordinate the sales efforts for Frank Brown Park and the new sports park to ensure highest and best utilization of the venues
- iii. Develop multi-purpose facility to host sports tournaments, concert events, exhibitions, boat shows and social events

b. Utilization of Improvements to Aaron Bessant Park

- i. Work with the City and other stakeholders on events – concerts, festivals, theatrical performances, and athletic tournaments – in Aaron Bessant Park that will drive incremental visitation to Panama City Beach

c. Encourage development of ecotourism opportunities on West Bay, as well as the Gulf of Mexico, including but not limited to:

- i. Boat ramps
- ii. A series of artificial reef systems for snorkeling, diving and fishing

d. Work with local, state and regional stakeholders to encourage the further diversification of Panama City Beach's tourism economy and environmental restoration through Triumph Gulf Coast, RESTORE Act and NRDA investments.

SUCCESS IN 2020:

- Outdoor concert facility hosting regular family-friendly entertainment events
- Outdoor sports fields hosting regular tournaments that bring large groups of overnight visitors
- Indoor multi-purpose facility hosting regular events that bring large numbers of overnight visitors
- New and revitalized attractions that make PCB the choice destination for families seeking a fun beach vacation/getaway

Bay County TDC and Panama City Beach CVB Organization Structure

Marketing and managing a large destination requires a highly skilled team effort. In order to deliver upon the strategic initiatives outlined in this document the TDC/CVB staff will need to be expanded in order to achieve maximum efficiency and return on investment. The staff organizational structure will be reviewed each year as part of the annual planning process.

Acknowledgements

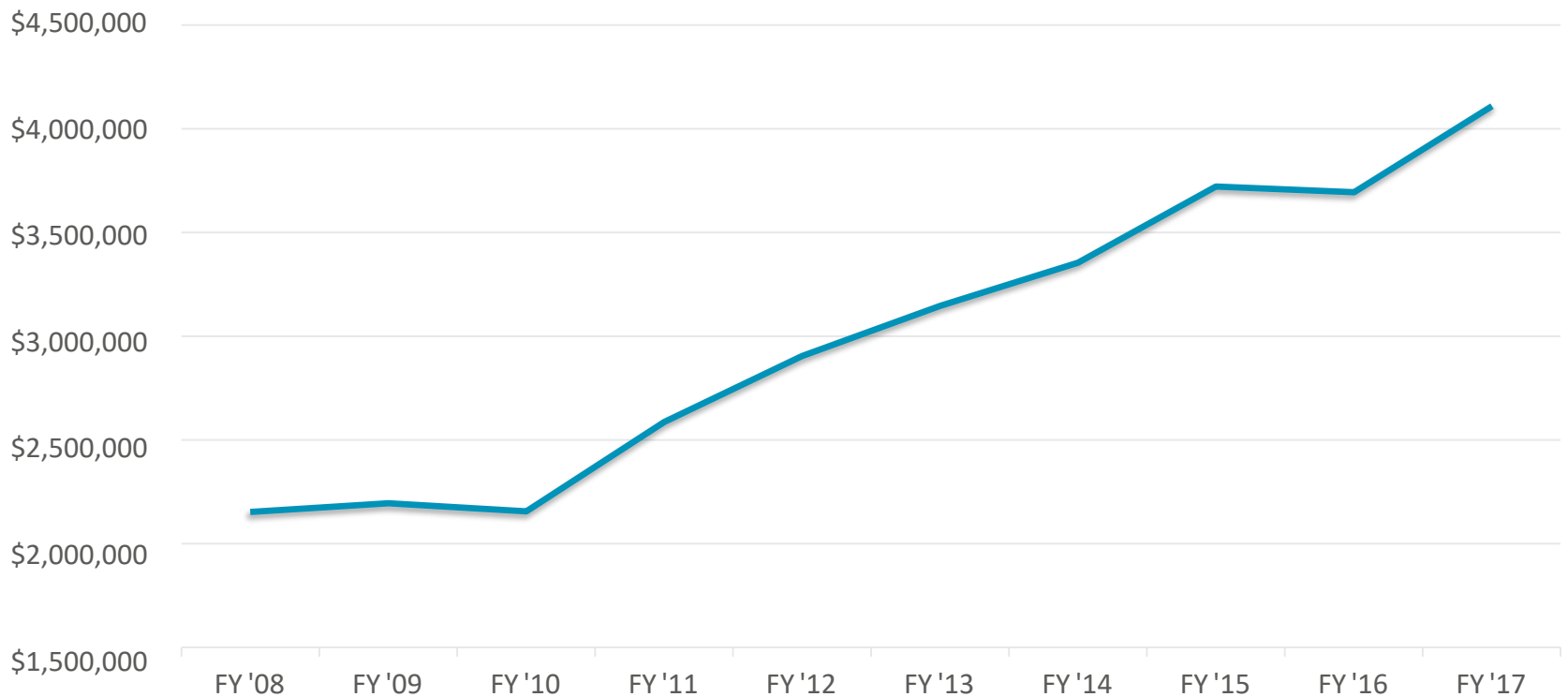
This plan was developed during the Summer 2016 by TDC/CVB Board of Directors (Griff Griffiths, Chairman), TDC/CVB Staff (Dan Rowe, Executive Director/President), and Berkeley Young, President of Young Strategies.

SITUATIONAL OVERVIEW



Tourist Development Taxes - growth over time

Tourist Development Tax Value of 1%



Tourist Development Taxes - collections by month

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Growth/Time
October	\$ 588,482	\$ 675,654	\$ 785,184	\$ 968,998	\$ 1,043,773	\$ 1,312,781	123.1%
November	\$ 326,139	\$ 319,617	\$ 352,194	\$ 367,917	\$ 480,391	\$ 523,191	60.4%
December	\$ 275,004	\$ 351,169	\$ 293,998	\$ 342,313	\$ 354,270	\$ 393,263	43.0%
January	\$ 368,845	\$ 361,645	\$ 390,029	\$ 446,108	\$ 475,340	\$ 495,113	34.2%
February	\$ 519,120	\$ 522,026	\$ 580,225	\$ 683,922	\$ 662,056	\$ 728,369	40.3%
March	\$ 1,768,015	\$ 2,133,953	\$ 1,913,476	\$ 2,012,955	\$ 1,192,962	\$ 1,421,784	-19.6%
April	\$ 1,269,403	\$ 1,143,303	\$ 1,305,434	\$ 1,532,803	\$ 1,437,883	\$ 1,625,317	28.0%
May	\$ 1,407,587	\$ 1,480,795	\$ 1,600,954	\$ 1,842,628	\$ 1,876,251	\$ 2,148,364	52.6%
June	\$ 2,735,365	\$ 2,956,806	\$ 3,171,751	\$ 3,379,852	\$ 3,491,951	\$ 3,855,439	40.9%
July*	\$ 3,007,148	\$ 3,143,165	\$ 3,463,580	\$ 3,960,944	\$ 4,362,155	\$ 4,947,031	64.5%
August *	\$ 1,253,351	\$ 1,522,920	\$ 1,871,889	\$ 1,745,766	\$ 1,671,868	\$ 1,671,868	33.4%
September *	\$ 999,168	\$ 1,123,199	\$ 1,046,274	\$ 1,323,646	\$ 1,422,161	\$ 1,422,161	42.3%
TOTAL	\$ 14,517,629	\$ 15,734,252	\$16,774,987	\$18,607,852	\$18,471,061	\$ 20,554,681	41.5%

* Assumes flat with prior year

GUIDING PRINCIPLES



Guiding Principles

Panama City Beach's vision – to be the Gulf Coast's premier, year-round, fun beach destination that offers a quality experience for visitors and residents alike – is ambitious but achievable. To succeed, Visit Panama City Beach must build a strategic marketing platform that aligns the collective interests of the local tourism industry and provides integrated marketing opportunities for the industry to leverage.

In order to ensure that Visit Panama City Beach is maximizing the impact of its marketing resources (money, time and relationships), we have adopted a set of Marketing Principles that drives all strategic thinking:

- **Visitor Engagement is Paramount**
- **All Activities Must Support and Extend Our Brand - Real.Fun.Beach.**
- **Create Value & Add Value**
- **If It's Worth Doing, It's Worth Doing Right**
- **Innovation**
- **Best-In-Class Partnerships**



Visitor Engagement is Paramount

Though we are blessed with a base of fiercely loyal visitors, we are neighbored by beach destinations that also provide a high-quality visitor experience, some without the negative stereotypes that we have to overcome. Our sustained growth is only achievable by maintaining our current visitor base, increasing the frequency of their visits to Panama City Beach, further penetrating core Southeastern and Midwestern markets and cultivating emerging markets. To increase frequency of visits, we must enhance our ability to communicate with our core customers and provide them with compelling opportunities to come back to the beach. In order to change perceptions and eliminate objections in our core markets, we must enlist our core customers' assistance in being "brand evangelists" for Panama City Beach. As visitation has grown, there has been a natural increase in the number of first-time visitors. We need to engage with these visitors, help ensure they have a positive experience in Panama City Beach and encourage return visitation.

All Activities Must Support and Extend the Brand

With Real.Fun.Beach., we have developed a brand that reflects the nature of Panama City Beach, differentiates us from our competitive beaches, and communicates the central reason that visitors come here throughout the year. Everything the TDC does must communicate and reinforce this brand position.

Create Value & Add Value

Every Visit Panama City Beach program or initiative must create value and add value for travelers and industry Partners. Visit Panama City Beach programs must provide the local tourism industry a strategic advantage and must inspire consumers with valuable information or a valuable service.



If It's Worth Doing, It's Worth Doing Right

Panama City Beach ranks as one of Trip Advisor's Top Five U.S. Beach Destinations. We have a quality destination that is worthy of visitation. Everything we do must demonstrate quality and worth, but not extravagance. Understanding that wise financial stewardship is critical in all that we do, Visit Panama City Beach will not sacrifice quality to save money; nor will we initiate a new program or continue with an existing program without dedicating the resources necessary to make the program a success. Visit Panama City Beach will protect our brand promise and will commit to do it right or not do it at all.

Innovation

The TDC is committed to building a culture of innovation that encourages staff and Partners to create more effective campaigns, initiatives and programs to give Panama City Beach a competitive advantage.

Best-In-Class Partnerships

Just as the Panama City Beach tourism industry expects Visit Panama City Beach to create and add value to their independent marketing efforts, Visit Panama City Beach expects our partners to create and add value to our internal efforts. In FY 2018, we will implement strategic co-op marketing programs and other partner engagement opportunities, including the development of vertical marketing platforms that leverage public and private sector investments in marketing Panama City Beach as a tourist destination.



Panama City Beach – our point of difference

Panama City Beach has a base of loyal visitors who are fiercely protective of the REAL.FUN.BEACH. experience. They are typically active, diverse and engaged – both while in the destination and through social media channels upon returning home. While the award-winning beach is the main draw, what makes Panama City Beach exceptionally distinctive is its authenticity and dynamism.

The visitor experience is not contrived or overpriced. A number of very successful family-owned businesses offer quintessential Floridian activities and product travelers cannot find at home. Compared to other beachfront communities, Panama City Beach is considered a value destination, worthy of visitors' investment. And no matter the interest (e.g. golf, shopping, eco-tourism, fishing, diving, watersports, family attractions, team sports) or time of year, Panama City Beach always has something fun in store.

Continued investment in infrastructure and retail establishments, as well as the growth of annual events and the introduction of new events, will make Panama City Beach an increasingly desirable place to visit, live and work. It's what keeps visitors coming back year after year while also attracting new audiences.



GOALS



- Implement integrated marketing, social media and public relations campaigns to further leverage awareness of Panama City Beach as a tourist destination to drive additional visitation.
- Develop opportunities to further penetrate core markets through sales, sports marketing and visitor engagement activities to enhance the visitor experience, guest satisfaction, support the brand position of REAL.FUN.BEACH and drive incremental visitation.
- Continue development and support of sports tournaments, festivals and special events created to generate incremental tourism demand for Panama City Beach.
- Begin construction of the new Panama City Beach Sports Park & Stadium Complex at Breakfast Point.
- Increase private sector industry participation and engagement in TDC programs.
- At the direction of the TDC Board of Directors, diligently work with public and private sector partners to enhance and develop public venues to spur incremental tourism demand.

Measurements of Success

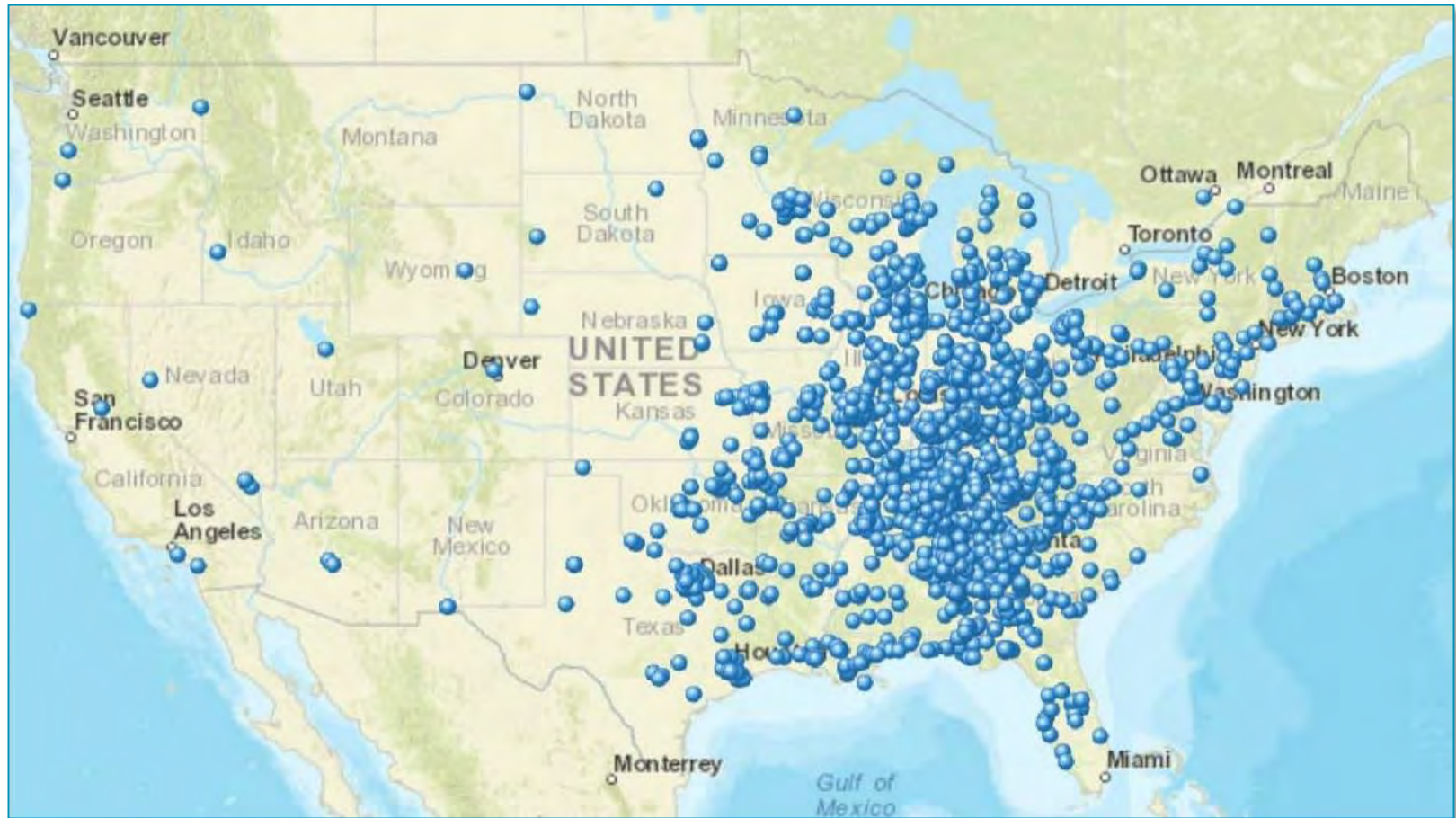
- Exceed industry in advertising, marketing, and social media engagement metrics
- Achieve 1.0 billion media impressions
- Increase tourist development tax collections by 4.0%
- Increase visitation to Panama City Beach by 2.5%
- Exceed budgeted ancillary revenue (co-op marketing/corporate sponsorship) goals
- Increase partner participation in TDC sponsored programs, workshops, and initiatives



VISITOR PROFILE



Regional Distribution of Visitors - 2016

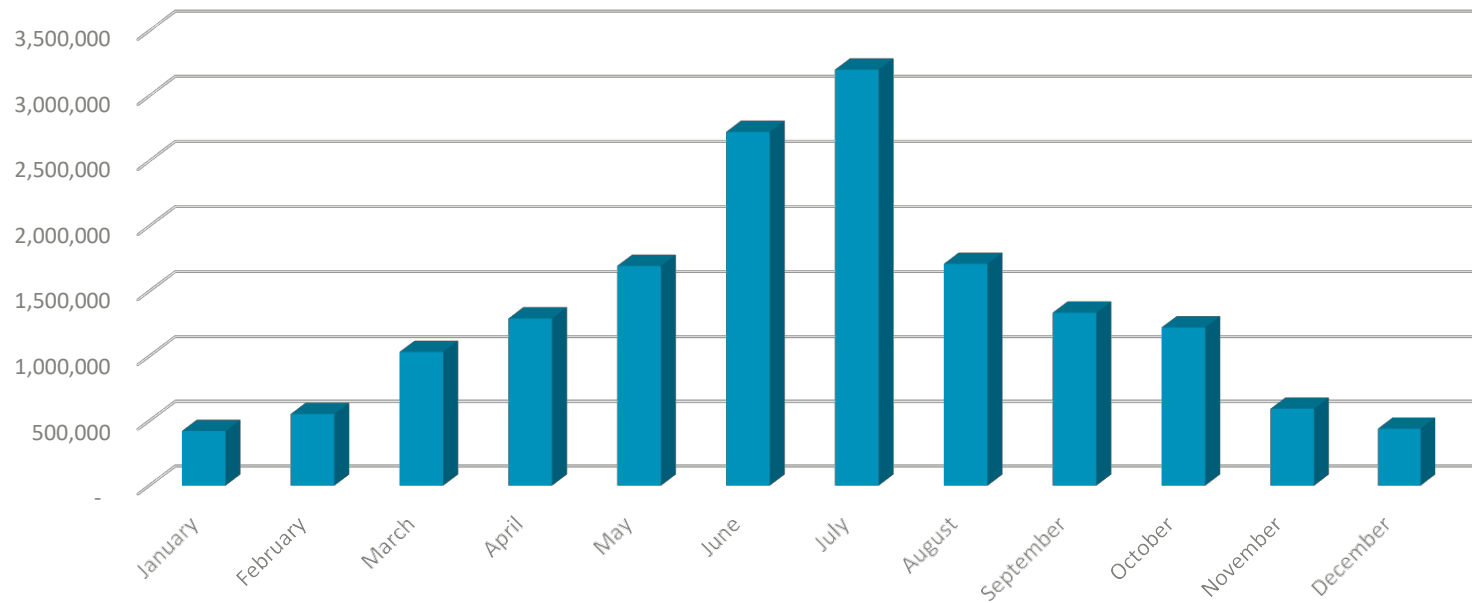


Visitor Spending - Overview

	Paid Lodging	2 nd Home	Total
Taxed Lodging Revenue	\$ 378,642,780	n/a	\$ 378,642,780
Total Visitor Spending	\$ 1,221,428,322	\$327,231,180	\$ 1,548,659,502
Average Daily Spending	\$ 109.70	\$ 64.44	\$ 95.53
Visitor Days/Nights	11,133,875	5,078,126	16,212,000
Visitor Travel Parties	2,783,469	1,250,269	4,033,738
Annual Occupancy	46.7%	n/a	46.7%

2016 Visitor Profile

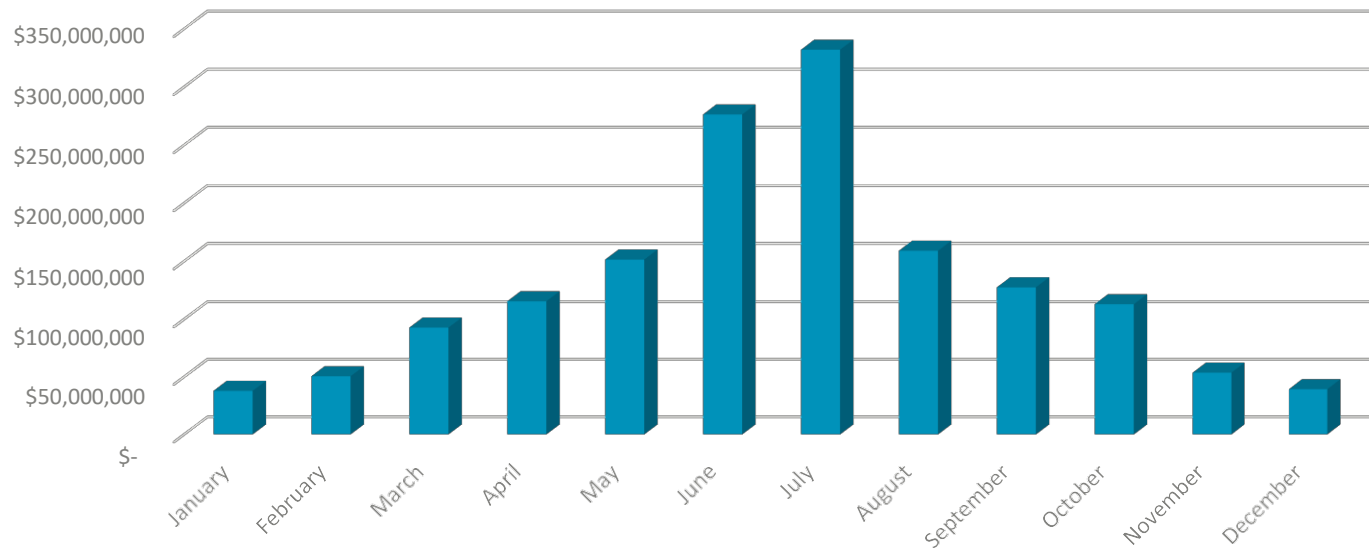
Visitor Days by Month



January	February	March	April	May	June	July	August	September	October	November	December
421,187	552,960	1,032,232	1,289,836	1,694,060	2,723,289	3,201,551	1,709,534	1,334,582	1,220,762	593,374	438,633

2016 Visitor Profile

Visitor Spending by Month

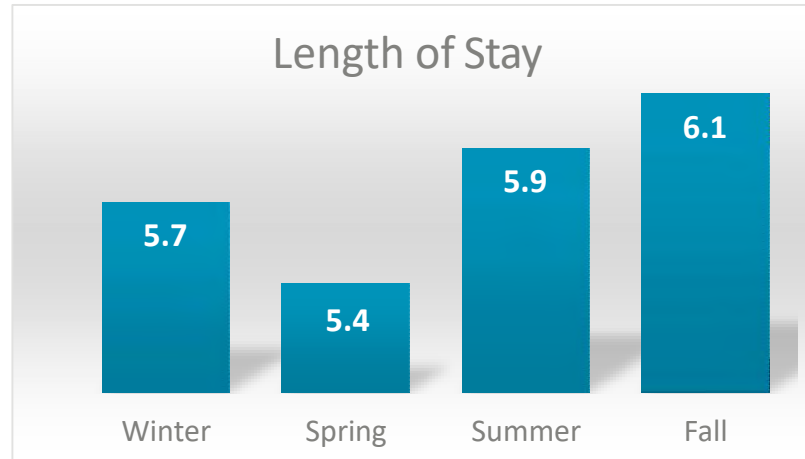
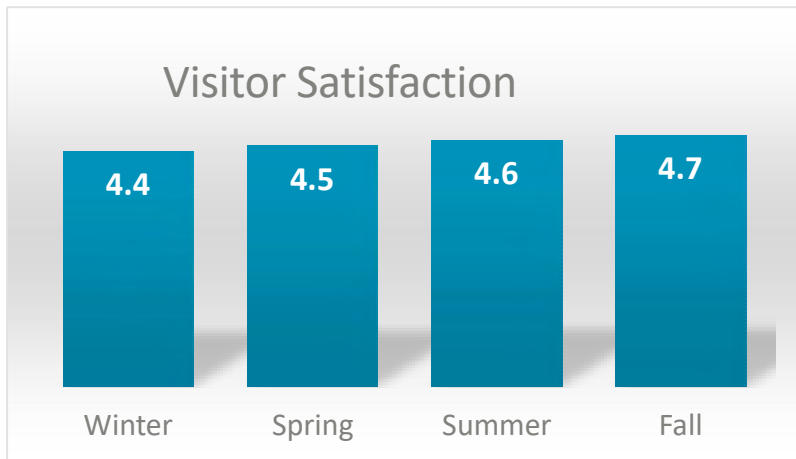
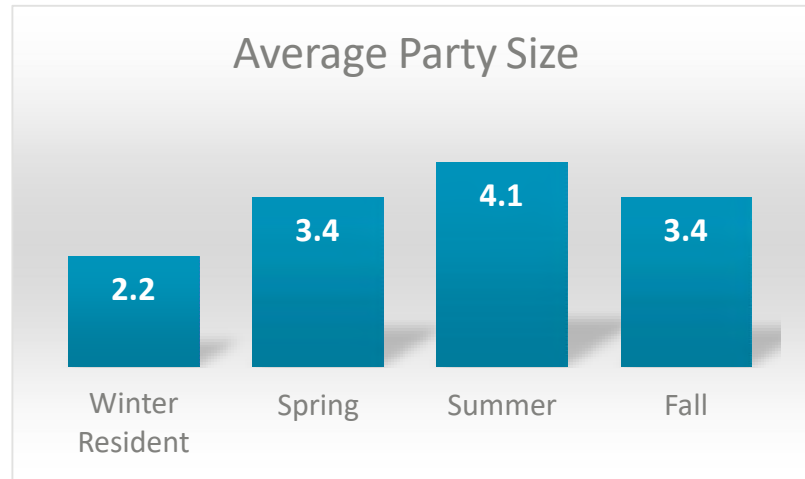
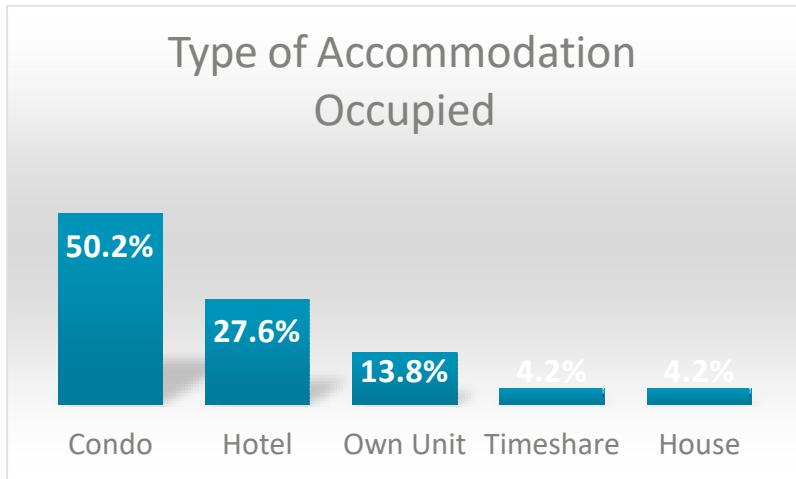


January	February	March	April	May	June	July	August	September	October	November	December
\$ 37.82	\$ 50.52	\$ 92.72	\$ 115.54	\$ 151.41	\$ 276.29	\$ 331.97	\$ 158.99	\$ 127.52	\$ 113.01	\$ 53.60	\$ 39.27

in \$ millions



2016 Visitor Profile



* excludes winter residents, whose average length of stay was 73.3 days

OPERATIONS STRATEGY



IMPORTANCE

APPROACH

TACTICS

In addition to the functional departments that direct the destination marketing activities of promoting Panama City Beach as a tourist destination, the TDC Operations Department is responsible for overseeing beach renourishment, beach maintenance, landscaping select areas within the tourist corridor, as well as ensuring available resources are used in accordance with established policies, procedures and are accounted for properly.

To increase departmental efficiency and accountability, expenditures that span multiple departments or expenditures that fall under the direction of the President's Office are maintained within the Operations Department. These include all accounting, administrative functions, payroll, research, share supplies, etc.



Operations Overview

IMPORTANCE

APPROACH

TACTICS

The TDC takes its responsibility for managing and expending tourist development tax funds very seriously. We have implemented policies, practices and procedures that guarantee the checks and balances are in place to ensure funds are used in an appropriate manner.



IMPORTANCE

APPROACH

TACTICS

- Articulate established policies and procedures to all members of the TDC staff to ensure compliance.
- Follow established standards for accounting, financial management, human resources, record creation and retention.
- Continually review established policies and procedures to ensure they provide the framework and appropriate guidance necessary for staff to achieve their operational responsibilities. If revisions, clarifications, or additions are needed, work with the Board of Directors to facilitate the changes.
- Regularly communicate with members of the Board of Directors on issues related to the operation of the TDC.
- Work with appropriate members of the TDC staff to ensure all contracts for work to be performed are properly negotiated and monitored in order for the expected result of the contract to be achieved.
- Work with TDC staff to ensure shared resources within the Operations Budget are effectively utilized across all departments.
- Work with TDC staff to ensure all budgets are maintained and expenditures are within the parameters established by the Board of Directors.



MARKETING & COMMUNICATIONS STRATEGY



Marketing Overview

IMPORTANCE
APPROACH
TACTICS

Marketing Panama City Beach as a tourist destination is the primary activity of the TDC, accounting for 40 percent of the entire budget. For FY 2018, the Panama City Beach CVB will continue to grow the REAL.FUN.BEACH. brand by tying the marketing and public relations campaigns directly to the brand. The primary campaign, "Make It Yours," will seek to build loyalty and brand evangelism among current visitors, as well as attract new visitors to the market.

Universal



Control



Marketing Overview

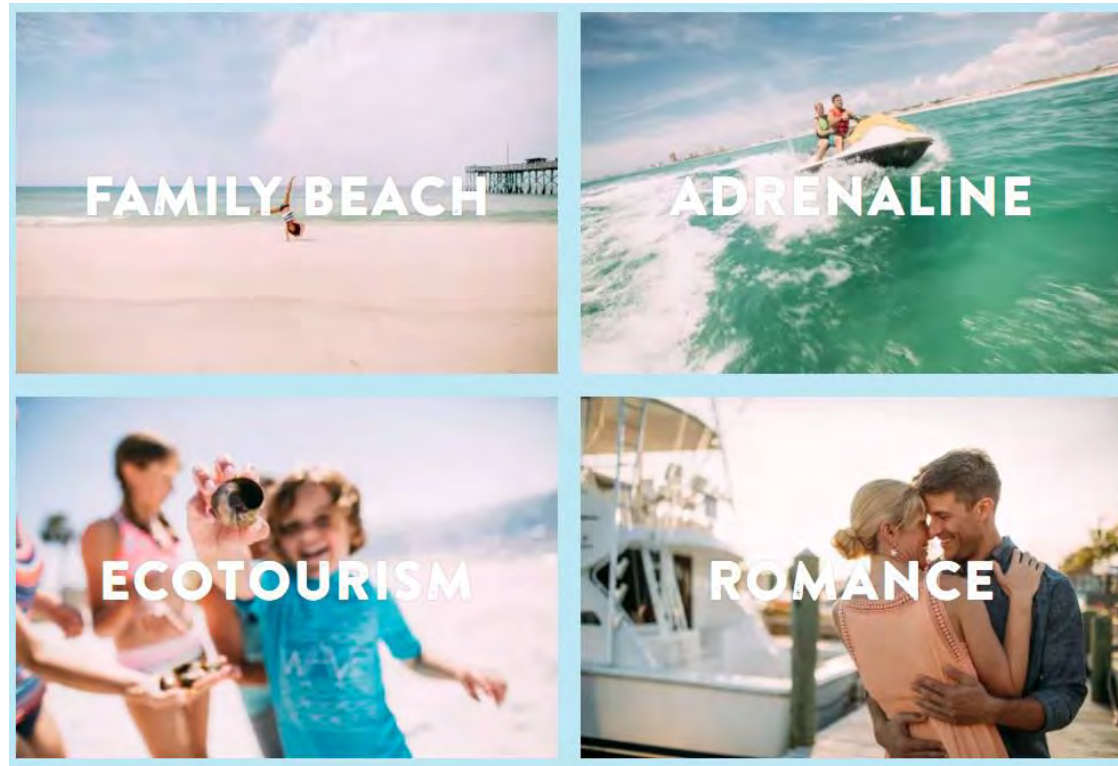
IMPORTANCE

APPROACH

TACTICS

Visit Panama City Beach Creative

By highlighting the wide range of activities and amenities to suit visitors' travel styles, preferences and interests, we show how Panama City Beach is different from other beach destinations. Our campaign is an invitation to "Make It Yours," and creates a sense of belonging for the first-time visitors and returning visitors alike.



IMPORTANCE
APPROACH
TACTICS

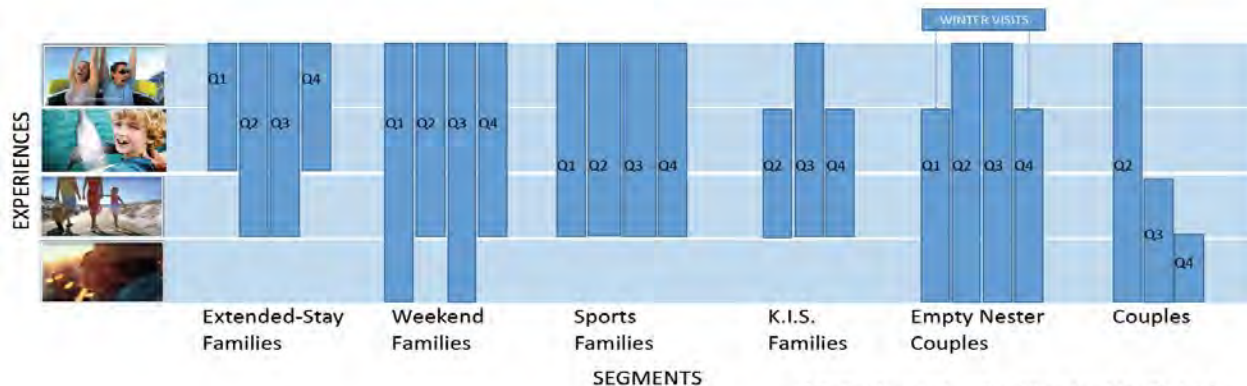
Media Objectives & Strategy

- Address all segments and stages of vacation planning
- Focus targeting based on dynamic segmentation modeling
- Customize against seasons, geography, events and annual support
- Digital first, quantifiable metric – quality site traffic, higher engagement

Dynamic Segmentation

We want people to feel like they *belong* in Panama City Beach.

Theme and Segment Overlay by Time of Year



* Directional focus areas for creative rotation, not mandates, will be tested and optimized in market



Marketing Overview

IMPORTANCE
APPROACH
TACTICS

Marketing Partners - With the support of Luckie & Co., Lou Hammond Group, and Simpleview, our Agencies of Record, we will focus on an integrated approach that leverages the activities of the operational departments, as well as our industry partners to help communicate our story through a variety of media and messages.

Digital First – As more travel decisions are being made on mobile platforms, the TDC will leverage the strength of the PCB brand through innovative digital-first campaigns. These “thumb-stopping” campaigns will showcase Panama City Beach as a dynamic beach destination that offers the experiences consumers crave.



IMPORTANCE
APPROACH
TACTICS

Interactive Marketing - Search engine optimization, marketing for VisitPanamaCityBeach.com, deployment email automation and monthly e-newsletters to our database are all core strategies for the upcoming year, along with utilizing new and emerging digital technology.

- Email automation puts website visitors (either e-newsletter or visitors guide registrants) into nurture tracks that allows our marketing team to engage specific needs and characteristics
- Email Deployment utilized for targeted events and offers
- Get Smart Content will bring data driven insights to dynamic (personalized) content on Visit Panama City Beach’s website for better engagement and conversations

Fourth of July Fly-in



IMPORTANCE

APPROACH

TACTICS

Social Media – The TDC’s website is a conduit for visitors to connect with the destination and experience user-generated content across a variety of social media platforms.

Engagement on Facebook remains high, with over 523,000 likes. Twitter, Google+, YouTube, Instagram, Pinterest and Snapchat continue to see marked growth.

- Continued partnership with Facebook/Instagram
- Continued partnership with Brand Networks
- Continued partnership with the Chute Platform for User Generated Content
- Continued content calendar for Real. Fun. Organic posts/engagement
- Facebook Success Story – Panama City Beach is one of the first DMOs to partner with Facebook, and it has proven to be a very successful campaign through targeted carousel and video ads. With carousel ads showcasing family fun and videos highlighting diverse activities the campaign has resulted in 24.8 million impressions and over 4 million video views.



User generated content via Chute

[VISIT OUR INSTAGRAM PAGE](#)

Marketing Overview

IMPORTANCE

APPROACH

TACTICS

Traditional Media – Television, radio, and print advertising will comprise the majority of our traditional media campaigns. The campaigns, based on the brand position of REAL.FUN.BEACH, will highlight how Panama City Beach offers consumers authentic, fun experiences with friends and family on vacation and highlight our new “Make It Yours” copy.



Marketing Overview

IMPORTANCE
APPROACH
TACTICS

Video – The TDC has developed an extensive library of b-roll video content that can be repurposed and edited into short, compelling videos to reach highly targeted consumers looking for the experiences that PCB offers.

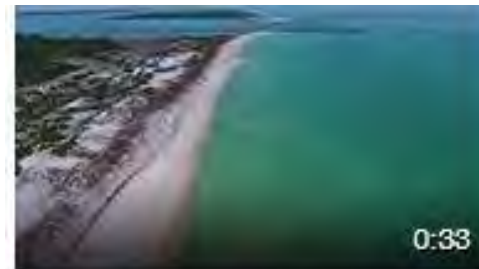
The marketing team will continue to push these real FUN videos out to targeted consumers and specific niche audiences like the Eco-friendly, Adventure, Romance and fishing videos featured below. Videos will be a mix of authentic/organic, 360 and targeted creative.



A vacation destination for the entire family - including family...
July 12 · 3.1M views



Today is our FINAL #RealFunBeach prize package...
July 24 · 162K views



Happiness comes in waves 🐬 #RealFunBeach
June 26 · 40K views



It's #NationalBestFriendsDay! Who would you bring with you...
June 8 · 23K views



You don't have to be a beach bum to enjoy vacationing in...
April 18 · 31K views



Marketing Overview

IMPORTANCE

APPROACH

TACTICS

Partner Co-op Programs

Continue to develop a robust series of co-op marketing selections to our partners. Analyze campaign results, gather partner feedback and adjust the program as necessary to make it the most successful.

Sample co-ops will include:

- Facebook Live | Facebook Promoted Posts | Facebook Canvas Ads | Facebook Carousel Ads
- Instagram Takeovers | Instagram Promoted Posts
- Drone Footage | Print Opportunities
- Feature opportunities on partner pages like Trip Advisor
- Email Sweepstakes | Custom Targeted Emails
- Digital Banners | remarketing | custom targeted display
- Special Event Toolkits for signature events



A promotional banner for Panama City Beach. The top part shows a family (two adults and a child) on paddleboards in the ocean. Text includes 'DESTINATION REAL FUN BEACH' and 'Panama City Beach'. A yellow button says 'PLAN YOUR ESCAPE'. Below the image is a paragraph of text: 'Don't let summer slip away without a trip to America's Real FUN Beach. Book your vacation today to score a great deal on some of our amazing accommodations. You're just a short drive away from all the family fun, heart-pounding action, eco-adventure and romance of Panama City Beach. Plan your escape and make it yours!'. Below this is a 'PLAN YOUR ESCAPE' button. The bottom section has three promotional cards: 'COUNTS-OAKES RESORT PROPERTIES' (Choose Counts-Oakes Resort Properties for the best selection of vacation rentals...), 'EMERALD VIEW RESORTS' (Save 20% Off All Rates Through August!), and 'RESORTQUEST' (Summer is here and it's not too late to book a vacation in Panama City Beach...).

Marketing Overview

IMPORTANCE

APPROACH

TACTICS

Public Relations- Continue the partnership with Lou Hammond Group to position Panama City Beach as the all American Real. FUN. Beach through the following methods:

- Press Releases
- Press Visits – Group and Individual Trips (Editorial Panels, as appropriate)
- Media Missions/Deskside visits in key markets
- Promotions
- Broadcast Outreach
- Crisis Communications
- Proactive pitching
- Reactive news bureau
- Integrated strategic planning with the team (Make It Yours Campaign)
- Work with targeted social media influencers
- Brand messaging (Real. Fun. Beach Tees) and storytelling
- Public awareness (Beach Flags, Leave Only Footprints Ordinance, etc.)



IMPORTANCE
APPROACH
TACTICS

Real. FUN. Event support

The Marketing Department will continue to support the real. FUN. Special events to help drive demand in key periods to impact tourism for the destination. The marketing support will keep all creative within the brand standards of Visit Panama City Beach and also work to target and support new audiences within our dynamic segmentation.

- New for 2018: Special Event overviews will be created for each Visit PCB signature event to include the event goal, opportunity Statement, creative assets, budget and results



IMPORTANCE

APPROACH

TACTICS

The detailed marketing plan was presented to the TDC/CVB Board of Directors and approved at the October 10, 2017 TDC/CVB Combined Board Meeting. Following are the detailed slides of the plan and presentation.

Panama City Beach 2018 Media Planning



2018 Planning Parameters



Target Audience & Timing



Summer Families



Long Weekend Families



Sports Families



Young Families



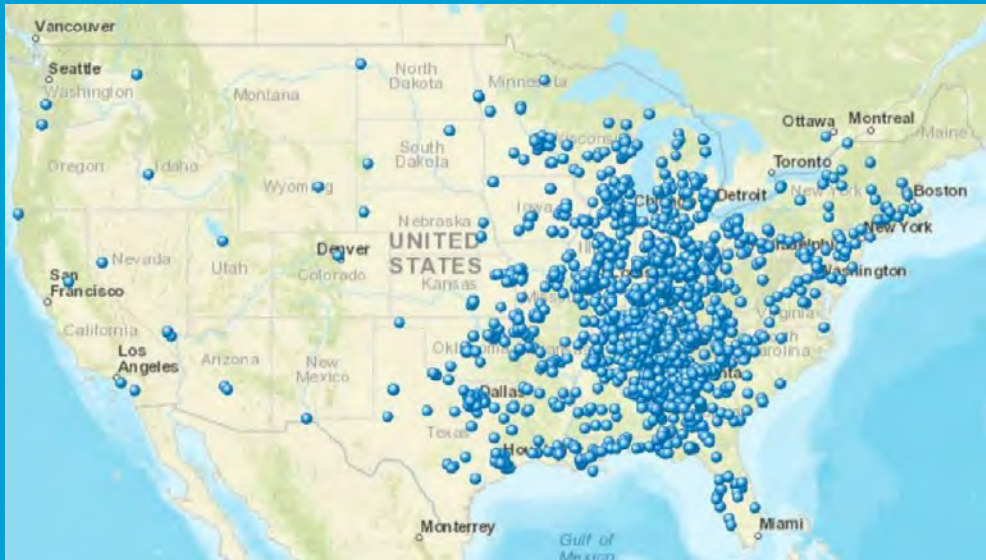
Empty Nesters



Young Couples

Winter	Dec/Holidays	Dec/Holidays			Jan - Feb/ Events Driven visits Post - holidayromance	
Spring	Mar /SchoolBreak + EasternHoliday	Mar / School Break+Easter Holiday	Mar /SchoolBreak Apr - May/ Sports Tournaments	April-May Late Spring	Extended familysummer trip Festival & Events Driven visits	Jan - Feb / Events - Driven visits Post - holidayromance
Summer	Jun - Jul / Summer vacation	Jun - Jul / Summer vacation	Jun - Jul / Summer vacation + Sports Tournaments	Late Aug / Weeklong Vacation	Late Aug / Weeklong vacation - Adults Tournaments	LateAug / Weeklong vacation
Fall	Oct / Fall Break Nov /Thanksgiving	Oct / Fall Break Nov /Thanksgiving	Nov /Thanksgiving	Oct / Fall Break Nov /Thanksgiving	Sep / NovEvents	Sep - Nov/ Pre - holiday Relaxation

Geography



- Atlanta
- Austin
- Birmingham
- Chicago
- Columbus, GA
- Dothan
- Dallas
- Houston
- Huntsville
- Indianapolis
- Louisville
- Nashville St.
- Louis
- Tallahassee

	<u>Spring</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Overall</u>
Quick/Drive/Event	70%	55%	80%	50%	65%
Longer/Planned	25%	40%	15%	45%	30%
Other	5%	5%	5%	5%	5%

Media Objective & Strategy

Objective

Generate awareness of Panama City Beach as a premier Gulf Coast destination, support dynamic segmentation and creative personas continuing to evolve PCB as a year-round destination

Strategy

Create a multi-layer media approach to address all stages of planning, customized to season, events and audiences. Use data for continual optimizations and learning across all efforts.



2018 Planning Parameters



KPIs

Awareness

- Website Traffic
- Social followers, Likes
- Video Completions

Engagement

- Time on site
- Pages viewed
- Quiz
- Videos created
- Sharing
- CPC



Media Consumption



Summer Families



Long Weekend Families



Sports Families



Young Families



Empty Nesters



Young Couples

Digital
Digital Radio
Streaming TV
Social Media
Outdoor

Digital
Digital Radio
Streaming TV
Social Media
Outdoor
Radio

Digital
Social Media
Outdoor
Radio

Digital
Digital Radio
Streaming TV
Social Media
Outdoor

TV
Radio
Newspaper
Magazine

Digital
Digital Radio
Streaming TV
Social Media



Media Mix

Digital

- Social
- Streaming video
- Streaming radio
- High impact units
- Pre-roll video
- Native
- Display
- E-blasts
- 360 Video

Broadcast

- TV, Cable, Radio

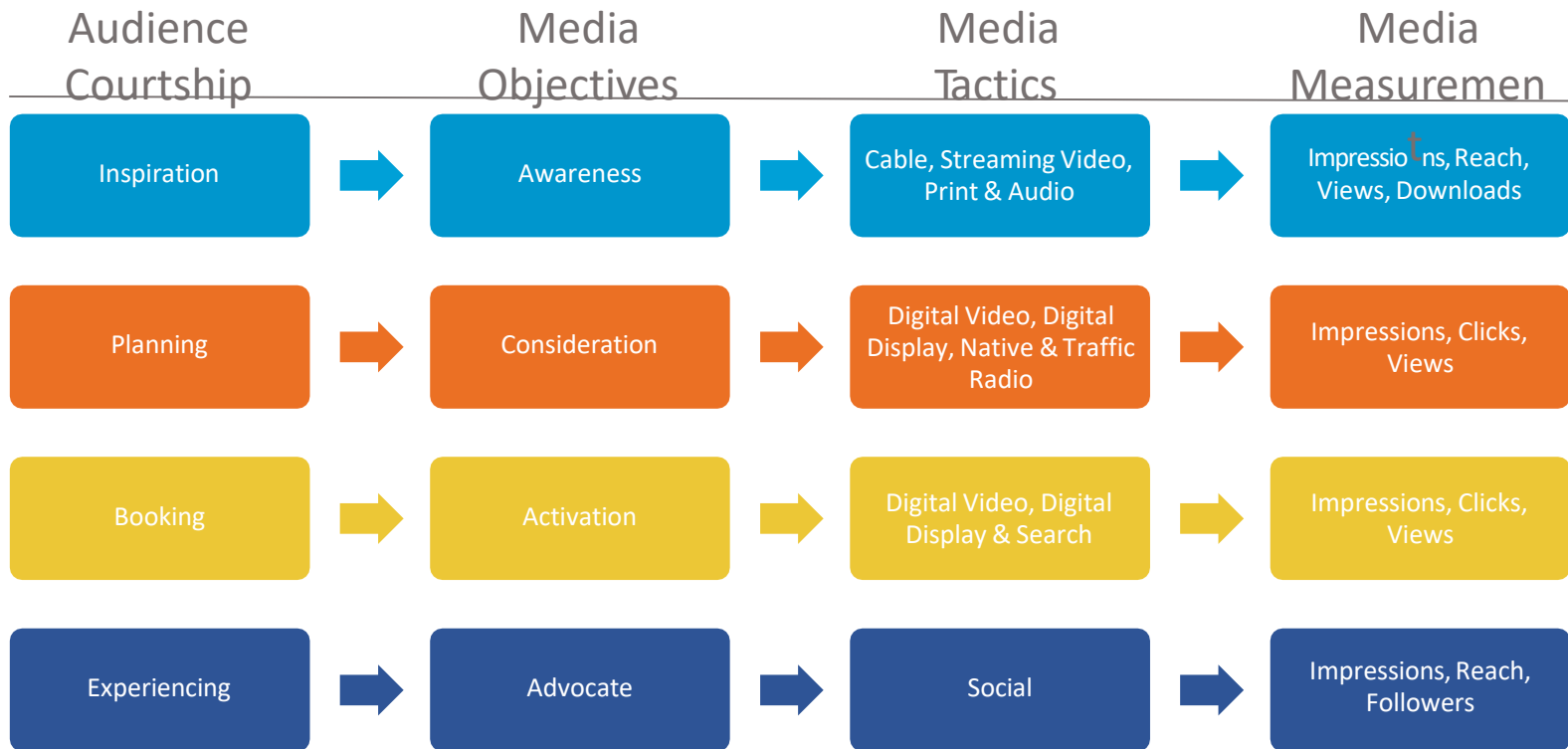
Print

- Sales support, Sports, Partnership
- Destination Awareness

Out of Home

- Event, Information, Safety

Media Flow



Strategic Media Approach

- Develop Partnerships
- Integrate Dynamic Segmentation
- Support “Make It Yours” - Ideation
- Negotiate Value Beyond Investment
- Innovate and Customize
- Be Flexible



Continued Media Partners



New Partner

Southern Living

- Integrated 360 campaign - experiential, digital, print
- Customized for Panama City Beach
- Bundled plan delivers 75% higher value than a la carte buying approach



Southern Living Partnership

Beach Home for the Holidays

- Presenting sponsor
- SL Designer
- High Impact digital – Time, Inc. Network
- Print Ad + Advertorial
- Travel Editor Instagram Takeover from PCB
- E-blasts

UnWined

- Biscuits & Jam
- SL Test Kitchen Chef
- Social Amplification
- Digital Native
- Event promotion
- Digital banners, video pre-roll & 360

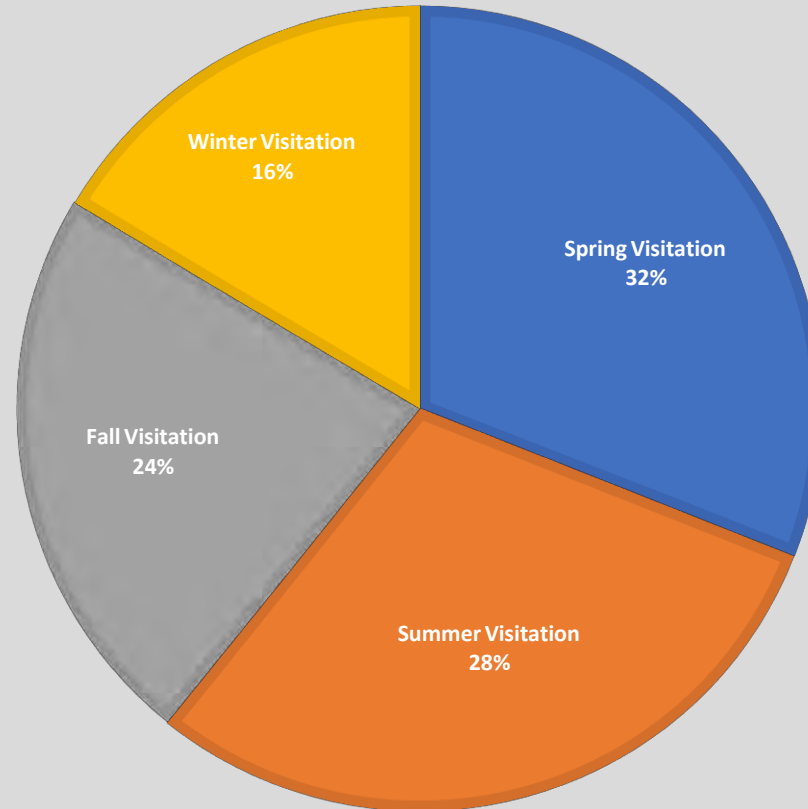
Prospective Partners



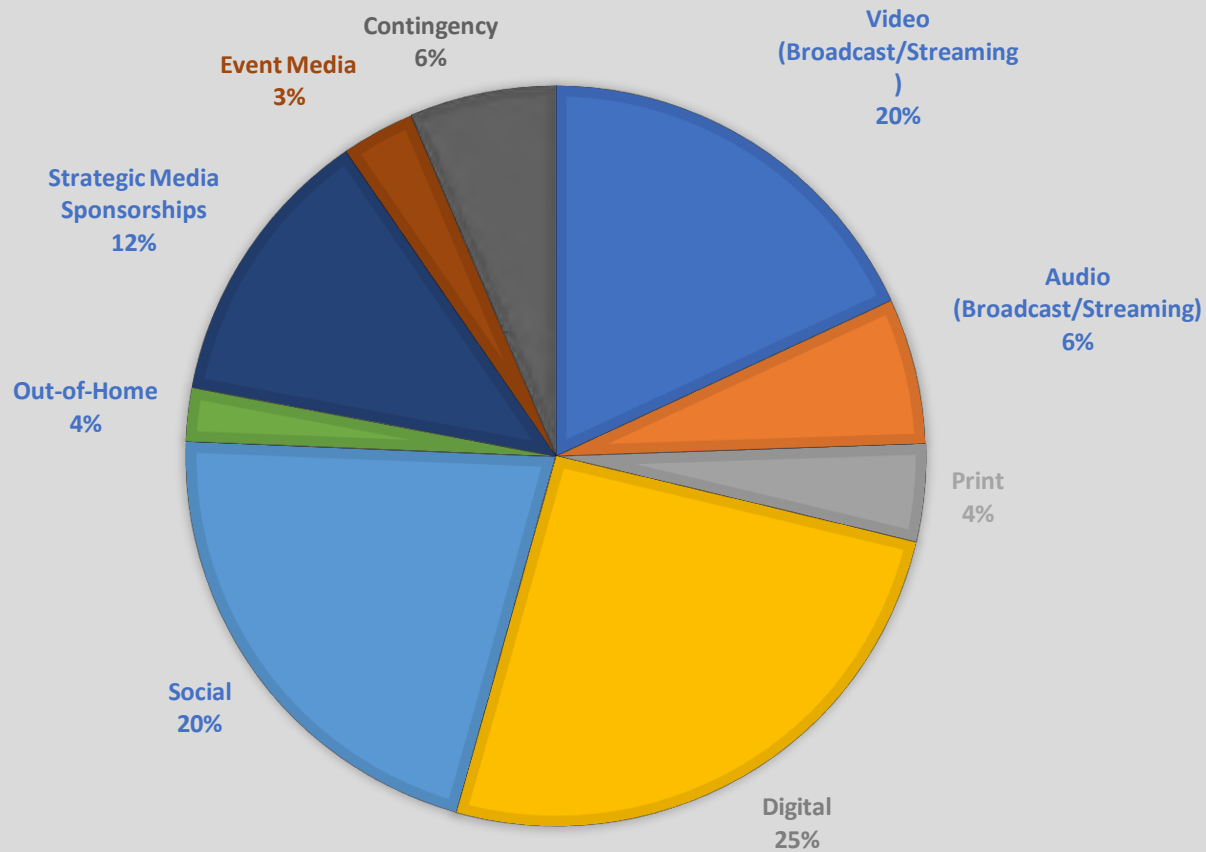
Time Period: Media in Market

Media Tactic	Spring Visitation	Summer Visitation	Fall Visitation	Winter Visitation	Total
Video (Broadcast/Streaming)	\$300,000	\$375,000	\$225,000	\$100,000	\$1,000,000
Audio (Broadcast/Streaming)	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
Print	\$75,000	\$50,000	\$50,000	\$25,000	\$200,000
Digital	\$385,000	\$400,000	\$330,000	\$120,000	\$1,235,000
Social	\$325,000	\$200,000	\$225,000	\$250,000	\$1,000,000
Out-of-Home	\$57,500	\$57,500	\$57,500	\$57,500	\$230,000
Strategic Media Sponsorships	\$200,000	\$185,000	\$100,000	\$100,000	\$585,000
Event Media	\$75,000	\$0	\$50,000	\$25,000	\$150,000
30 Day Impact Plan	\$0	\$0	\$0	\$0	\$300,000
	\$1,492,500	\$1,342,500	\$1,112,500	\$752,500	\$5,000,000

Budget by Travel Season



Budget by Media Tactic





Panama City Beach
REAL FUN BEACH



Luckie

MAKE IT YOUR
REAL FUN
BEACH

SALES STRATEGY



Sales Overview

IMPORTANCE

APPROACH

TACTICS

In FY 2018, we will focus our sales activities in maintaining and growing our presence within the leisure travel segments, while expanding our meetings and conference sales initiatives. Emphasis will be placed on the evolution of our product, natural surroundings, accessibility, value and on our new offerings that enhance the visitor experience.



IMPORTANCE

APPROACH

TACTICS

Through integrated sales initiatives, the TDC will work to increase leisure, group travel, and meetings demand to Panama City Beach each season of the year. We will emphasize new offerings including accommodations, attractions, dining options, and ecotourism opportunities with a continued focus on events, accessibility to the destination, value, and the bonus of experiencing true southern hospitality in a beachside setting.

Leisure Travel – Through direct contact with both consumers and travel professionals, we will continue to promote Panama City Beach as a year-round destination highlighting new accommodations, attractions, dining options, value-added experiences, events and the specific attributes of our different seasons.

Group Travel – Increase visitation to Panama City Beach with the group tour market in all seasons with particular emphasis on the shoulder seasons and various events. Using the strength of our REAL.FUN.BEACH brand, we will emphasize that we are truly a destination that offers something for everyone. In addition, we will strengthen our relationships with qualified travel trade professionals and domestic tour operators and grow the group tour market by working more closely with industry partners to present Panama City Beach as a group friendly, affordable, fun destination.

Meetings/Conventions – Collaborating with our lodging partners that are active in hosting meetings and conventions, we will develop cooperative marketing opportunities to create additional demand for Panama City Beach throughout the year.



IMPORTANCE

APPROACH

TACTICS

We will accomplish these goals through consumer shows, travel marketplaces, cooperative opportunities with VISIT FLORIDA, the destination marketing organizations in Northwest Florida and potential co-ops with our accommodation partners.

Consumer Shows – Travel shows in key domestic drive and fly markets are an important vehicle to increase awareness of Panama City Beach as a tourist destination within our target audiences. The shows in which we will exhibit include:

- Southern Women’s Shows –Memphis and Nashville are three and four-day consumer shows geared to women, with an estimated attendance of 30,000 per show
- New York Times Travel Show & Boston Globe Travel Show - allows the TDC to target NE travelers as well as New York/Boston-based national travel professionals and travel media
- AAA Ohio – provides an opportunity for the TDC to reach AAA members in the Ohio market through an industry event targeting AAA offices

Domestic Travel Tradeshows – Group travel shows remain a viable way to reach domestic tour operators and other group travel organizers that have the potential to generate visitation to Panama City Beach.

- VISIT FLORIDA Trade Events – provide an opportunity to network with travel planners and travel agents in Boston, Chicago, Ohio and Philadelphia
- ITT Military Shows – provide an opportunity to reach veterans across the Southeast US as they plan and coordinate both individual travel and military reunions



IMPORTANCE
APPROACH
TACTICS

Other Sales Tactics

- Continue to promote the message that Panama City Beach has “something for everyone.”
- Encourage increased partner participation in TDC programs.
- Continue to educate partners on the value of participating in sales programs through industry workshops.
- Leverage additional exposure for Panama City Beach through cooperative sales opportunities and missions with VISIT FLORIDA.
- Host Fam trips for qualified group travel professionals targeting family and military reunions, groups, and the meetings markets.
- Optimize budget to ensure that target markets are enhanced and new markets are addressed on regional, national and international levels.
- Update collateral materials, trade shows booths, etc.
- Secure compelling photography that effectively communicates the Panama City Beach experience to sales clients.
- Enhance the group visitor experience – step-on guided tours, group welcomes, welcome packages, etc.



Mama City Beach
FLORIDA
FUN. BEACH.

INTERNATIONAL OVERVIEW



IMPORTANCE

APPROACH

TACTICS

Our International Program is a joint initiative of our Marketing and Sales teams. Our continuing development of business relationships within the international travel-trade and media is critical to expanding international visitation to Panama City Beach. Through partnership opportunities with VISIT FLORIDA, Brand USA, and through our international representation firms, Lieb Management (Germany) and Gosh PR Gosh (UK), emphasis in FY 2018 will be placed on furthering these relationships with European “travel influencers.” In addition, we will conduct educational seminars and workshops with accommodation partners in order to increase awareness and participation in this emerging market segment.

Virgin Atlantic now offers codeshare into Northwest Florida Beaches International Airport, which creates additional opportunities for PCB to capture more UK business. In addition, this change eases the restrictions on fly/drive passengers that arrive in Orlando, drive to PCB and fly home from ECP, connecting through Atlanta. Additionally, British Airways has initiated non-stop service to New Orleans, creating another opportunity for fly/drive visitation from the UK.

International travel from the UK and Germany continues to be a strong market for Florida with opportunities in spring/fall shoulder seasons. Canadians are an important aspect of our winter resident business and we will also stress the viability of year round travel to this lucrative market.



IMPORTANCE

APPROACH

TACTICS

International Tradeshows – International tradeshows, in partnership with VISIT FLORIDA, provide an excellent platform to increase awareness of Panama City Beach to tour operators, receptive operators, and travel media from key countries across the globe.

Partnership with Tour Operators – Through our efforts to date, we have connected lodging properties with a number of tour operators in the UK and Germany. We will continue to develop and strengthen these relationships. In FY 2018, we will focus particular emphasis on Virgin Holidays and Thomas Cook, as well as Florida-based receptive tour operators.

International Tour Operator FAM Trips/Media Visits – The old adage “seeing is believing” applies to the international market. As we continue to build international awareness of Panama City Beach as a tourist destination, hosting tour operators and travel media is essential. Their first-hand experiences and recommendations are important as they educate their constituents on a “new” Florida destination.

Direct to Consumer Communications – To increase demand among international audiences, we are partnering with VISIT FLORIDA and Brand USA on cooperative marketing campaigns in Canada, UK and Germany. Additionally, we have developed a German language brochure and website – VisitPanamaCityBeach.de.

Northwest Florida Tourism Council Cooperative Efforts – A number of other Northwest Florida communities have expressed interest in collaborating on a targeted international campaign to extend the reach of our collective efforts.



IMPORTANCE

APPROACH

TACTICS

International Tradeshows – International tradeshows, in partnership with VISIT FLORIDA, provide an excellent platform to increase awareness of Panama City Beach to tour operators and travel media from key countries across the globe. These shows include:

- **Florida Huddle** is an international marketplace held in Florida for tour operators and media
- **World Travel Market** (WTM) is an annual three-day travel event that brings together nearly 50,000 worldwide travel industry professionals for appointments (suppliers and buyers), networking, etc.
- **ITB** is the world’s largest travel and tourism tradeshow in Berlin that will further extend our ability to expose Panama City Beach to the international wholesale and FIT travel markets
- **IPW** is the Travel Industry Association of America’s annual international tour operator and media event promoting travel to the United States
- **IITA** is a travel tradeshow focusing on US-based receptive tour operators who provide the on the ground management for internationally-based tour operators.



SPECIAL EVENTS STRATEGY



Special Events Overview

IMPORTANCE

APPROACH

TACTICS

Special events continue to be a focus area to help increase visitation to Panama City Beach throughout the year, with particular emphasis during the spring and fall. Research has shown that our visitors will increase the frequency of their visits when given a compelling reason to do so. Outside of the peak summer season, festivals and special events help spur this type of travel.

Additionally, fun, unique and well-orchestrated festivals and special events can have a halo effect for destinations and create intangible benefits by spurring interest in the destination even if the potential visitor is unable to attend a specific event. The TDC operates a number several high-profile events throughout the year and works with other event organizers to demonstrate the dynamic, fun nature of Panama City Beach. These events include: Beach Home for the Holidays, New Year’s Eve Beach Ball Drop, Panama City Beach Mardi Gras and Music Festival, Emerald Coast Cruizin’, UNwined, Seabreeze Jazz Festival, Thunder Beach, Beach Jeep Jam, REAL.FUN.FOURTH, Pepsi Gulf Coast Jam, and Pirates of the High Seas Fest.

We will continue to foster relationships with organizations throughout the destination to create and assist with special events that have the potential to drive incremental demand for Panama City Beach as a tourist destination. Potential partners include: Grand Lagoon Coalition, Panama City Beach Chamber of Commerce, Beach Arts Alliance and Bay County Chamber of Commerce.

The TDC will collaborate with outside organizations on festivals, concerts and special events that take place throughout the year. This collaboration includes: sponsorships and in-kind or paid advertising support.

All the events supported by the TDC must strengthen, extend and leverage the brand of Real.Fun.Beach.



Special Events Overview

IMPORTANCE

APPROACH

TACTICS

- Maintain relationships with existing events, as well as work together to enhance the events through available resources including sponsorship, advertising/marketing or event management.
- Engage the industry partners, through workshops, on events that will create incremental demand for the destination.
- Use innovative event themes to support and extend the REAL.FUN.BEACH brand and create additional awareness and demand for Panama City Beach.
- Develop and manage budgets for each event to ensure the TDC is able to effectively and efficiently execute a quality events within established budget parameters.
- Attend Industry tradeshow and conferences to reach industry decision leaders; attend educational event seminars; and showcase the destination's venue to potential event partners.
 - Florida Festivals & Events Association
 - International Music Festival Conference
 - Pollstar
 - International Entertainment Buyers Association (IEBA)
- Foster relationships with national artist agencies such as WME, Live Nation, AEG Live, etc. and explore opportunities with each to produce new events.



VISITOR SERVICES STRATEGY



Visitor Services Overview

IMPORTANCE

APPROACH

TACTICS

The Visitor Services staff serve an important role for visitors who are comparing vacation destinations, as well as those visitors who have made the decision to come to Panama City Beach, but desire additional information to enhance their vacation. We will implement strategies to help potential visitors choose Panama City Beach over competitive destinations, and encourage current visitors to do more, stay longer, and visit more frequently, while reinforcing the REAL.FUN.BEACH. Brand.



Visitor Services Overview

IMPORTANCE

APPROACH

TACTICS

Taking advantage of the updated and enhanced Visitor Information Center space, the Visitor Services staff will focus on providing attentive, personalized service by meeting and greeting visitors as they enter the center and walking them to the brochure displays of interest. The staff will also encourage visitors to utilize CVB resources – Visitors Guide, websites, etc. – as the preferred source of information throughout their stay in Panama City Beach. The style of service will cultivate, support and celebrate a “visitor-centric” ethic that supports quality visitor experiences through unpretentious but attentive customer service.



IMPORTANCE

APPROACH

TACTICS

- Maintain and enhance standards of excellence in answering visitors’ questions about the destination, whether by phone, through website Live Chat, at the airport, in the Visitor Information Center or an off-site location.
- Actively interact with guests visiting the Visitor Information Center and encourage guests to use the TDC’s website as their primary, trusted information source while visiting Panama City Beach.
- During select times of peak visitation, or as needed to support group sales, sports marketing or special event initiatives, provide off-site visitor information services to extend the reach of the Visitor Information Center and contribute to the sense that Panama City Beach is a safe and welcoming destination.
- Quickly, efficiently and accurately handle fulfillment of Visitor Guide requests coming into the Visitor Services staff through Live or by telephone.
- Continue Panama City Beach Days in the Official VISIT FLORIDA Welcome Centers.
- Rotate free-standing kiosk displays in Visitor Information Center to highlight events, eco- tourism, and other unique and memorable aspects of Panama City Beach.
- Organize the TDC’s National Tourism Day events.
- Raise visibility within the community by having a presence at community events.
- Conduct themed events/activities to highlight upcoming events/seasons.



SPORTS MARKETING STRATEGY



IMPORTANCE

APPROACH

TACTICS

As evidenced by the TDC’s \$4.5 million investment in improvements to Frank Brown Park and the plans for the new Sports Park & Stadium Complex, amateur athletic tournaments are a central component of the TDC’s strategy to generate incremental visitor demand. In FY 2018, we will continue to target our key sports markets of softball and baseball, as well as emerging markets in both tournaments, such as soccer and lacrosse and sporting events, including as ½ marathons, adventure races, water, beach and indoor sports that support this goal.

A centerpiece of our efforts will be the construction and pre-sales of the new sports park, which is expected to open in Spring, 2019. Though we expect the facility to operate near capacity during the summer months, the complex is being designed to allow us to host tournaments that occur outside our peak travel season. As we approach the opening of the new facilities, we will coordinate efforts between the City and the operators of the new park to maximize utilization of all available tournament facilities.

Visitors coming to Panama City Beach to participate in or experience a tournament or sporting event generate over \$100,000,000 in direct visitor spending with a total economic impact in excess of \$170,000,000.

Additionally, as outlined in the Strategic Plan, we will continue the planning of a proposed indoor facility to further diversify our product offerings and our ability to drive incremental year-round visitor demand.



IMPORTANCE

APPROACH

TACTICS

Attracting, fostering and growing tournaments and sporting events requires a multifaceted approach that includes acting as a liaison and partnering the events right holders with the local partners that can help bring the event to fruition. These partners include local governments for the use of athletic facilities, accommodations and others.

Additionally, financial assistance in terms of sponsorships, bid fees, and host fees may be required to secure the events. By securing national, regional and large-scale events in Panama City Beach, local businesses, as well as local governmental partners benefit by having increased revenues from out of town visitors attending the events.

The TDC understands the standards required to host tournaments that will generate visitation and promote tourism may be higher than what is required for local play. The TDC remains committed to continue collaborating with local governments in making necessary enhancements to the public venues to ensure they are maintained in a tournament-ready condition.



IMPORTANCE

APPROACH

TACTICS

- Attend tradeshow and conferences, including:
 - NSA, NASC & USSSA National Conventions, TEAMS Sports Conference, Florida Sports Foundation Annual Seminar, NFCA Conference, SPORTS – The Relationship Conference, Sports Link and Connect
- Provide financial assistance in terms of sponsorships, bid fees and host fees:
 - Sponsorships – paid to the event right holders: NSA Convention Outing/Booth, USSSA Convention Social/Booth, Gulf Coast Collegiate Classics, World Softball League, Arnold High Basketball Classic, NASC/TEAMS Conference, Gymnastics - Diamond Cheer, Edgewater Classics, Golf - NCCSA, 9/11 Stair climb, and other sporting events occurring in Panama City Beach
 - Bid Fees – paid to the event right holders: baseball - Grand Slam World Series and USSSA; softball – NSA Worlds, USSSA Military Worlds, USFA, USSSA NIT and WSL; EVP Volleyball/Motocross; Endless Summer Soccer Tournament; and Ironman
 - Host Fees – paid to local public athletic venues, including Frank Brown Park and Harders Park to offset the costs of hosting the events: FL/AL High School Fastpitch Challenge, GCSC Fastpitch Classic, USSSA Military Worlds, NSA Fall World Series, USSSA Softball on the Beach, AAU Regional Basketball, USFA, Endless Summer Soccer Tournament, WSL World Series
- Conduct workshops to facilitate communication between current and potential events right holders with local tourism industry businesses.
- Host Fam trips with qualified event rights holders
- Enter into strategic partnership arrangements with organizations that have the ability to bring multiple tournaments to Panama City Beach.



PARTNER ENGAGEMENT & COMMUNITY SUPPORT STRATEGY



Partner Engagement & Community Support Overview

IMPORTANCE

APPROACH

TACTICS

Panama City Beach is a large beach destination generating in excess of \$2.7 billion in economic impact (direct, indirect and induced), with over 16,500 overnight accommodations available to visitors and over a thousand small businesses serving our visitors. These independent, small businesses are the lifeblood of the Panama City Beach experience. To effectively tell the Panama City Beach story, in order to have potential visitors select Panama City Beach over all other destinations, the TDC needs to engage and partner with these businesses. We need to know their story. The tapestry of these businesses is one of the differentiating factors that make Panama City Beach special.

Many of these businesses have limited advertising budgets to market themselves. Through a robust cooperative marketing program, the TDC will provide affordable opportunities to Panama City Beach tourist businesses to advertise and promote the goods and services they offer. Getting more partners involved with the TDC will assist in extending our brand and bringing Real.Fun.Beach. to life. We also gain a better understanding of the needs of our partners which will assist us in planning for future events, campaigns and marketing activities.

The TDC also actively partners with non-profit organizations, like the Northwest Florida Tourism Council, Panama City Beach Chamber of Commerce, Bay County Chamber of Commerce and the Grand Lagoon Coalition, that are actively engaged in enhancing tourism to Panama City Beach.

Additionally, the TDC provides support, which is limited by statute, to Bay County and the City of Panama City Beach. This support helps offset the costs of lifeguards and public safety, as well as ensuring the facilities Aaron Bessant Park and Frank Brown Park are maintained at a level to attract incremental visitation to Panama City Beach.



Partner Engagement Overview

IMPORTANCE

To engage our partners, the TDC must create value and clearly demonstrate the importance of their participation in our programs - to answer the question, “what’s in it for me?”

APPROACH

To this end, we revamped our approach to cooperative marketing. The TDC publishes the Visitors Guide, which is produced on a quarterly basis in order to provide up-to-date and relevant content to visitors as they make their travel planning decisions and allow our partners to adjust their marketing messages by season. The TDC also offers co-op marketing opportunities on an ongoing basis throughout the year to help our partners leverage their advertising budgets and take advantage of opportunities as they arise.

TACTICS

One of the most important aspects of partner engagement is listening to the needs of our partners, and that role extends to all members of the TDC staff. As we go forward, it is important for all the management team to reach out and interface with our partners in order for the industry to fully appreciate all that the TDC does in marketing Panama City Beach as a tourist destination. This outreach activity takes on many forms, including one-on-one, sending out industry newsletters and updates, hosting workshops and seminars, and participating in community activities.

Panama City Beach offers a wide variety of superlative experiences for visitors that go beyond the traditional activity of “hanging out on the beach.” In FY 2018, the TDC will assist partners on strategies to showcase these experiences and will develop a series of vertical markets (adventure travel, home-school families, destination weddings, etc.) that can be marketed to highly targeted audiences.



Partner Engagement Overview

IMPORTANCE

APPROACH

TACTICS

- Develop Partner Engagement toolkit in order to effectively communicate all the goods and services the TDC has to offer.
- Working with the publisher of the Visitors Guide and the Marketing Department, develop a dynamic cooperative marketing sales kit that outlines the various cooperative marketing opportunities.
- Continually survey industry partners on their marketing needs and work with the Marketing Department on the development of new cooperative programs each quarter.
- Develop a brand toolkit that will assist industry partners in incorporating Real.Fun.Beach. into their messaging without diluting the brand or creating brand confusion.
- Each functional department of the TDC will host workshops on issues of interest to industry partners.
- To highlight the importance of tourism to the local community and its economy, the TDC will host National Tourism Month activities during the month of May.
- Partner with Visit Florida and other communities in Northwest Florida, through the Northwest Florida Tourism Council, on regional marketing initiatives.
- Maintain a presence in the Panama City Beach Chamber of Commerce's Circuit Magazine that highlights the importance of tourism to our community and how the TDC carries out its mission.
- Maintain CRM system with current partner contact information.
- Revamp industry communications – extranet landing site, newsletters, etc. – to increase readership and participation.



TOURISM DEVELOPMENT STRATEGY



IMPORTANCE
APPROACH
TACTICS

The Tourism Development Department helps drive incremental visitation and awareness through corporate relationships, cutting-edge media and new tourism products. Its goals are to:

- Generate additional sources of revenue;
- Assist local entities (e.g., City of Panama City Beach, Bay County Chamber of Commerce, Panama City Beach Chamber of Commerce, Bay Economic Development Alliance, Grand Lagoon Coalition) that are actively involved in advancing tourism-related activities;
- Establish and leverage relationships with consumer brands to enhance *Visit Panama City Beach* programs and elevate the “REAL. FUN. BEACH.” brand; and,
- Produce and deliver creative, compelling content and products that take PCB’s story to new audiences.

The Tourism Development Department’s accomplishments include:

- Management of corporate sponsorship program that has generated non-TDT revenue of more than \$1 million in cash, product and in-kind services since 2014;
- Executive producer of award-winning “Chasin’ The Sun” TV series aired on national cable networks;
- Ongoing relationships with national brands through program and event sponsorships;
- Live PCB webcam that surpassed 1,000,000 views less than two years after its debut; and,
- Renewal of grant (\$10,000) from Surfing’s Evolution & Preservation Foundation to help fund Bay County’s beach lifeguard program.



Tourism Development Overview

IMPORTANCE

In 2018, we will continue to aggressively pursue corporate investment and other external funding to assist the TDC in creating new tourism assets and supporting CVB-owned festivals and events.

APPROACH

Our primary objectives will be to secure Triumph Gulf Coast funding for the TDC's Sports Park at Breakfast Point, offset a significant portion of CTS-TV program costs through cash sponsorship, source new corporate sponsorships and develop existing brand relationships to their full potential.

TACTICS

We will position *Visit Panama City Beach* as an investment vehicle for companies to reach millions of visitors and, by doing so, increase awareness and sales. Aligning our brand with America's top corporate brands also elevates the reputation of Panama City Beach among visitors and the community at large.

In the past two years, we made inroads with national companies by offering an unconventional non-cash investment model focused on brand alignment, product support and shared content delivery. Going forward, we are implementing a cash sponsorship model that reflects the fair market value of PCB's assets and maximizes revenue opportunities available via maturing broadcast/digital properties and new sports facilities.



IMPORTANCE

APPROACH

TACTICS

The CVB will aggressively seek corporate sponsorships by targeting:

- National companies that offer products/services which are either specific to the coastal vacation lifestyle or have universal appeal;
- Bay County-based companies that have high visibility and offer products/services targeted to visitors or see value in aligning themselves with Panama City Beach as a way to build community awareness, foster goodwill or underwrite local events; and,
- Private businesses interested in forming partnership alliances that add value to the sponsorship proposition.

The CVB will actively seek new sources of revenue to supplement programs traditionally funded through the Tourist Development Tax by:

- Participating in the development of proposals to secure Triumph Gulf Coast funding for transformational economic development projects with tourism-related components;
- Evolving the CTS-TV sponsorship model to generate cash investments (goal is 100% funding of the program with sponsorship revenue);
- Identifying opportunities to monetize CVB assets (website, venues, events);
- Sourcing and applying for grants offered by governmental agencies, private corporations, foundations or other entities for the express purpose of promoting tourism.



IMPORTANCE

APPROACH

TACTICS



A cornerstone of Tourism Development Department efforts is the award-winning cable network television series, “Chasin’ The Sun,” filmed entirely in Panama City Beach.

- Moving to Discovery Channel’s new 2018 Saturday morning outdoor programming block
- Showcases world-class fisheries – *offshore, bay, pier, surf, backwater creeks*
- Episodes feature popular species – *redfish, pompano, grouper, snapper, tarpon, kingfish*
- Highlights recreational diving – *artificial reefs, lionfish eradication, near shore wrecks*
- Focus on the coastal lifestyle and outdoor recreation
- Winner of 2017 VISIT FLORIDA Flagler Award in “Niche Marketing” category
- Winner of 2017 Silver Telly award in “Broadcast National Tourism” category
- 2017 sweepstakes generated 10,000+ entries from all 50 states and 10 Canadian provinces
- All full episodes available for viewing online at ChasinTheSunTV.com
- Available on Amazon Prime (24 million subscribers)
- Related programming includes weekly co-branded fishing report on WMBB News 13 and bi-weekly fishing report authored by local guide and posted to digital platforms
- 2018 show enhancements to include 360° camera, digital content management, introduction of nationally-known angler as segment host and clearance to post episodes to digital platforms immediately after network airing



Tourism Development Overview

IMPORTANCE

APPROACH

TACTICS



SEASON THREE NETWORK

Airs January – June 2018



REACH

96 million U.S. Households

AVAILABILITY

All 210 U.S. DMAs

VIEWER PROFILE

Median age: 46

Gender: 72% male; 28% female

Median annual income: \$73,000

Internet access: 88%

Home ownership: 76%

DISCOVERY CHANNEL

Episodes	13
Broadcast Weeks	26
Day/Time	Saturdays 7:30am EST (dual feed)
Baseline Rating	230,000 viewers
Commercial Units (:30)	6
In-Show Billboards	10

Program will also air in nine-county Panama City DMA (150,000 HH) in Q3 & Q4



IMPORTANCE

APPROACH

TACTICS

The Tourism Development Department’s FY 2017-18 efforts will also include:

- Continued progress toward fully leveraging brand relationships through cross-promotions, event activations and sharing of digital content across media platforms.
- Potential expansion of the popular live webcam to include a second camera location and cash sponsorship.
- Leveraging existing high-profile events in Panama City Beach to host prospective sponsors and demonstrate the destination’s infrastructure and drawing power.
- Engagement of Premier Partnerships, a firm specializing in developing sales strategies for special events, municipal projects, and sports and entertainment properties, to conduct its *Revenue Maximizer*™ analysis and valuation of PCB’s current and future tourism assets – including naming rights for sports and entertainment venues.
- Expanding relationships with existing rights holders to develop co-op sponsorship programs.
- Identifying cross-promotional opportunities involving multiple sponsors; facilitate joint activations to maximize their combined investments.



Tourism Development Overview

IMPORTANCE

APPROACH

TACTICS

Panama City Beach Vacation Magazine

The marketing team will continue to work with Rowland Publishing to provide curated content to potential visitors and subscribers.

- Mailed to Visit PCB subscribers – current subscriber list is 38k | Visitor Information Center Sales Trade Shows | Media Missions



SEASONAL STRATEGIES & DYNAMIC SEGMENTATION



PANAMA CITY BEACH
Forty Animals
SUN. SUN. BEACH.

Red and white striped waistband

PANAMA CITY BEACH
Local
Flavor
850
EST. 1981

Seasonal Strategies & Dynamic Segmentation

Seasonal Strategies

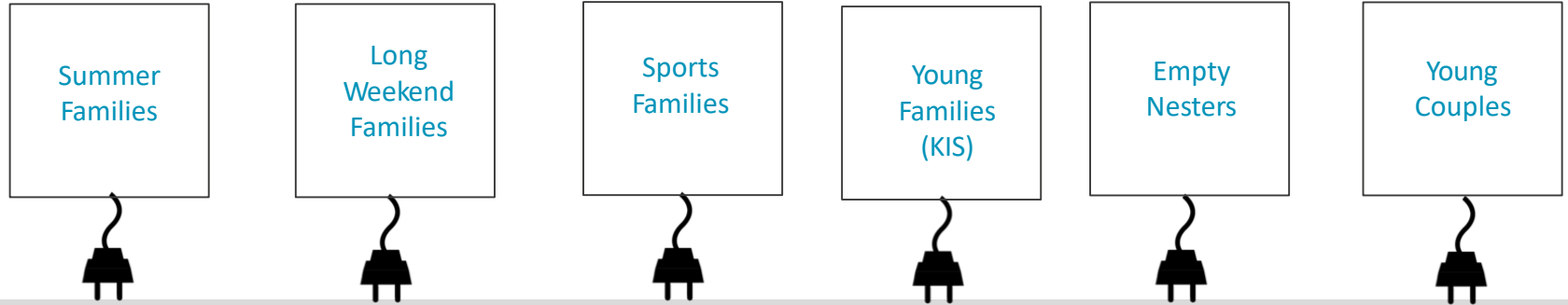
The TDC has a stated goal of driving incremental visitor demand each and every month of the year. By developing and supporting targeted campaigns, initiatives and events that appeal to various market segments that have a propensity to travel at different times, we have been successful in achieving this goal. Our seasonal strategies outline and memorialize the tactics that support this goal.

Dynamic Segmentation

The addition of Luckie & Co., supported by our partnership with Brand Networks and Facebook, has allowed the TDC to more efficiently get the RIGHT creative message, in front of the RIGHT consumer, at the RIGHT time. Listed below is a description of each of the key segments we are targeting through our advertising messages.



Dynamic Segmentation Overlay by Seasonality



Winter

Dec /Holidays

Dec /Holidays

Jan - Feb /
Events Driven visits
Post - holiday
romance

Spring

Mar /School Break
+ Eastern Holiday

Mar / School Break+
Easter Holiday

Mar / School Break
Apr - May / Sports
Tournaments

Mar / Late
Spring
vacation

Extended family
summer trip
Festival & Events
Driven visits

Jan - Feb /
Events - Driven visits
Post - holiday
romance

Summer

Jun - Jul / Summer
vacation

Jun - Jul / Summer
vacation

Jun - Jul / Summer
vacation + Sports
Tournaments

Late Aug /
Weeklong
Vacation

Late Aug /
Weeklong vacation
- Adults
Tournaments

Late Aug /
Weeklong
vacation

Fall

Oct / Fall Break
Nov / Thanksgiving

Oct / Fall Break
Nov / Thanksgiving

Nov /
Thanksgiving

Oct / Fall Break
Nov / Thanksgiving

Sep / Nov Events

Sep - Nov /
Pre - holiday
Relaxation

Dynamic Segmentation Overlay by Seasonality

SPORTS FAMILIES

Parents , Aged 25-54 with elementary school aged children or older.

Interest: Florida

Behavior: Family vacations + Sports Tournaments for children

Relationship status: Married

Sports families are those that come first because they have to for sports tournaments/ events and then we win them over to come back. Their primary visit motivator is to assisting and participating in different tournaments and sports events. In addition to sports driven visits, they also look for a destination that offers family time at the beach as well as activities full of adrenaline and excitement.

K.I.S. FAMILIES (Kids In Strollers)

Parents, oldest child < 5

Interests: Florida

Behavior: Family Vacations

Young families are interested in destinations with a wide variety of activities offerings that perfectly combine outdoor recreation and experiencing nature. Their primary motivators are to have a fun family time and build lasting memories. Visits are usually planned and don't depend on school calendars, which represents a more flexible visitation frequency.

Dynamic Segmentation Overlay by Seasonality

EMPTY NESTERS

Age: 40 – 64, Couples without kids living in the household (may or may not have grown children)

Interest: Florida

Behavior: Family vacations

Relationship status: Married

Empty nesters are constantly looking for a variety of travel options. Their primary motivators are to spend quality of time with their partner or families, and gather meaningful experiences. They are interested in nature, relaxation and enjoying small moments of life. Since their visitation frequency is flexible throughout the year, they don't spend a higher amount of time on the planning cycle.

YOUNG COUPLES

Adults, 25-54, in a relationship (can be married, engaged, cohabitating, or in a relationship)

Interests: Florida

Behavior: Travel

Young couples seek for destinations that provide a relaxing getaway. When visiting a destination, they are interested in experiencing culture in its full potential and build unforgettable memories. They seek for attractions that foster romanticism, excitement, and joy. Visitation intent can be driven from pre and post holiday romance to events.

SEASONAL STRATEGIES
WINTER



Seasonal Strategy - Winter

IMPORTANCE

APPROACH

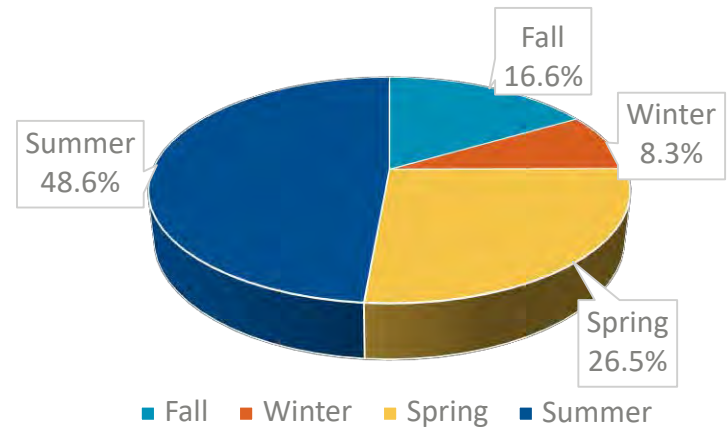
TACTICS

Historically, Winter sees the greatest fluctuations in year-to-year performance. The uncertain economic climate and marginal weather have been contributing factors to the annual variations.

The Winter Season accounts for approximately 8.3% of annual revenue. Even though revenue created over this 90-day period is about on par with April, the revenues generated during the Winter Season along the beach help keep businesses open and preserve jobs.

Our winter visitors generally fall into two categories – Families traveling to the beach during the Christmas – New Year holidays (many coming specifically for the Beach Ball Drop) and Winter Residents looking to escape colder weather at home – Upper South, Midwest and Canada.

Revenue by Season



Seasonal Strategy - Winter

IMPORTANCE

APPROACH

TACTICS

Our winter strategy focuses on creating fun, memorable experiences for our Winter Residents under the basic premise, “We can’t control the weather, but we can ensure that a visit to Panama City Beach is all about FUN!” Word of mouth, social media and public relations were the primary vehicles for spreading the message.

Since implementing this strategy in FY 2011, revenues have increased by 43.8%. In the previous five-year period, revenues only grew by 6.6%.

Seasonal Key Statistics

	Lodging Revenue	Visitor Spending	Visitor Days
December	\$ 7,865,260	\$ 39,273,612	438,633
January	\$ 9,902,260	\$ 37,821,689	421,187
February	\$ 14,567,380	\$ 50,517,648	552,960
Total	\$ 32,334,900	\$ 127,612,949	1,412,780



Seasonal Strategy – Critical Segments | Winter Dynamic Segmentation

IMPORTANCE
APPROACH
TACTICS

Key Audience	Core Message	Reasoning
Summer Families	Adrenaline + Eco tourism	Holidays
Long Weekend Families	Adrenaline + Eco tourism + Family Beach + Romance	Holidays
Empty Nesters	Romance + Family Beach+ Eco tourism	Events Driven visits



IMPORTANCE

APPROACH

TACTICS

In order to continue executing our strategy of making Panama City Beach the destination known for fun and further leveraging the Real.Fun.Beach. brand, we will:

- Continue to support the Beach Ball Drop through an event sponsorship, as well as execute targeted social media, public relations and digital campaigns.
- Execute targeted social media, public relations and digital campaigns highlighting our Winter Resident Activities and special events.
- Promote winter visitation through consumer shows in the Midwest, Northeast and Canada
- Continue to develop, support and implement components of our Winter Resident program, including:
 - Winter Resident Appreciation Days
 - Homecoming, Senior Prom, Grande Finale
 - Sponsorship of State Days
 - Sponsorship of non-profit cultural events that appeal to Winter Residents
 - Sponsorship of GCSC Winter Residents educational programs
- Host the Annual Mardi Gras and Music Festival.
- Continue publishing the Visitors Guide on a quarterly basis to provide more relevant and topical information to potential visitors as they are planning their vacations.
- Promote the network airings of Chasin' the Sun TV Season Three premiering in January, to create demand and incremental visitation among outdoor enthusiasts.



SEASONAL STRATEGIES
SPRING



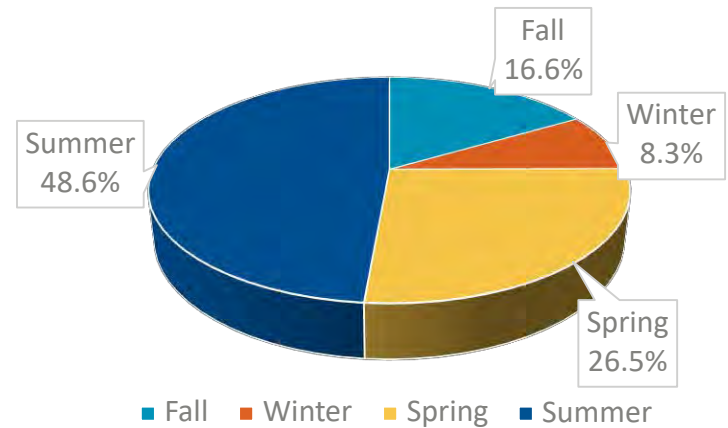
Seasonal Strategy - Spring

IMPORTANCE
APPROACH
TACTICS

Spring is second only to summer in its economic importance to Panama City Beach, accounting for 26.5% of annual revenues. During the Spring season, fluctuations in monthly revenues between the months of March and April clearly demonstrate the importance of family travel over the Easter holiday. In years when Easter occurs in March, March revenues increase while April revenues suffer. When Easter is late and occurs in April, the converse is true.

Signature special events like the UNwineD, Warrior Dash, Seabreeze Jazz Festival and Thunder Beach, along with the desire of families to head to Panama City Beach after long, cold winter months, drive much of the Spring season revenues.

Revenue by Season



Seasonal Strategy - Spring

IMPORTANCE
APPROACH
TACTICS

Panama City Beach enjoys high of top of mind recognition as a Spring destination. The approach the TDC utilizes to market the beach focuses on aggressive public relations strategy, leveraging interest in Spring to highlight the beach on a year-round basis. In addition, the TDC will deploy integrated marketing campaigns focusing on family travel to the beach and supporting the signature events that occur in the Spring.

Sports tournaments and sporting events are also important demand drivers in April and May.

Seasonal Key Statistics			
	Lodging Revenue	Visitor Spending	Visitor Days
March	\$ 28,435,680	\$ 92,717,078	1,032,232
April	\$ 32,506,340	\$ 115,539,616	1,289,836
May	\$ 42,967,280	\$ 151,410,558	1,694,060
Total	\$ 103,909,300	\$ 359,667,252	4,016,128



Seasonal Strategy – Critical Segments | Spring Dynamic Segmentation

IMPORTANCE
APPROACH
TACTICS

Key Audience	Core Message	Reasoning
Summer Families	Adrenaline + Eco Tourism + Family Beach	Spring Break and Easter Holiday
Long Weekend Families	Adrenaline + Eco Tourism + Family Beach	Spring Break and Eastern Holiday
Sports Families	Adrenaline + Eco Tourism + Family Beach	Spring Break and Sports Tournaments
Young Families	Eco Tourism + Family Beach	Late spring Vacation / Events Driven Visit
Empty Nesters	Adrenaline + Eco Tourism + Family Beach + Romance	Extended family summer trip / Events



IMPORTANCE

APPROACH

TACTICS

- Conduct media missions to New York and other key cities in the 1st Quarter to promote visitation to Panama City Beach during the Spring, Summer and Fall seasons.
- Leverage latent media interest in Spring into larger destination stories that promote travel to Panama City Beach throughout the year.
- Continue to support the Scottish Festival, Seabreeze Jazz Festival, Jeep Beach Jam and other signature events throughout the season.
- Execute targeted, integrated social media, public relations and advertising campaigns highlighting travel to Panama City Beach in the Spring.
- Continue to develop and support tournaments and sporting events throughout the Spring season.
- Attend Consumer trade shows to promote visitation to Panama City Beach during the Spring, Summer and Fall seasons.
- On peak travel days, take the “Visitor Center To Go” to the Florida Welcome Centers at I-10 and US 231 to encourage visitors without lodging reservations to make Panama City Beach their destination of choice.
- Continue publishing the Visitors Guide on a quarterly basis to provide more relevant and topical information to potential visitors as they are planning their vacations.



SEASONAL STRATEGIES
SUMMER



Seasonal Strategy - Summer

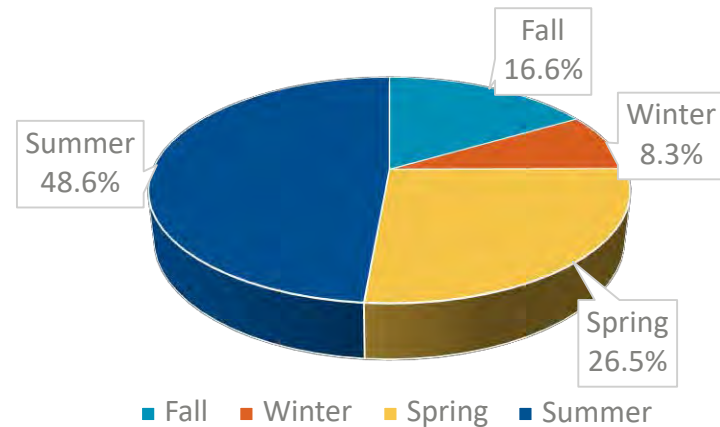
IMPORTANCE

APPROACH

TACTICS

The 92 days of the Summer months constitute nearly 50% of revenue generated by Panama City Beach.

Revenue by Season



Seasonal Strategy - Summer

IMPORTANCE

APPROACH

TACTICS

Panama City Beach is first and foremost a summer, family beach destination. During June and July, all of our marketing, sales, sports marketing, special events, and visitor services strategies focus on driving additional interest in Panama City Beach as a family destination. After schools are back in session for the Fall in early August, we expand our messaging to appeal to families with young children that have not entered school and adults traveling without children.

Youth baseball and fastpitch softball tournaments provide a base of business for June and July, while adult softball is our strongest sports component in August.

Seasonal Key Statistics

	Lodging Revenue	Visitor Spending	Visitor Days
June	\$ 69,839,020	\$ 276,289,278	2,723,289
July	\$ 87,243,100	\$ 331,969,294	3,201,551
August	\$ 33,437,360	\$ 158,991,888	1,709,534
Total	\$ 190,519,480	\$ 767,250,460	7,634,374



Seasonal Strategy – Critical Segments, Summer | Dynamic Segmentation

IMPORTANCE
APPROACH
TACTICS

Key Audience	Core Message	Reasoning
Summer Families	Adrenaline + Eco tourism + Family Beach	Summer Vacation
Long Weekend Families	Adrenaline + Eco tourism + Family Beach	Summer Vacation
Sports Families	Adrenaline + Family Beach+ Eco tourism	Summer Vacation + Sports Tourney
Young Families	Family Beach + Eco tourism	Weeklong Vacation
Empty Nesters	Adrenaline + Eco tourism + Beach+ Romance	Weeklong Vacation
Young Couples	Romance+ Family Beach	Events driven visit



Seasonal Strategy - Summer

IMPORTANCE

APPROACH

TACTICS

- Conduct media missions to New York and other key cities in the 1st Quarter to promote visitation to Panama City Beach during the Spring, Summer and Fall seasons
- Execute targeted social media, public relations, broadcast and digital campaigns highlighting travel to Panama City Beach in the Summer.
- Continue to develop and support tournaments and sporting events throughout the Summer season.
- Attend Consumer trade shows to promote visitation to Panama City Beach during the Spring, Summer and Fall seasons.
- On peak travel days, take the “Visitor Center To Go” to the Florida Welcome Centers at I-10 and US 231 to encourage visitors without lodging reservations to make Panama City Beach their destination of choice.
- Continue publishing the Visitors Guide on a quarterly basis to provide more relevant and topical information to potential visitors as they are planning their vacations.



SEASONAL STRATEGIES FALL

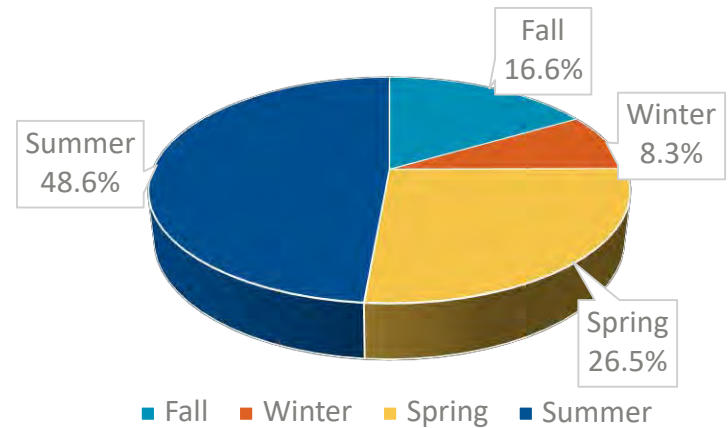


Seasonal Strategy - Fall

IMPORTANCE
APPROACH
TACTICS

The TDC Board of Directors believes the Fall season has potential for strong revenue growth and is of critical importance to Panama City Beach. Barring a storm event in the Gulf of Mexico, the Fall season has arguably some of the best weather all year, and yet, the Fall season has grown and now constitutes 16.6% of annual revenues. Kids going back to school, college football and the upcoming holiday season contribute to the difficulty in driving Spring-like revenue totals in the Fall.

Revenue by Season



Seasonal Strategy - Fall

IMPORTANCE

APPROACH

TACTICS

To overcome the obstacles that impede visitation in the Fall, the TDC Board of Directors set the strategic direction of creating, supporting and fostering Special Events throughout the Fall to give visitors a reason (an excuse) to come back to the beach in the Fall. Since implementing this strategy in 2010, revenues for the Fall have increased over 41.2%.

Special events occur almost every weekend during September and October. Gulf Coast Jam, The Lobster Festival, Pirates of the High Seas Fest, Thunder Beach, Emerald Coast Cruzin' and Beach Home for the Holidays help drive incremental visitation and top of mind awareness.

Seasonal Key Statistics

	Lodging Revenue	Visitor Spending	Visitor Days
September	\$ 28,443,220	\$ 127,515,374	1,334,582
October	\$ 26,255,620	\$ 113,012,545	1,220,762
November	\$ 10,463,820	\$ 53,600,922	593,374
Total	\$ 65,162,660	\$ 294,128,841	3,148,718



Seasonal Strategy – Critical Segments, Fall | Dynamic Segmentation

IMPORTANCE
APPROACH
TACTICS

Key Audience	Core Message	Reasoning
Summer Families	Adrenaline + Eco tourism + Family Beach	Summer Vacation
Long Weekend Families	Adrenaline + Eco tourism + Family Beach	Summer Vacation
Sports Families	Adrenaline + Family Beach+ Eco tourism	Summer Vacation + Tourneys
Young Families	Family Beach + Eco tourism	Weeklong Vacation
Empty Nesters	Adrenaline + Eco tourism + Family Beach+ Romance	Weeklong Vacation + Adult Tournament
Young Couples	Romance+ Family Beach	Events driven visit



IMPORTANCE

APPROACH

TACTICS

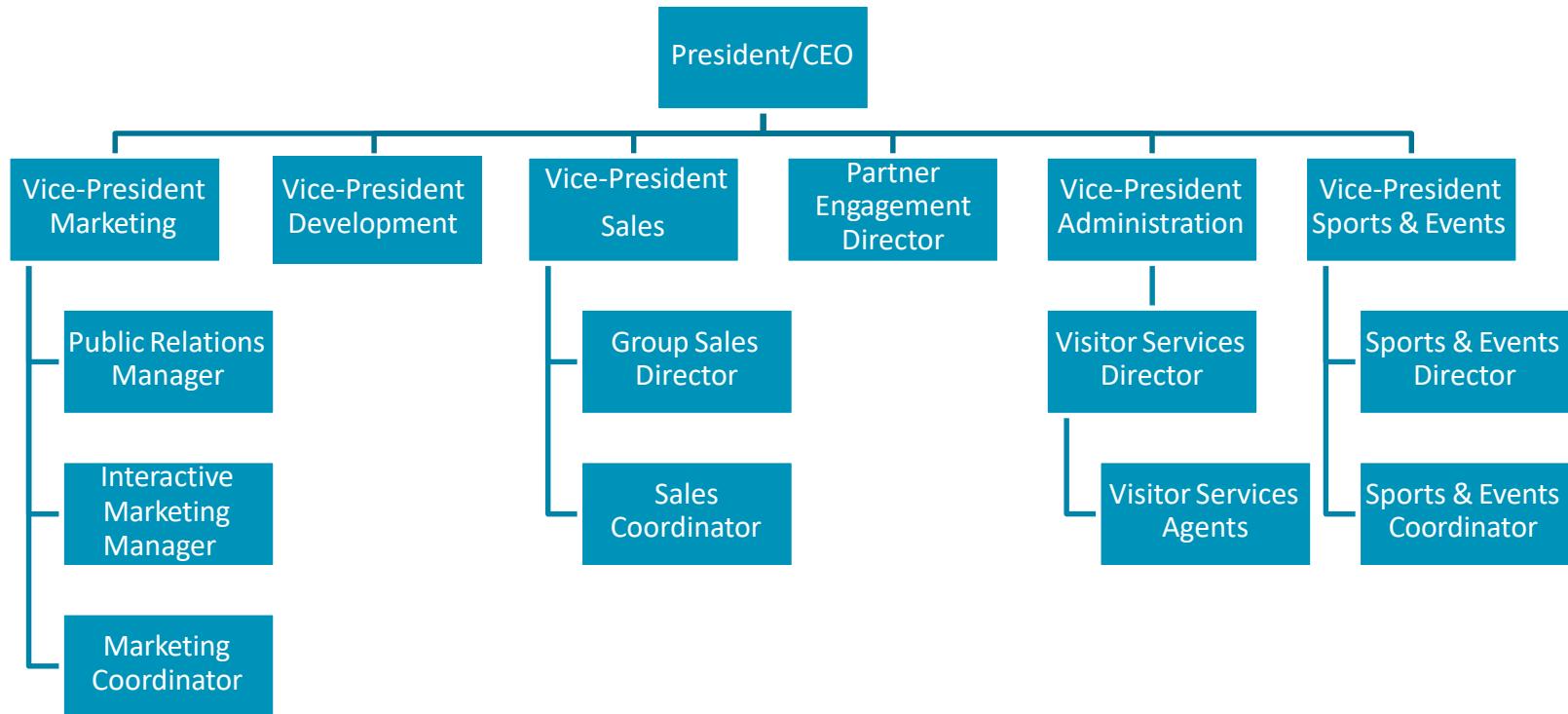
- Conduct media missions to New York and other key cities in the 1st Quarter to promote visitation to Panama City Beach during the Spring, Summer and Fall seasons
- Execute targeted social media, public relations and advertising campaigns highlighting travel to Panama City Beach in the Fall.
- Conduct an integrated in-market campaign during the Summer and Fall to encourage return visitation.
- Continue to develop and implement strategies to grow TDC owned and operated events in the Fall – Pirates of the High Seas Fest, and Beach Home for the Holidays.
- Continue to develop and support tournaments and sporting events throughout the Fall season.
- Attend consumer trade shows to promote visitation to Panama City Beach during the Spring, Summer and Fall seasons.
- On peak travel days, take the “Visitor Center To Go” to the Florida Welcome Centers at I-10 and US 231 to encourage visitors without lodging reservations to make Panama City Beach their destination of choice.
- Continue to support Fall events, including Gulf Coast Jam, Oktoberfest, Thunder Beach, and Emerald Coast Cruzin’ through event sponsorships, as well as executing targeted social media, public relations and digital campaigns.
- Continue to sponsor the Florida Ironman.
- Continue publishing the Visitors Guide on a quarterly basis to provide more relevant and topical information to potential visitors as they are planning their vacations.



ORGANIZATIONAL CHART



Organizational Chart



DESTINATION
MARKETING BUDGET



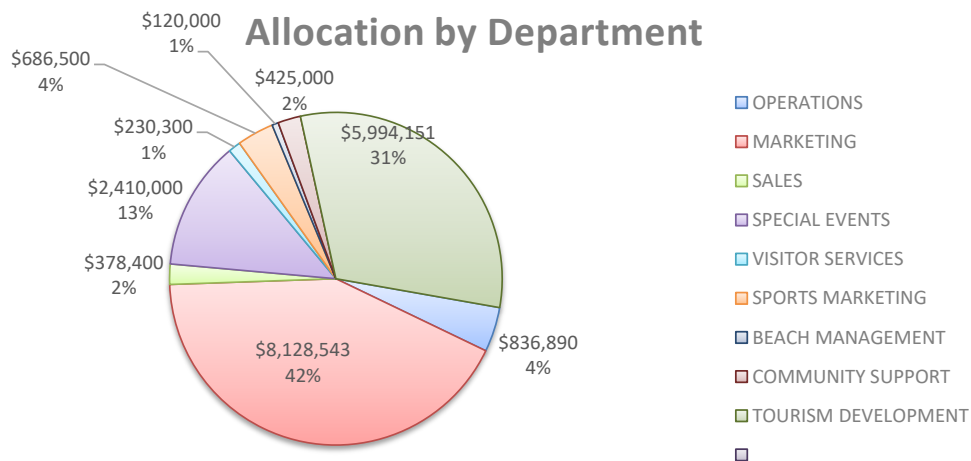
Visit Panama City Beach

2018 Budget - amended



Revenues	FY 2018 Amended	FY 2018 Original	% of Budget
Fund 125 Current Year Collections	\$9,721,815	\$9,721,815	46.3%
Fund 127 Current Year Collections	\$120,000	\$120,000	0.6%
Fund 128 Current Year Collections	\$1,641,300	\$1,641,300	7.8%
Co-Op Income	\$150,000	\$150,000	0.7%
Corporate & Event Sponsorship Income	\$342,727	\$450,000	1.6%
Event Income	\$100,000	\$100,000	0.5%
Interest Income	\$811	\$811	0.0%
Excess Collections from FY 2017	\$2,402,621	\$2,800,000	11.5%
CVB Unrestricted Assets from Audit (cash)	\$1,614,062	\$0	7.7%
Recognized Funds from Previous Year	\$4,808,233	\$5,403,492	22.9%
BCC General Fund-Film Commission	\$30,000	\$30,000	0.1%
Florida Sports Foundation Grants	\$50,000	\$50,000	0.2%
TOTAL	\$20,981,569	\$20,467,418	100.0%

Expenses		FY 2018 Amended	FY 2018 Original	% of Budget
OPERATIONS	Dept. 60	\$836,890	\$836,890	4.0%
MARKETING	Dept. 61	\$8,128,543	\$8,128,543	38.7%
SALES	Dept. 62	\$378,400	\$378,400	1.8%
SPECIAL EVENTS	Dept. 63	\$2,410,000	\$2,060,000	11.5%
VISITOR SERVICES	Dept. 64	\$230,300	\$230,300	1.1%
SPORTS MARKETING	Dept. 66	\$686,500	\$686,500	3.3%
BEACH MANAGEMENT	Dept. 67	\$120,000	\$120,000	0.6%
COMMUNITY SUPPORT	Dept. 68	\$425,000	\$425,000	2.0%
TOURISM DEVELOPMENT	Dept. 69	\$5,994,151	\$5,830,000	28.6%
PERSONAL SERVICES	Dept. 00	\$1,771,785	\$1,771,785	8.4%
TOTAL		\$20,981,569	\$20,467,418	100.0%



OPERATIONS - Dept 60

Budget Information

Department Head: Marcia Bush

Program of Work Overview: This budget is for the administrative, bureau-wide and executive office expenses.

Account #	Item	Description	Budget
5303201	Accounting Services	CVB Accounting Service Expense	\$32,000
5303501	Advertising & Fees	CVB Legal and Job Recruitment Advertising	\$350
5303202	Annual Audit	CVB Annual Audit	\$15,000
5303203	Auto Allowance	Car Allowance for CVB President	\$6,000
5197205	Community & Employee Relations	Community Relations Activities	\$20,000
5305402	Dues & Subscriptions	Membership Dues, Subscriptions	\$61,640
5000000	Film Commission	Film Commission Expense	\$39,900
5304501	Directors & Officers Insurance	Liability Insurance for Directors/Officers	\$4,800
5143105	Legal Services	CVB Legal Services	\$150,000
5304010	Meetings, Seminars & Travel	Travel & Meeting Expense for Executive Office	\$25,000
5304005	Mileage Reimbursement	Local Mileage Reimbursement - day trips only	\$6,000
5305201	Office Supplies Services	Office Supplies and Equipment for CVB	\$12,500
5304201	Postage & Freight	Postage shipping for CVB Operations and Fulfillment	\$160,000
5304701	Printing	Non-marketing related printing	\$5,000
5303101	Professional Services	Professional Services Fees and related expenses	\$10,000
5304810	Promotional Items	Budget for Logoed and other Giveaway Items	\$50,000
5304870	Surveys & Research	Economic Impact/Profiles, DestiMetrics & Other Studies	\$200,000
5305406	Training & Development	Continuing Education and Training for Management	\$7,500
5305215	Uniforms	Uniforms/Logoed Clothing for CVB Staff	\$15,000
5305225	Volunteer Recognition	Recognition for outgoing Officers/Board Members	\$200
5304990	Miscellaneous	Uncategorized Operations Expenses	\$1,000
5909910	Contingency	Placeholder Budget for unexpected expenses	\$15,000
Total			\$836,890

Budget Snapshot

Total Budgeted Funds	20,981,569
Operations Budget	836,890
% of Budget for Ops	4.0%

MARKETING - Dept 61

Budget Information

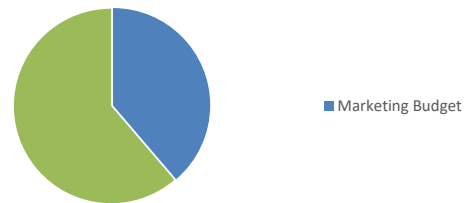
Department Head: Jayna Leach

Program of Work Overview: This budget is for the marketing expenses related to promoting Panama City Beach as a tourist destination. Our primary goal is to maximize areas of opportunities in marketing Panama City Beach. For FY 2018, the Panama City Beach CVB along with our new agency of record will continue to grow the REAL.FUN.BEACH. brand by tying the marketing campaigns directly to the brand. Specific emphasis will be place on a 'Digital First" platform that leverages the dynamic nature of story-telling and content curation through social media.

Account #	Item	Description	Budget
5303430	Advertising	Advertising Expense to promote PCB	\$5,444,943
5303435	Advertising Co-Op	Cooperative Advertising - Partner Expense Only	\$65,000
5303432	Advertising Co-Op Special Events	Advertising Support for Event Organizers	\$350,000
5302500	Advertising Agency Fees	Costs of Advertising Agency Retainer	\$357,600
5303250	Advertising Production	Costs of Producing Marketing Materials	\$500,000
5305402	Dues & Subscriptions	Marketing Department subscriptions	\$15,000
5304510	Fam Tours	Public Relations Fams - International & Domestic	\$40,000
5304520	Interactive Marketing	Website, Social Media, Interactive Marketing	\$750,000
5304010	Meetings & Travel	Marketing Department Travel and Seminar Costs	\$24,000
5304701	Printing Cost	Marketing related printing	\$95,000
5304820	Public Relations - Domestic	Public Relations Expenses - Domestic	\$312,000
5304825	Public Relations - International	Public Relations Expenses - International	\$125,000
5909910	Contingency	Placeholder Budget for unexpected expenses	\$50,000
Total			\$8,128,543

Budget Snapshot

Total Budgeted Funds	20,981,569
Marketing Budget	8,128,543
% of Budget for Marketing	38.7%



NOTE: Shifted Public Awareness Expense to the TDC Budget - Public Safety

SALES - Dept 62

Budget Information

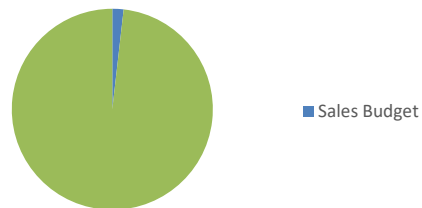
Department Head: Ann Gager

Program of Work Overview: This budget is for the expenses related to the sales efforts in promoting Panama City Beach as a tourist destination. In FY 2017, we will focus our sales activities in maintaining our presence within the consumer and group travel segments, developing a robust reunion program, and increasing partner engagement in group sales and other sales initiatives. Emphasis will be placed on the evolution of our product, natural surroundings, accessibility, value, and new offerings that enhance the visitor experience. We will accomplish these goals through consumer shows, tour and travel marketplaces, cooperative opportunities with VISIT FLORIDA, the destination marketing organizations in Northwest Florida and potential co-ops with our accommodation partners.

Account #	Item	Description	Budget
5303460	Citywide Convention Expense	Materials expense for Citywide Conventions	\$5,000
5303475	Collateral	Printed/Electronic Sales Materials	\$20,000
5305402	Dues & Subscriptions	Sales Department Membership Dues	\$6,400
5606401	Equipment Purchase	Tradeshows displays	\$10,000
5304510	Fam Tours - Inbound	Fam trips for tour and group organizers	\$10,000
5304825	International Representation	International Representation for Travel/Trade	\$125,000
5304850	Sponsorships	Tradeshows Sponsorships	\$15,000
5304010	Travel & Entertainment	Travel costs for Sales Department	\$52,000
5304001	Tradeshows	Tradeshows expenses for current year	\$125,000
5909910	Contingency	Placeholder Budget for unexpected expenses	\$10,000
Total			\$378,400

Budget Snapshot

Total Budgeted Funds	20,981,569
Sales Budget	378,400
% of Budget for Sales	1.8%



SPECIAL EVENTS - Dept 63

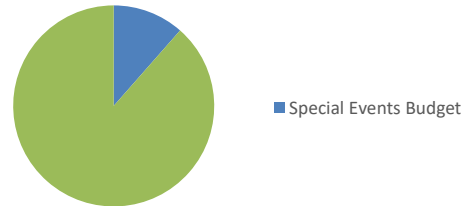
Budget Information

Department Head:	Richard Sanders
Program of Work Overview:	Supporting and planning events to drive incremental visitation to Panama City Beach. Special Events continue to be a focus area to help increase visitation to Panama City Beach throughout the year, with particular emphasis during the spring and fall. The CVB will collaborate with outside organizations on festivals, concerts and special events that take place throughout the year. This collaboration includes: sponsorships, and in-kind or paid advertising support. Additionally, the CVB will continue to develop, manage and host signature events designed to increase visitation to the destination.

Account #	Item	Description	Budget
5304905	Festivals & Events	Direct Expenses for CVB Planned Events	\$1,010,000
5606401	Equipment	Equipment Purchase to Support Events	\$125,000
5304850	Sponsorships	Sponsorship of Events Occuring in PCB	\$1,233,000
5304010	Travel & Entertainment	Expenses to attend event related conferences	\$12,000
5909910	Contingency	Placeholder Budget for unexpected expenses	\$30,000
Total			\$2,410,000

Budget Snapshot

Total Budgeted Funds	20,981,569
Special Events Budget	2,410,000
% of Budget for Events	11.5%



VISITOR SERVICES - Dept 64

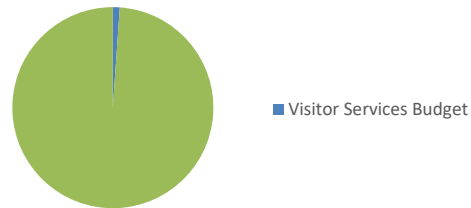
Budget Information

Department Head:	Barrie Ainslie
Program of Work Overview:	This budget is for the operation of the Visitor Centers, implementation of visitor activations, and enhancement of partner participation in CVB activities. In FY 2018, the CVB Visitor Center will staff and continue to implement new strategies to encourage visitors to do more, stay longer, spend more and come again, while reinforcing our brand of REAL.FUN.BEACH. The Visitor Services staff will cultivate, support and celebrate a visitor centric ethic that supports quality visitor experiences through unpretentious, but attentive customer service.

Account #	Item	Description	Budget
5303498	Contract Labor	Temporary Labor as needed to staff Visitor Centers	\$15,000
5304850	Sponsorships	Sponsorships of Winter Resident Activities	\$20,000
5305406	Training & Development	Customer Service Training for VIC staff	\$2,400
5304010	Travel	Travel for Director of Visitor Services	\$2,400
5305201	Visitor Center Supplies	Visitor Center Materials, Decorations & Supplies	\$15,000
5303510	Visitor Inquiry Fulfillment	Costs to fulfill visitor inquiries	\$20,000
5304905	Visitor Services Events	Visitor Appreciation Events and VIC Activations	\$148,000
5909910	Contingency	Placeholder Budget for unexpected expenses	\$7,500
Total			\$230,300

Budget Snapshot

Total Budgeted Funds	20,981,569
Visitor Services Budget	230,300
% of Budget for VS	1.1%



SPORTS MARKETING - Dept 66

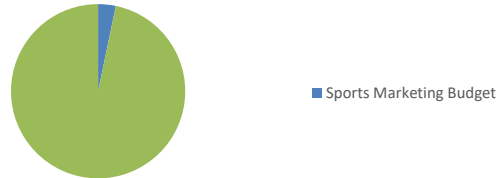
Budget Information

Department Head:	Richard Sanders
Program of Work Overview:	<p>This budget is for developing and supporting tournaments and sporting events to increase visitation to Panama City Beach. In FY 2018, we will continue to target our key sports markets of softball and baseball. The TDC will also continue to foster the emerging markets in both tournaments (soccer, sand volleyball, etc.) and sporting events (½ marathons, adventure races, etc.).</p> <p>Additionally, we will undertake the development of the Sports Park at Breakfast Point. NOTE: the development costs of the sports venues are budgeted in the Tourism Development Department (Dept. 69). The financing costs for construction are being paid out of the TDC Budget - Fund 128.</p>

Account #	Item	Description	Budget
5303440	Awards/Appreciation	Awards for Event Right Holders	\$500
5305402	Dues & Subscriptions	Dues for sports related organizations	\$10,000
5606401	Equipment	Tradeshaw Booth, banners, etc promoting the new Sports Park	\$15,000
5304405	Facility Usage	Facility costs paid on behalf of Event Right Holders	\$75,000
5304510	Fam Tours	In-bound Fam Tours of Tournament Decision Makers	\$15,000
5304830	Signage	Signage for Promotion of PCB Sporting Events	\$3,000
5304850	Sponsorships	Sponsorship of Sporting Events that promote tourism in PCB	\$168,000
5304860	Sporting Bid/Host Fees	Bid/Event Hosting Fees to bring events to PCB	\$320,000
5304001	Tradeshows	Sports Tradeshaw Expenses	\$20,000
5304010	Travel & Entertainment	Travel Expenses for Sports Marketing	\$35,000
5909910	Contingency	Placeholder Budget for unexpected expenses	\$25,000
Total			\$686,500

Budget Snapshot

Total Budgeted Funds	20,981,569
Sports Marketing Budget	686,500
% of Budget for Sports	3.3%



BEACH MANAGEMENT - Dept 67

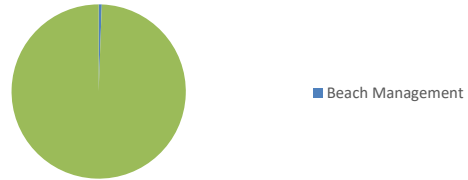
Budget Information

Department Head:	Dan Rowe
Program of Work Overview:	Coordination of Panama City Beach's beach renourishment program

Account #	Item	Description	Budget
5303498	Contract Labor	Contract for CVB's Coastal Engineering Consultant	\$109,809
5305402	Dues & Subscriptions	Beach related membership dues	\$1,500
5304990	Miscellaneous	Miscellaneous beach management expenses	\$191
5909910	Contingency	Placeholder Budget for unexpected expenses	\$8,500
Total			\$120,000

Budget Snapshot

Total Budgeted Funds	20,981,569
Beach Management	120,000
% of CVB Budget for Beach	0.6%



COMMUNITY SUPPORT - Dept. 68

Budget Information

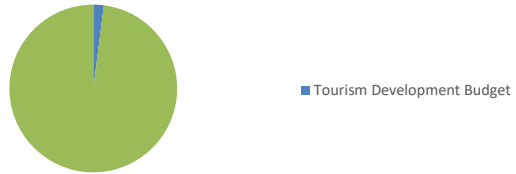
Department Head: Dan Rowe

Program of Work Overview: Funds for the City of Panama City Beach and other not-for-profit entities that have tourism promotion activities/functions.

Account #	Item	Description	Budget
5197205	Community Support - Development	Support for organizations engaged in tourism development	\$ 425,000
	Total		\$425,000

Budget Snapshot

Total Budgeted Funds	20,981,569
Tourism Development Budget	425,000
% of Budget for Future Projects	2.0%



TOURISM DEVELOPMENT PROJECTS - Dept. 69

Budget Information

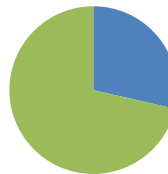
Department Head: Dan Rowe

Program of Work Overview: Funds for CVB-owned and/or developed tourism assets on Panama City Beach, including Sports Park & Stadium Complex at Breakfast Point, the Chasin' the Sun TV Program, Visit Panama City Beach Magazine, and ongoing maintenance costs of the Celebration Tower.

Account #	Item	Description	Budget
5305465	Planning	Planning Costs for project development	\$4,650,000
5305485	Sports Park Pre-Opening	Pre-opening expenses for Sports Park	\$514,151
5303466	Chasin' the Sun TV	Production Costs of Chasin' the Sun TV Program	\$530,000
5303250	Visit PCB Magazine - Production	Production Costs for Visit PCB Magazine	\$165,000
5304701	Visit PCB Magazine - Printing	Printing Costs for Visit PCB Magazine	\$135,000
Total			\$5,994,151

Budget Snapshot

Total Budgeted Funds	20,981,569
Tourism Development Budget	5,994,151
% of Budget for Future Projects	28.6%



■ Tourism Development Budget

Personal Services

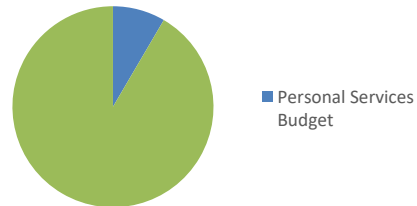
Budget Information

Department Head:	Dan Rowe
Critical Operations:	Salaries, wages and benefits for CVB staff

Account #	Item	Description	Budget
5101200	Salaries	Staff salaries & wages	\$1,382,077
5102200	401k Program	CVB retirement program expense	\$63,503
5102300	Employee Insurance Costs	CVB expense for staff insurance benefits	\$209,485
5102400	Works Comp Insurance	CVB expense for Workers Comp	\$5,846
5102500	Unemployment Tax	Unemployment Tax	\$308
5102100	Payroll Taxes	Payroll Taxes	\$110,566
	Total		\$1,771,785

Budget Snapshot

Total Budgeted Funds	20,981,569
Personal Services Budget	1,771,785
% of Budget for Personnel	8.4%





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SEE PAGE 4

**Panama City Beach
Convention and Visitors Bureau, Inc.**

Financial Statements


September 30, 2017



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Panama City Beach Convention and Visitors Bureau, Inc.
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September 30, 2017

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Panama City Beach Convention and Visitors Bureau, Inc.
Panama City Beach, Florida

We have audited the accompanying financial statements of Panama City Beach Convention and Visitors Bureau, Inc., which are comprised of the statement of net position as of September 30, 2017 and the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Panama City Beach Convention and Visitors Bureau, Inc. as of September 30, 2017 and the changes in its net position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 19, 2018, on our consideration of the Panama City Beach Convention and Visitors Bureau, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Panama City Beach Convention and Visitors Bureau, Inc.'s internal control over financial reporting and compliance.

Carr, Riggs & Ingram, L.L.C.

Certified Public Accountants
Panama City Beach, Florida
March 19, 2018

Panama City Beach Convention and Visitors Bureau, Inc.
Statement of Net Position

September 30, 2017

Assets

Cash and cash equivalents	\$	1,651,971
Accounts receivable, net		62,440
Due from Bay County		1,079,160
Prepaid expenses		193,402
Land and construction in progress		2,587,135

Total assets	5,574,108
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Liabilities

Accounts payable	1,069,955
Accrued liabilities	114,286
Unearned revenue	192,683

Total liabilities	1,376,924
-------------------	-----------

Net position

Net investment in capital assets	2,583,122
Unrestricted	1,614,062

Total net position	\$ 4,197,184
--------------------	--------------

The accompanying notes are an integral part of these financial statements.

Panama City Beach Convention and Visitors Bureau, Inc.
Statement of Revenues, Expenses and Changes in Net Position

Year Ended September 30, 2017

Revenues

Bay County TDC contract	\$ 13,821,200
Co-op income	170,716
Film commission	30,000
Florida Sports Foundation grants	50,000
Special events	291,333
Miscellaneous	16,130
Interest	2,569
Sponsorship income	194,547
Total revenues	14,576,495

PUBLIC = 13,901,200 PRIVATE = 675,295

Expenses

Accounting	33,983
Advertising	5,669,911
Automobile	6,000
Bad debt	28,759
Contract labor	120,783
Dues and subscriptions	83,476
Employee benefits	241,937
Facilities rental	132,193
Facility contributions	624,676
Familiarization	32,228
Film commission	39,900
Insurance	6,726
Internet	426,208
Legal and professional	150,812
Office	21,112
Payroll taxes	87,043
Postage	200,382
Printing	327,224
Property tax	7,801
Public relations	702,737
Repairs and maintenance	3,587
Salaries	1,217,299
Seminars	71,296
Special events	2,123,727
Sponsorships	907,548

(Continued)

The accompanying notes are an integral part of these financial statements.

Panama City Beach Convention and Visitors Bureau, Inc.
Statement of Revenues, Expenses and Changes in Net Position (Continued)

Year Ended September 30, 2017

Expenses (Continued)		
Sporting bid fees	\$	130,331
Supplies and facility improvements		108,863
Trade shows		142,943
Travel		5,545
Uniforms		2,216
Visitor inquiry		11,385
<hr/>		
Total expenses		13,668,631
<hr/>		
Change in net position		907,864
<hr/>		
Total net position - beginning of year		3,289,320
<hr/>		
Total net position - end of year	\$	4,197,184

The accompanying notes are an integral part of these financial statements.

Panama City Beach Convention and Visitors Bureau, Inc.
Statement of Cash Flows

Year Ended September 30, 2017

Cash flows from operating activities	
Change in net position	\$ 907,864
Adjustments to reconcile change in net position to net cash provided by operating activities	
Bad debt	28,759
(Increase) decrease in assets	
Accounts receivable, net	29,761
Due from Bay County	1,146,278
Prepaid expenses	356,247
Increase (decrease) in liabilities	
Accounts payable	(1,110,818)
Accrued liabilities	(306)
Unearned revenue	(356,966)
Net cash provided by operating activities	1,000,819
Cash flows from investing activities	
Additions to construction in progress	(735,070)
Net cash used in investing activities	(735,070)
Net change in cash and cash equivalents	265,749
Cash and cash equivalents - beginning of year	1,386,222
Cash and cash equivalents - end of year	\$ 1,651,971

The accompanying notes are an integral part of these financial statements.

Panama City Beach Convention and Visitors Bureau, Inc.
Notes to Financial Statements

NOTE 1 – NATURE OF OPERATIONS

Panama City Beach Convention and Visitors Bureau, Inc. (Bureau) is a not-for-profit corporation organized under Chapter 617 of the *Florida Statutes* whose purpose is to provide support for the Bay County Tourist Development Council, the Board of County Commissioners of Bay County, Florida, and where not in conflict with those two, the City of Panama City Beach, Florida. The Bureau is designed to (1) provide support to advance and promote tourism; (2) finance and effect beach improvement, maintenance, renourishment and restoration; and (3) serve as, operate or fund a convention and meetings bureau to promote the Greater Panama City Beaches area. The Bureau is primarily funded from the tourist development taxes collected within the Panama City Beach Tourist Development Tax District through a contract with Bay County.

For financial reporting purposes, the Bureau is considered a component unit of Bay County, Florida. The Bureau's financial statements have been disclosed in Bay County, Florida's financial statements as a discretely presented component unit. Discretely presented component units are reported in a separate column in Bay County, Florida's financial statements to emphasize that the Bureau is a legally separate entity.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Bureau have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard setting body for establishing governmental accounting and financial reporting principles. The Bureau's significant accounting policies are described below.

Measurement Focus and Basis of Accounting

The term measurement focus is used to denote what is being measured and reported in the Bureau's operating statements. The Bureau is accounted for on the flow of "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of changes in net position, financial position and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are included and equity is reported as net position.

The term basis of accounting is used to determine when a transaction or event is recognized on the Bureau's financial statements. The Bureau uses the full accrual basis of accounting, with revenues recorded when earned and expenses recorded when incurred, even though actual payment or receipt may not occur until after the period ends.

Panama City Beach Convention and Visitors Bureau, Inc.
Notes to Financial Statements

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of net capital assets. Net position is reported as restricted when there are limitations imposed on its use through the restrictions adopted by the Bureau or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. As of September 30, 2017, there was no restricted net position. All other net position is reported as unrestricted.

Cash and Cash Equivalents

The Bureau's cash and cash equivalents are considered to be cash on hand, demand deposits and highly liquid debt instruments with original maturities of three months or less.

Accounts Receivable, Net

All receivables are reported at their gross value and, where appropriate, are reduced by the allowance for doubtful accounts. As of September 30, 2017, there was an allowance for doubtful accounts of \$28,759.

Revenue Recognition

Revenue is recognized in accordance with the accrual basis of accounting. The contract entered into between the Bureau and the Board of County Commissioners for the year ended September 30, 2017 identified the maximum amount of reimbursement available to the Bureau. Reimbursements are required to conform to expenses allowed per the contract.

Property and Equipment

In 2015, the Bureau purchased land and began the construction of a sports park. The sports park construction has continued through 2017 and is presented as construction in progress in the Bureau's financial statements. The land and construction in progress are stated at cost and are nondepreciable assets.

All other property and equipment used by the Bureau are the property of the Board of County Commissioners of Bay County, Florida. These assets are included in the Board's capital assets included in the financial statements of Bay County, Florida.

Estimates

The preparation of financial statements in conformity with U.S generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ significantly from those estimates.

Panama City Beach Convention and Visitors Bureau, Inc.
Notes to Financial Statements

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes

The Bureau is exempt from income taxes under Internal Revenue Code Section 501(a) except for income taxes on unrelated business income. No provision for income taxes has been made in these financial statements as there was no unrelated business income for the period ended September 30, 2017. The Bureau is not classified as a private foundation.

Date of Management's Review

In preparing the financial statements, management of the Bureau has evaluated events and transactions for potential recognition or disclosure through March 19, 2018, the date the financial statements were available to be issued.

NOTE 3 – SUPPLEMENTAL DISCLOSURE OF CASH FLOWS INFORMATION

There was no cash paid for interest or income taxes during the year ended September 30, 2017.

NOTE 4 – ACCOUNTS RECEIVABLE, NET

The Bureau had the following accounts receivable, net, as of September 30, 2017:

Accounts receivable	\$	91,199
Less: Allowance for doubtful accounts		(28,759)
<hr/>		
Accounts receivable, net	\$	62,440

The accounts receivable is comprised primarily of amounts due from co-op customers. The Bureau has no unconditional promises receivable as of September 30, 2017. In addition, the Bureau has an amount due from Bay County of \$1,079,160, as of September 30, 2017, for the amounts due under the current year contract.

NOTE 5 – CONCENTRATIONS OF CREDIT RISK

The Bureau maintains its cash balances at financial institutions located in Bay County, Florida. All of the Bureau's accounts are placed in banks that are qualified public depositories, as required by law (Florida Security for Public Deposits Act). Every qualified public depository is required by this law to deposit with the State Treasurer eligible collateral equal to, or in excess of, an amount to be determined by the State Treasurer. The State Treasurer is required by this law to ensure that the Depositors' funds are entirely collateralized throughout the fiscal year. In the event of failure by a qualified public depository, losses, in excess of federal depository insurance and proceeds from the sale of the securities pledged by the defaulting depository, are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a prorata basis.

Panama City Beach Convention and Visitors Bureau, Inc.
Notes to Financial Statements

NOTE 6 – LAND AND CONSTRUCTION IN PROGRESS

The cost of land and construction in progress at September 30, 2017 of \$2,587,135, consist of \$498,453 for land and \$2,088,682 for construction in progress. The land and construction in progress are nondepreciable assets.

NOTE 7 – ECONOMIC DEPENDENCY

The Bureau is primarily funded by taxes collected by the Bay County Tourist Development Council. If this support were to be discontinued, it would have a material impact on the financial operations of the Bureau.

NOTE 8 – DEFERRED COMPENSATION PLAN

The Bureau offers a tax deferred compensation plan adopted under Section 401(k) of the Internal Revenue Code. The Bureau makes matching contributions on eligible compensation deposited by employees as elective contributions. The Bureau matches up to 7% of eligible compensation. During the year ended September 30, 2017, the Bureau made contributions of \$43,377 to the plan.

NOTE 9 – ADVERTISING

Advertising costs are expensed as incurred. Advertising costs for the year ended September 30, 2017 were \$5,669,911.

NOTE 10 – COMPENSATED ABSENCES

The vacation leave policy provides for full-time employees to earn between 12 and 18 hours of vacation leave each month, depending upon the type of employment, for a maximum of 216 hours per calendar year. Part-time employees accumulate vacation leave at the same rate prorated for hours worked. Vacation time earned but not used is accrued by the Bureau up to 240 hours per employee. Accrued vacation as of September 30, 2017 was \$89,147. The sick leave policy provides for full-time employees to earn 8 hours of sick leave each month for a maximum of 96 hours per calendar year. Part-time employees accumulate sick leave at the same rate, prorated for hours worked. Unused sick leave is forfeited at termination of employment, therefore no amount is accrued.

NOTE 11 – RELATED PARTY TRANSACTIONS

The Bureau is currently located in facilities owned and maintained by the Bay County Tourist Development Council of Bay County, Florida (TDC). The Bureau has no outstanding balances due to the TDC as of September 30, 2017. The Bureau maintains a general liability insurance policy that lists Bay County, Florida and City of Panama City Beach as additional insured parties. The Bureau is not charged for rent or utilities.



Panama City Beach Convention and Visitors Bureau, Inc.
Notes to Financial Statements

NOTE 12 – CONTINGENCY RESERVE

The Bay County Board of County Commissioners maintains a contingency reserve for the Bureau. The reserve is funded by all annual unappropriated cash carryforward amounts from tax revenues and any current year tax revenues approved for reservation. There is no maximum reserve amount. The reserve does have a required minimum balance of \$1,000,000. This reserve may be accessed by the Bureau after approval of the Bay County Board of County Commissioners. Funds may be withdrawn in the event of a disaster or unanticipated adverse circumstances, to minimize deficit financing of capital projects, or to address the needs from other unanticipated problems or take advantage of unanticipated opportunities. As of September 30, 2017, the County's reserve balance was \$1,147,387.

Compliance Report

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Panama City Beach Convention and Visitors Bureau, Inc.
Panama City Beach, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Panama City Beach Convention and Visitors Bureau, Inc. (a nonprofit organization), which are comprised of the statement of net position as of September 30, 2017, and the related statements of revenues, expenses and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 19, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Panama City Beach Convention and Visitors Bureau, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Panama City Beach Convention and Visitors Bureau, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Panama City Beach Convention and Visitors Bureau, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Panama City Beach Convention and Visitors Bureau, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Bureau's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Bureau's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

Certified Public Accountants
March 19, 2018

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(1) DAN ROWE PRESIDENT	40.00 0.00	X		X			195,165	0	13,242
(2) DAVID CHAPMAN DIRECTOR	0.00 0.00	X					0	0	0
(3) CLAIR PEASE DIRECTOR	0.00 0.00	X					0	0	0
(4) ANDY PHILLIPS VICE CHAIRMAN	0.00 0.00	X		X			0	0	0
(5) BUDDY WILKES DIRECTOR	0.00 0.00	X					0	0	0
(6) YONNIE PATRONIS SECRETARY/TREASURER	0.00 0.00	X		X			0	0	0
(7) GARY WALSINGHAM DIRECTOR	0.00 0.00	X					0	0	0
(8) PHILLIP GRIFFITTS, JR. CHAIRMAN	0.00 0.00	X		X			0	0	0
(9) MIKE THOMAS DIRECTOR	0.00 0.00	X					0	0	0
(10) PHIL CHESTER DIRECTOR	0.00 0.00	X					0	0	0
(11)									

<u>Employee</u>	<u>Title</u>	<u>Salary/Wages</u>	<u>Benefits</u>	<u>Total</u>
Ainslie	Director of Visitor Services	\$ 55,605.20	\$ 7,947.97	\$ 63,553.17
Brown	VP of Tourism Development	\$ 90,833.18	\$ 9,339.93	\$ 100,173.11
Bush	VP of Administration	\$ 32,722.40	\$ -	\$ 32,722.40
Davis	Visitor Services	\$ 24,799.96	\$ 6,279.81	\$ 31,079.77
Feeney	Public Relations Manager	\$ 40,631.34	\$ 5,481.45	\$ 46,112.79
Fields	Visitor Services	\$ 17,615.44	\$ -	\$ 17,615.44
Gager	VP of Sales	\$ 93,063.36	\$ 21,166.18	\$ 114,229.54
Jordan	Visitor Services	\$ 21,933.70	\$ 578.76	\$ 22,512.46
Leach	VP of Marketing	\$ 108,710.00	\$ 27,319.92	\$ 136,029.92
Moon	Paid Intern	\$ 706.41	\$ -	\$ 706.41
O'Brien	Director of Sports/Events	\$ 82,479.50	\$ 22,053.24	\$ 104,532.74
Patronis	Paid Intern	\$ 5,493.49	\$ -	\$ 5,493.49
Poteet	Visitor Services	\$ 30,183.02	\$ 6,279.81	\$ 36,462.83
Rudhall	Director of Partner Engagement	\$ 66,331.20	\$ 20,815.95	\$ 87,147.15
Sanders	VP of Sports/Events	\$ 134,584.40	\$ 23,918.37	\$ 158,502.77
Seals	Visitor Services	\$ 34,459.63	\$ 8,577.42	\$ 43,037.05
Smith	Visitor Services	\$ 24,519.60	\$ 14,767.46	\$ 39,287.06
Stewart, P	Sports/Events Operations Manager	\$ 43,999.39	\$ 9,371.62	\$ 53,371.01
Stewart, R	Interactive Marketing Manager	\$ 45,181.32	\$ 8,538.89	\$ 53,720.21
Thomas	Visitor Services	\$ 18,631.16	\$ 285.13	\$ 18,916.29
Webb	Marketing Coordinator	\$ 37,119.94	\$ 6,256.56	\$ 43,376.50
Williams	Sales Operations Manager	\$ 45,231.02	\$ 4,080.01	\$ 49,311.03
Wuerdeman	Director of Group/Conference Sales	\$ 51,018.99	\$ 11,063.79	\$ 62,082.78



Dear Director Dan Rowe:

Florida Law requires that an annual disclosure be made by each director of VISIT FLORIDA's board concerning the nature of certain interests or transactions, if any, that exist between the director, the director's principal (which is the director's employer or client), or the principal's corporate parent or subsidiaries and VISIT FLORIDA during the disclosure year.

This is your disclosure and should include what you deem necessary for compliance with Florida law. However, in an effort to provide you with assistance in completing this disclosure, we have included the Annual Disclosure Statement together with an Activity Report produced from a search of our records. The Activity Report is for July 1, 2017 - April 30, 2018, and includes a description of specific transactions that our records indicate may be required under the law to be disclosed by you based on the following information:

Principal

Panama City Beach CVB d/b/a: Panama City Beach Convention & Visitors Bureau

Principal's Corporate Parent

None on File

Principal's Subsidiaries

None on File

If any information relating to transactions involving you or the named entities that are subject to disclosure is incomplete or inaccurate, please make the necessary edits in the "Additional Comments" section on the Disclosure Statement. Also, a supplemental activity report for May 1 - June 30, 2018 will be provided after the fiscal year end, so that you may make any additions or amendments to your disclosure at that time if necessary.

Please electronically sign your Disclosure Statement by Friday, June 15 to allow time for us to post the disclosure on our website by June 30. Thank you in advance for your timely response.

Florida Tourism Industry Marketing Corporation Board of Directors

Annual Disclosure Statement

Director: Dan Rowe

Are there any transactions in FY 2017-2018 that you, your principal, your principal's corporate parent or subsidiaries have entered into with the Florida Tourism Industry Marketing Corporation d/b/a VISIT FLORIDA that relate to VISIT FLORIDA's private match requirements?

YES _____

NO _____

If yes, please describe the nature of your interest, your principal's interests, or your principal's corporate parent(s) or subsidiaries interests involving such transactions:



See attached Activity Report as a complete listing of FY 2017-2018 transactions requiring my Annual Disclosure.



See attached Activity Report and the Additional Information provided below as a complete listing of FY 2017-2018 transactions requiring my Annual Disclosure.

Additional Information:

To the best of my knowledge, the foregoing is true and correct and all the transactions described were allowable and disclosed.

Daniel J Rowe

Daniel J Rowe (Jun 6, 2018)

Signature

President & CEO

Title

06/06/2018

Date

Principal Account: Panama City Beach CVB
d/b/a: Panama City Beach Convention & Visitors Bureau

Program Type	Description
Ad Sales Agreement	Facebook Beta Opportunity
Ad Sales Agreement	FB Promoted Video - General Targeting - Tier 1 (45k-100k est. imp)
Agreement	Panama City Beach CVB - 2018 VisaVue
Co-op Advertising	FY 2017-18 Bridal Guide. Option C
Co-op Advertising	FY 2017-18 Chicago Magazine. FP
Co-op Advertising	FY2017-18 Atlanta Magazine. FP
Co-op Advertising	Miles - 2017, 2018, & 2019 Vacation Magazine, Fishing and Golf Guides. FL OVG1 1/2 Page
Co-op Advertising	Miles - 2017, 2018, & 2019 Vacation Magazine, Fishing and Golf Guides. Vacation Guide 2017-1/2 Page
Event Participation	NYC Media Reception 2018.
Event Participation	2018 ITB Signature Event - Pan Am.
Event Participation	Florida Encounter 2017.
Event Participation	Florida Huddle 2018.
Event Participation	Florida Showcase at the I-10 Welcome Center (Summer Festival 2018).
Event Participation	Florida Tourism Leadership Summit 2017.
Event Participation	New York Times Travel Show 2018.
Event Participation	US 231 Welcome Center 2018 Spring Festival.
Event Participation	VISIT FLORIDA WTM Dinner 2017. London Marketing: 2017 World Travel Market Event
Event Participation	World Travel Market 2017.
Event Participation	ITB Berlin 2018.
Event Sponsorship Agreement	All Sponsor Includes 1/3
Event Sponsorship Agreement	All Sponsor Includes 2/3
Event Sponsorship Agreement	All Sponsor Includes 3/3
Event Sponsorship Agreement	Bronze - Turndown Service
Public Relations	China Individual Press Trip January 2018 - YOHO!GIRL - Dan Su
Public Relations	UK Individual Press Trip January 2018 - Graham McKenzie - TravelMole
Visitor Services Agreement	Tax Rate 7.5%
Visitor Services Agreement	US-231 Brochure Space - 4x9

Expense Report

06/12/(-

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature <i>Barrie Ainslie</i>		Report Period From 05/01/2017 to 05/24/2017		Account
Authorization Signature		Reason for Expenditures Am.Ex. 5/29/17		

Expenses

Expenses	Date	Mon 05/01/2017	Tue 05/09/2017	Wed 05/10/2017	Wed 05/10/2017	Fri 05/12/2017	Fri 05/19/2017	Wed 05/24/2017	Total
	City		Port St. Joe	Panama City Beach	Pensacola	Panama City Beach	Panama City Beach	Panama City Beach	
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls							* 4.26		4.26
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		* 92.25	* 2,634.81	* 15.18	* 60.00	* 32.31		26.86	2,861.41
Daily Totals		92.25	2,634.81	15.18	60.00	32.31	4.26	26.86	2,865.67

*Detailed Descriptions

Date	Expense	Description	Amount
05/01/2017	V.C. Supplies	Pitney Bowes Postage Tape	92.25
05/09/2017	V.S. Event	Tents/National Tourism Day	2,634.81
05/10/2017	V.C. Supplies	Seasonal Decor/lobby	15.18
05/10/2017	V.S. Event	Visit Florida/I-10 Summer Fest	60.00
05/12/2017	V.C. Supplies	Visitor Center supplies	32.31
05/19/2017	Parking	ECP meeting	4.26

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

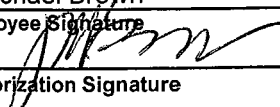
Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,865.67
1. 5305201-64-001	166.60	Less Company Paid:	2,865.67
2. 5304905-64-001	2,694.81	Less Co. Paid Personal:	
3. 5304005-60-001	4.26	Less Cash Advance:	
		Due Company:	
Total	2,865.67	Due Employee:	0.00

**PCB Convention & Visitors Bureau
Expense Report
06/06/(-**

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature 	Report Period From 05/02/2017 to 05/03/2017			Account 530400560
Authorization Signature	Reason for Expenditures May 2017 CARD			

Expenses

Expenses	Date	Tue 05/02/2017	Wed 05/03/2017						Total
	City	Panama City Beach, FL	Panama City Beach, FL						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies	*	21.59	11.61						33.20
Miscellaneous									
Daily Totals		21.59	11.61						33.20

***Detailed Descriptions**

Date	Expense	Description	Amount
05/02/2017	Supplies	Tow light connector for Chasin' The Sun boat	21.59
05/03/2017	Supplies	Trailer hitch lock for Chasin' The Sun boat	11.61

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

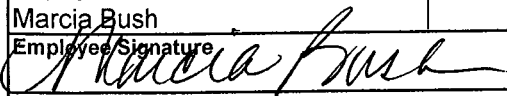
Allocation of Expenses

Account	Amount	Total Expenses:	33.20
1. 5305201-60-001 Office Supplies	33.20	Less Company Paid:	33.20
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	33.20		

Panama City Beach CVB

Expense Report

06/15/(-

Employee Name Marcia Bush	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature 		Report Period From 05/27/2017 to 05/27/2017		Account
Authorization Signature		Reason for Expenditures May 2017 Amex/Bush		

Expenses

Expenses	Date	Sat	City						Total
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies		*	45.47						45.47
Miscellaneous									
Daily Totals			45.47						45.47

***Detailed Descriptions**

Date	Expense	Description	Amount
05/27/2017	Supplies	Water Filter for Refrigerator	45.47

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	45.47
1. 5305201-60-001	45.47	Less Company Paid:	45.47
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	45.47	Due Employee:	0.00

PCBCVB
Expense Report
 06/12/(-

Employee Name Ann Gager	Employee No. 007	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Ann Gager</i>	Report Period From 05/03/2017 to 05/26/2017		Account 5304001-62	
Authorization Signature	Reason for Expenditures AM EXP May FY 16/17 (Ann G)			

Expenses

Expenses	Date	Wed 05/03/2017	Mon 05/08/2017	Tue 05/09/2017	Fri 05/12/2017	Wed 05/17/2017	Fri 05/26/2017	Total
	City	Panama City Beach FL	Panama City Beach FL	Panama City Beach FL	Lanham, MD	Orlando, FL	Panama City Beach FL	
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies		*(48.15)*	35.37					35.37
Miscellaneous				* 91.84*	* 5,573.29*	* 253.34*	* 636.86	6,555.33
Daily Totals		0.00	35.37	91.84	5,573.29	253.34	636.86	6,590.70

***Detailed Descriptions**

Date	Expense	Description	Amount
05/03/2017	Supplies	5304001-62 - 216 IPW Supplies - credit	(48.15)
05/08/2017	Supplies	5304510-62 Mega FAM supplies	35.37
05/09/2017	Snacks	5304510-62 Mega FAM snacks	91.84
05/12/2017	Tradeshaw	5304001-62 - 216 IPW	5,573.29
05/17/2017	Tradeshaw	5304001-62 - 216 IPW more...	253.34

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

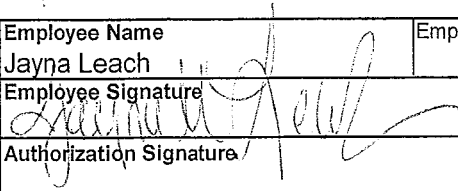
Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	6,542.55
1. 5304001-62 - IPW	5,778.48	Less Company Paid:	6,542.55
2. 5304510-62 Mega Fam	752.21	Less Co. Paid Personal:	
3. 5606401-62	11.86	Less Cash Advance:	
Total	6,542.55	Due Company:	
		Due Employee:	0.00

Panama City Beach CVB**Expense Report**

06/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature 	Report Period From 05/03/2017 to 05/26/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Jayna-May			

Expenses

Expenses	Date	Wed 05/03/2017	Sat 05/06/2017	Thu 05/11/2017	Sat 05/13/2017	Mon 05/15/2017	Wed 05/17/2017	Mon 05/22/2017	Total
	City	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Atlanta	
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging					* 168.46				168.46
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	124.12	* 61.10	45.05	* 70.00	* 697.79	9.99	* 25.00	1,033.05
Daily Totals		124.12	61.10	45.05	238.46	697.79	9.99	25.00	1,201.51

***Detailed Descriptions**

Date	Expense	Description	Amount
05/03/2017	Miscellaneous	fam tour-scottish sun	124.12
05/06/2017	Lunch for Staff	team lunch	61.10
05/13/2017	Hotel	Chris Tonn-Photographer/Drone	168.46
05/13/2017	Coffee/Beverage	co-op meeting	70.00
05/15/2017	Meal	mega fam tour	288.60
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,354.97
1. 5304510-61	821.91	Less Company Paid:	1,354.97
2. 5304010-61	478.02	Less Co. Paid Personal:	
3. 5303430-61	45.05	Less Cash Advance:	
4. 5305402-61	9.99	Due Company:	
Total	1,354.97	Due Employee:	0.00

Panama City Beach CVB

Expense Report

06/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 05/03/2017 to 05/26/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Jayna-May		

Expenses

Expenses	Date	Tue 05/23/2017	Thu 05/25/2017	Fri 05/26/2017	Fri 05/26/2017				Total
	City	Atlanta	Atlanta	Atlanta	Panama City Beach				
Car Rental									
Taxi/Bus/Limo	*	29.67	* 35.52						65.19
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	11.07	* 25.00	* 6.19	* 46.01				88.27
Daily Totals		40.74	60.52	6.19	46.01				153.46

*Detailed Descriptions

Date	Expense	Description	Amount
05/15/2017	Meal	lunch-mega fam tour	409.19
05/22/2017	Airfare	baggage	25.00
05/23/2017	Miscellaneous	chicago media mission	11.07
05/23/2017	Taxi	chicago media mission	29.67
05/25/2017	Airfare	baggage=chicago media mission more...	25.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Panama City Beach CVB

Expense Report

06/15/(-

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature 		Report Period From 05/01/2017 to 05/25/2017		Account
Authorization Signature 		Reason for Expenditures May 2017 Amex/Rowe		

Expenses

Expenses	Date	Mon 05/01/2017	Mon 05/01/2017	Fri 05/05/2017	Tue 05/09/2017	Sun 05/14/2017	Tue 05/16/2017	Tue 05/16/2017	Total
	City	Panama City	Tallahassee			Panama City Beach		Tallahassee	
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	17.56	8.33	250.00	464.40	1,163.25	525.10	295.00	2,723.64
Daily Totals		17.56	8.33	250.00	464.40	1,163.25	525.10	295.00	2,723.64

***Detailed Descriptions**

Date	Expense	Description	Amount
05/01/2017	Gas	Legislative Session Meeting, Tallahassee	17.56
05/01/2017	Meals	Legislative Session Meeting, Tallahassee	8.33
05/05/2017	Miscellaneous	Job Posting (PR)	250.00
05/09/2017	Airfare	Visit Florida Board Meeting	464.40
05/14/2017	Meals	Dinner/MegaFam (Brand USA) more...	1,163.25

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
1. 5304010-60-001	2,078.37
2. 5303501-60-001	250.00
3. 5304510-62-001	1,163.25
Total	3,491.62

Total Expenses:	3,491.62
Less Company Paid:	3,491.62
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	0.00

Panama City Beach CVB

Expense Report

06/15/(-

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 05/01/2017 to 05/25/2017			Account
Authorization Signature	Reason for Expenditures May 2017 Amex/Rowe			

Expenses

Expenses	Date	Tue 05/23/2017	Tue 05/23/2017	Wed 05/24/2017	Thu 05/25/2017	Thu 05/25/2017	Thu 05/25/2017	Total
	City		Ft. Myers	Ft. Myers		Ft. Myers	Atlanta	
Car Rental								
Taxi/Bus/Limo			* 72.00					72.00
Parking/Tolls							* 47.00	47.00
Mileage								
Lodging						* 470.72		470.72
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous		* 75.00		* 28.26	* 75.00			178.26
Daily Totals		75.00	72.00	28.26	75.00	470.72	47.00	767.98

***Detailed Descriptions**

Date	Expense	Description	Amount
05/16/2017	Airfare	FADMO	525.10
05/16/2017	Registration	Registration Fee for FADMO	295.00
05/23/2017	Airfare	Visit Florida Board Meeting	75.00
05/23/2017	Taxi	Visit Florida Board Meeting	72.00
05/24/2017	Transportation	Visit Florida Board Meeting	28.26
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

**Panama City Beach CVB
Expense Report
06/15/(-**

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature		Report Period From 05/01/2017 to 05/25/2017		Account
Authorization Signature		Reason for Expenditures May 2017 Amex/Rowe		

Expenses

Expenses	Date								Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
05/25/2017	Airfare	Visit Florida Board Meeting	75.00
05/25/2017	Lodging	Visit Florida Board Meeting	470.72
05/25/2017	Parking	Visit Florida Board Meeting	47.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount


Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

**PCB CVB
Expense Report
06/13/(-**

Employee Name Patrick Stewart	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature 	Report Period From 06/13/2017 to 06/13/2017			Account
Authorization Signature	Reason for Expenditures PS May17 AmEx			

Expenses

Expenses	Date	Tue						Total
		06/13/2017						
	City	Panama City Beach						
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	11.02						11.02
Daily Totals		11.02						11.02

***Detailed Descriptions**

Date	Expense	Description	Amount
06/13/2017	Miscellaneous	Employee Relations - Brianna Webb Birthday	11.02

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
1. 5197205-60-001	11.02
Total	11.02

Total Expenses:	11.02
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	11.02

PCBCVB
Expense Report
 06/09/(-

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 05/15/2017 to 05/16/2017	Account 5304001-62		
Authorization Signature	Reason for Expenditures AM EXP May FY 16/17			

Expenses

Expenses	Date	Mon 05/15/2017	Tue 05/16/2017					Total
	City	Panama City Beach FL	Austin, TX					
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	319.83	* 788.00					1,107.83
Daily Totals		319.83	788.00					1,107.83

***Detailed Descriptions**

Date	Expense	Description	Amount
05/15/2017	Meals	5304510-62 Breakfast for Mega FAM Group	244.90
05/15/2017	Miscellaneous	5304510-62 - Snacks for Mega FAM Group	74.93
05/16/2017	Promo Items	5304810-60 - Promo Items for CVB	788.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,107.83
1. 5304510-62Mega Fam	319.83	Less Company Paid:	1,107.83
2. 5304810-60	788.00	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	1,107.83	Due Employee:	0.00

Expense Report

06/13/- 2017

Employee Name <i>Chas O'Brian</i>	Employee No.	Phone No.	Mail Stop	Department <i>Sports/Speed Events</i>
Employee Signature <i>[Signature]</i>		Report Period From 05/23/2017 to 05/27/2017		Account
Authorization Signature		Reason for Expenditures <i>Untitled1 MAY TRAVEL EXPENSE</i>		

Expenses

Expenses	Date	Tue 05/23/2017	Tue 05/23/2017	Tue 05/23/2017	Wed 05/24/2017	Wed 05/24/2017	Thu 05/25/2017	Fri 05/26/2017	Total
City			Panama City Beach	Jupiter	Jupiter	Atlanta	Jupiter	Jupiter	
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging				179.67	179.67		179.67		539.01
Breakfast					27.01		12.70		39.71
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	25.00	* 51.40		* 115.04	* 5.10	56.69	* 100.00	353.23
Daily Totals		25.00	51.40	179.67	321.72	5.10	249.06	100.00	931.95

***Detailed Descriptions**

Date	Expense	Description	Amount
05/23/2017	Baggage	FSF Summit baggage	25.00
05/23/2017	Transportation	FSF Summit to airport	21.35
05/23/2017	Transportation	FSF Summit WPB to hotel	30.05
05/24/2017	Travel Meal	Meal	67.20
05/24/2017	Travel Meal	FSF Summit	5.10
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
05/25/2017	Jupiter Beach Resort	Mike Higgins NAIA/NAIA	Sales Meeting	56.69

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,000.70
1. 5304010-66-001	984.48	Less Company Paid:	
2. 5304510-66-001	16.22	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	1,000.70	Due Employee:	1,000.70

Expense Report

06/13/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Employee Signature		Report Period From 05/23/2017 to 05/27/2017		Account
Authorization Signature		Reason for Expenditures Untitled1		

Expenses

Expenses	Date	Fri 05/26/2017	Sat 05/27/2017	Sat 05/27/2017					Total
	City	Panama City Beach	Atlanta	West Palm Beach					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	43.26	9.27	16.22					68.75
Daily Totals		43.26	9.27	16.22					68.75

***Detailed Descriptions**

Date	Expense	Description	Amount
05/26/2017	Baggage	FSF Summit baggage	25.00
05/26/2017	Transportation	from airport to home	43.26
05/26/2017	Transportation	to airport	75.00
05/27/2017	Travel Misc	food items at airport	9.27
05/27/2017	Travel Meal	FSF Summit	16.22

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

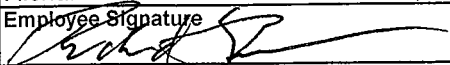
Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:
		See page 1
		Less Company Paid:
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee:
Total		

**PCB CVB
Expense Report
06/13/(-**

Employee Name Richard Sanders	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature 	Report Period From 05/23/2017 to 05/23/2017			Account
Authorization Signature	Reason for Expenditures RS May17 AmEx			

Expenses

Expenses	Date	Tue 05/23/2017	Tue 05/23/2017						Total
	City	Panama City Beach	Panama City						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		* 48.40	* 39.66						88.06
Daily Totals		48.40	39.66						88.06

***Detailed Descriptions**

Date	Expense	Description	Amount
05/23/2017	Meal	Travel & Entertainment, Tammy Dunaway - MVP Magazine	48.40
05/23/2017	Meal	Travel & Entertainment Meeting with Keith Baker/Darren Shipes - City of PC Leisure Services	39.66

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	88.06
1. 5304010-66	88.06	Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	88.06	Due Employee:	88.06

Panama City Beach CVB

Expense Report

06/14/(-

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Michaelean Stewart</i>		Report Period From 04/30/2017 to 05/29/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Michaelean - May 2017		

Expenses

Expenses	Date	Sun 04/30/2017	Tue 05/02/2017	Thu 05/04/2017	Sun 05/07/2017	Mon 05/15/2017	Wed 05/17/2017	Thu 05/25/2017	Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast		140.70							140.70
Lunch		45.10							45.10
Dinner			315.92						315.92
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous				* 238.95 *	49.99	117.00 *	49.99	25.00	480.93
Daily Totals		185.80	315.92	238.95	49.99	117.00	49.99	25.00	982.65

***Detailed Descriptions**

Date	Expense	Description	Amount
05/04/2017	Miscellaneous	Vimeo Pro annual subscription	199.00
05/04/2017	Miscellaneous	Software to clear storage on Macbook Pro	39.95
05/07/2017	Miscellaneous	Subscription for Macbook Pro	49.99
05/17/2017	Miscellaneous	Subscription for Desktop (Brianna's)	49.99

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
04/30/2017	Dat Cajun Place		FAM Trip	45.10
04/30/2017	Schooners		FAM Trip	140.70
05/02/2017	Firefly		FAM Trip	315.92

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,062.63
1. 5304510-61	501.72	Less Company Paid:	1,062.63
2. 5305402-61	298.98	Less Co. Paid Personal:	
3. 5305201-60	39.95	Less Cash Advance:	
4. 5304520-61	221.98	Due Company:	
Total	1,062.63	Due Employee:	0.00

Expense Report

07/07/(-

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature <i>Barrie Ainslie</i>	Report Period From 05/29/2017 to 06/27/2017		Account	
Authorization Signature	Reason for Expenditures Am. Ex. 6/28/17			

Expenses

Expenses	Date	Mon 05/29/2017	Wed 05/31/2017	Tue 06/27/2017					Total
	City		Panama City Beach	Panama City Beach					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	11.18	33.48	* 4.30					48.96
Daily Totals		11.18	33.48	4.30					48.96

*Detailed Descriptions

Date	Expense	Description	Amount
05/29/2017	Dues & Subscrip	Amazon Prime monthly membership fee	11.18
06/27/2017	V.C. Supplies	Lobby decor/4th of July	4.30

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

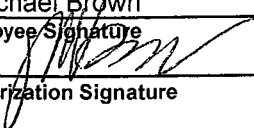
Allocation of Expenses

Account	Amount	Total Expenses:	48.96
1. 5305402-60-001	11.18	Less Company Paid:	48.96
2. 5197205-60-001	33.48	Less Co. Paid Personal:	
3. 5305201-64-001	4.30	Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	48.96		

PCB Convention & Visitors Bureau

Expense Report

07/10/(-

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature 	Report Period From 05/19/2017 to 06/19/2017		Account 530400560	
Authorization Signature	Reason for Expenditures June 2017 CARD			

Expenses

Expenses	Date	Fri 05/19/2017	Mon 06/05/2017	Thu 06/08/2017	Mon 06/12/2017	Mon 06/12/2017	Mon 06/19/2017	Total
City			Panama City Beach, FL	Panama City Beach, FL	Panama City, FL	Alexandria, VA	Panama City Beach, FL	
Car Rental							* 322.55	322.55
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch					44.72			44.72
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies			* 25.88					25.88
Miscellaneous	* 20.00			* 663.41		* 30.00		713.41
Daily Totals	20.00	25.88	663.41	44.72	30.00	322.55		1,106.56

*Detailed Descriptions

Date	Expense	Description	Amount
05/19/2017	Promotion	Facebook boosted post for CTS-TV	20.00
06/05/2017	Supplies	Storage bins for CTS-TV promotional items	25.88
06/08/2017	Equipment Rent	Rental of fork lift for re-installation of Celebration Tower ball	663.41
06/12/2017	Conference	ICAST registration: Brown, Hermans, Leake	30.00
06/19/2017	Car Rental	Car rental for ICAST Orlando trip	322.55

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
06/12/2017	Shipyard Grill	Chris Hermans/Executive Producer/Bay County Outdoors Jamie Wilkinson/Bay County Outdoors	Chasin' The Sun TV show plans	44.72

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,106.56
30 1. 5303400-61-001 Chasin' The Sun	20.00	Less Company Paid:	1,106.56
2. 5305201-60-001 Office Supplies	25.88	Less Co. Paid Personal:	
3. 5305470-69-001 Construction	663.41	Less Cash Advance:	
4. 5304010-60-001 Mtgs, Travel	397.27	Due Company:	
Total	1,106.56	Due Employee:	0.00

Panama City Beach CVB Expense Report

07/10/17

Employee Name Ann Gager	Employee No. 007	Phone No. 850-233-5070	Mail Stop	Department Sales 5304001-62
Employee Signature 		Report Period From 06/01/2017 to 06/21/2017		Account 5304001-62
Authorization Signature		Reason for Expenditures AmX June FY '16-'17		

Expenses

Expenses	Date	Thu	Sun	Sun	Mon	Tue	Wed	Thu	Total
	06/01/2017		06/04/2017	06/04/2017	06/05/2017	06/06/2017	06/07/2017	06/08/2017	
	City	Washington D.C.	Washington D.C.	Atlanta, GA	Washington D.C.	Washington D.C.	Washington D.C.	Atlanta, GA	
Car Rental									
Taxi/Bus/Limo		*	29.69				*	10.82	40.51
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	308.50	* 62.05	* 5.38	* 61.51	* 275.51	* 10.74	10.80	734.49
Daily Totals		308.50	91.74	5.38	61.51	275.51	21.56	10.80	775.00

***Detailed Descriptions**

Date	Expense	Description	Amount
06/01/2017	Tradeshaw	5304001-62-216 IPW	308.50
06/04/2017	Misc Meals	5304010-62-216 IPW	52.05
06/04/2017	Misc Meals	5304010-62-216 IPW	5.38
06/04/2017	Tradeshaw	5304001-62-216 IPW	10.00
06/04/2017	Taxi	5304010-62-216 IPW	21.96
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	3,100.02
1. 5304001-62	832.38	Less Company Paid:	3,100.02
2. 5304010-62	2,241.15	Less Co. Paid Personal:	
3. 5305201-60	26.49	Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	3,100.02		

Panama City Beach CVB Expense Report

07/10/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Ann Gager	007	850-233-5070		Sales 5304001-62
Employee Signature		Report Period		Account
		From 06/01/2017 to 06/21/2017		5304001-62
Authorization Signature		Reason for Expenditures		
		AmX June FY '16-'17		

Expenses

Expenses	Date	Fri	Fri	Fri	Sat	Sat	Wed	Total
		06/09/2017	06/09/2017	06/09/2017	06/10/2017	06/17/2017	06/21/2017	
	City	Washington D.C.	Atlanta, GA	Arlington, VA	Washington D.C.	California	Washington D.C.	
Car Rental								
Taxi/Bus/Limo	*	17.81						17.81
Parking/Tolls								
Mileage								
Lodging	*	1,870.52						1,870.52
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies					*	26.49		26.49
Miscellaneous			* 15.52	* 2.65	24.90		* 367.13	410.20
Daily Totals		1,888.33	15.52	2.65	24.90	26.49	367.13	2,325.02

***Detailed Descriptions**

Date	Expense	Description	Amount
06/04/2017	Taxi	5304010-62-216 IPW	7.73
06/05/2017	Misc Meals	5304010-62-216 IPW	61.51
06/06/2017	Misc Meals	5304010-62-216 IPW	57.40
06/06/2017	Tradeshaw	5304001-62-216 IPW	146.75
06/06/2017	Misc Meals	5304010-62-216 IPW	71.36
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:
		See page 1
		Less Company Paid:
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee:
Total		

Panama City Beach CVB Expense Report

07/10/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Ann Gager	007	850-233-5070		Sales 5304001-62
Employee Signature		Report Period		Account
		From 06/01/2017 to 06/21/2017		5304001-62
Authorization Signature		Reason for Expenditures		
		AmX June FY '16-'17		

Expenses

Expenses	Date	City		Total
Car Rental				
Taxi/Bus/Limo				
Parking/Tolls				
Mileage				
Lodging				
Breakfast				
Lunch				
Dinner				
Phone/FAX				
Postage/Shipping				
Office Supplies				
Miscellaneous				
Daily Totals				

***Detailed Descriptions**

Date	Expense	Description	Amount
06/07/2017	Taxi	5304010-62-216 IPW	10.82
06/07/2017	Misc Meals	5304010-62-216 IPW	10.74
06/08/2017	Misc Meals	5304010-62-216 IPW	10.80
06/09/2017	Hotel	5304010-62-216 IPW	1,870.52
06/09/2017	Misc Meals	5304010-62-216 IPW	15.52
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses: See page 1
Less Company Paid:
Less Co. Paid Personal:
Less Cash Advance:
Due Company:
Due Employee:

Panama City Beach CVB Expense Report

07/10/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Ann Gager	007	850-233-5070		Sales 5304001-62
Employee Signature		Report Period		Account
		From 06/01/2017 to 06/21/2017		5304001-62
Authorization Signature		Reason for Expenditures		
		AmX June FY '16-'17		

Expenses

Expenses	Date	City	Total
Car Rental			
Taxi/Bus/Limo			
Parking/Tolls			
Mileage			
Lodging			
Breakfast			
Lunch			
Dinner			
Phone/FAX			
Postage/Shipping			
Office Supplies			
Miscellaneous			
Daily Totals			

***Detailed Descriptions**

Date	Expense	Description	Amount
06/09/2017	Misc Meals	5304010-62-216 IPW	2.65
06/09/2017	Taxi	5304010-62-216 IPW	17.81
06/10/2017	Misc Meals	5304010-62-216 IPW	24.90
06/17/2017	Supplies	5305201-60 Supplies	26.49
06/21/2017	Tradeshaw	5304001-62-216 IPW	367.13

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

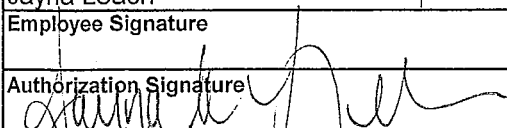
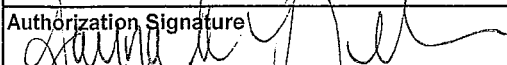
Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

Panama City Beach CVB

Expense Report

07/17/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature 		Report Period From 05/31/2017 to 06/17/2017		Account 5304005-60
Authorization Signature 		Reason for Expenditures Jayna-June 2017		

Expenses

Expenses	Date	Wed 05/31/2017	Fri 06/02/2017	Sat 06/03/2017	Sun 06/04/2017	Mon 06/05/2017	Tue 06/06/2017	Wed 06/07/2017	Total
City					Washington D.C.	Washington D.C.	Washington D.C.	Washington D.C.	
Car Rental									
Taxi/Bus/Limo					* 20.60			* 18.68	39.28
Parking/Tolls									
Mileage									
Lodging						* 31.20		* 1,092.59	1,123.79
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		* 17.48	* 180.00	* 25.00	* 176.45	* 33.50	* 70.82	* 16.50	519.75
Daily Totals		17.48	180.00	25.00	197.05	64.70	70.82	1,127.77	1,682.82

***Detailed Descriptions**

Date	Expense	Description	Amount
05/31/2017	Miscellaneous	Chicago media	17.48
06/02/2017	Dues	Flagler Awards entry fee	180.00
06/03/2017	Airfare	IPW	25.00
06/04/2017	Food	IPW	51.45
06/04/2017	Miscellaneous	IPW more...	125.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,960.65
1. 5304010-61	1,595.66	Less Company Paid:	1,960.65
2. 5304820-61	355.00	Less Co. Paid Personal:	
3. 5305402-61	9.99	Less Cash Advance:	
		Due Company:	
Total	1,960.65	Due Employee:	0.00

Panama City Beach CVB

Expense Report

07/17/17

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 05/31/2017 to 06/17/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Jayna-June 2017		

Expenses

Expenses	Date	Wed 06/07/2017	Thu 06/08/2017	Thu 06/08/2017	Wed 06/14/2017	Thu 06/15/2017	Sat 06/17/2017	Total
	City	Panama City Beach	Atlanta	Arlington				
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	55.64	13.40	23.80	105.00	70.00	9.99	277.83
Daily Totals		55.64	13.40	23.80	105.00	70.00	9.99	277.83

***Detailed Descriptions**

Date	Expense	Description	Amount
06/04/2017	Taxi	IPW	20.60
06/05/2017	Hotel	IPW	31.20
06/05/2017	Miscellaneous	IPW	33.50
06/06/2017	Airfare	IPW	25.00
06/06/2017	Miscellaneous	IPW	4.18
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	
Total		
Total Expenses:	See page 1	
Less Company Paid:		
Less Co. Paid Personal:		
Less Cash Advance:		
Due Company:		
Due Employee:		

Panama City Beach CVB

Expense Report

07/17/17

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature	Report Period From 05/31/2017 to 06/17/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Jayna-June 2017			

Expenses

Expenses	Date								Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
06/06/2017	Meal	IPW	41.64
06/07/2017	Hotel	IPW	1,092.59
06/07/2017	Miscellaneous	IPW	16.50
06/07/2017	Airfare	IPW	55.64
06/07/2017	Taxi	IPW	18.68
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

**Panama City Beach CVB
Expense Report
07/26/(-**

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 06/06/2017 to 06/15/2017			Account
Authorization Signature	Reason for Expenditures June 2017 Amex/Rowe			

Expenses

Expenses	Date	Tue 06/06/2017	Wed 06/07/2017	Fri 06/09/2017	Sat 06/10/2017	Sat 06/10/2017	Thu 06/15/2017	Total
City				Tampa	MWFL Beaches International Airport	Clearwater		
Car Rental				* 102.84				102.84
Taxi/Bus/Limo								
Parking/Tolls					* 41.73		* 6.50	48.23
Mileage								
Lodging						* 560.57		560.57
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous		* 506.31	* 995.00	* 44.61				1,545.92
Daily Totals		506.31	995.00	147.45	41.73	560.57	6.50	2,257.56

***Detailed Descriptions**

Date	Expense	Description	Amount
06/06/2017	Airfare	FADMO	371.80
06/06/2017	Airfare	DMAI	134.51
06/07/2017	Registration	DMAI	995.00
06/09/2017	Gas	FADMO	30.85
06/09/2017	Car Rental	FADMO	102.84
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,257.56
1. 5304010-60-001	2,257.56	Less Company Paid:	2,257.56
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	2,257.56		

Panama City Beach CVB

Expense Report

07/26/(-

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature		Report Period From 06/06/2017 to 06/15/2017		Account
Authorization Signature		Reason for Expenditures June 2017 Amex/Rowe		

Expenses

Expenses	Date	City								Total
Car Rental										
Taxi/Bus/Limo										
Parking/Tolls										
Mileage										
Lodging										
Breakfast										
Lunch										
Dinner										
Phone/FAX										
Postage/Shipping										
Office Supplies										
Miscellaneous										
Daily Totals										

*Detailed Descriptions

Date	Expense	Description	Amount
06/09/2017	Meals	FADMO	13.76
06/10/2017	Parking	FADMO	41.73
06/10/2017	Lodging	FADMO	42.80
06/10/2017	Lodging	FADMO	517.77
06/15/2017	Tolls	FADMO	6.50

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

**Panama City Beach CVB
Expense Report
07/11/17**

Employee Name Brianna Webb	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Brianna Webb</i>	Report Period From 06/01/2017 to 06/27/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Brianna-June			

Expenses

Expenses	Date	Thu 06/01/2017	Tue 06/27/2017						Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	125.00	* 16.14						141.14
Daily Totals		125.00	16.14						141.14

***Detailed Descriptions**

Date	Expense	Description	Amount
06/01/2017	Dues	membership fee	125.00
06/27/2017	Miscellaneous	tissue paper for the veterans memorial swag bags	16.14

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	141.14
1. 5303101-60-001	125.00	Less Company Paid:	141.14
2. 5303250-01 5305201-60	16.14	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	141.14	Due Employee:	0.00

**PCBCVB
Expense Report**

07/07/(-

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 06/08/2017 to 06/21/2017		Account 5304001-62	
Authorization Signature <i>A. Saq</i>	Reason for Expenditures AM EXP Jun FY 16/17			

Expenses

Expenses	Date	Thu 06/08/2017	Tue 06/13/2017	Wed 06/14/2017	Wed 06/21/2017				Total
	City	Aurora, IL	Oshkosh	Austin, TX	Oshkosh				
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	459.51	401.81	42.17	383.03				1,286.52
Daily Totals		459.51	401.81	42.17	383.03				1,286.52

***Detailed Descriptions**

Date	Expense	Description	Amount
06/08/2017	Promo Items	5304810-60 - PCB Hand Sanitizers	459.51
06/13/2017	Promo Items	5304810-60 - Beach Ball Stress Balls	401.81
06/14/2017	Promo Items	5304810-60 - PCB Coasters shipping	42.17
06/21/2017	Promo Items	5304810-60 - Promotional Luggage Tags	383.03

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
1. 5304810-60	1,286.52
Total	1,286.52

Total Expenses:	1,286.52
Less Company Paid:	1,286.52
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	0.00

Panama City Beach CVB

Expense Report

07/24/(-

Employee Name Tracy Rudhall	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature		Report Period From 06/05/2017 to 06/05/2017		Account
Authorization Signature		Reason for Expenditures June 2017 Amex/Rudhall		

Expenses

Expenses	Date	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
	06/05/2017								
	City	Panama City Beach							
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	30.31							30.31
Daily Totals		30.31							30.31

***Detailed Descriptions**

Date	Expense	Description	Amount
06/05/2017	Meals	Partner Meeting (Buster's)	30.31

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	
1. 5304010-60-001	30.31	Total Expenses: 30.31
		Less Company Paid: 30.31
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
Total	30.31	Due Employee: 0.00

**PCB CVB
Expense Report
07/17/(-**

Employee Name Richard Sanders	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature	Report Period From 06/02/2017 to 06/14/2017		Account	
Authorization Signature	Reason for Expenditures RS June AmEx			

Expenses

Expenses	Date	Fri 06/02/2017	Wed 06/14/2017						Total
	City	Panama City Beach	Panama City Beach						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies			* 27.80						27.80
Miscellaneous	*	64.46							64.46
Daily Totals		64.46	27.80						92.26

***Detailed Descriptions**

Date	Expense	Description	Amount
06/02/2017	Meal	Meeting with MVP Magazine	64.46
06/14/2017	Supplies	Office Supplies	27.80

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	92.26
1. 5304010-66	64.46	Less Company Paid:	
2. 5305201-60	27.80	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	92.26
Total	92.26		

Panama City Beach CVB

Expense Report

07/17/17

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Michaelean Stewart</i>		Report Period From 06/01/2017 to 06/24/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Michaelean - June 2017		

Expenses

Expenses	Date	Thu 06/01/2017	Mon 06/05/2017	Wed 06/07/2017	Tue 06/13/2017	Thu 06/15/2017	Sat 06/17/2017	Fri 06/23/2017	Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	330.00	* 190.00	* 49.99	159.96	117.00	* 49.99	100.69	997.63
Daily Totals		330.00	190.00	49.99	159.96	117.00	49.99	100.69	997.63

***Detailed Descriptions**

Date	Expense	Description	Amount
06/01/2017	Dues	Registration fee for the 3CMA awards	330.00
06/05/2017	Dues	Registration fee for the Flagler Awards	190.00
06/07/2017	Dues	Brianna's subscription - Adobe	49.99
06/17/2017	Dues	Macbook subscription	49.99

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,022.63
1. 5304820-61	520.00	Less Company Paid:	1,022.63
2. 5305402-61	150.68	Less Co. Paid Personal:	
3. 5304520-61	351.95	Less Cash Advance:	
Total	1,022.63	Due Company:	
		Due Employee:	0.00

Expense Report

08/01/(-

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature <i>Barrie Ainslie</i>	Report Period From 06/28/2017 to 07/15/2017		Account	
Authorization Signature	Reason for Expenditures Am. Ex. 7/28/17			

Expenses

Expenses	Date	Wed 06/28/2017	Thu 06/29/2017	Fri 06/30/2017	Thu 07/13/2017	Sat 07/15/2017			Total
City				Panama City Beach	Panama City Beach	Panama City Beach			
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	125.00	* 11.18	26.49	* 1,000.00	* 1,079.80			2,242.47
Daily Totals		125.00	11.18	26.49	1,000.00	1,079.80			2,242.47

*Detailed Descriptions

Date	Expense	Description	Amount
06/28/2017	Dues & Subscrip	Annual Corp. Gold Renewal Fee	125.00
06/29/2017	Dues & Subscrip	Amazon Prime monthly membership	11.18
07/13/2017	V.S. Event	Deposit for Winter Resident Grand Finale 2018	1,000.00
07/15/2017	V.S. Event	Deposit for Winter Resident Senior Prom 2018	1,000.00
07/15/2017	Of. Supplies/Se	Pitney Bowes Postage tape strips	79.80

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

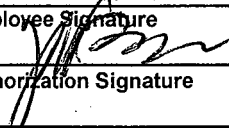
Allocation of Expenses

Account	Amount	Total Expenses:	2,242.47
1. 5305402-60-001	11.18	Less Company Paid:	2,242.47
2. 5197205-60-001	26.49	Less Co. Paid Personal:	
3. 5304905-64-001	2,000.00	Less Cash Advance:	
4. 5305201-60-001	79.80	Due Company:	
5. 5303101-60 - 125.00	Total	Due Employee:	0.00
	2,242.47		

PCB Convention & Visitors Bureau

Expense Report

08/08/(-

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature 	Report Period From 07/10/2017 to 07/27/2017		Account 530400560	
Authorization Signature	Reason for Expenditures July 2017 CARD			

Expenses

Expenses	Date	Mon 07/10/2017	Tue 07/11/2017	Tue 07/11/2017	Wed 07/12/2017	Thu 07/13/2017	Fri 07/14/2017	Fri 07/14/2017	Total
City	Panama City Beach, FL	Orlando, FL	Ocala, FL	Orlando, FL	Orlando, FL	Panama City Beach, FL	Tallahassee, FL		
Car Rental									
Taxi/Bus/Limo				*	14.00	*	26.04		40.04
Parking/Tolls		*	58.43		*	23.43	*	55.64	160.93
Mileage									
Lodging		*	137.26		*	137.26	*	137.26	411.78
Breakfast					44.09	58.77			102.86
Lunch				6.97					6.97
Dinner					45.84	56.49			102.33
Phone/FAX									
Postage/Shipping									
Office Supplies	*	461.94							461.94
Miscellaneous				*	25.80			*	25.90
Daily Totals		461.94	195.69	32.77	264.62	301.99	55.64	25.90	1,338.55

***Detailed Descriptions**

Date	Expense	Description	Amount
07/10/2017	Supplies	Labels for ICAST sales deck	14.33
07/10/2017	Supplies	Printing of CTS-TV sales decks for ICAST	447.61
07/11/2017	Parking	ICAST 2017	23.43
07/11/2017	Hotel	ICAST 2017	137.26
07/11/2017	Parking	Meeting w/Mercury Marine more...	35.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
07/11/2017	Chick-fil-A		ICAST 2017	6.97
07/12/2017	Tradewinds Renaissance	Chris Hermans/Executive Producer/Bay County Outdoors	ICAST & Chasin' The Sun TV	44.09
07/12/2017	Renaissance Sea World		ICAST 2017	45.84
07/13/2017	Tradewinds Renaissance	Chris Hermans/Executive Producer/Bay County Outdoors	ICAST & Chasin' The Sun TV	58.77
07/13/2017	Boardwalk Renaissance	Chris Hermans/Executive Producer/Bay County Outdoors	ICAST & Chasin' The Sun TV	56.49
	more...			

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
1. 5305201-60-001 Office Supplies	461.94
2. 5304010-60-001 Mtgs, Travel	923.29
Total	1,385.23

Total Expenses:	1,385.23
Less Company Paid:	1,385.23
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	0.00

PCB Convention & Visitors Bureau

Expense Report

08/08/(-

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature		Report Period From 07/10/2017 to 07/27/2017		Account 530400560
Authorization Signature		Reason for Expenditures July 2017 CARD		

Expenses

Expenses	Date	City							Total
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
07/13/2017	Hotel	ICAST 2017	137.26
07/13/2017	Taxi	From Conv Center to hotel	15.00
07/13/2017	Taxi	From hotel to YETI event	11.04
07/14/2017	Parking	ICAST 2017	55.64
07/14/2017	Gas	ICAST 2017	25.90
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

PCB Convention & Visitors Bureau

Expense Report

08/08/(-

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature	Report Period From 07/10/2017 to 07/27/2017		Account 530400560	
Authorization Signature	Reason for Expenditures July 2017 CARD			

Expenses

Expenses	Date								Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
07/14/2017	Gas	ICAST 2017	8.95
07/27/2017	Tolls	Toll + administrative fee	20.80

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

Panama City Beach CVB

Expense Report

08/02/(-

Employee Name Marcia Bush	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature <i>Marcia Bush</i>		Report Period From 06/28/2017 to 07/18/2017		Account
Authorization Signature		Reason for Expenditures July 2017 Amex/Bush		

Expenses

Expenses	Date	Wed 06/28/2017	Tue 07/18/2017						Total
	City		Panama City Beach						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies			*	7.45					7.45
Miscellaneous	*	125.00							125.00
Daily Totals		125.00	7.45						132.45

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Fees	American Express Corporate Fee	125.00
07/18/2017	Supplies	Mailing Supplies for T-Shirt Orders	7.45

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

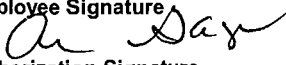
Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	132.45
1. 5303101-60-001	125.00	Less Company Paid:	132.45
2. 5305201-60-001	7.45	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	132.45	Due Employee:	0.00

Panama City Beach CVB Expense Report

08/10/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Ann Gager	007	850-233-5070		Sales 5304001-62
Employee Signature		Report Period		Account
		From 06/28/2017 to 07/17/2017		5304001-62
Authorization Signature		Reason for Expenditures		
		AmX Jul FY '16-'17		

Expenses

	Date	Wed	Mon		Total
Expenses	06/28/2017		07/17/2017		
	City		Kentucky		
Car Rental					
Taxi/Bus/Limo					
Parking/Tolls					
Mileage					
Lodging					
Breakfast					
Lunch					
Dinner					
Phone/FAX					
Postage/Shipping					
Office Supplies					
Miscellaneous	*	125.00	*	695.00	820.00
Daily Totals		125.00		695.00	820.00

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Membership Fee	5303101-60 AmX membership	125.00
07/17/2017	Dues & Subscrip	5305402-62 IITA membership	695.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	
1. 5303101-60	125.00	Total Expenses: 820.00
2. 5305402-62	695.00	Less Company Paid: 820.00
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee: 0.00
Total	820.00	

Panama City Beach CVB Expense Report

08/02/(-

Employee Name CATHERINE FEENEY	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Catherine Feeney</i>		Report Period From 07/17/2017 to 07/27/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Catie-July 2017		

Expenses

Expenses	Date	Mon 07/17/2017	Thu 07/27/2017						Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	125.00	* 239.88						364.88
Daily Totals		125.00	239.88						364.88

***Detailed Descriptions**

Date	Expense	Description	Amount
07/17/2017	Fee	Corporate American Express membership fee	125.00
07/27/2017	Dues	photoshop-yearly subscription	239.88

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount			
1. 5305402-61	239.88	364.88	Total Expenses:	364.88
2. 5303101-60	125.00		Less Company Paid:	364.88
			Less Co. Paid Personal:	
			Less Cash Advance:	
			Due Company:	
Total	364.88		Due Employee:	0.00

**Panama City Beach CVB
Expense Report
08/31/(-**

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Jayna Leach</i>	Report Period From 06/28/2017 to 07/21/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Jayna-July			

Expenses

Expenses	Date	Wed 06/28/2017	Thu 07/06/2017	Mon 07/17/2017	Tue 07/18/2017	Wed 07/19/2017	Fri 07/21/2017	Total
	City						Hollywood, FL	
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging						* 239.76	* 183.15	422.91
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous		* 250.00	* 163.83	9.99	* 13.71	* 459.00		896.53
Daily Totals		250.00	163.83	9.99	13.71	698.76	183.15	1,319.44

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Fee	awards submission for ESTO awards	125.00
06/28/2017	Membership Fee	american express membership renewal fee	125.00
07/06/2017	Meal	blogger visit	163.83
07/18/2017	Miscellaneous	VIP bag items	13.71
07/19/2017	Fee	VF Governors Conference more...	459.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,319.44
1. 5304820-61	125.00	Less Company Paid:	1,319.44
2. 5305402-61 - 9.99		Less Co. Paid Personal:	
3. 5304510-61	417.30	Less Cash Advance:	
more... 5303101-60 - 125.00		Due Company:	
Total		Due Employee:	0.00

Panama City Beach CVB

Expense Report

08/31/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 06/28/2017 to 07/21/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Jayna-July		

Expenses

Expenses	Date	City	Total
Car Rental			
Taxi/Bus/Limo			
Parking/Tolls			
Mileage			
Lodging			
Breakfast			
Lunch			
Dinner			
Phone/FAX			
Postage/Shipping			
Office Supplies			
Miscellaneous			
Daily Totals			

***Detailed Descriptions**

Date	Expense	Description	Amount
07/19/2017	Lodging	Travel writers	28.00
07/19/2017	Lodging	Travel Writers	211.76
07/21/2017	Lodging	VF Governors Conference	183.15

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:
4. 5304010-61	642.15	See page 1
		Less Company Paid:
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee:
Total	1,319.44	

Panama City Beach CVB**Expense Report**

08/03/(-)

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 06/28/2017 to 07/24/2017			Account
Authorization Signature	Reason for Expenditures July 2017 Amex/Rowe			

Expenses

Expenses	Date	Wed 06/28/2017	Mon 07/03/2017	Tue 07/11/2017	Wed 07/12/2017	Thu 07/13/2017	Thu 07/13/2017	Fri 07/14/2017	Total
	City		Atlanta	Montreal	Montreal	Montreal	Tallahassee	Montreal	
Car Rental									
Taxi/Bus/Limo				* 40.47	* 10.35	* 9.07		* 8.57	68.46
Parking/Tolls									
Mileage									
Lodging								* 603.97	603.97
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies			* 88.79						88.79
Miscellaneous	*	125.00		* 60.73		* 70.04	* 459.00		714.77
Daily Totals		125.00	88.79	101.20	10.35	79.11	459.00	612.54	1,475.99

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Fees	Corporate American Express Fees	125.00
07/03/2017	Supplies	Replacement Charger for SurfacePro	88.79
07/11/2017	Uber	DMAI	40.47
07/11/2017	Meals	DMAI	60.73
07/12/2017	Uber	DMAI	10.35
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,868.84
1. 5303101-60-001	125.00	Less Company Paid:	1,868.84
2. 5305201-60-001	201.12	Less Co. Paid Personal:	
3. 5304010-60-001	1,542.72	Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,868.84		

**Panama City Beach CVB
Expense Report
08/03/(-**

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature		Report Period From 06/28/2017 to 07/24/2017		Account
Authorization Signature		Reason for Expenditures July 2017 Amex/Rowe		

Expenses

Expenses	Date							Total
	City							
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous								
Daily Totals								

***Detailed Descriptions**

Date	Expense	Description	Amount
07/15/2017	Lodging	Florida Governor's Conference on Tourism	183.15
07/17/2017	Parking	DMAI	97.37
07/24/2017	Supplies	IT Equipment for Conference Room A	112.33

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

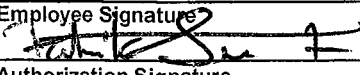
Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

(25)

PCB CVB
Expense Report
 08/09/(-)

Employee Name Patrick Stewart	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature 	Report Period From 06/28/2017 to 06/30/2017		Account	
Authorization Signature	Reason for Expenditures PS July			

Expenses

Expenses	Date	Wed 06/28/2017	Fri 06/30/2017						Total
	City		Orlando						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	125.00	* 475.00						600.00
Daily Totals		125.00	475.00						600.00

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Membership	Annual American Express Corp Gold Membership	125.00
06/30/2017	Registration	Registration for FFEA Conf and Tradeshow	475.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	600.00
1. 5303101-60-001	125.00	Less Company Paid:	
2. 5304010-63	475.00	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	600.00	Due Employee:	600.00

**Panama City Beach CVB
Expense Report
08/02/(-**

Employee Name Brianna Webb	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Brianna Webb</i>	Report Period From 07/06/2017 to 07/06/2017			Account 5304005-60
Authorization Signature	Reason for Expenditures Brianna-July 2017			

Expenses

Expenses	Date	Thu 07/06/2017							Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	32.76							32.76
Daily Totals		32.76							32.76

***Detailed Descriptions**

Date	Expense	Description	Amount
07/06/2017	Miscellaneous	michaelean birthday	32.76

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	32.76
1. 5197205-60	32.76	Less Company Paid:	32.76
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	32.76	Due Employee:	0.00

PCBCVB
Expense Report
08/01/(-

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 06/28/2017 to 07/21/2017		Account 5304001-62	
Authorization Signature <i>A. Dace</i>	Reason for Expenditures AM EXP Jul FY 16/17			

Expenses

Expenses	Date	Wed 06/28/2017	Sat 07/01/2017	Fri 07/21/2017					Total
City			Panama City Beach, FL	Oshkosh					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies			* 80.98						80.98
Miscellaneous	*	125.00		* 1,356.17					1,481.17
Daily Totals		125.00	80.98	1,356.17					1,562.15

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Miscellaneous	5303101-60 AMEX Annual Renewal Fee	125.00
07/01/2017	Supplies	5305201-60 - Supplies for Iphone	80.98
07/21/2017	Promo Items	5304810-60 Promotional Items - Oahu Bags	635.58
07/21/2017	Promo Items	5304810-60 Promotional Items - Power Banks	720.59

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,562.15
1. 5303101-60	125.00	Less Company Paid:	1,562.15
2. 5305201-60	80.98	Less Co. Paid Personal:	
3. 5304810-60	1,356.17	Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,562.15		

Expense Report

08/02/17 - 2017

Employee Name <i>Chris O'Brien</i>	Employee No.	Phone No.	Mail Stop	Department
Employee Signature <i>[Signature]</i>		Report Period From 06/28/2017 to 07/27/2017		Account
Authorization Signature		Reason for Expenditures <i>Untitled1 Expenses July</i>		

Expenses

Expenses	Date	Wed	Wed	Fri	Fri	Sat	Sun	Tue	Total
	City	06/28/2017	07/05/2017	07/14/2017	07/14/2017	07/15/2017	07/16/2017	07/25/2017	
Car Rental			Panama City Beach	New Orleans	Panama City Beach	Panama City Beach			
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging					347.62	347.62			695.24
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		125.00 *	16.25 *	241.52 *	95.83		110.89 *	615.10	1,204.59
Daily Totals		125.00	16.25	241.52	443.45	347.62	110.89	615.10	1,899.83

***Detailed Descriptions**

Date	Expense	Description	Amount
07/05/2017	Gas	Rental car to Pensacola	16.25
07/14/2017	Hotel Deposit	reservation one night charge	244.92
07/14/2017	Rental Car	trip to Pensacola	90.02
07/14/2017	Rental Car	refund for incorrect late charge	(20.00)
07/14/2017	Travel Meal	Travel meal more...	16.60

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	3,345.18
1. 5303101-60-001	125.00	Less Company Paid:	
2. 5303101-66-001	16.25	Less Co. Paid Personal:	
3. 5304010-66-001	3,093.04	Less Cash Advance:	
4. 5305402-66-001	110.89	Due Company:	
Total	3,345.18	Due Employee:	3,345.18

**Panama City Beach CVB
Expense Report
08/02/(-**

Employee Name Tracy Rudhall	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 06/28/2017 to 07/26/2017			Account
Authorization Signature	Reason for Expenditures July 2017 Amex/Rudhall			

Expenses

Expenses	Date	Wed 06/28/2017	Wed 07/26/2017						Total
	City		Panama City Beach						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	125.00	* 56.26						181.26
Daily Totals		125.00	56.26						181.26

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Fees	American Express Corporate Fees	125.00
07/26/2017	Meals	Partner Meeting with Seahaven	56.26

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	181.26
1. 5303101-60-001	125.00	Less Company Paid:	181.26
2. 5304010-60-001	56.26	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	181.26	Due Employee:	0.00

**PCB CVB
Expense Report
08/09/(-**

Employee Name Richard Sanders	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature <i>Richard Sanders</i>	Report Period From 06/28/2017 to 07/01/2017			Account
Authorization Signature	Reason for Expenditures RS July			

Expenses

Expenses	Date	Wed 06/28/2017	Sat 07/01/2017						Total
	City		Dodgeville						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	125.00	* 172.05						297.05
Daily Totals		125.00	172.05						297.05

***Detailed Descriptions**

Date	Expense	Description	Amount
06/28/2017	Membership	Annual Corp Gold Membership Fee	125.00
07/01/2017	Uniforms	Richard Uniforms	172.05

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	297.05
1. 5303101-60-001	125.00	Less Company Paid:	
2. 5305215-60-001	172.05	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	297.05	Due Employee:	297.05

**Panama City Beach CVB
Expense Report
08/10/(-**

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Michaelean Stewart</i>	Report Period From 06/28/2017 to 07/28/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Michaelean - July 2017			

Expenses

Expenses	Date	Wed 06/28/2017	Thu 06/29/2017	Fri 06/30/2017	Sat 07/01/2017	Fri 07/07/2017	Fri 07/14/2017	Sat 07/15/2017	Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		125.00 *	520.00 *	500.74	262.50	49.99 *	10.33	117.00	1,585.56
Daily Totals		125.00	520.00	500.74	262.50	49.99	10.33	117.00	1,585.56

***Detailed Descriptions**

Date	Expense	Description	Amount
06/29/2017	Advertising	Production of the Instagram Stories ads	520.00
06/30/2017	Advertising	Co-op	260.21
06/30/2017	Advertising	Co-op	240.53
07/14/2017	Office Supplies	Cover for macbook	10.33

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,724.25
1. 5303101-60-001	125.00	Less Company Paid:	2,724.25
2. 5303250-61	520.00	Less Co. Paid Personal:	
3. 5303435-61	500.74	Less Cash Advance:	
more...		Due Company:	
Total		Due Employee:	0.00

Panama City Beach CVB

Expense Report

08/10/(-

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 06/28/2017 to 07/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Michaelean - July 2017		

Expenses

Expenses	Date	Mon 07/17/2017	Wed 07/19/2017	Tue 07/25/2017	Fri 07/28/2017				Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		49.99 *	459.00	150.00	479.70				1,138.69
Daily Totals		49.99	459.00	150.00	479.70				1,138.69

***Detailed Descriptions**

Date	Expense	Description	Amount
07/19/2017	Miscellaneous	Award submission - Flagler awards	459.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
4. 5304520-61	979.50	Less Company Paid:	
5. 5305402-61	558.98	Less Co. Paid Personal:	
6. 5305201-60	40.03	Less Cash Advance:	
		Due Company:	
Total	2,724.25	Due Employee:	

Expense Report

08/30/17

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature <i>Barrie Ainslie</i>	Report Period From 07/29/2017 to 08/24/2017			Account
Authorization Signature	Reason for Expenditures Am. Exp. 8/28/17			

Expenses

Expenses	Date	Sat 07/29/2017	Tue 08/01/2017	Wed 08/09/2017	Sat 08/12/2017	Tue 08/22/2017	Thu 08/24/2017	Thu 08/24/2017	Total
City		Panama City Beach	Panama City Beach	Panama City Beach		Panama City Beach	Durham, NC	Panama City Beach	
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	103.74	* 99.32	* 12.11	* 67.40	* 15.48	* 442.31	55.60	795.96
Daily Totals		103.74	99.32	12.11	67.40	15.48	442.31	55.60	795.96

*Detailed Descriptions

Date	Expense	Description	Amount
07/29/2017	Comm. Relation	In-house employee meeting	92.56
07/29/2017	Dues & Subscrip	Monthly membership/Amazon Prime	11.18
08/01/2017	Uniforms	Visitor Services Uniforms	49.66
08/01/2017	Uniforms	V.S. Uniforms	49.66
08/09/2017	Comm. Relation	Employee b'day more...	12.11

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	795.96
1. 5197205-60-001	104.67	Less Company Paid:	795.96
2. 5305402-60-001	11.18	Less Co. Paid Personal:	
3. 5305215-60-001	154.92	Less Cash Advance:	
more...		Due Company:	
Total		Due Employee:	0.00

Expense Report

08/30/(-

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature		Report Period From 07/29/2017 to 08/24/2017		Account
Authorization Signature		Reason for Expenditures Am. Exp. 8/28/17		

Expenses

Expenses	Date	City	Miles	Rate	Amount	Total
Car Rental						
Taxi/Bus/Limo						
Parking/Tolls						
Mileage						
Lodging						
Breakfast						
Lunch						
Dinner						
Phone/FAX						
Postage/Shipping						
Office Supplies						
Miscellaneous						
Daily Totals						

*Detailed Descriptions

Date	Expense	Description	Amount
08/12/2017	V.C. Supplies	Promotional items	67.40
08/22/2017	V.C. Supplies	giveaways for lobby	15.48
08/24/2017	Promo Items	Promotional Items/umbrellas	442.31

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

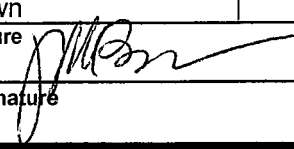
Account	Amount
4. 5305201-64-001	82.88
5. 5304810-60-001	442.31
Total	795.96

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

PCB Convention & Visitors Bureau

Expense Report

09/12/1-

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature 	Report Period From 07/31/2017 to 08/24/2017		Account 530400560	
Authorization Signature	Reason for Expenditures August 2017 CARD			

Expenses

Expenses	Date	Mon 07/31/2017	Tue 08/01/2017	Wed 08/23/2017	Thu 08/24/2017	Total
City		Panama City Beach, FL	Austin, TX	Alexandria, VA	Clearwater Beach, FL	
Car Rental						
Taxi/Bus/Limo						
Parking/Tolls						
Mileage						
Lodging					* 224.87	224.87
Breakfast						
Lunch						
Dinner						
Phone/FAX						
Postage/Shipping						
Office Supplies						
Miscellaneous	*	20.00	* 1.03	* 350.00		371.03
Daily Totals		20.00	1.03	350.00	224.87	595.90

***Detailed Descriptions**

Date	Expense	Description	Amount
07/31/2017	Promotion	Facebook boosted post for CTS-TV	20.00
08/01/2017	Pro Services	Texas corporation search for CTS-TV sponsor	1.03
08/23/2017	Conference	ASA Sportfishing Summit registration	350.00
08/24/2017	Hotel	Room deposit for ASA Sportfishing Summit (Oct 10-13, 2017)	224.87

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	595.90
1. 53034030-001 Chasin' The Sun	20.00	Less Company Paid:	595.90
2. 5303101-60-001 Pro Services	1.03	Less Co. Paid Personal:	
3. 5304010-60-001 Mtgs, Travel	574.87	Less Cash Advance:	
Total	595.90	Due Company:	
		Due Employee:	0.00

Panama City Beach CVB Expense Report

08/31/(-

Employee Name Ann Gager	Employee No. 007	Phone No. 850-233-5070	Mail Stop	Department Sales 5304001-62
Employee Signature <i>Ann Gager</i>		Report Period From 08/22/2017 to 08/24/2017		Account 5304001-62
Authorization Signature		Reason for Expenditures AmX Aug FY '16-'17		FY 2016-17

Expenses

Expenses	Date	Tue 08/22/2017	Thu 08/24/2017						Total
	City	Panama City Beach, FL	New York, NY						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	164.78	* 510.00						674.78
Daily Totals		164.78	510.00						674.78

\$164.78

***Detailed Descriptions**

Date	Expense	Description	Amount
08/22/2017	Comm Relations	5197205-60 Community Relations	164.78
08/24/2017	Tradeshaw	5304001-62-219 AWTA registration	510.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

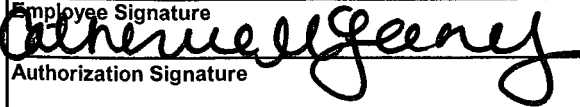
Allocation of Expenses

Account	Amount	Total Expenses:	674.78
1. Community Relations	164.78	Less Company Paid:	674.78
2. Tradeshaw	510.00	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	674.78	Due Employee:	0.00

Panama City Beach CVB

Expense Report

09/05/(-

Employee Name Catie Feeney	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature 		Report Period From 08/01/2017 to 08/18/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Catie Feeney August 2017		

Expenses

Expenses	Date	Tue	Tue	Wed	Thu	Fri	Sat	Sun	Total
		08/01/2017	08/01/2017	08/02/2017	08/03/2017	08/04/2017	08/05/2017	08/06/2017	
	City	Panama City	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	
Car Rental	*	1,059.31							1,059.31
Taxi/Bus/Limo									
Parking/Tolls	*	1.07							1.07
Mileage									
Lodging							* 395.03		395.03
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous			* 342.54	8.60	204.00	60.48	* 394.52	* 1,142.81	2,152.95
Daily Totals		1,060.38	342.54	8.60	204.00	60.48	789.55	1,142.81	3,608.36

*Detailed Descriptions

Date	Expense	Description	Amount
08/01/2017	Car Rental	Rental car for mommy bloggers	117.16
08/01/2017	Car Rental	Car rental for mommy bloggers	117.16
08/01/2017	Car Rental	Car rental for mommy blogger	156.21
08/01/2017	Car Rental	Car rental for mommy blogger	156.21
08/01/2017	Car Rental	Car rental for mommy blogger	117.16
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/01/2017	Walmart		FAM Trip	260.11
08/02/2017	Walmart		FAM Trip	8.60
08/03/2017	Dave and Busters		FAM Trip	102.00
08/03/2017	Dave and Busters		FAM Trip	102.00
08/04/2017	Walmart		FAM Trip	60.48

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	4,457.44
1. 5304510-61	4375.01	Less Company Paid:	4,457.44
2. 5304201-60	486.14	Less Co. Paid Personal:	
3. 5304010-60		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	4,457.44		

Panama City Beach CVB**Expense Report**

09/05/(-)

Employee Name Catie Feeny	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature	Report Period From 08/01/2017 to 08/18/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Catie Feeny August 2017			

Expenses

Expenses	Date	Mon 08/07/2017	Sat 08/12/2017	Mon 08/14/2017	Wed 08/16/2017	Fri 08/18/2017	Total
	City	Panama City Beach	Panama City	Panama City Beach	Panama City Beach	Panama City Beach	
Car Rental			* 149.26				149.26
Taxi/Bus/Limo							
Parking/Tolls							
Mileage							
Lodging							
Breakfast							
Lunch							
Dinner							
Phone/FAX							
Postage/Shipping							
Office Supplies							
Miscellaneous		8.48		205.20	225.88	260.26	699.82
Daily Totals		8.48	149.26	205.20	225.88	260.26	849.08

***Detailed Descriptions**

Date	Expense	Description	Amount
08/01/2017	Car Rental	Car rental for mommy blogger	395.41
08/01/2017	Office Supplies	UPS boxes for 500k giveaway	82.43
08/01/2017	Parking	Meeting with Avis	1.07
08/05/2017	Hotel	Hotel fees for mommy bloggers (additional night, not included on separate invoice)	395.03
08/05/2017	Meal	Dinner for mommy blogger fam more...	394.52

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/07/2017	Shipwreck Island Waterpark		FAM Trip	1.78
08/07/2017	Shipwreck Island Waterpark		FAM Trip	6.70
08/14/2017	Panhandle Helicopters		Individual media- South 1061	205.20
08/16/2017	Zoe's Kitchen		Agency Meeting	225.88
08/18/2017	Panera Bread		Agency Meeting	260.26

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Panama City Beach CVB

Expense Report

09/05/(-

Employee Name Catie Feeney	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 08/01/2017 to 08/18/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Catie Feeney August 2017		

Expenses

Expenses	Date	Mon 08/07/2017	Sat 08/12/2017	Mon 08/14/2017	Wed 08/16/2017	Fri 08/18/2017			Total
	City	Panama City Beach	Panama City	Panama City Beach	Panama City Beach	Panama City Beach			
Car Rental			* 149.26						149.26
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		8.48		205.20	225.88	260.26			699.82
Daily Totals		8.48	149.26	205.20	225.88	260.26			849.08

***Detailed Descriptions**

Date	Expense	Description	Amount
08/01/2017	Car Rental	Car rental for mommy blogger	395.41
08/01/2017	Office Supplies	UPS boxes for 500k giveaway	82.43
08/01/2017	Parking	Meeting with Avis	1.07
08/05/2017	Hotel	Hotel fees for mommy bloggers (additional night, not included on separate invoice)	395.03
08/05/2017	Meal	Dinner for mommy blogger fam more...	394.52

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/07/2017	Shipwreck Island Waterpark		FAM Trip	1.78
08/07/2017	Shipwreck Island Waterpark		FAM Trip	6.70
08/14/2017	Panhandle Helicopters		Individual media- South 1061	205.20
08/16/2017	Zoe's Kitchen		Agency Meeting	225.88
08/18/2017	Panera Bread		Agency Meeting	260.26

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:
		See page 1
		Less Company Paid:
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee:
Total		

**Panama City Beach CVB
Expense Report
09/05/(-**

Employee Name Catie Feeny	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature	Report Period From 08/01/2017 to 08/18/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Catie Feeny August 2017			

Expenses

Expenses	Date								Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
08/06/2017	Meal	Lunch for mommy blogger	358.32
08/06/2017	Meal	Breakfast for mommy bloggers	83.36
08/06/2017	Meal	Breakfast for mommy bloggers	39.13
08/06/2017	Meal	Dinner for mommy bloggers	662.00
08/12/2017	Car Rental	Rental car for Gulf Coast Jam FAM press trip	149.26

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

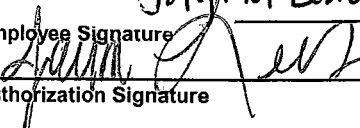
Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

**Panama City Beach CVB
Expense Report
09/12/(-**

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature 	Report Period From 07/30/2017 to 08/28/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Jayna-August			

Expenses

Expenses	Date	Sun 07/30/2017	Wed 08/02/2017	Fri 08/04/2017	Thu 08/10/2017	Thu 08/17/2017	Mon 08/28/2017	Total
	City							
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	600.00	* 383.60	* 206.24	* 19.31	* 216.39	* 25.00	1,450.54
Daily Totals		600.00	383.60	206.24	19.31	216.39	25.00	1,450.54

***Detailed Descriptions**

Date	Expense	Description	Amount
07/30/2017	Miscellaneous	email automation	600.00
08/02/2017	Airfare	florida governors conference	383.60
08/04/2017	Meal	Fam Tour for Preschoolers in Paradise	206.24
08/10/2017	Meal	Grand Lagoon Meeting	19.31
08/17/2017	Meal	Agency meeting	206.40
08/28/2017	Airfare	FL governors conference	25.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,450.54
1. 5303430-61	600.00	Less Company Paid:	1,450.54
2. 5304010-61	634.31	Less Co. Paid Personal:	
3. 5304510-61	206.24	Less Cash Advance:	
4. 5305402-61	9.99	Due Company:	
Total	1,450.54	Due Employee:	0.00

Panama City Beach CVB**Expense Report**

09/05/(-)

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 08/02/2017 to 08/27/2017		Account	
Authorization Signature	Reason for Expenditures August 2017 Amex/Rowe			

Expenses

Expenses	Date	Wed 08/02/2017	Sat 08/05/2017	Wed 08/23/2017	Thu 08/24/2017	Sun 08/27/2017		Total
	City				Pensacola	Hollywood		
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch					40.64			40.64
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	454.10	* 647.10	* 575.00		* 47.26		1,723.46
Daily Totals		454.10	647.10	575.00	40.64	47.26		1,764.10

***Detailed Descriptions**

Date	Expense	Description	Amount
08/02/2017	Airfare	Florida Governor's Conference on Tourism	454.10
08/05/2017	Airfare	Airfare for Doug Sale to attend monthly TDC/CVB Board Meeting	647.10
08/23/2017	Research	Destination Research	575.00
08/27/2017	Uber	Florida Governor's Conference on Tourism	42.26
08/27/2017	Uber	Tip/Florida Governor's Conference on Tourism	5.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/24/2017	The Tin Cow	J. Michael Brown	Meeting with Haas Center	40.64

Mileage Log

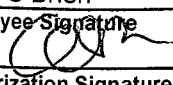
Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,764.10
1. 5304010-60-001	1,189.10	Less Company Paid:	1,764.10
2. 5304870-60-001	575.00	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,764.10		

Visit PCB Expense Report

09/12/(-)

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature 		Report Period From 08/20/2017 to 08/26/2017		Account
Authorization Signature		Reason for Expenditures Travel Connect Sports		

Expenses

Expenses	Date	Sun 08/20/2017	Mon 08/21/2017	Mon 08/21/2017	Tue 08/22/2017	Wed 08/23/2017	Thu 08/24/2017	Thu 08/24/2017	Total
	City	New Orleans	New Orleans	Daphne	New Orleans	New Orleans	New Orleans	Alabama	
Car Rental									
Taxi/Bus/Limo					7.41				7.41
Parking/Tolls									
Mileage									
Lodging		(244.92)	244.92		244.92	244.92	244.92		987.09
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous			* 12.74 *	15.41 *	108.59	22.50 *	130.81	32.13	322.18
Daily Totals		7.41	257.66	15.41	360.92	267.42	375.73	32.13	1,316.68

***Detailed Descriptions**

Date	Expense	Description	Amount
08/21/2017	Travel Meal	Dinner	12.74
08/21/2017	Meal	Connect Sports	15.41
08/22/2017	Entertainment	FSF Summit	95.85
08/22/2017	Travel Meal	Dinner	12.74
08/24/2017	Travel Meal	Dinner	12.74
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/24/2017	Gordon Beirsch		NSA President / VP	50.50

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,127.60
1. 5304010-66-001	1,127.60	Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	1,127.60	Due Employee:	1,127.60

**Visit PCB
Expense Report
09/12/(-**

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature	Report Period From 08/20/2017 to 08/26/2017			Account
Authorization Signature	Reason for Expenditures Travel Connect Sports			

Expenses

Expenses	Date	Fri	Sat					Total
	City	08/25/2017	08/26/2017					
Car Rental	New Orleans							
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	6.65	56.60					63.25
Daily Totals		6.65	56.60					63.25

***Detailed Descriptions**

Date	Expense	Description	Amount
08/24/2017	Meal	coffee	31.69
08/24/2017	Miscellaneous	water chips	3.84
08/24/2017	Miscellaneous	coffee	7.54
08/25/2017	Miscellaneous	Coffee	6.65

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

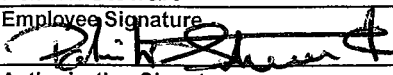
Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

PCB CVB
Expense Report
09/05/(-)

Employee Name Patrick Stewart	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature 	Report Period From 07/29/2017 to 08/24/2017		Account	
Authorization Signature	Reason for Expenditures PS Aug AmEx			

Expenses

Expenses	Date	Sat 07/29/2017	Tue 08/01/2017	Tue 08/01/2017	Wed 08/02/2017	Fri 08/04/2017	Sat 08/05/2017	Sat 08/05/2017	Total
	City	Panama City	Lake City	Davenport	Davenport	Lake City	Panama City	Championsgate	
Car Rental		* 277.44							277.44
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging								* 750.12	750.12
Breakfast									
Lunch			6.84		8.00				14.84
Dinner				13.11					13.11
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous			* 16.60			* 23.69	* 14.96		55.25
Daily Totals		277.44	23.44	13.11	8.00	23.69	14.96	750.12	1,110.76

***Detailed Descriptions**

Date	Expense	Description	Amount
07/29/2017	Car Rental	FFEA Conference & Tradeshow	277.44
08/01/2017	Gas	FFEA Conference and Tradeshow	16.60
08/04/2017	Gas	FFEA Conference and Tradeshow	23.69
08/05/2017	Gas	FFEA Conference and Tradeshow	14.96
08/05/2017	Hotel	FFEA Conference and Tradeshow	750.12

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/01/2017	Chick-fil-a		Conference	6.84
08/01/2017	The Fish and Chip		Conference	13.11
08/02/2017	Wendy's		Conference	8.00
08/05/2017	Steak and Shake		Conference	10.79

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,271.06
1. 5304010-63	1,190.06	Less Company Paid:	
2. 5305201-60	81.00	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	1,271.06
Total	1,271.06		

**PCB CVB
Expense Report**

09/05/(-

Employee Name Patrick Stewart	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature	Report Period From 07/29/2017 to 08/24/2017		Account	
Authorization Signature	Reason for Expenditures PS Aug AmEx			

Expenses

Expenses	Date	Sat 08/05/2017	Wed 08/16/2017	Thu 08/24/2017					Total
	City	Lake City	Panama City Beach	Panama City Beach					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch		10.79	68.51						79.30
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous				*	81.00				81.00
Daily Totals		10.79	68.51		81.00				160.30

***Detailed Descriptions**

Date	Expense	Description	Amount
08/24/2017	Miscellaneous	Phone Repair	81.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/16/2017	Olive Garden	Sparky, Jack Bishop, R Sanders, C Obrien	Events Meeting	68.51

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Panama City Beach CVB

Expense Report

09/05/(-

Employee Name <i>Brianna Webb</i>	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Brianna Webb</i>	Report Period From 08/15/2017 to 08/18/2017			Account 5304005-60
Authorization Signature	Reason for Expenditures Brianna-August 2017			

Expenses

Expenses	Date	Tue 08/15/2017	Thu 08/17/2017	Fri 08/18/2017					Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	33.94	49.99	10.00					
Daily Totals		33.94	49.99	10.00					93.93
									93.93

***Detailed Descriptions**

Date	Expense	Description	Amount
08/15/2017	Miscellaneous	agency meeting snacks, etc.	
08/17/2017	Dues	Adobe	33.94
08/18/2017	Dues	Leadership bay sign up dues	49.99
			10.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	93.93
1. 5304010-61	33.94	Less Company Paid:	93.93
2. 5305402-61	59.99	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	93.93	Due Employee:	0.00

PCBCVB
Expense Report
 08/30/-

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 08/17/2017 to 08/17/2017		Account 5304001-62	
Authorization Signature <i>Anne Dace</i>	Reason for Expenditures AM EXP Aug. FY 17/18			

Expenses

Expenses	Date	Thu						Total
	08/17/2017							
	City	Panama City Beach, FL						
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	34.43						34.43
Daily Totals		34.43						34.43

***Detailed Descriptions**

Date	Expense	Description	Amount
08/17/2017	Miscellaneous	5197205-60 snacks for welcome bag	34.43

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	34.43
1. 5197205-60	34.43	Less Company Paid:	34.43
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	34.43		

Panama City Beach CVB**Expense Report**

09/08/(-

Employee Name Tracy Rudhall	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 08/02/2017 to 08/23/2017			Account
Authorization Signature	Reason for Expenditures August 2017 Amex/Rudhall			

Expenses

Expenses	Date	Wed 08/02/2017	Thu 08/03/2017	Thu 08/03/2017	Sat 08/05/2017	Wed 08/16/2017	Wed 08/23/2017	Total
	City			Panama City Beach	Hollywood	Panama City Beach	Panama City Beach	
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging					* 183.15			183.15
Breakfast				28.40			22.86	51.26
Lunch						67.11		67.11
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	499.00	* 383.60					882.60
Daily Totals		499.00	383.60	28.40	183.15	67.11	22.86	1,184.12

***Detailed Descriptions**

Date	Expense	Description	Amount
08/02/2017	Registration	Florida Governor's Conference on Tourism	499.00
08/03/2017	Airfare	Florida Governor's Conference on Tourism	383.60
08/05/2017	Lodging	Florida Governor's Conference on Tourism	183.15

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/03/2017	Andy's Flour Power	Venture Out	Partner Meeting	28.40
08/16/2017	Runaway Bay/Sisters of the Sea	NOAA		67.11
08/23/2017	Finns Barista Bar	Mr. Surf's		22.86

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,184.12
1. 5304010-60-001	1,184.12	Less Company Paid:	1,184.12
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,184.12		

**Panama City Beach CVB
Expense Report
09/07/(-**

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Michaelean Stewart</i>	Report Period From 07/29/2017 to 08/28/2017			Account 5304005-60
Authorization Signature	Reason for Expenditures Michaelean - Aug 2017			

Expenses

Expenses	Date	Sat 07/29/2017	Sun 07/30/2017	Mon 07/31/2017	Wed 08/02/2017	Sat 08/05/2017	Mon 08/07/2017	Wed 08/09/2017	Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	855.99	550.00	524.26	* 383.60	* 2,065.00	49.99	425.00	4,853.84
Daily Totals		855.99	550.00	524.26	383.60	2,065.00	49.99	425.00	4,853.84

***Detailed Descriptions**

Date	Expense	Description	Amount
07/29/2017	Miscellaneous	360 camera	855.99
08/02/2017	Airfare	Airfare for the Florida Governor's Conference	383.60
08/05/2017	Miscellaneous	Production for Instagram Stories videos	1,640.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	9,614.84
1. 5303250-61	2,495.99	Less Company Paid:	9,614.84
2. 5304520-61	6,480.02	Less Co. Paid Personal:	
3. 5303430-61	199.26	Less Cash Advance:	
more...		Due Company:	
Total		Due Employee:	0.00

Panama City Beach CVB

Expense Report

09/07/(-

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 07/29/2017 to 08/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Michaelean - Aug 2017		

Expenses

Expenses	Date	Thu 08/10/2017	Fri 08/18/2017	Mon 08/28/2017					Total
City				Hollywood, FL					
Car Rental									
Taxi/Bus/Limo				* 5.98					5.98
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		4,675.04	79.98						4,755.02
Daily Totals		4,675.04	79.98	5.98					4,761.00

***Detailed Descriptions**

Date	Expense	Description	Amount
08/28/2017	Taxi	Florida Governor's Conference	5.98

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:
4. 5304010-61	389.58	See page 1
5. 5305402-61	49.99	Less Company Paid:
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee:
Total	9,614.84	

Expense Report

10/02/(-

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature <i>Barrie Ainslie</i>		Report Period From 08/29/2017 to 09/13/2017		Account
Authorization Signature		Reason for Expenditures Am. Ex. 9/28/17		

Expenses

Expenses	Date	Tue 08/29/2017	Wed 09/13/2017	City					Total
Car Rental				Pensacola					
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	11.18	* 28.63						39.81
Daily Totals		11.18	28.63						39.81

***Detailed Descriptions**

Date	Expense	Description	Amount
08/29/2017	Dues & Subscrip	Amazon Prime monthly membership	11.18
09/13/2017	Of. Supplies/Se	postage for shipping umbrellas to I-10 Welcome Center	28.63

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	39.81
1. 5305402-60-001	11.18	Less Company Paid:	39.81
2. 5305201-60-001	28.63	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	39.81	Due Employee:	0.00

Expense Report

~~10/2017~~ 9-30-17

Employee Name Barrie Ainslie	Employee No. 10	Phone No.	Mail Stop	Department Visitor Services
Employee Signature <i>Barrie Ainslie</i>		Report Period From 08/09/2017 to 09/27/2017		Account
Authorization Signature		Reason for Expenditures End of Fiscal Year		

Expenses

Expenses	Date	Wed 08/09/2017	Mon 08/28/2017	Thu 09/07/2017	Wed 09/13/2017	Wed 09/27/2017	Total
	City	Panama City Beach	Panama City Beach	Panama City	Panama City Beach	Panama City Beach	
Car Rental							
Taxi/Bus/Limo							
Parking/Tolls							
Mileage			12.84	13.91	12.84	20.33	59.92
Lodging							
Breakfast							
Lunch							
Dinner							
Phone/FAX							
Postage/Shipping							
Office Supplies							
Miscellaneous	*	18.80					18.80
Daily Totals		18.80	12.84	13.91	12.84	20.33	78.72

*Detailed Descriptions

Date	Expense	Description	Amount
08/09/2017	Miscellaneous	Solar Eclipse glasses for staff	18.80

*19160
10-30-17*

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
		<i>FY 2017</i>		

Mileage Log

Date	Description	Miles	Rate	Amount
08/28/2017	ECP	24	0.535	12.84
09/07/2017	City Arts - DPC Meeting	26	0.535	13.91
09/13/2017	ECP	24	0.535	12.84
09/27/2017	Post Office - PCC Meeting	38	0.535	20.33

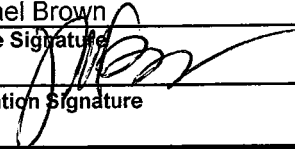
Allocation of Expenses

Account	Amount	Total Expenses:	78.72
1. 5197205-60-001	18.80	Less Company Paid:	
2. 5304005-60-001	59.92	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	78.72	Due Employee:	78.72

PCB Convention & Visitors Bureau

Expense Report

10/05/(-)

Employee Name J. Michael Brown	Employee No.	Phone No. (850) 819-0047	Mail Stop	Department Operations
Employee Signature 	Report Period From 08/29/2017 to 09/13/2017		Account 530400560	
Authorization Signature	Reason for Expenditures September 2017 CARD			

Expenses

Expenses	Date	Tue 08/29/2017	Tue 09/12/2017	Wed 09/13/2017					Total
	City	New Orleans, LA	Austin, TX	Panama City Beach, FL					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	35.00	1.03	1,007.90					1,043.93
Daily Totals		35.00	1.03	1,007.90					1,043.93

*Detailed Descriptions

Date	Expense	Description	Amount
08/29/2017	Pro Services	Credit card annual fee	35.00
09/12/2017	Pro Services	TX corporation search for CTS-TV sponsor	1.03
09/13/2017	Promotion	VISA gift card for CTS-TV prize winner travel	1,007.90

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,043.93
1. 5303101-60-001 Pro Services	36.03	Less Company Paid:	1,043.93
2. 5303466-60-001 Chasin' The Sun	1,007.90	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,043.93		

Panama City Beach CVB

Expense Report

10/05/(-

Employee Name Ann Gager	Employee No. 007	Phone No. 850-233-5070	Mail Stop	Department Sales 5304001-62
Employee Signature <i>Ann Gager</i>		Report Period From 08/30/2017 to 09/07/2017		Account 5304001-62
Authorization Signature		Reason for Expenditures AmX Sep FY '16-'17		

Expenses

Expenses	Date	Wed 08/30/2017	Fri 09/01/2017	Wed 09/06/2017	Thu 09/07/2017	Thu 09/07/2017	Total
	City	Panama City Beach, FL	Texas	Tallahassee, FL	Tallahassee, FL	Atlanta, GA	
Car Rental							
Taxi/Bus/Limo							
Parking/Tolls							
Mileage							
Lodging							
Breakfast							
Lunch							
Dinner							
Phone/FAX							
Postage/Shipping							
Office Supplies			* 18.49				18.49
Miscellaneous		* 450.00		* 2,500.00	* 900.00	* 4,250.00	8,100.00
Daily Totals		450.00	18.49	2,500.00	900.00	4,250.00	8,118.49

***Detailed Descriptions**

Date	Expense	Description	Amount
08/30/2017	Comm Relations	5197205-60 Community Relations <i>FY 2017</i>	450.00
09/01/2017	Supplies	5305201-60 Supplies	18.49
09/06/2017	Tradeshaw	5304001-62 Registration Florida Encounter	2,500.00
09/07/2017	Tradeshaw	5304001-62 Registration FSAE	900.00
09/07/2017	Tradeshaw	5304001-62 Registration Connect Faith	4,250.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	8,118.49
1. Community Relations	450.00	Less Company Paid:	8,118.49
2. Supplies	18.49	Less Co. Paid Personal:	
3. Tradeshaw	7,650.00	Less Cash Advance:	
Total	8,118.49	Due Company:	
		Due Employee:	0.00

Expense Report

10/11/(-

Employee Name CATHERINE FEENEY	Employee No.	Phone No.	Mail Stop	Department MARKETING
Employee Signature <i>Catherine Feeny</i>		Report Period From 08/30/2017 to 09/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Catherine Feeny September		

Expenses

Expenses	Date	Wed	Thu	Sat	Mon	Wed	Thu	Fri	Total
	City	08/30/2017	08/31/2017	09/02/2017	09/04/2017	09/06/2017	09/07/2017	09/08/2017	
Car Rental			Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	
Taxi/Bus/Limo						222.85		64.05	286.90
Parking/Tolls									
Mileage									
Lodging					2,541.40				2,541.40
Breakfast									
Lunch								100.89	100.89
Dinner				75.24				170.00	245.24
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		125.14	223.40	24.77	214.00	93.23	249.62	82.97	1,013.13
Daily Totals		125.14	223.40	100.01	2,755.40	316.08	249.62	417.91	4,187.56

*Detailed Descriptions

Date	Expense	Description	Amount

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/31/2017	St. Andrew State Park		Press Trip	74.90
08/31/2017	St. Andrew State Park		Press Trip	16.00
09/02/2017	Firefly		Press Trip	75.24
09/04/2017	Adventures at Sea		Press Trip	214.00
09/07/2017	Airboat Adventures		Press Trip	200.21
	more...			

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	7,584.49
1. 5304510-61	6,504.91	Less Company Paid:	7,584.49
2. 5197205-60	43.59	Less Co. Paid Personal:	
3. 5303430-61	775.99	Less Cash Advance:	
4. 5304820	260.00	Due Company:	
Total	7,584.49	Due Employee:	0.00

Expense Report

10/11/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Employee Signature		Report Period From 08/30/2017 to 09/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Catherine Feeney September		

Expenses

Expenses	Date	Sat 09/09/2017	Sun 09/10/2017	Fri 09/15/2017	Sat 09/16/2017	Mon 09/18/2017	Tue 09/19/2017	Wed 09/20/2017	Total
	City	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	Panama City Beach	
Car Rental		83.41				40.00	40.00		163.41
Taxi/Bus/Limo		80.00	38.50						118.50
Parking/Tolls			2.14						2.14
Mileage									
Lodging									
Breakfast		134.04			43.59				177.63
Lunch									
Dinner		413.00							413.00
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous			50.00	474.60				320.00	844.60
Daily Totals		710.45	90.64	474.60	43.59	40.00	40.00	320.00	1,719.28

*Detailed Descriptions

Date	Expense	Description	Amount
09/20/2017	Miscellaneous	Beach Home for the Holidays	60.00
09/20/2017	Dues	HSMIA Award PR Submission	260.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
09/08/2017	Finns		Press Trip	7.63
09/08/2017	Finns		Press Trip	64.66
09/08/2017	Finns		Press Trip	28.60
09/08/2017	Schooners		Press Trip	170.00
09/08/2017	St. Andrew State Park		Press Trip	74.90
	more...			

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Expense Report

10/11/(-

Employee Name	Employee No.	Phone No.	Mail Stop	Department
Employee Signature		Report Period From 08/30/2017 to 09/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Catherine Feeney September		

Expenses

Expenses	Date	City						Total
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous								
Daily Totals								

***Detailed Descriptions**

Date	Expense	Description	Amount
09/22/2017	Miscellaneous	Beach Home for the Holidays	203.95
09/27/2017	Miscellaneous	Beach Home for the Holidays	25.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
09/25/2017	Pontoon Boat Rental		Press Trip	500.00
09/28/2017	Adventures at Sea		Press Trip	431.00

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

Panama City Beach CVB

Expense Report

10/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 08/29/2017 to 09/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Jayna-September 2017		

Expenses

Expenses	Date	Tue 08/29/2017	Wed 08/30/2017	Thu 08/31/2017	Sat 09/02/2017	Thu 09/07/2017	Fri 09/08/2017	Sat 09/09/2017	Total
City									
Car Rental									
Taxi/Bus/Limo	*	38.76							38.76
Parking/Tolls									
Mileage									
Lodging				*	236.73				236.73
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	2.70	* 625.00	3.55	* 76.34	* 1.07	* 34.54	* 113.41	856.61
Daily Totals		41.46	625.00	240.28	76.34	1.07	34.54	113.41	1,132.10

***Detailed Descriptions**

Date	Expense	Description	Amount
08/29/2017	Food	Governors Conference	2.70
08/29/2017	Taxi	Governors Conference	38.76
08/30/2017	Airfare	Governors Conference	25.00
08/30/2017	Subscriptions	Email Automation	600.00
08/31/2017	Hotel	governors conference on tourism more...	236.73

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,916.86
1. 5304010-61	2,058.86	Less Company Paid:	2,916.86
2. 5304520-61	600.00	Less Co. Paid Personal:	
3. 5304510-61	225.36	Less Cash Advance:	
more...		Due Company:	
Total		Due Employee:	0.00

Panama City Beach CVB

Expense Report

10/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 08/29/2017 to 09/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Jayna-September 2017		

Expenses

Expenses	Date	Sun 09/10/2017	Sun 09/17/2017	Wed 09/20/2017	Sun 09/24/2017	Mon 09/25/2017	Tue 09/26/2017	Wed 09/27/2017	Total
City									
Car Rental									
Taxi/Bus/Limo						* 83.82			83.82
Parking/Tolls									
Mileage									
Lodging								* 727.13	727.13
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		* 22.65	* 9.99	* 726.60	* 25.00	* 84.42	* 25.00	41.73	935.39
Daily Totals		22.65	9.99	726.60	25.00	168.24	25.00	768.86	1,746.34

*Detailed Descriptions

Date	Expense	Description	Amount
09/02/2017	Meal	Influencers Breakfast	76.34
09/07/2017	Airfare	German Fam Tour	1.07
09/08/2017	Miscellaneous	converters for German writers, kept for future writers	34.54
09/09/2017	Meal	Lunch for German Fam Tour	87.48
09/09/2017	Snacks	fruit tray for german fam tour	25.93
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:
4. Non-Billable 5304990-60	22.65	See page 1
5. 5305402-61	9.99	Less Company Paid:
		Less Co. Paid Personal:
		Less Cash Advance:
		Due Company:
		Due Employee:
Total	2,916.86	

Panama City Beach CVB

Expense Report

10/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature	Report Period From 08/29/2017 to 09/28/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Jayna-September 2017			

Expenses

Expenses	Date	Thu						Total
	09/28/2017							
	City	New York						
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging								
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous	*	38.42						38.42
Daily Totals		38.42						38.42

***Detailed Descriptions**

Date	Expense	Description	Amount
09/10/2017	Miscellaneous	**check attached for this purchase, error in it being charged to card	22.65
09/17/2017	Dues	Adobe	9.99
09/20/2017	Airfare	new york desksides	726.60
09/24/2017	Airfare	new york desksides	25.00
09/25/2017	Food	new york desksides travel more...	12.81

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Panama City Beach CVB

Expense Report

10/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature	Report Period From 08/29/2017 to 09/28/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures Jayna-September 2017			

Expenses

Expenses	Date								Total
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
09/25/2017	Food	travelling-desk sides	11.53
09/25/2017	Food	new york trip	60.08
09/25/2017	Taxi	new york trip	83.82
09/26/2017	Airfare	new york trip	25.00
09/27/2017	Hotel	new york trip	727.13
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Panama City Beach CVB

Expense Report

10/13/(-

Employee Name Jayna Leach	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature		Report Period From 08/29/2017 to 09/28/2017		Account 5304005-60
Authorization Signature		Reason for Expenditures Jayna-September 2017		

Expenses

Expenses	Date	City							Total
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals									

***Detailed Descriptions**

Date	Expense	Description	Amount
09/28/2017	Meal	NYC Media Mission Dinner	32.35
09/28/2017	Meal	NYC Media Mission	6.07

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

**Panama City Beach CVB
Expense Report
10/09/(-**

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 08/29/2017 to 09/26/2017			Account
Authorization Signature	Reason for Expenditures September 2017 Amex/Rowe FY 2016-17			

Expenses

Expenses	Date	Tue 08/29/2017	Wed 08/30/2017	Wed 08/30/2017	Wed 08/30/2017	Wed 08/30/2017	Tue 09/05/2017	Wed 09/13/2017	Total
	City	Hallandale	Hallandale	Hollywood	Ft. Lauderdale	HWFL Beaches International Airport	Panama City Beach		
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls						*	55.64		55.64
Mileage									
Lodging			*	445.88					445.88
Breakfast									
Lunch					48.97				48.97
Dinner		145.90							145.90
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	13.12	* 36.99				* 394.98	* 245.00	690.09
Daily Totals		159.02	36.99	445.88	48.97	55.64	394.98	245.00	1,386.48

***Detailed Descriptions**

Date	Expense	Description	Amount
08/29/2017	Uber	Florida Governor's Conference on Tourism	13.12
08/30/2017	Uber	Florida Governor's Conference on Tourism	36.99
08/30/2017	Lodging	Florida Governor's Conference on Tourism	445.88
08/30/2017	Parking	Florida Governor's Conference on Tourism	55.64
09/05/2017	Uniforms	Staff Shirt	58.85
		more...	

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/29/2017	Etaru	J Leach, M Stewart, T Rudhall	Fl Governor's Conf on Tourism	145.90
08/30/2017	Torn Basil	J Leach, M Stewart, T Rudhall	Fl Governor's Conf on Tourism	48.97

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,812.24
1. 5304010-60-001	1,355.75	Less Company Paid:	1,812.24
2. 5305215-60-001	394.98	Less Co. Paid Personal:	
3. 5305201-60-001	61.51	Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,812.24		

Panama City Beach CVB

Expense Report

10/09/(-

Employee Name Dan Rowe	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature		Report Period From 08/29/2017 to 09/26/2017		Account
Authorization Signature		Reason for Expenditures September 2017 Amex/Rowe		

Expenses

Expenses	Date	Thu 09/21/2017	Tue 09/26/2017	Tue 09/26/2017					Total
	City	Panama City Beach		Sandestin					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging				* 164.25					164.25
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies	*	61.51							61.51
Miscellaneous			* 200.00						200.00
Daily Totals		61.51	200.00	164.25					425.76

***Detailed Descriptions**

Date	Expense	Description	Amount
09/05/2017	Uniforms	Staff Shirts	336.13
09/13/2017	Registration	Conference Registration	245.00
09/21/2017	Supplies	Laser Pointer	61.51
09/26/2017	Registration	Gulf Power Economic Summit	200.00
09/26/2017	Lodging	Gulf Power Economic Summit	164.25

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Visit PCB Expense Report 10/13/(-

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature 		Report Period From 09/01/2017 to 09/28/2017		Account
Authorization Signature		Reason for Expenditures Travel Events expense		

Expenses

Expenses	Date	Fri	Sat	Sun	Sun	Mon	Mon	Tue	Total
	City	09/01/2017	09/16/2017	09/17/2017	09/17/2017	09/18/2017	09/18/2017	09/19/2017	
Car Rental	Orlando				Cedar Rapids	Atlanta	Cedar Rapids	Cedar Rapids	
Taxi/Bus/Limo						22.80	6.00		28.80
Parking/Tolls									
Mileage									
Lodging					148.86		148.86	148.86	446.58
Breakfast					20.12				20.12
Lunch									
Dinner					6.00				6.00
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		* 307.69 *	255.20	* 25.00		13.15			
Daily Totals		307.69	255.20	25.00	174.98	35.95	154.86	167.91	1,121.59

***Detailed Descriptions**

Date	Expense	Description	Amount
09/01/2017	Deposit/Hotel	TEAMS Orlando Deposit Room	
09/16/2017	Promotions	tablecloth tradeshows	307.69
09/17/2017	Delta Fee	baggage	255.20
			25.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
09/19/2017	Black Sheep Social	Ross Balling/EVP	Sales Meeting	19.05

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,292.57
1. 5304010-66-001	1,144.73	Less Company Paid:	
2. 5606401-66-001	560.40	Less Co. Paid Personal:	
3. 5304010-63-001	837.15	Less Cash Advance:	
4. 5304905-63-001	5.49	Due Company:	
Total	2,292.57	Due Employee:	2,292.57

2547.77

**Visit PCB
Expense Report
10/13/(-**

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature	Report Period From 09/01/2017 to 09/28/2017		Account	
Authorization Signature	Reason for Expenditures Travel Events expense			

Expenses

Expenses	Date	Wed 09/20/2017	Thu 09/21/2017	Thu 09/21/2017	Thu 09/21/2017	Fri 09/22/2017	Fri 09/22/2017	Wed 09/27/2017	Total
	City	Cedar Rapids		Cedar Rapids	Panama City Beach		Cedar Rapids	Nashville	
Car Rental									
Taxi/Bus/Limo				* 12.09	* 40.00				52.09
Parking/Tolls									
Mileage									
Lodging		148.86							148.86
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous			* 25.00	* 65.00		11.64	38.90	824.00	964.54
Daily Totals		148.86	25.00	77.09	40.00	11.64	38.90	824.00	1,165.49

***Detailed Descriptions**

Date	Expense	Description	Amount
09/21/2017	Delta Fee	baggage	25.00
09/21/2017	Travel Meal	Meal	22.80
09/21/2017	Travel Meal	Meal	8.20
09/21/2017	Taxi	to airport	12.09
09/21/2017	Taxi	airport to home	40.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

Visit PCB Expense Report 10/13/(-

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature		Report Period From 09/01/2017 to 09/28/2017		Account
Authorization Signature		Reason for Expenditures Travel Events expense		

Expenses

Expenses	Date	Thu							Total
		09/28/2017							
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	5.49							
Daily Totals		5.49							5.49
									5.49

***Detailed Descriptions**

Date	Expense	Description	Amount
09/28/2017	Event Expense	Pirates Kid zone supplies	5.49

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount


Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

**PCB CVB
Expense Report
10/10/-**

Employee Name Patrick Stewart	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature 	Report Period From 09/22/2017 to 09/27/2017			Account
Authorization Signature	Reason for Expenditures PS September Amex			

Expenses	Date	Fri 09/22/2017	Wed 09/27/2017						Total
	City	Panama City Beach	Panama City Beach						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch			64.51						64.51
Dinner		264.72							264.72
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals		264.72	64.51						329.23

***Detailed Descriptions**

Date	Expense	Description	Amount

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
09/22/2017	Captain Andersons	WSL, Richard Snaders, Nathan Kendrick, Patrick Stewart/WSL		264.72
09/27/2017	Margaritaville	Parks and Rec, Food Truck Festivals of America	Fam Tour	64.51

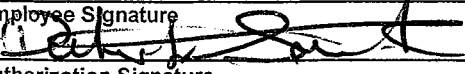
Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	329.23
1. 5304010-66	264.72	Less Company Paid:	
2. 5304010-63	64.51	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	329.23
Total	329.23		

**PCB CVB
Expense Report
10/10/(-**

Employee Name Patrick Stewart	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature 	Report Period From 09/22/2017 to 09/27/2017			Account
Authorization Signature	Reason for Expenditures PS September Amex			

Expenses

Expenses	Date	Fri 09/22/2017	Wed 09/27/2017						Total
	City	Panama City Beach	Panama City Beach						
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch			64.51						64.51
Dinner		264.72							264.72
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous									
Daily Totals		264.72	64.51						329.23

***Detailed Descriptions**

Date	Expense	Description	Amount

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
09/22/2017	Captain Andersons	WSL, Richard Snaders, Nathan Kendrick, Patrick Stewart/WSL		264.72
09/27/2017	Margaritaville	Parks and Rec, Food Truck Festivals of America	Fam Tour	64.51

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	329.23
1. 5304010-66	264.72	Less Company Paid:	
2. 5304010-63	64.51	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	329.23	Due Employee:	329.23

PCBCVB
Expense Report
 10/02/1-

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 09/07/2017 to 09/08/2017	Account 5304001-62		
Authorization Signature <i>Ch. Dager</i>	Reason for Expenditures AM EXP Sept FY 16/17			

Expenses

Expenses	Date	Thu 09/07/2017	Thu 09/07/2017	Fri 09/08/2017					Total
	City	Lewiston, ME	Nashville, TN	Orange, CA					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies			* 47.91	* 73.44					121.35
Miscellaneous	*	342.51							342.51
Daily Totals		342.51	47.91	73.44					463.86

***Detailed Descriptions**

Date	Expense	Description	Amount
09/07/2017	Promo Items	5304810-60 Promotional pens for family reunions	342.51
09/07/2017	Supplies	5305201-60 - Wrapping supplies for gift baskets	47.91
09/08/2017	Supplies	5305201-60 - Wrapping supplies for gift baskets	73.44

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	463.86
1. 5304810-60	342.51	Less Company Paid:	463.86
2. 5305201-60	121.35	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	463.86	Due Employee:	0.00

PCBCVB
Expense Report
 10/06/16

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 09/02/2016 to 09/21/2016	Account 5304001-62		
Authorization Signature <i>W. Day</i>	Reason for Expenditures AM EXP Sept. FY 16/17			

Expenses

Expenses	Date	Fri 09/02/2016	Wed 09/21/2016					Total
	City	Birmingham AL	Wellington, FL					
Car Rental								
Taxi/Bus/Limo								
Parking/Tolls								
Mileage								
Lodging	*	333.70						333.70
Breakfast								
Lunch								
Dinner								
Phone/FAX								
Postage/Shipping								
Office Supplies								
Miscellaneous			* 1,285.25					1,285.25
Daily Totals		333.70	1,285.25					1,618.95

***Detailed Descriptions**

Date	Expense	Description	Amount
09/02/2016	Hotel	5304010-62-201 SWS Birmingham room deposit (Anne W.)	166.85
09/02/2016	Hotel	5304010-62-201 - SWS Birmingham room deposit (Chip Seal)	166.85
09/21/2016	Promo Items	5304810-60 Promotional items for WTM FY 16/17	1,285.25

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,618.95
1. 5304010-62	333.70	Less Company Paid:	1,618.95
2. 5304810-60	1,285.25	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	1,618.95		

PCBCVB
Expense Report
 10/02/17

Employee Name Anne Williams	Employee No. 138	Phone No. 850-233-5070	Mail Stop	Department Sales 534001-62
Employee Signature <i>Anne H. Williams</i>	Report Period From 09/07/2017 to 09/08/2017	Account 5304001-62		
Authorization Signature <i>A. Sager</i>	Reason for Expenditures AM EXP Sept FY 16/17			

Expenses

Expenses	Date	Thu 09/07/2017	Thu 09/07/2017	Fri 09/08/2017					Total
	City	Lewiston, ME	Nashville, TN	Orange, CA					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies			* 47.91	* 73.44					121.35
Miscellaneous	*	342.51							342.51
Daily Totals		342.51	47.91	73.44					463.86

***Detailed Descriptions**

Date	Expense	Description	Amount
09/07/2017	Promo Items	5304810-60 Promotional pens for family reunions	342.51
09/07/2017	Supplies	5305201-60 - Wrapping supplies for gift baskets	47.91
09/08/2017	Supplies	5305201-60 - Wrapping supplies for gift baskets	73.44

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	463.86
1. 5304810-60	342.51	Less Company Paid:	463.86
2. 5305201-60	121.35	Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	463.86	Due Employee:	0.00

**Visit PCB
Expense Report
10/13/12**

Passel
10/13/2012

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature <i>[Signature]</i>	Report Period From 09/01/2017 to 09/28/2017		Account	
Authorization Signature	Reason for Expenditures Travel Events expense			

Expenses	Date	Fri 09/01/2017	Sat 09/16/2017	Sun 09/17/2017	Sun 09/17/2017	Mon 09/18/2017	Mon 09/18/2017	Tue 09/19/2017	Total
City	Orlando				Cedar Rapids	Atlanta	Cedar Rapids	Cedar Rapids	
Car Rental									
Taxi/Bus/Limo						22.80	6.00		28.80
Parking/Tolls									
Mileage									
Lodging					148.86		148.86	148.86	446.58
Breakfast					20.12				20.12
Lunch									
Dinner					6.00				6.00
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	307.69	* 255.20	* 25.00		13.15		19.05	620.09
Daily Totals		307.69	255.20	25.00	174.98	35.95	154.86	167.91	1,121.59

***Detailed Descriptions**

Date	Expense	Description	Amount
09/01/2017	Deposit/Hotel	TEAMS Orlando Deposit Room	307.69
09/16/2017	Promotions	tablecloth tradeshows	255.20
09/17/2017	Delta Fee	baggage	25.00

5 July's Post on hand Receipt attached

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
09/19/2017	Black Sheep Social	Ross Balling/EVP	Sales Meeting	19.05

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,292.57
1. 5304010-66-001	1,144.73	Less Company Paid:	
2. 5606401-66-001	305.20	Less Co. Paid Personal:	
3. 5304010-63-001	837.15	Less Cash Advance:	
4. 5304905-63-001	5.49	Due Company:	
Total	2,292.57	Due Employee:	2,292.57

**Visit PCB
Expense Report
10/13/(-**

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature	Report Period From 09/01/2017 to 09/28/2017		Account	
Authorization Signature	Reason for Expenditures Travel Events expense			

Expenses

Expenses	Date	Wed 09/20/2017	Thu 09/21/2017	Thu 09/21/2017	Thu 09/21/2017	Fri 09/22/2017	Fri 09/22/2017	Wed 09/27/2017	Total
City		Cedar Rapids		Cedar Rapids	Panama City Beach		Cedar Rapids	Nashville	
Car Rental									
Taxi/Bus/Limo				* 12.09	* 40.00				52.09
Parking/Tolls									
Mileage									
Lodging		148.86							148.86
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous			* 25.00	* 65.00		11.64	38.90	824.00	964.54
Daily Totals		148.86	25.00	77.09	40.00	11.64	38.90	824.00	1,165.49

***Detailed Descriptions**

Date	Expense	Description	Amount
09/21/2017	Delta Fee	baggage	25.00
09/21/2017	Travel Meal	Meal	22.80
09/21/2017	Travel Meal	Meal	8.20
09/21/2017	Taxi	to airport	12.09
09/21/2017	Taxi	airport to home	40.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
		Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total			

**Visit PCB
Expense Report
10/13/(-**

Employee Name Chris O'Brien	Employee No.	Phone No. 8508907738	Mail Stop	Department
Employee Signature	Report Period From 09/01/2017 to 09/28/2017		Account	
Authorization Signature	Reason for Expenditures Travel Events expense			

Expenses

Expenses	Date	Thu							Total
		09/28/2017							
	City								
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	5.49							5.49
Daily Totals		5.49							5.49

***Detailed Descriptions**

Date	Expense	Description	Amount
09/28/2017	Event Expense	Pirates Kid zone supplies	5.49

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount
Total	

Total Expenses:	See page 1
Less Company Paid:	
Less Co. Paid Personal:	
Less Cash Advance:	
Due Company:	
Due Employee:	

**Panama City Beach CVB
Expense Report**

10/06/(-

Employee Name Tracy Rudhall	Employee No.	Phone No.	Mail Stop	Department Operations
Employee Signature	Report Period From 08/29/2017 to 09/25/2017			Account
Authorization Signature	Reason for Expenditures September 2018 Amex/Rudhall			

Expenses

Expenses	Date	Tue 08/29/2017	Tue 08/29/2017	Thu 08/31/2017	Mon 09/18/2017	Mon 09/25/2017			Total
	City		HallandaleBeach	NVFL Beaches International Airport					
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls			*	41.73					41.73
Mileage									
Lodging			* 199.75						199.75
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	9.06			* 200.00	* 9.71			218.77
Daily Totals		9.06	199.75	41.73	200.00	9.71			460.25

***Detailed Descriptions**

Date	Expense	Description	Amount
08/29/2017	Meals	Florida Governor's Conference on Tourism	9.06
08/29/2017	Lodging	Florida Governor's Conference on Tourism	199.75
08/31/2017	Parking	Florida Governor's Conference on Tourism	41.73
09/18/2017	Membership	DEMA Membership Dues	200.00
09/25/2017	Meals	Lunch/Used business card in error; see attached check to reimburse	9.71

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	460.25
1. 5304010-60-001	250.54	Less Company Paid:	460.25
2. 5305402-60-001	200.00	Less Co. Paid Personal:	
3. 5304990-000	9.71	Less Cash Advance:	
		Due Company:	
		Due Employee:	0.00
Total	460.25		

PCB CVB
Expense Report
 10/10/(-)

Employee Name Richard Sanders	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature <i>[Signature]</i>	Report Period From 09/06/2017 to 09/26/2017		Account	
Authorization Signature	Reason for Expenditures RS Septemer Amex			

Expenses

Expenses	Date	Wed 09/06/2017	Sun 09/24/2017	Sun 09/24/2017	Tue 09/26/2017				Total
	City	Panama City Beach	Panama City Beach	Nashville	Panama City				
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies	*	107.98							107.98
Miscellaneous			* 55.30	* 824.00	* 250.00				1,129.30
Daily Totals		107.98	55.30	824.00	250.00				1,237.28

***Detailed Descriptions**

Date	Expense	Description	Amount
09/06/2017	Supplies	Phone	107.98
09/24/2017	Meal	Nathan Kendrick WSL	55.30
09/24/2017	Registration	FY'18 Tradeshow Registration	824.00
09/26/2017	Sponsorship	Sponsorship Faith at the Beach 5k	250.00

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,237.28
1. 5305201-60	107.98	Less Company Paid:	
2. 5304010-66	55.30	Less Co. Paid Personal:	
3. 5304010-63 <i>FY'18</i>	824.00	Less Cash Advance:	
4. 5304850-66	250.00	Due Company:	
Total	1,237.28	Due Employee:	1,237.28

**PCB CVB
Expense Report
09/05/(-**

Employee Name Richard Sanders	Employee No.	Phone No.	Mail Stop	Department Sports/Events
Employee Signature <i>Richard Sanders</i>	Report Period From 08/21/2017 to 08/28/2017			Account
Authorization Signature	Reason for Expenditures Untitled2			

Expenses

Expenses	Date	Mon 08/21/2017	Tue 08/22/2017	Thu 08/24/2017	Fri 08/25/2017	Mon 08/28/2017	Total
	City	New Orleans	New Orleans	New Orleans	Panama City	New Orleans	
Car Rental					* 393.88		393.88
Taxi/Bus/Limo							
Parking/Tolls							
Mileage							
Lodging						* 866.76	866.76
Breakfast							
Lunch							
Dinner							
Phone/FAX							
Postage/Shipping							
Office Supplies							
Miscellaneous		* 23.00	* 166.21	* 93.59			282.80
Daily Totals		23.00	166.21	93.59	393.88	866.76	1,543.44

***Detailed Descriptions**

Date	Expense	Description	Amount
08/21/2017	Gas	Connect Sports	23.00
08/22/2017	Meal	Meal, R Sanders, C Obrien, Sugarbear Boxing	166.21
08/24/2017	Gas	Connect Sports	26.00
08/24/2017	Meal	R Sanders Meal, Connect Sports	67.59
08/25/2017	Car Rental	Connect Sport	393.88
08/28/2017	Lodging	Connect Sports	866.76

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	1,543.44
1. 5304010-66	1,543.44	Less Company Paid:	
		Less Co. Paid Personal:	
		Less Cash Advance:	
		Due Company:	
Total	1,543.44	Due Employee:	1,543.44

Panama City Beach CVB

Expense Report

10/11/(-

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature <i>Michaelean Stewart</i>	Report Period From 08/29/2017 to 09/26/2017			Account 5304005-60
Authorization Signature	Reason for Expenditures September 17 - MStew			

Expenses

Expenses	Date	Tue 08/29/2017	Wed 08/30/2017	Thu 08/31/2017	Thu 09/07/2017	Wed 09/13/2017	Thu 09/14/2017	Mon 09/18/2017	Total
	City						Panama City Beach		
Car Rental									
Taxi/Bus/Limo			36.30						36.30
Parking/Tolls				41.73					41.73
Mileage									
Lodging				368.88					368.88
Breakfast									
Lunch		52.08							52.08
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous		31.80		25.00	49.99	39.99*	2.68	239.94	389.40
Daily Totals		83.88	36.30	435.61	49.99	39.99	2.68	239.94	888.39

***Detailed Descriptions**

Date	Expense	Description	Amount
09/14/2017	Miscellaneous	Birthday supplies	2.68

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount
08/29/2017	Splash		Visit Florida Flagler	52.08

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	2,184.62
1. 5304010-61	555.79	Less Company Paid:	2,184.62
2. 5305402-61	49.99	Less Co. Paid Personal:	
3. 5304520-61	459.86	Less Cash Advance:	
more...		Due Company:	
Total		Due Employee:	0.00

**Panama City Beach CVB
Expense Report
10/11/17**

Employee Name Michaelean Stewart	Employee No.	Phone No.	Mail Stop	Department Marketing
Employee Signature	Report Period From 08/29/2017 to 09/26/2017		Account 5304005-60	
Authorization Signature	Reason for Expenditures September 17 - MStew			

Expenses

Expenses	Date	Wed 09/20/2017	Thu 09/21/2017	Mon 09/25/2017	Tue 09/26/2017				Total
City									
Car Rental									
Taxi/Bus/Limo									
Parking/Tolls									
Mileage									
Lodging									
Breakfast									
Lunch									
Dinner									
Phone/FAX									
Postage/Shipping									
Office Supplies									
Miscellaneous	*	44.99	119.97	1,071.31	59.96				1,296.23
Daily Totals		44.99	119.97	1,071.31	59.96				1,296.23

***Detailed Descriptions**

Date	Expense	Description	Amount
09/20/2017	Office Supplies	SC Card for 360 camera	44.99

Meals and Entertainment Detail

Date	Place	People/Relationship	Business Purpose	Amount

Mileage Log

Date	Description	Miles	Rate	Amount

Allocation of Expenses

Account	Amount	Total Expenses:	See page 1
4. 5197205-60	2.68	Less Company Paid:	
5. 5305201-60	44.99	Less Co. Paid Personal:	
6. 5303430-61	1,071.31	Less Cash Advance:	
		Due Company:	
		Due Employee:	
Total	2,184.62		

Expense Entry Analysis (grouped by Employee)

Approved Amount: AND Expense Type: Advertising/Media Placement Expense, Advertising - Production Expense, Airfare, Airline Fees, Breakfast, CTS TV Production, Car Rental, Celebration Tower Expense, Community Relations Expense, Conference Registration (non-trade show), Dinner, Dues & Subscriptions, Entertainment - Client, Equipment, FAM Trip Expense - Domestic, FAM Trip Expense - International, Fuel for Rental Car, Hotel, Interactive Marketing/Social Media Expense, Lunch, Lunch Meeting, Mileage Reimbursement - personal car, Miscellaneous, Office Supplies/Services, Office Supplies/Software, Other Transportation, Parking, Professional Subscriptions/Dues, Promotional Items, Public Transportation (bus, subway, train), Relocation Expenses, Research/Surveys, Shipping/Freight, Snacks/Beverages, Special Event - Direct Expense, Sponsorship Expense, Taxi/Uber, Tips/Gratuities, Tolls/Road Charges, Trade Show Expense, Uniforms AND Employee: Ainslie, Barrie, Brown, J Michael, Bush, Marcia, Feeney, Catie, Gager, Ann, Lalanne-Wuerdeman, Renee, Leach, Jayna, O'Brien, Chris, Rowe, Dan, Rudhall, Tracy, Sanders, Richard, Stewart, Michael, Stewart, Patrick, Webb, Brianna, Williams, Anne AND Sent for Payment Date: On or before Jun 13, 2018

Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Ainslie, Barrie	Community Relations Expense	2/28/18	Feb 9, 2018	American Express Corporate Card CBCP	WINN DIXIE 494	Panama City			Mardi Gras float	31.22
		2/28/18	Feb 13, 2018	American Express Corporate Card CBCP	WINN DIXIE 494	Panama City			Winter Resident Senior Prom	43.19
		2/28/18	Feb 22, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Winter Resident Appreciation Day	254.10
		Am. Ex.	Mar 8, 2018	American Express Corporate Card CBCP	PUBLIX STR# 1005	Panama City Beach			Employee recognition	33.48
		Am. Ex.	Mar 13, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Troy U. Walk Hard event	74.75
		Am. Ex.	Mar 14, 2018	American Express Corporate Card CBCP	PUBLIX STR# 1005	Panama City Beach			Troy U. Walk Hard event	4.17
		Am. Ex.	Mar 14, 2018	American Express Corporate Card CBCP	WINN DIXIE 494	Panama City			Troy U. Walk Hard event	12.93
Community Relations Expense										453.84
Dues & Subscriptions	Dues & Subscriptions	Oct. exp.	Sep 29, 2017	American Express Corporate Card CBCP	AMAZON US PRIME	Seattle			monthly subscription dues	11.18
		December	Oct 29, 2017	American Express Corporate Card CBCP	AMAZON US PRIME	Seattle			Service/Lobby Supplies	11.18
		Nov. 17	Nov 29, 2017	American Express Corporate Card CBCP	AMAZON US PRIME	Seattle			Amazon Prime membership	11.18
		January 28, 2018	Dec 29, 2017	American Express Corporate Card CBCP	AMAZON US PRIME	Seattle			Subscription	11.18
		Jan. supplemental	Jan 3, 2018	American Express Corporate Card CBCP	AMAZON US PRIME	Seattle			Amazon Prime	-11.18
		January 28, 2018	Jan 3, 2018	American Express Corporate Card CBCP	AMAZON US PRIME	Seattle			Subscription	100.82
Dues & Subscriptions										134.36

Expense Entry Analysis (grouped by Employee)

▼ Approved Amount: AND Expense Type: Advertising/Media Placement Expense, Advertising - Production Expense, Airfare, Airline Fees, Breakfast, CTS TV Production, Car Rental, Celebration Tower Expense, Community Relations Expense, Conference Registration (non-trade show), Dinner, Dues & Subscriptions, Entertainment - Client, Equipment, FAM Trip Expense - Domestic, FAM Trip Expense - International, Fuel for Rental Car, Hotel, Interactive Marketing/Social Media Expense, Lunch, Lunch Meeting, Mileage Reimbursement - personal car, Miscellaneous, Office Supplies/Services, Office Supplies/Software, Other Transportation, Parking, Professional Subscriptions/Dues, Promotional Items, Public Transportation (bus, subway, train), Relocation Expenses, Research/Surveys, Shipping/Freight, Snacks/Beverages, Special Event - Direct Expense, Sponsorship Expense, Taxi/Uber, Tips/Gratuities, Tolls/Road Charges, Trade Show Expense, Uniforms AND Employee: Ainslie, Barrie, Brown, J Michael, Bush, Marcia, Feeney, Catie, Gager, Ann, Lalanne-Wuerdeman, Renee, Leach, Jayna, O'Brien, Chris, Rowe, Dan, Rudhall, Tracy, Sanders, Richard, Stewart, Michael, Stewart, Patrick, Webb, Brianna, Williams, Anne AND Sent for Payment Date: On or before Jun 13, 2018

Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Ainslie, Barrie	Lunch	Am. Ex.	Mar 14, 2018	American Express Corporate Card CBCP	PUBLIX STR# 1005	Panama City Beach			Troy U. Walk Hard event	245.32
	Lunch									245.32
	Mileage Reimbursement - personal car	Oct. exp.	Oct 26, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA		12.84
		Oct. exp.	Nov 3, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA		12.84
		Oct. exp.	Nov 8, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1336 Sherman Ave, Panama City, FL 32401, USA		18.19
		Mileage	Nov 15, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.03
		Mileage	Dec 1, 2017	Cash			17991 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA		14.98
		Mileage	Dec 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1000 Beck Ave, Panama City, FL 32401, USA		13.91
		Mileage	Dec 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.03
		Mileage	Dec 7, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11535 Hutchison Blvd, Panama City Beach, FL 32407, USA		5.89
	Mileage	Dec 15, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300		12.84	

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Ainslie, Barrie	Mileage Reimbursement - personal car							W Bay Pkwy, Panama City, FL 32409, USA			
		Mileage	Jan 4, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	3901 Thomas City Beach, FL 32408, USA		13.08	
			2/28/18	Jan 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA		13.08
		Mileage	Jan 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	516 Commerce Dr, Panama City, FL 32408, USA		9.81	
		Mileage	Jan 11, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.18	
			2/28/18	Jan 15, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.18
			2/28/18	Jan 15, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Oatfield Center, 423 Lyndell Ln, Panama City Beach, FL 32407, USA		5.45
			2/28/18	Jan 18, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.18
			2/28/18	Jan 23, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9902 S Thomas Dr, Panama City Beach, FL 32408, USA		8.72
			2/28/18	Feb 2, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA		13.08
			2/28/18	Feb 5, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Oatfield Center, 423 Lyndell Ln, Panama City Beach, FL 32407, USA		5.45

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Ainslie, Barrie	Mileage Reimbursement - personal car	2/28/18	Feb 8, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Oatfield Center, 423 Lyndell Ln, Panama City Beach, FL 32407, USA		5.45	
		2/28/18	Feb 13, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.18	
		2/28/18	Feb 20, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8808 Front Beach Rd, Panama City Beach, FL 32407, USA		8.18	
		2/28/18	Feb 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4114 Jan Cooley Drive, Panama City Beach, FL 32408, United States		14.72	
		2/28/18	Feb 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Oatfield Center, 423 Lyndell Ln, Panama City Beach, FL 32407, USA		5.45	
		2/28/18	Mar 5, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA		13.08	
		2/28/18	Mar 12, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	105 Estes Pl, Panama City Beach, FL 32413, USA	storage unit/supplies for Troy U. Walk Hard		2.18
		2/28/18	Mar 14, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9902 S Thomas Dr, Panama City Beach, FL 32408, USA	Winter Resident Wrap up meeting		9.27
		2/28/18	Mar 15, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8 Harrison Ave, Panama City, FL 32401, USA	Destination PC/Partner Engagement Meeting		17.99
		Closing 4/29/18	Apr 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1336 Sherman Ave, Panama City, FL 32401, USA	Postal Customer Council meeting		18.53
		Closing 4/29/18	Apr 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	409 Harrison Ave, Panama City, FL 32401, USA	Destination Panama City		17.44
		Closing 4/29/18	Apr 10, 2018	Cash			17001 Panama City	5865 US-231, Campbellton,	Dest. Panama City meeting		74.67

Expense Entry Analysis (grouped by Employee)

Approved Amount: AND Expense Type: Advertising/Media Placement Expense, Advertising - Production Expense, Airfare, Airline Fees, Breakfast, CTS TV Production, Car Rental, Celebration Tower Expense, Community Relations Expense, Conference Registration (non-trade show), Dinner, Dues & Subscriptions, Entertainment - Client, Equipment, FAM Trip Expense - Domestic, FAM Trip Expense - International, Fuel for Rental Car, Hotel, Interactive Marketing/Social Media Expense, Lunch, Lunch Meeting, Mileage Reimbursement - personal car, Miscellaneous, Office Supplies/Services, Office Supplies/Software, Other Transportation, Parking, Professional Subscriptions/Dues, Promotional Items, Public Transportation (bus, subway, train), Relocation Expenses, Research/Surveys, Shipping/Freight, Snacks/Beverages, Special Event - Direct Expense, Sponsorship Expense, Taxi/Uber, Tips/Gratuities, Tolls/Road Charges, Trade Show Expense, Uniforms AND Employee: Ainslie, Barrie, Brown, J Michael, Bush, Marcia, Feeney, Catie, Gager, Ann, Lalanne-Wuerdeman, Renee, Leach, Jayna, O'Brien, Chris, Rowe, Dan, Rudhall, Tracy, Sanders, Richard, Stewart, Michael, Stewart, Patrick, Webb, Brianna, Williams, Anne AND Sent for Payment Date: On or before Jun 13, 2018

Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Ainslie, Barrie	Mileage Reimbursement - personal car						Beach Pkwy, Panama City Beach, FL 32413, USA	FL 32426, USA		
		Closing 4/29/18	May 1, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	506 Commerce Dr, Panama City, FL 32408, USA	Drop off embroidery for Uniforms	9.81
		Closing 4/29/18	May 3, 2018	Cash			17001 Front Beach Rd, Panama City Beach, FL 32413, USA	4750 Collegiate Dr, Panama City, FL 32405, USA	First Friday set up	12.54
		Closing 4/29/18	May 4, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4750 Collegiate Dr, Panama City, FL 32405, USA	First Friday	11.99
Mileage Reimbursement - personal car										430.24
Office Supplies/ Services	Oct. exp.	Sep 28, 2017	American Express Corporate Card CBCP	MICHAELS STORES INC 5024	Panama City Beach				visitor center supplies	3.24
	Oct. exp.	Sep 28, 2017	American Express Corporate Card CBCP	PARTY AMERICA PIER PARK	Panama City Beach				visitor center supplies	11.31
	Oct. exp.	Sep 29, 2017	American Express Corporate Card CBCP	WINN DIXIE 494	Panama City				Visitor Center supplies	33.46
	Oct. exp.	Oct 24, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach				Visitor Center Supplies	60.36
	Nov. 17	Nov 1, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach				Visitor Center Supplies	5.37
	Nov. 17	Nov 27, 2017	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle				Office supplies	37.90
	January 28, 2018	Jan 18, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle					91.80
	January 28, 2018	Jan 19, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle				Winter Res. Appreciation Day	35.58
	2/28/18	Jan 30, 2018	American Express Corporate Card CBCP	AMAZON.COM LLC	Seattle					47.06
	2/28/18	Feb 2, 2018	American Express Corporate	AMAZON MARKEPLACE NA - PA	Seattle					35.58

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Ainslie, Barrie	Office Supplies/Services			Card CBCP							
		2/28/18	Feb 3, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle				15.99	
		2/28/18	Feb 8, 2018	American Express Corporate Card CBCP	LOWES PANAMA CITY #2367	Panama City Beach				12.95	
		2/28/18	Feb 19, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach				10.62	
		2/28/18	Feb 26, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle				130.76	
		2/28/18	Feb 26, 2018	American Express Corporate Card CBCP	DOLLARTREE #04249	Panama City Beach				5.35	
		Am. Ex.	Mar 7, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle				wrist bands for UnWined	119.90
		Am. Ex.	Mar 15, 2018	American Express Corporate Card CBCP	AMAZON.COM LLC	Seattle				perforated paper	115.11
		Am. Ex.	Mar 20, 2018	American Express Corporate Card CBCP	AMAZON.COM LLC	Seattle				partial order received	-60.00
		Closing 4/29/18	Mar 24, 2018	Cash	DOLLAR GENERAL STORE	Panama City Beach				Supplies	7.49
Office Supplies/Services										719.83	
Parking	Oct. exp.	Oct 26, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				Tenant meeting	5.35	
Parking										5.35	
Special Event - Direct Expense	January 28, 2018	Jan 10, 2018	American Express Corporate Card CBCP	MAN IN THE SEA MUSEUM	Panama City Beach				Subscription	500.00	
	January 28, 2018	Jan 18, 2018	American Express Corporate Card CBCP	DOLLAR GENERAL 14148	Panama City Beach				Winter Res. Appreciation Day	8.50	
	January 28, 2018	Jan 26, 2018	American Express Corporate Card CBCP	LAKETOWN WHARF	Panama City				Winter Res. Appreciation Day	500.00	
	2/28/18	Feb 1, 2018	American Express Corporate	PUBLIX #1241	Panama City Beach				Mardi Gras float	75.60	

Expense Entry Analysis (grouped by Employee)

Approved Amount: AND Expense Type: Advertising/Media Placement Expense, Advertising - Production Expense, Airfare, Airline Fees, Breakfast, CTS TV Production, Car Rental, Celebration Tower Expense, Community Relations Expense, Conference Registration (non-trade show), Dinner, Dues & Subscriptions, Entertainment - Client, Equipment, FAM Trip Expense - Domestic, FAM Trip Expense - International, Fuel for Rental Car, Hotel, Interactive Marketing/Social Media Expense, Lunch, Lunch Meeting, Mileage Reimbursement - personal car, Miscellaneous, Office Supplies/Services, Office Supplies/Software, Other Transportation, Parking, Professional Subscriptions/Dues, Promotional Items, Public Transportation (bus, subway, train), Relocation Expenses, Research/Surveys, Shipping/Freight, Snacks/Beverages, Special Event - Direct Expense, Sponsorship Expense, Taxi/Uber, Tips/Gratuities, Tolls/Road Charges, Trade Show Expense, Uniforms AND Employee: Ainslie, Barrie, Brown, J Michael, Bush, Marcia, Feeney, Catie, Gager, Ann, Lalanne-Wuerdeman, Renee, Leach, Jayna, O'Brien, Chris, Rowe, Dan, Rudhall, Tracy, Sanders, Richard, Stewart, Michael, Stewart, Patrick, Webb, Brianna, Williams, Anne AND Sent for Payment Date: On or before Jun 13, 2018

Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Ainslie, Barrie	Special Event - Direct Expense			Card CBCP						
		2/28/18	Feb 5, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle			Mardi Gras float/Chasin the Sun boat	47.92
		2/28/18	Feb 9, 2018	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee			Visit Florida Spring Fest 231 Welcome Center	60.00
		Closing 4/29/18	Apr 12, 2018	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee			231 Welcome Center Spring Fest	60.00
	Special Event - Direct Expense									1,252.02
	Uniforms	December	Dec 7, 2017	American Express Corporate Card CBCP	LANDS END INC	Dodgeville			visitor services uniforms	146.96
		December	Dec 21, 2017	American Express Corporate Card CBCP	LANDS END INC	Dodgeville			visitor services uniforms	6.95
		Closing 4/29/18	Apr 4, 2018	American Express Corporate Card CBCP	LANDS END BUS OUTFITTERS	Dodgeville			Uniforms for Intern	233.05
		Closing 4/29/18	Apr 19, 2018	American Express Corporate Card CBCP	LANDS END BUS OUTFITTERS	Dodgeville			Uniforms for Visitor Services staff	165.11
		Closing 4/29/18	Apr 26, 2018	American Express Corporate Card CBCP	LANDS END BUS OUTFITTERS	Dodgeville			Uniforms for Intern	-213.35
Closing 4/29/18		Apr 27, 2018	American Express Corporate Card CBCP	LANDS END BUS OUTFITTERS	Dodgeville			Uniforms for Intern	222.30	
Uniforms									561.02	
Ainslie, Barrie										3,801.98
Brown, J Michael	Breakfast	JMB November 2018	Nov 2, 2017	Company Paid	Waffle House	Panama City			Meeting with Richard Sanders, VP Sports & Events	21.22
	Breakfast									21.22
	Car Rental	JMB October 2017 Expenses - CARD	Oct 13, 2017	Company Paid	HERTZ RENT A CAR	Oklahoma City			ASA Sportfishing Summit	382.36
	Car Rental									382.36
	Celebration Tower Expense	JMB December 2017	Dec 15, 2017	Company Paid	Display Supply & Lighting	Itasca			New lighting programs for Celebration Tower LED ball	1,500.00
		JMB February 2018	Feb 8, 2018	Company Paid	LOWE'S	Panama City			Duct tape for acrylic panel	7.54
	Celebration Tower Expense									1,507.54

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Brown, J Michael	Community Relations Expense	JMB November 2018	Nov 10, 2017	Company Paid	Bay Point Resort & Golf Club	Panama City			4th Annual Seal Strong Golf Tournament	500.00	
		JMB December 2017	Dec 5, 2017	Company Paid	Dave & Buster's	Panama City Beach			Employee Christmas Party activity	40.00	
		JMB February 2018	Feb 2, 2018	Company Paid	AMORE	Panama City Beach			Donuts for Winter Resident Day	400.00	
	Community Relations Expense									940.00	
	CTS TV Production	JMB October 2017 Expenses - CARD	JMB October 2017	Oct 6, 2017	Company Paid		Panama City Beach				30.24
			JMB October 2017	Oct 9, 2017	Company Paid	PANHANDLE	Panama City Beach			Helicopter flight for sweepstakes winner	270.00
			JMB October 2017	Oct 9, 2017	Company Paid	Simon	Panama City Beach			Expenses for sweepstakes winner	503.95
			JMB October 2017	Oct 11, 2017	Company Paid					HOA fee show host lodging	30.24
			JMB November 2018	Nov 13, 2017	Company Paid	ClickBank	Panama City			Boat history report for Morada 24 show boat	19.99
			JMB December 2017	Dec 1, 2017	Company Paid	Facebook				Promoted post	7.16
JMB December 2017			Dec 4, 2017	Company Paid	Facebook				Promoted post	25.00	
JMB January 2018			Jan 2, 2018	Company Paid	Facebook				Promoted post	7.84	
JMB March 2018			Mar 2, 2018	Company Paid	Telly Awards	Panama City Beach			Telly Award entry	125.00	
JMB March 2018			Mar 23, 2018	Company Paid	Treasure Island Marina	Panama City Beach			Chasin' The Sun TV	14.97	
CTS TV Production									1,034.39		
Dinner	JMB October 2017 Expenses - CARD	JMB October 2017	Oct 10, 2017	Company Paid		Clearwater			ASA Sportfishing Summit	36.88	
		JMB October 2017	Oct 11, 2017	Company Paid		Clearwater			ASA Sportfishing Summit	213.76	
Dinner									250.64		
Equipment	JMB November 2018	JMB November 2018	Nov 16, 2017	Cash	Lowe's	Panama City			Hardware for Celebration Tower	5.79	
		JMB November 2018	Nov 16, 2017	Company Paid	Rental, Inc	Panama City			Fork lift rental to re-install Celebration Tower LED ball	642.41	
Equipment									648.20		
Fuel for Rental Car	JMB October 2017 Expenses - CARD	JMB October 2017	Oct 10, 2017	Company Paid	Kangaroo	Gainesville			ASA Sportfishing Summit	26.45	
		JMB October 2017	Oct 13, 2017	Company Paid	EXPRESS LANE				ASA Sportfishing Summit	18.35	

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Brown, J Michael	Fuel for Rental Car	CARD									
		JMB October 2017 Expenses - CARD	Oct 13, 2017	Company Paid	The Other Store (Exxon)	Lake City			ASA Sportfishing Summit	30.35	
	Fuel for Rental Car									75.15	
	Hotel	JMB October 2017 Expenses - CARD	Oct 10, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	224.87
		JMB October 2017 Expenses - CARD	Oct 11, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	224.87
		JMB October 2017 Expenses - CARD	Oct 12, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	224.87
		JMB October 2017 Expenses - CARD	Oct 13, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	-224.87
	Hotel									449.74	
	Lunch	JMB October 2017 Expenses - CARD	Oct 13, 2017	Company Paid		Five Guys	Gainesville			ASA Sportfishing Summit	13.92
		JMB February 2018	Feb 6, 2018	Company Paid		Runaway Island	Panama City			Discuss sponsorship sales program	26.15
	Lunch									40.07	
	Mileage Reimbursement - personal car	JMB October 2017 Expenses - CARD	Oct 10, 2017	Cash				CVB Office	ECP	ASA Sportfishing Summit	13.38
		JMB October 2017 Expenses - CARD	Oct 13, 2017	Cash				Home	ECP	ASA Sportfishing Summit	13.38
		JMB October 2017 Expenses - CARD	Oct 16, 2017	Cash				Office	Sun Harbor Marina	Lunch with CTS-TV sweepstakes winner	13.38
		JMB January 2018	Jan 5, 2018	Cash				VPCB Visitor Center	WMBB-TV	WMBB Midday Show	8.72
		JMB January 2018	Jan 18, 2018	Cash				VPCB Visitor Center	Pirates Cove Marina & PCB Senior Center	Winter Resident Appreciation Day	12.54
		JMB January 2018	Jan 29, 2018	Cash				Panama City Beach	Apalachicola	Triumph Gulf Coast board meeting	78.48
		JMB March 2018	Mar 12, 2018	Cash				17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4100 Legendary Dr #200, Destin, FL 32541, USA	Deliver Triumph Gulf Coast application to Clark Partington Law	39.79
		JMB March 2018	Mar 16, 2018	Cash				17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	6495 Caroline St, Milton, FL 32570, USA	Triumph Gulf Coast board meeting	114.45
		JMB April 2018	Apr 24, 2018	Cash				17001 Panama City Beach Pkwy, Panama City Beach, FL	127 Montgomery Cir, Defuniak Springs, FL 32435, USA	CTS-TV sponsorship pitch to Mojo Sportswear Company	55.05

Expense Entry Analysis (grouped by Employee)

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Brown, J Michael	Mileage Reimbursement - personal car	JMB April 2018	Apr 27, 2018	Cash			32413, USA				
						17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA		100 E College Blvd, Niceville, FL 32578, USA	Triumph Gulf Coast board meeting	59.41	
	Mileage Reimbursement - personal car									408.58	
	Office Supplies/ Services	JMB January 2018	Jan 17, 2018	Company Paid	WALMART		Panama City Beach			Cable ties for CTS-TV boat banner	11.06
		JMB March 2018	Mar 12, 2018	Company Paid	UPS		Panama City			Box for Triumph Gulf Coast applications delivered to TGC office	5.57
	Office Supplies/Services									16.63	
	Parking	JMB October 2017 Expenses - CARD	Oct 10, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	1.75
		JMB October 2017 Expenses - CARD	Oct 11, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	26.75
		JMB October 2017 Expenses - CARD	Oct 12, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	1.75
		JMB October 2017 Expenses - CARD	Oct 13, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	25.00
		JMB October 2017 Expenses - CARD	Oct 13, 2017	Company Paid		NW Florida Beaches Int'l Airport	Lake City			ASA Sportfishing Summit	55.64
		JMB October 2017 Expenses - CARD	Oct 14, 2017	Company Paid			Clearwater			ASA Sportfishing Summit	25.00
	Parking									135.89	
	Special Event - Direct Expense	JMB April 2018	Mar 26, 2018	Company Paid	Rental, Inc		Panama City Beach			UNwineD lift rental	21.00
JMB March 2018		Mar 26, 2018	Company Paid	Rental, Inc		Panama City			UNwineD lift rental	1,378.82	
Special Event - Direct Expense									1,399.82		
Brown, J Michael										7,310.23	
Bush, Marcia	Airfare	test1	Sep 20, 2017	Cash						400.00	
	Airfare									400.00	
	Breakfast	test2	Sep 27, 2017	Cash						25.00	
	Breakfast									25.00	
	Conference Registration (non-trade show)	test3	Sep 20, 2017	Cash						200.00	
	Conference Registration (non-trade show)									200.00	
	Hotel	test2	Sep 27, 2017	Cash							200.00
		test2	Sep 28, 2017	Cash							
Hotel									200.00		

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Bush, Marcia	Mileage Reimbursement - personal car	test4	Sep 21, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	15011 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA		1.07
		Oct-Dec 2017 Mileage	Oct 18, 2017	Cash			3903 Molina Rd, Panama City, FL 32405, USA	840 W 11th St, Panama City, FL 32401, USA	Interoffice Mail	2.68
		Oct-Dec 2017 Mileage	Oct 24, 2017	Cash			3903 Molina Rd, Panama City, FL 32405, USA	840 W 11th St, Panama City, FL 32401, USA	Interoffice Mail	2.68
		Oct-Dec 2017 Mileage	Nov 7, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11701 Panama City Beach Pkwy, Panama City Beach, FL 32407, USA	Banking	5.35
		Oct-Dec 2017 Mileage	Nov 7, 2017	Cash			3903 Molina Rd, Panama City, FL 32405, USA	840 W 11th St, Panama City, FL 32401, USA	Interoffice Mail	2.68
		Oct-Dec 2017 Mileage	Nov 15, 2017	Cash			3903 Molina Rd, Panama City, FL 32405, USA	840 W 11th St, Panama City, FL 32401, USA	Interoffice Mail	2.68
		Oct-Dec 2017 Mileage	Nov 29, 2017	Cash			3903 Molina Rd, Panama City, FL 32405, USA	840 W 11th St, Panama City, FL 32401, USA	Interoffice Mail	2.68
Mileage Reimbursement - personal car										19.82
Miscellaneous	January 2018 Amex	Jan 25, 2018	American Express Corporate Card CBCP	DEPT OF STATE, DIV OF COR	Tallahassee				Corporate Annual Report	61.25
	February 2018 Amex/Bush	Feb 27, 2018	American Express Corporate Card CBCP	PAYCHEX INC	West Henrietta				Office Supplies	13.23
Miscellaneous										74.48
Office Supplies/ Services	October 2017 Amex	Sep 28, 2017	American Express Corporate Card CBCP	DELUXE BUSINESS SERVICES					Checks/Envelops	523.74
Office Supplies/Services										523.74
Office Supplies/ Software	test4	Sep 21, 2017	Cash	Office Depot	Panama City					61.51
Office Supplies/Software										61.51
Parking	test2	Sep 27, 2017	Cash							25.00
Parking										25.00
Bush, Marcia										1,529.55
Feeney, Catie	Advertising - Production Expense	October 2017 Expense Report	Oct 18, 2017	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Photo Shoot	101.51
Advertising - Production Expense										101.51
Airfare	October 2017 Expense	Oct 27, 2017	American Express Corporate	DELTA AIR LINES	Atlanta				Individual Press Trip- Stephen Mirsky	672.60

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Feeney, Catie	Airfare	Report		Card CBCP						
		March Expense Report	Mar 14, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Visit Florida Media Mission	417.00
	Airfare									1,089.60
	Airline Fees	March Expense Report	Mar 14, 2018	American Express Corporate Card CBCP	ALLIANZ GLOBAL ASSISTANCE	Richmond			Visit Florida Conference	27.11
	Airline Fees									27.11
	Breakfast	April Report	Apr 25, 2018	American Express Corporate Card CBCP	MCDONALDS #18884	New York			VISIT FLORIDA MEDIA MISSION	6.08
		April Report	Apr 26, 2018	American Express Corporate Card CBCP	PICK A BAGEL NYC 8TH	New York			VISIT FLORIDA MEDIA MISSION	8.57
	Breakfast									14.65
	Car Rental	October 2017 Expense Report	Oct 8, 2017	American Express Corporate Card CBCP	Alamo	Panama City			Group Fam Tour	525.61
		October 2017 Expense Report	Oct 24, 2017	American Express Corporate Card CBCP	Alamo	Bellevue			Press Trip	40.00
		November Expenses	Nov 5, 2017	American Express Corporate Card CBCP	Avis	Garden City				236.32
		November Expenses	Nov 27, 2017	American Express Corporate Card CBCP	AVIS.COM	Virginia Beach			Rental Car Individual Press Trip	93.66
		January Expenses	Jan 23, 2018	American Express Corporate Card CBCP	HERTZ RAC FIREFLY	Oklahoma City			International Press Trip	160.50
	Car Rental									1,056.09
	Community Relations Expense	December Expense Report	Dec 15, 2017	American Express Corporate Card CBCP	BAY COUNTY CHAMBER	Panama City			Chamber Dinner for Office	1,000.00
	Community Relations Expense									1,000.00
	Dinner	April Report	Apr 26, 2018	American Express Corporate Card CBCP	ATLANTA ARPRT FOOD/BEV	Atlanta			VISIT FLORIDA MEDIA MISSION	10.13
		April Report	Apr 26, 2018	American Express Corporate Card CBCP	LA ESQUINA	New York			VISIT FLORIDA MEDIA MISSION	28.31
	Dinner									38.44

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	FAM Trip Expense - Domestic	October 2017 Expense Report	Oct 5, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Fam Tour Prep	160.96
		October 2017 Expense Report	Oct 6, 2017	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach			Group Fam Tour	80.00
		October 2017 Expense Report	Oct 6, 2017	American Express Corporate Card CBCP	BAY POINT RESORT F&B	Panama City			Group Fam Trip	820.69
		October 2017 Expense Report	Oct 6, 2017	American Express Corporate Card CBCP	MAGNOLIA PLAZA	Panama City			Group Fam Trip	49.56
		October 2017 Expense Report	Oct 6, 2017	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Group Fam Trip	339.00
		October 2017 Expense Report	Oct 7, 2017	American Express Corporate Card CBCP	BAY POINT RESORT F&B	Panama City			Group Fam Trip	128.37
		October 2017 Expense Report	Oct 7, 2017	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			Group Fam Tour	267.18
		October 2017 Expense Report	Oct 7, 2017	American Express Corporate Card CBCP	SCHOONERS	Panama City Beach			Group Fam Trip	240.20
		October 2017 Expense Report	Oct 7, 2017	American Express Corporate Card CBCP	SHERATON BAY POINT RESORT	Panama City			Group Fam Trip	479.88
		October 2017 Expense Report	Oct 9, 2017	American Express Corporate Card CBCP	HOOK D PIER BAR AN	Panama City			Individual Fam Trip	63.00
		October 2017 Expense Report	Oct 9, 2017	American Express Corporate Card CBCP	ISLAND TIME SAILING CR	Panama City Beach			Individual Fam Trip	68.91
		October 2017 Expense Report	Oct 10, 2017	American Express Corporate Card CBCP	STRIPE	Panama City Beach			Intdividual Fam Trip	118.34
		October 2017 Expense Report	Oct 10, 2017	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Individual Fam	162.80
		October 2017 Expense Report	Oct 12, 2017	American Express Corporate Card CBCP	WONDERWORKS - PANAMA CITY BEAC	Panama City			Fam Trip	47.53

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Feeney, Catie	FAM Trip Expense - Domestic	October 2017 Expense Report	Oct 17, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Individual Fam Trip	28.77
		November Expenses	Oct 31, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach				176.54
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	DOLLARTREE #04249	Panama City Beach				6.42
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City				25.05
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	SCHOONERS	Panama City Beach				287.00
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach				106.87
		November Expenses	Nov 2, 2017	Company Paid	WALMART	Panama City Beach				106.81
		November Expenses	Nov 3, 2017	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach				52.00
		November Expenses	Nov 3, 2017	American Express Corporate Card CBCP	ATTN CCA E-SERVICES	San Ramon				5.38
		November Expenses	Nov 3, 2017	American Express Corporate Card CBCP	FIREFLY	Panama City Beach				430.00
		November Expenses	Nov 3, 2017	Cash	Shell Island Shuttle				Coastal Decor Boat Ride- Tip for Captain	50.00
		November Expenses	Nov 4, 2017	American Express Corporate Card CBCP	BAREFOOT BEACH CLUB	Panama City				123.12
		November Expenses	Nov 4, 2017	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City				288.00
		November Expenses	Nov 4, 2017	American Express Corporate Card CBCP	THOMAS S DONUTS - FL	Brea				58.01
November Expenses	Nov 12, 2017	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Individual FAM	117.49		

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	FAM Trip Expense - Domestic	November Expenses	Nov 22, 2017	American Express Corporate Card CBCP	OPTIC SOLUTIONS, INC	Panama City			Decor By The Shore Press Trip	375.00
		December Expense Report	Dec 7, 2017	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Individual Press Trip	120.12
		December Expense Report	Dec 9, 2017	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			Dinner for Individual Press Trip	116.72
		December Expense Report	Dec 11, 2017	American Express Corporate Card CBCP	SHERATON BAY POINT GOLF R	Panama City			Individual Press Trip	162.57
		January Expenses	Jan 5, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Individual Fam Tour	43.06
		January Expenses	Jan 6, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Individual FAM trip	63.55
		January Expenses	Jan 9, 2018	American Express Corporate Card CBCP	SHERATON BAY POINT GOLF R	Panama City			Individual Press Trip	140.35
		January Expenses	Jan 21, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			International Press Trip	143.59
		January Expenses	Jan 22, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			International Press Trip	30.38
		January Expenses	Jan 22, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			International Press Trip	20.60
		February Expense Report	Jan 29, 2018	American Express Corporate Card CBCP	AVIS.COM	Virginia Beach			Radio Endorser Visit	45.80
		February Expense Report	Jan 30, 2018	American Express Corporate Card CBCP	ALLIANZ GLOBAL ASSISTANCE	Richmond			Radio Endorser FAM	29.91
		February Expense Report	Jan 30, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Radio Endorser Flight	478.60
		February Expense Report	Feb 3, 2018	American Express Corporate Card CBCP	SISTERS OF THE SEA	Panama City Beach			Individual Media Visit	116.25

Expense Entry Analysis (grouped by Employee)

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Feeney, Catie	FAM Trip Expense - Domestic	February Expense Report	Feb 8, 2018	American Express Corporate Card CBCP	AVIS.COM	Virginia Beach			Radio Endorser Visit	324.19
		February Expense Report	Feb 9, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Individual Press Trip - Charly ATL	90.51
		February Expense Report	Feb 9, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Radio Endorser FAM	64.59
		February Expense Report	Feb 10, 2018	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach			Gift Cards for Fam	60.00
		February Expense Report	Feb 10, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			Individual Press Trip - Charly ATL	23.37
		February Expense Report	Feb 10, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA	Panama City Beach			FAM Trip	20.00
		February Expense Report	Feb 11, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			FAM Trip	72.51
		February Expense Report	Feb 14, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			FAM Trip	60.00
		February Expense Report	Feb 14, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA				FAM Trip	50.00
		February Expense Report	Feb 18, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			FAM Trip	156.77
		February Expense Report	Feb 18, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			FAM Trip	170.71
		February Expense Report	Feb 20, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			FAM Trip	49.12
		February Expense Report	Feb 23, 2018	American Express Corporate Card CBCP	GULF WORLD MARINE PARK	Panama City Beach			Radio Endorser FAM	192.78
		February Expense Report	Feb 23, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			FAM Trip	48.73

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	FAM Trip Expense - Domestic	February Expense Report	Feb 23, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			FAM Trip	154.72
		February Expense Report	Feb 23, 2018	American Express Corporate Card CBCP	WONDERWORKS - PANAMA CITY BEAC	Panama City			FAM Trip	54.01
		February Expense Report	Feb 26, 2018	American Express Corporate Card CBCP	EXXONMOBIL INSIDE SALES	Kansas City			FAM Trip	5.38
		March Expense Report	Mar 2, 2018	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach			Gift cards for fam	105.00
		March Expense Report	Mar 2, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			FAM Trip	105.00
		March Expense Report	Mar 2, 2018	American Express Corporate Card CBCP	POMPANO JOE'S BAY COUNTY	Panama City Beach			FAM Trip	150.00
		March Expense Report	Mar 2, 2018	American Express Corporate Card CBCP	SCHOONERS	Panama City Beach				80.00
		March Expense Report	Mar 2, 2018	American Express Corporate Card CBCP	THOMAS DONUT SNACK SHOP				3 Gift Cards	60.00
		March Expense Report	Mar 2, 2018	American Express Corporate Card CBCP	WONDERWORKS - PANAMA CITY BEAC	Panama City			FAM Trip	177.16
		March Expense Report	Mar 12, 2018	American Express Corporate Card CBCP	GULF WORLD MARINE PARK	Panama City Beach			FAM Trip	171.72
		March Expense Report	Mar 13, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			FAM Trip	37.59
		March Expense Report	Mar 13, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			FAM Trip	174.88
		March Expense Report	Mar 14, 2018	American Express Corporate Card CBCP	GULF WORLD MARINE PARK	Panama City Beach			FAM Trip	498.96
		March Expense Report	Mar 15, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			FAM Trip	158.87

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	FAM Trip Expense - Domestic	March Expense Report	Mar 16, 2018	American Express Corporate Card CBCP	PARADISE WATERSPORTS				FAM Trip	148.00
		March Expense Report	Mar 16, 2018	American Express Corporate Card CBCP	POMPANO JOE'S BAY COUNTY	Panama City Beach			FAM Trip	100.00
		March Expense Report	Mar 16, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			FAM Trip	158.42
		March Expense Report	Mar 22, 2018	American Express Corporate Card CBCP	MICHAELS STORES INC 5024	Panama City Beach			UNwineD Press Trip Prep	10.45
		March Expense Report	Mar 22, 2018	American Express Corporate Card CBCP	RQ NORTHWEST FLORIDA	Fort Walton Beach			UNwineD Press Trip	1,279.76
		March Expense Report	Mar 22, 2018	American Express Corporate Card CBCP	THE FRESH MARKET 214	Panama City Beach			UNwineD Press Trip Prep	95.80
		March Expense Report	Mar 22, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			UNwineD Dinner	130.34
		March Expense Report	Mar 22, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			UNwineD Press Trip Prep	149.14
		March Expense Report	Mar 23, 2018	American Express Corporate Card CBCP	FINNS ISLAND STYLE GRUB	Panama City Beach			UNwineD Press Trip	41.20
		March Expense Report	Mar 23, 2018	American Express Corporate Card CBCP	FINNS SNACK SHACK	Panama City Beach			UNwineD Press Trip	5.35
		March Expense Report	Mar 23, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			UNwineD Press Trip	116.72
		March Expense Report	Mar 24, 2018	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach			UNwineD Press Trip	50.01
		March Expense Report	Mar 24, 2018	American Express Corporate Card CBCP	PCB CATERING	Panama City Beach			UNwineD Press Trip	11.34
		March Expense Report	Mar 24, 2018	Cash	ATM Withdrawal				UNwineD Press Trip	20.00
		March Expense	Mar 24, 2018	Cash	Dolphin Quest				UNwineD Press Trip - Boat	60.00

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	FAM Trip Expense - Domestic	Report							Captain Gratuity	
		March Expense Report	Mar 25, 2018	American Express Corporate Card CBCP	SCHOONERS	Panama City Beach			UNwineD Press Trip	232.00
		March Expense Report	Mar 26, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			FAM Trip	174.80
		March Expense Report	Mar 26, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA				FAM Trip	40.00
		March Expense Report	Mar 26, 2018	American Express Corporate Card CBCP	POMPANO JOE'S BAY COUNTY	Panama City Beach			FAM Trip	150.00
		March Expense Report	Mar 27, 2018	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach				60.00
		March Expense Report	Mar 27, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			Gift Cards for Fam	60.00
		March Expense Report	Mar 27, 2018	American Express Corporate Card CBCP	SCHOONERS	Panama City Beach				150.00
		March Expense Report	Mar 27, 2018	American Express Corporate Card CBCP	ST ANDREWS	Panama City			Passes for Upcoming Fam Trip	32.00
		March Expense Report	Mar 28, 2018	American Express Corporate Card CBCP	OPTIC SOLUTIONS, INC	Panama City			FAM Trip	375.00
		April Report	Mar 30, 2018	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Individual Press Trip	309.66
		March Expense Report	Mar 30, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			FAM Trip	29.41
		April Report	Mar 31, 2018	American Express Corporate Card CBCP	FIREFLY				Individual Press Trip	182.08
		April Report	Apr 16, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA				Individual Press Trip	60.00
		April Report	Apr 16, 2018	American Express Corporate Card	POMPANO JOE'S BAY COUNTY	Panama City Beach			Individual Press Trip	225.00

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	FAM Trip Expense - Domestic			CBCP						
		April Report	Apr 18, 2018	American Express Corporate Card CBCP	ISLAND TIME SAILING CR	Panama City Beach			Individual Press Trip	189.51
		April Report	Apr 27, 2018	American Express Corporate Card CBCP	ANDYS FLOUR POWER CAFE	Panama City Beach			Individual Press Trip	75.00
		April Report	Apr 27, 2018	American Express Corporate Card CBCP	FINNS SNACK SHACK	Panama City Beach			Individual Press Trip	90.00
		April Report	Apr 27, 2018	American Express Corporate Card CBCP	ISLAND TIME SAILING CR	Panama City Beach			Individual Press Trip	137.82
		April Report	Apr 27, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			Individual Press Trip	89.54
		April Report	Apr 27, 2018	American Express Corporate Card CBCP	RQ NORTHWEST FLORIDA	Fort Walton Beach			FAM Trip	2,026.12
FAM Trip Expense - Domestic										17,155.42
FAM Trip Expense - International	FAM Trip Expense - International	January Expenses	Jan 18, 2018	American Express Corporate Card CBCP	FINNS SNACK SHACK	Panama City Beach			International Press Trip	30.00
		January Expenses	Jan 18, 2018	American Express Corporate Card CBCP	ST ANDREWS	Panama City			International Press Trip	8.00
		January Expenses	Jan 22, 2018	American Express Corporate Card CBCP	SALTWATER GRILL - FL				International Press Trip	84.62
		January Expenses	Jan 22, 2018	American Express Corporate Card CBCP	THE PANCAKERY PCB	Panama City			International Press Trip	42.00
		January Expenses	Jan 23, 2018	American Express Corporate Card CBCP	OPTIC SOLUTIONS, INC	Panama City			International Press Trip	312.50
		April Report	Mar 30, 2018	American Express Corporate Card CBCP	HAMPTON INN & SUITES PCB	Panama City Beach			Visit Florida Fam Tour - China	2,096.40
FAM Trip Expense - International										2,573.52

Expense Entry Analysis (grouped by Employee)

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Feeney, Catie	Fuel for Rental Car	November Expenses	Nov 5, 2017	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City				69.00
	Fuel for Rental Car									69.00
	Hotel	April Report	Apr 26, 2018	American Express Corporate Card CBCP	DREAM HOTEL	New York			VISIT FLORIDA MEDIA MISSION	647.30
	Hotel									647.30
	Lunch	April Report	Apr 25, 2018	American Express Corporate Card CBCP	THE THREE MONKEYS	Eastchester			VISIT FLORIDA MEDIA MISSION	29.00
	Lunch									29.00
	Lunch Meeting	November Expenses	Nov 17, 2017	American Express Corporate Card CBCP	THE OLIVE GARDEN #1774	Panama City Beach			Lunch Meeting	197.73
		December Expense Report	Dec 7, 2017	American Express Corporate Card CBCP	DAT CAJUN PLACE	Panama City			Holiday Lunch Meeting	37.45
		December Expense Report	Dec 12, 2017	American Express Corporate Card CBCP	GULF COAST BURGER CO				Marketing Lunch Meeting	14.96
		February Expense Report	Feb 26, 2018	American Express Corporate Card CBCP	WINN DIXIE 494	Panama City			Northwest Florida Tourism Meeting	53.51
	Lunch Meeting									303.65
	Mileage Reimbursement - personal car	October 2017 Expense Report	Oct 2, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	285 N Foster St, Dothan, AL 36303, USA	Dothan Segment	89.88
		October 2017 Expense Report	Oct 4, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	On the Water Press Trip Errands	26.75
		October 2017 Expense Report	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	285 N Foster St, Dothan, AL 36303, USA	WMBB and Dothan Segment	97.37
		October 2017 Expense Report	Oct 19, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8108 Front Beach Rd, Panama City Beach, FL 32407, USA	Coastal Decor Meetings	18.19
		November Expenses	Nov 1, 2017	Cash			17001 Panama City Beach Pkwy,	14825 Front Beach Rd, Panama City,	WMBB and Coastal Decor Prep	19.80

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	Mileage Reimbursement - personal car						Panama City Beach, FL 32413, USA	FL 32413, USA		
		November Expenses	Nov 2, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Coastal Decor Prep	23.01
		November Expenses	Nov 9, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	17203 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Coastal Decor Follow Up	16.59
		November Expenses	Nov 24, 2017	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	613 Harrison Ave, Panama City, FL 32401, USA	WMBB Interview	24.61
		November Expenses	Nov 25, 2017	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	600 Pier Park Dr, Panama City Beach, FL 32413, USA	Beach Home for the Holidays	31.03
		December Expense Report	Dec 20, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	285 N Foster St, Dothan, AL 36303, USA	Dothan Interview	90.42
		January Expenses	Jan 17, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Airport Run for YOHO!	23.44
		January Expenses	Jan 19, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	7220 Thomas Dr, Panama City, FL 32408, USA	FAM Trip Prep for YOHO!	14.17
		January Expenses	Jan 20, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	114 Carillon Market St, Panama City Beach, FL 32413, USA	Condo Run for YOHO!	37.06
		January Expenses	Jan 22, 2018	Cash			13800 Panama City Beach Pkwy, Panama City Beach, FL 32407, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	YOHO! Fam Tour	11.45
		February Expense Report	Feb 2, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	WTVY Mardi Gras Promotion	79.57
		February Expense Report	Feb 7, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL	613 Harrison Ave, Panama City, FL 32401, USA	WMBB Mardi Gras Promotion	16.90

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Feeney, Catie	Mileage Reimbursement - personal car						32413, USA			
		February Expense Report	Feb 9, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11127 Front Beach Rd, Panama City Beach, FL 32407, USA	Individual Media-Charly ATL	7.09
		February Expense Report	Feb 9, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	613 Harrison Ave, Panama City, FL 32401, USA	WMBB Mardi Gras Promotion	25.07
		February Expense Report	Feb 10, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	600 Pier Park Dr, Panama City Beach, FL 32413, USA	Individual Media-Charly ATL/ Mardi Gras	43.60
		February Expense Report	Feb 21, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11212 Front Beach Rd, Panama City Beach, FL 32407, USA	Sports and Events Workshop	7.09
		March Expense Report	Mar 2, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	8195 Front Beach Rd, Panama City Beach, FL 32407, USA	UNwineD Morning Show Promotion	29.43
		March Expense Report	Mar 14, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	UNwineD Live at Lunch Segment	79.57
		March Expense Report	Mar 21, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	613 Harrison Ave, Panama City, FL 32401, USA	UNwineD WMBB Segment	17.44
		March Expense Report	Mar 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	5323 N Lagoon Dr, Panama City, FL 32408, USA	UNwineD Press Trip	13.08
		March Expense Report	Mar 23, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	16819 Front Beach Rd, Panama City Beach, FL 32413, USA	UNwineD WMBB Segment/ UNwineD Errands	34.88
		March Expense Report	Mar 24, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	Aaron Bessant Park, 600 S Pier Park Dr, Panama City Beach, FL 32413, USA	UNwineD Press Trip	31.61
		March Expense Report	Mar 25, 2018	Cash			3595 Crystal Lake Dr, Chipley, FL 32428, USA	5121 Gulf Dr, Panama City, FL 32408, USA	UNwineD Press Trip	41.42
		April Report	Apr 9, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1150 Beck Ave, Panama City, FL 32401, USA	Meeting with Hunter - Visitor Guide	7.09
April Report	Apr 16, 2018	Cash			17001 Panama City Beach Pkwy, Panama City	17698 Front Beach Rd, Panama City Beach, FL	Individual Press Trip	3.82		

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Feeney, Catie	Mileage Reimbursement - personal car						Beach, FL 32413, USA	32413, USA		
		April Report	Apr 19, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	22200 Panama City Beach Pkwy f, Panama City Beach, FL 32413, USA	Decor by the shore	5.45
		April Report	Apr 23, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	17203 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Decor by the shore	3.82
		April Report	Apr 27, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	22200 Panama City Beach Pkwy f, Panama City Beach, FL 32413, USA	Decor by the shore/ media fam	21.26
Mileage Reimbursement - personal car										991.96
Office Supplies/ Services	December Expense Report	Dec 12, 2017	American Express Corporate Card CBCP	THE UPS STORE #6067	Panama City				UPS Boxes	12.14
	April Report	Apr 16, 2018	American Express Corporate Card CBCP	THE UPS STORE #5856	Panama City Beach				Chasin' The Sun Giveaway	17.26
	April Report	Apr 18, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach				Office Supplies	18.90
Office Supplies/Services										48.30
Parking	November Expenses	Nov 5, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City					28.89
	January Expenses	Jan 18, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				International Press Trip	4.27
	January Expenses	Jan 18, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				Press Release	2.14
	April Report	Apr 26, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				VISIT FLORIDA MEDIA MISSION	28.84
Parking										64.14
Public Transportation (bus, subway, train)	April Report	Apr 24, 2018	American Express Corporate Card CBCP	MTA/NYC TRANSIT	New York				VISIT FLORIDA MEDIA MISSION	5.50
Public Transportation (bus, subway, train)										5.50

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Feeney, Catie	Special Event - Direct Expense	February Expense Report	Jan 29, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle			Mardi Gras Kid's Costume Contest	107.92	
	Special Event - Direct Expense									107.92	
	Taxi/Uber	October 2017 Expense Report	October	Oct 8, 2017	American Express Corporate Card CBCP	UBER	San Francisco			Group Fam Tour	23.53
		April Report	April	Apr 24, 2018	American Express Corporate Card CBCP	UBER	San Francisco			VISIT FLORIDA MEDIA MISSION	57.07
		April Report	April	Apr 26, 2018	American Express Corporate Card CBCP	MARYCAR SERVICE	Flushing			VISIT FLORIDA MEDIA MISSION	66.00
		April Report	April	Apr 26, 2018	American Express Corporate Card CBCP	YELOWE MAINTENANCE GROUP	Long Island City			VISIT FLORIDA MEDIA MISSION	11.76
Taxi/Uber									158.36		
Feeney, Catie										25,481.47	
Gager, Ann	Airfare	Oct '17 Expenses	Sep 30, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			AWTA	720.60	
		Oct '17 Expenses	Oct 4, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			WTM	3,432.52	
		Oct '17 Expenses	Oct 7, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			ITA and Boston Globe Travel Show	912.80	
		Oct '17 Expenses	Oct 12, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Florida Tourism Summit	327.60	
		Nov '17 Expenses	Nov 19, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			NYTTS	417.60	
		December	Dec 1, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Tourism Summit	445.60	
		December	Dec 5, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Tourism Summit	181.00	
		December	Dec 23, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			ITB	2,946.72	
		Mar FY '18	Mar 20,	American	Delta Air Lines	Atlanta			SW Nashville	485.00	

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Gager, Ann	Airfare		2018	Express Corporate Card CBCP							
		Mar FY '18	Mar 24, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			IPW	886.00	
	Airfare										10,755.44
	Airline Fees	December	Dec 23, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta				ITB	23.72
	Airline Fees										23.72
	Breakfast	Oct '17 Expenses	Oct 26, 2017	American Express Corporate Card CBCP	CEGM - BISOUX	Flushing				AWTA	5.70
		Jan '18 Expenses	Jan 24, 2018	American Express Corporate Card CBCP	ATL BUSINESS CHRONICLE	Atlanta				NY Times Travel Show	5.64
		Jan '18 Expenses	Jan 26, 2018	American Express Corporate Card CBCP	JUNIOR'S, NYC	New York				NY Times Travel Show	22.55
		Jan '18 Expenses	Jan 27, 2018	American Express Corporate Card CBCP	JUNIOR'S, NYC	New York				NY Times Travel Show	26.81
		Feb 2018	Jan 28, 2018	American Express Corporate Card CBCP	JUNIOR'S, NYC	New York				New York Times Travel Show	34.14
		Feb 2018	Jan 30, 2018	American Express Corporate Card CBCP	BAR BRACE	Flushing				New York Times Travel Show	9.92
		Feb 2018	Feb 5, 2018	American Express Corporate Card CBCP	4TH & OAK MARKET	Portland				IITA	4.48
		Feb 2018	Feb 7, 2018	American Express Corporate Card CBCP	MCDONALD'S 35201	Salt Lake City				Boston Globe Travel Show	7.23
Feb 2018		Feb 10, 2018	American Express Corporate Card CBCP	J PACE & SON UPTWN SPRMKT	Boston				Boston Globe Travel Show	14.66	
Feb 2018		Feb 12, 2018	American Express Corporate Card CBCP	LA BAGUETTE MARCHE EXPRESS	Boston				Boston Globe Travel Show	2.66	
Feb 2018	Feb 12, 2018	American Express Corporate Card	STARBUCKS TERM A DELTA A/	East Boston				Boston Globe Travel Show	5.19		

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Gager, Ann	Breakfast			CBCP							
		Mar FY '18	Mar 6, 2018	American Express Corporate Card CBCP	HIT MARKT 4023,BERLIN	Berlin			ITB	12.40	
		Mar FY '18	Mar 11, 2018	Cash	FLUGHAFEN	Berlin			Breakfast ITB	14.16	
		April Ann Gager	Apr 3, 2018	American Express Corporate Card CBCP	PROOF OF THE PUDDING	Atlanta			Southern Women's Nashville	3.97	
	Breakfast									169.51	
	Conference Registration (non-trade show)	Oct '17 Expenses	Oct 6, 2017	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee				Florida Tourism Summit	149.00
		December	Nov 28, 2017	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee				Florida Huddle	3,695.00
	Conference Registration (non-trade show)									3,844.00	
	Dinner	Oct '17 Expenses	Oct 22, 2017	American Express Corporate Card CBCP	Marriott Hotels	East Elmhurst				AWTA	39.84
		Oct '17 Expenses	Oct 24, 2017	American Express Corporate Card CBCP	TAVERN ON THE GREEN	New York				AWTA	75.15
Nov '17 Expenses		Nov 4, 2017	American Express Corporate Card CBCP	J SHEEKEY	London				WTM	76.14	
Nov '17 Expenses		Nov 9, 2017	American Express Corporate Card CBCP	MCDONALD'S F31491	Atlanta				WTM	7.11	
December		Dec 11, 2017	American Express Corporate Card CBCP	THE REGIONAL KITCHEN & PUBLIC	West Palm Beach				Tourism Summit	44.45	
December		Dec 12, 2017	American Express Corporate Card CBCP	COPPER BLUES WPB	West Palm Beach				Tourism Summit	45.72	
Pending		Dec 13, 2017	American Express Corporate Card CBCP	NICK'S TOMATO C PBI	West Palm Beach				Tourism Summit	28.53	
Jan '18 Expenses		Jan 9, 2018	American Express Corporate Card CBCP	QUARTERDECK CORDOVA	Fort Lauderdale				Florida Huddle	40.70	
Jan '18 Expenses		Jan 11, 2018	American Express Corporate Card	15TH ST FISHERIES	Fort Lauderdale				Florida Huddle	44.10	

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Gager, Ann	Dinner			CBCP						
		Jan '18 Expenses	Jan 24, 2018	American Express Corporate Card CBCP	DALLAS BBQ - TIMES SQUARE	New York			NY Times Travel Show	33.32
		Jan '18 Expenses	Jan 24, 2018	American Express Corporate Card CBCP	TGI FRIDAY'S 2472	Atlanta			NY Times Travel Show	20.00
		Jan '18 Expenses	Jan 25, 2018	American Express Corporate Card CBCP	TAVERN ON THE GREEN	New York			NY Times Travel Show	76.61
		Feb 2018	Jan 28, 2018	American Express Corporate Card CBCP	JOHNS PIZZERIA	New York			New York Times Travel Show	48.55
		Feb 2018	Jan 30, 2018	American Express Corporate Card CBCP	PRIME TAVERN	Flushing			New York Times Travel Show	34.58
		Feb 2018	Feb 5, 2018	American Express Corporate Card CBCP	LA JARROCHA LLC	Portland			IITA	14.39
		Feb 2018	Feb 6, 2018	American Express Corporate Card CBCP	DESCHUTES BREWERY INC	Portland			IITA	52.50
		Feb 2018	Feb 7, 2018	American Express Corporate Card CBCP	MOS SEAFOOD AND CHOWDER 17910400110966	Portland			IITA	17.20
		Feb 2018	Feb 8, 2018	American Express Corporate Card CBCP	NO NAME RESTAURANT	Boston			Boston Globe Travel Show	49.89
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	LEGAL SEA FOODS #025	Boston			Boston Globe Travel Show	42.53
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	LEGAL SEA FOODS #213	Boston			Boston Globe Travel Show	46.54
		Feb 2018	Feb 11, 2018	American Express Corporate Card CBCP	THE BARKING CRAB	Boston			Boston Globe Travel Show	62.00
		Mar FY '18	Mar 6, 2018	Cash					ITB	58.79
		Mar FY '18	Mar 9, 2018	Cash	AIDA	Berlin			ITB	149.82
		Mar FY '18	Mar 10, 2018	American Express Corporate Card CBCP	ZUR NOLLE	Berlin			ITB Dinner	82.37

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Gager, Ann	Dinner	Mar FY '18	Mar 11, 2018	American Express Corporate Card CBCP	POPEYES CHICKEN 4625	Atlanta			ITB	19.80
		April Ann Gager	Apr 4, 2018	American Express Corporate Card CBCP	DEMOS' RESTAURANT	Nashville			SW Nashville	22.33
		April Ann Gager	Apr 5, 2018	American Express Corporate Card CBCP	PUCKETTS 5TH AND CHURCH	Nashville			Southern Women's Nashville	33.75
		April Ann Gager	Apr 6, 2018	American Express Corporate Card CBCP	DEMOS' RESTAURANT	Nashville			SW Nashville	25.79
		April Ann Gager	Apr 7, 2018	American Express Corporate Card CBCP	PINEWOOD SOCIAL LLC	Nashville			SW Nashville	39.28
		April Ann Gager	Apr 8, 2018	American Express Corporate Card CBCP	DEMOS' RESTAURANT	Nashville			SW Nashville	26.38
Dinner										1,358.16
	Equipment	Oct '17 Expenses	Oct 11, 2017	American Express Corporate Card CBCP	THE CAROUSEL	Panama City Beach			Booth equipment	41.71
		Mar FY '18	Mar 29, 2018	American Express Corporate Card CBCP	BEALL'S OUTLET STORES INC	Panama City Beach			Tradeshaw display	14.03
Equipment										55.74
	Hotel	Oct '17 Expenses	Oct 22, 2017	American Express Corporate Card CBCP	Marriott Hotels	East Elmhurst			AWTA	286.93
		Oct '17 Expenses	Oct 23, 2017	American Express Corporate Card CBCP	Marriott Hotels	East Elmhurst			AWTA	286.93
		Oct '17 Expenses	Oct 24, 2017	American Express Corporate Card CBCP	Marriott Hotels	East Elmhurst			AWTA	286.93
		Oct '17 Expenses	Oct 26, 2017	American Express Corporate Card CBCP	Marriott Hotels	East Elmhurst			AWTA	
		Nov '17 Expenses	Nov 9, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London			WTM	2,441.59
		December	Dec 14, 2017	American Express Corporate	Hilton Hotels	West Palm Beach			Tourism Summit	359.34

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Hotel			Card CBCP						
		Jan '18 Expenses	Jan 11, 2018	American Express Corporate Card CBCP	Renaissance	Fort Lauderdale			Florida Huddle	1,131.70
		Jan '18 Expenses	Jan 13, 2018	American Express Corporate Card CBCP	Renaissance	Fort Lauderdale			Florida Huddle	
		Feb 2018	Jan 30, 2018	American Express Corporate Card CBCP	Marriott Hotels	New York			New York Times Travel Show	1,308.45
		Feb 2018	Feb 7, 2018	American Express Corporate Card CBCP	EMBASSY SUITES-PORTLAND	Portland			ITTA	577.44
		Feb 2018	Feb 8, 2018	American Express Corporate Card CBCP	EMBASSY SUITES-PORTLAND	Portland			ITTA	
		Feb 2018	Feb 8, 2018	American Express Corporate Card CBCP	Embassy Suites	Portland			IITA	519.78
		Feb 2018	Feb 13, 2018	American Express Corporate Card CBCP	Renaissance	Boston			Boston Globe Travel Show	859.88
		Mar FY '18	Mar 11, 2018	American Express Corporate Card CBCP	Marriott Hotels	Berlin			ITB	2,372.09
		Mar FY '18	Mar 30, 2018	American Express Corporate Card CBCP	Embassy Suites	Portland			Credit for Double Billing (IITA)	-519.78
		April Ann Gager	Apr 10, 2018	American Express Corporate Card CBCP	Renaissance	Nashville			SW Nashville	2,257.11
		Hotel								
	Lunch	Oct '17 Expenses	Oct 19, 2017	American Express Corporate Card CBCP	PF CHANGS 9843	Pensacola			Meet with Okaloosa TDC	36.12
		Oct '17 Expenses	Oct 22, 2017	American Express Corporate Card CBCP	SHELLIS NEWS GATE T8	Atlanta			AWTA	9.53
		Oct '17 Expenses	Oct 23, 2017	American Express Corporate Card CBCP	DALLAS BBQ - REGO	Dallas			AWTA	24.12
		Nov '17 Expenses	Nov 3, 2017	American Express	CNNST2696	Atlanta			WTM	20.75

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Lunch			Corporate Card CBCP						
		Nov '17 Expenses	Nov 8, 2017	American Express Corporate Card CBCP	LEITHS @ EXCEL LONDON	London			WTM	15.85
		Nov '17 Expenses	Nov 9, 2017	American Express Corporate Card CBCP	F PRE-SECURITY STARBUCKS	Atlanta				8.85
		December	Dec 12, 2017	American Express Corporate Card CBCP	THE CHEESECAKE FACTRY 641	West Palm Beach			Tourism Summit	25.30
		December	Dec 13, 2017	American Express Corporate Card CBCP	C STARBUCKS #152	West Palm Beach			Tourism Summit	11.47
		December	Dec 13, 2017	Company Paid	NICK'S TOMATO PIE	Palm Beach			Tourism Summit	28.53
		Jan '18 Expenses	Jan 8, 2018	American Express Corporate Card CBCP	CHIK FIL A	Atlanta			Florida Huddle	13.33
		Jan '18 Expenses	Jan 25, 2018	Cash	Food Court	New York			NY Times Travel Show	15.62
		Feb 2018	Jan 28, 2018	American Express Corporate Card CBCP	HUDSON NEWS	New York			New York Times Travel Show	3.95
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	TAMO LOUNGE	Boston			Boston Globe Travel Show	32.51
		Feb 2018	Feb 11, 2018	American Express Corporate Card CBCP	TAMO LOUNGE	Boston			Boston Globe Travel Show	32.11
		Feb 2018	Feb 21, 2018	American Express Corporate Card CBCP	SCHOONERS	Panama City Beach			Sales meeting	68.25
		Mar FY '18	Mar 4, 2018	American Express Corporate Card CBCP	CNNST2705	Atlanta			ITB	18.34
		Lunch								
	Lunch Meeting	Mar FY '18	Feb 28, 2018	American Express Corporate Card CBCP	THE OLIVE GARDEN #1774	Panama City Beach			Sales/Partner Meeting	25.38
Lunch Meeting										25.38
	Mileage Reimbursement - personal car	Oct '17 Expenses	Oct 3, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL	420 Churchwell Dr, Panama City Beach, FL 32407,	mail pickup	3.21

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car						32413, USA	USA		
		Oct '17 Expenses	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11212 Front Beach Rd, Panama City Beach, FL 32407, USA	business meeting	6.42
		Oct '17 Expenses	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Oct '17 Expenses	Oct 10, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Oct '17 Expenses	Oct 11, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	19211 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	office supplies	2.68
		Oct '17 Expenses	Oct 11, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	19440 Front Beach Rd, Panama City Beach, FL 32413, USA	office supplies	4.28
		Oct '17 Expenses	Oct 11, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	7928 Front Beach Rd, Panama City Beach, FL 32407, USA	Tradeshaw display	8.56
		Oct '17 Expenses	Oct 12, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Oct '17 Expenses	Oct 18, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	12907 Front Beach Rd, Panama City Beach, FL 32407, USA	business meeting	4.82
		Oct '17 Expenses	Oct 18, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Oct '17 Expenses	Oct 19, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Oct '17 Expenses	Oct 19, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	640 Grand Blvd, Miramar Beach, FL 32550, USA	Meet with Okaloosa TDC	31.57
		Oct '17 Expenses	Oct 24, 2017	Cash			17001 Panama City Beach Pkwy, Panama City	420 Churchwell Dr, Panama City Beach,	mail pickup	3.21

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car						Beach, FL 32413, USA	FL 32407, USA		
		Oct '17 Expenses	Oct 25, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	AWTA	12.84
		Oct '17 Expenses	Oct 26, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Oct '17 Expenses	Oct 31, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	420 Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		Nov '17 Expenses	Nov 2, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	Mail pickup	3.21
		Nov '17 Expenses	Nov 9, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Airport	6.42
		Nov '17 Expenses	Nov 15, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	Mail pickup	3.21
		Nov '17 Expenses	Nov 17, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		December	Dec 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		December	Dec 6, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.21
		December	Dec 6, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Tourism Summit	6.42

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car							FL 32409, USA		
		December	Dec 11, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Tourism Summit	6.42
		December	Dec 13, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Tourism Summit	6.42
		Jan '18 Expenses	Jan 2, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Jan '18 Expenses	Jan 4, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Jan '18 Expenses	Jan 5, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Jan '18 Expenses	Jan 7, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	FL Huddle airport	6.54
		Jan '18 Expenses	Jan 11, 2018	Cash			Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	FL Huddle airport	7.09
		Jan '18 Expenses	Jan 16, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Jan '18 Expenses	Jan 19, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car	Jan '18 Expenses	Jan 23, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Jan '18 Expenses	Jan 24, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	airport NY Times Travel Show	6.54
		Jan '18 Expenses	Jan 29, 2018	Cash			Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	airport NY Times Travel Show	7.09
		Jan '18 Expenses	Jan 30, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	mail pickup	6.54
		Feb 2018	Feb 1, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	mileage airport	6.54
		Feb 2018	Feb 12, 2018	Cash			Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	mileage airport	7.09
		Feb 2018	Feb 14, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mileage post office	3.27
		Feb 2018	Feb 15, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mileage post office	3.27
		Feb 2018	Feb 20, 2018	Cash			17001 Panama City Beach Pkwy, Panama City	5121 Gulf Dr, Panama City, FL 32408, USA	mileage	6.00

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car						Beach, FL 32413, USA			
		Feb 2018	Feb 20, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mileage post office	3.27
		Feb 2018	Feb 21, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11212 Front Beach Rd, Panama City Beach, FL 32407, USA	mileage meeting	3.27
		Feb 2018	Feb 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mileage post office	3.27
		Feb 2018	Feb 27, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4114 Jan Cooley Drive, Panama City Beach, FL 32408, United States	mileage post office	7.09
		Feb 2018	Feb 27, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mileage post office	3.27
		Mar FY '18	Mar 4, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	ITB	6.54
		Mar FY '18	Mar 11, 2018	Cash			Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	ITB	6.54
		Mar FY '18	Mar 15, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Mar FY '18	Mar 19, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Mar FY '18	Mar 21, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Mar FY '18	Mar 22, 2018	Cash			17001	Churchwell	mail pickup	3.27

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car		2018				Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Dr, Panama City Beach, FL 32407, USA		
		Mar FY '18	Mar 27, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		Mar FY '18	Mar 29, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 2, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 4, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	airport	6.54
		April Ann Gager	Apr 9, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	airport	6.54
		April Ann Gager	Apr 11, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 12, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 16, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 17, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 19, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Mileage Reimbursement - personal car						32413, USA			
		April Ann Gager	Apr 23, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32407, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
		April Ann Gager	Apr 25, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32407, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27
April Ann Gager	Apr 26, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32407, USA	Churchwell Dr, Panama City Beach, FL 32407, USA	mail pickup	3.27		
Mileage Reimbursement - personal car										316.76
Miscellaneous	Oct '17 Expenses	Oct 11, 2017	American Express Corporate Card CBCP	TUESDAY MORNING INC874	Panama City Beach				Tradeshaw display	22.44
		Nov 4, 2017	Cash	TRAVELEX					WTM	144.33
Miscellaneous										166.77
Office Supplies/ Services	Oct '17 Expenses	Oct 11, 2017	American Express Corporate Card CBCP	PAKMAIL US701	Panama City				boxes for shipping	20.91
		Nov 3, 2017	American Express Corporate Card CBCP	BROOKSTONE STORE 461	Atlanta				WTM	43.19
		Dec 5, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 818	Panama City Beach				office supplies	19.06
		Jan 9, 2018	American Express Corporate Card CBCP	OFFICE DEPOT 2383	Fort Lauderdale				Florida Huddle	3.39
Office Supplies/Services										86.55
Other Transportation	Nov '17 Expenses	Nov 4, 2017	American Express Corporate Card CBCP	HEATHROW EXPRESS HHT HEX	London				WTM	40.38
		Dec 11, 2017	American Express Corporate Card CBCP	YELLOW CAB WPB	West Palm Beach				Tourism Summit	15.64
		Feb 7, 2018	American Express Corporate Card CBCP	PORTLAND TAXI CAB#24	Portland				IITA	53.52
Other Transportation										109.54

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Gager, Ann	Parking	Feb 2018	Jan 29, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			New York Times Travel Show	70.49	
	Parking									70.49	
	Promotional Items	Oct '17 Expenses	Oct 10, 2017	American Express Corporate Card CBCP	SWEET CANDY CO INTERNET	Salt Lake City			Promo Items	239.88	
	Promotional Items									239.88	
	Public Transportation (bus, subway, train)	Nov '17 Expenses	Nov 4, 2017	Nov 4, 2017	American Express Corporate Card CBCP	LUL TICKET MACHINE-MARBLE ARCH	London			WTM	52.10
		Nov '17 Expenses	Nov 4, 2017	Nov 4, 2017	Cash	LONDON TAXI	London			WTM	15.69
		Nov '17 Expenses	Nov 14, 2017	Nov 14, 2017	Cash	LONDON TAXI	London			WTM	10.49
		Nov '17 Expenses	Nov 14, 2017	Nov 14, 2017	Cash	London Taxi	London			WTM	17.30
		Mar FY '18	Mar 6, 2018	Mar 6, 2018	Cash	VBB	Berlin			ITB rail pass	47.41
	Public Transportation (bus, subway, train)									142.99	
	Snacks/Beverages	Nov '17 Expenses	Nov 16, 2017	Nov 16, 2017	Cash	WO R L D DUTYFREE	Atlanta				2.07
		December	Dec 11, 2017	Dec 11, 2017	American Express Corporate Card CBCP	ATLMARKET ST2681	Atlanta			Tourism Summit	10.55
		Jan '18 Expenses	Jan 9, 2018	Jan 9, 2018	American Express Corporate Card CBCP	WALGREENS 07125	Fort Lauderdale			Florida Huddle	6.88
		Jan '18 Expenses	Jan 12, 2018	Jan 12, 2018	American Express Corporate Card CBCP	ATLANTA BREAD KIOSK	Hapeville			Florida Huddle	3.22
		Jan '18 Expenses	Jan 12, 2018	Jan 12, 2018	American Express Corporate Card CBCP	T2 TEMP STARBUCKS FLL 001	Fort Lauderdale			Florida Huddle	7.74
		Jan '18 Expenses	Jan 27, 2018	Jan 27, 2018	American Express Corporate Card CBCP	WALGREEN 11962	New York				13.80
		Mar FY '18	Mar 11, 2018	Mar 11, 2018	American Express Corporate Card CBCP	ATL AIRP DAILY WORLD B5/B	Atlanta			ITB	6.46
		Mar FY '18	Mar 11, 2018	Mar 11, 2018	Cash	FLUGHAFEN	Berlin			ITB	4.68
		April Ann Gager	Apr 3, 2018	Apr 3, 2018	American Express Corporate Card CBCP	COFFEE BEANERY PURPLE LEA	Atlanta			SW Nashville	8.46
		April Ann Gager	Apr 4, 2018	Apr 4, 2018	American Express Corporate	THE CHEESECAKE FACTORY 98	Nashville			SW Nashville	43.19

Expense Entry Analysis (grouped by Employee)

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Gager, Ann	Snacks/Beverages			Card CBCP							
		April Ann Gager	Apr 4, 2018	American Express Corporate Card CBCP	THE CHEESECAKE FACTORY 98	Nashville			southern womens nashville	9.69	
		April Ann Gager	Apr 7, 2018	American Express Corporate Card CBCP	MUSIC CITY CTR CON	Nashville			SW Nashville	12.00	
		April Ann Gager	Apr 9, 2018	American Express Corporate Card CBCP	AIRPORT RETAIL MANAGEMENT	Atlanta			SW Nashville	12.70	
	Snacks/Beverages										141.44
	Taxi/Uber	Oct '17 Expenses	Oct 23, 2017	American Express Corporate Card CBCP	UBER		San Francisco			AWTA	19.16
		Jan '18 Expenses	Jan 8, 2018	American Express Corporate Card CBCP	CMT MIAMI		Miami			Florida Huddle	19.05
		Jan '18 Expenses	Jan 8, 2018	American Express Corporate Card CBCP	UBER		San Francisco			Florida Huddle	6.04
		Jan '18 Expenses	Jan 9, 2018	American Express Corporate Card CBCP	UBER		San Francisco			Florida Huddle	18.40
		Jan '18 Expenses	Jan 12, 2018	American Express Corporate Card CBCP	QUICK & SAFE TRANSPORTATI		Tamarac			Florida Huddle	16.00
		Jan '18 Expenses	Jan 12, 2018	Company Paid	UBER					Florida Huddle	5.66
		Pending	Jan 12, 2018	American Express Corporate Card CBCP	UBER		San Francisco			FL Huddle	5.66
		Jan '18 Expenses	Jan 24, 2018	American Express Corporate Card CBCP	DIAL 7 CREDIT SERVICES		Long Island City			NY Times Travel Show	46.56
Jan '18 Expenses		Jan 25, 2018	American Express Corporate Card CBCP	ALL TAXI MANAGEMENT INC		Long Island City			NY Times Travel Show	15.36	
Jan '18 Expenses		Jan 25, 2018	American Express Corporate Card CBCP	CITITAXI FUNDING LLC		Woodside			NY Times Travel Show	11.16	
Jan '18 Expenses	Jan 26, 2018	American Express Corporate Card CBCP	AWESOME MANAGEMENT INC		New York			NY Times Travel Show	12.36		

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Gager, Ann	Taxi/Uber	Jan '18 Expenses	Jan 26, 2018	American Express Corporate Card CBCP	KING BROKERAGE				NY Times Travel Show	9.36
		Jan '18 Expenses	Jan 26, 2018	American Express Corporate Card CBCP	UBER	San Francisco			NY Times Travel Show	16.21
		Jan '18 Expenses	Jan 27, 2018	American Express Corporate Card CBCP	UBER	San Francisco				12.13
		Jan '18 Expenses	Jan 27, 2018	Cash	Uber				NY Times Travel Show	10.10
		Feb 2018	Jan 28, 2018	American Express Corporate Card CBCP	ALL TAXI MANAGEMENT INC	Long Island City			New York Times Travel Show	17.76
		Feb 2018	Jan 28, 2018	American Express Corporate Card CBCP	JTL MANAGEMENT INC	Long Island City			New York Times Travel Show	7.30
		Feb 2018	Jan 29, 2018	American Express Corporate Card CBCP	DIAL 7 CREDIT SERVICES	Long Island City			New York Times Travel Show	58.56
		Feb 2018	Feb 2, 2018	American Express Corporate Card CBCP	UBER	San Francisco			UBER Charge	22.76
		Feb 2018	Feb 5, 2018	American Express Corporate Card CBCP	PORTLAND TAXI CAB #3	Portland			IITA	49.70
		Feb 2018	Feb 8, 2018	American Express Corporate Card CBCP	CMT BOSTON	Long Island City			Boston Globe Travel Show	48.00
		Feb 2018	Feb 8, 2018	American Express Corporate Card CBCP	UBER	San Francisco			Boston Globe Travel Show	14.16
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	UBER	San Francisco			Boston Globe Travel Show	9.83
		Feb 2018	Feb 10, 2018	American Express Corporate Card CBCP	UBER	San Francisco			Boston Globe Travel Show	9.02
		Feb 2018	Feb 12, 2018	American Express Corporate Card CBCP	UBER	San Francisco			Boston Globe Travel Show	15.63
		Mar FY '18	Mar 5, 2018	American Express Corporate	TAXIBETRIEB RAHAL	Berlin			ITB	28.44

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Gager, Ann	Taxi/Uber			Card CBCP							
		Mar FY '18	Mar 8, 2018	Cash	Taxi24				ITB	12.64	
		Mar FY '18	Mar 8, 2018	Cash	Taxifunk		Berlin			ITB	10.11
		Mar FY '18	Mar 8, 2018	Cash	Wuerfelfunk		Berlin			ITB	30.34
		April Ann Gager	Apr 3, 2018	American Express Corporate Card CBCP	PAUL BOAKYE		Nashville			SW Nashville	30.00
		April Ann Gager	Apr 3, 2018	American Express Corporate Card CBCP	UBER		San Francisco			SW Nashville	13.12
		April Ann Gager	Apr 7, 2018	American Express Corporate Card CBCP	UBER		San Francisco			SW Nashville	6.92
		April Ann Gager	Apr 8, 2018	American Express Corporate Card CBCP	UBER		San Francisco			SW Nashville	6.60
		April Ann Gager	Apr 9, 2018	American Express Corporate Card CBCP	BIGFOOT SYS		Hendersonville			SW Nashville	31.00
		Taxi/Uber									
	Tips/Gratuities	Oct '17 Expenses	Oct 22, 2017	Cash	NYC Shuttle				AWTA	20.00	
		Oct '17 Expenses	Oct 25, 2017	Cash	Delta Skycap				AWTA	3.00	
		Oct '17 Expenses	Oct 25, 2017	Cash	hotel employee				AWTA	5.00	
		December	Dec 13, 2017	Cash	Hilton Ft. Lauderdale				Tourism Summit	4.00	
		Jan '18 Expenses	Jan 11, 2018	Cash	Renaissance				FL Huddle	9.00	
		Jan '18 Expenses	Jan 29, 2018	Cash	Marriott				NY Times Travel Show	15.00	
		Feb 2018	Feb 7, 2018	Cash	Embassy Suites				tips IITA	7.00	
		Feb 2018	Feb 12, 2018	Cash	Renaissance				tips Boston Globe Travel Show	11.00	
		Mar FY '18	Mar 6, 2018	Cash	hotel				ITB	15.17	
		Mar FY '18	Mar 10, 2018	Cash	RESTAURANT NOLLE		Berlin			ITB	11.38
		April Ann Gager	Apr 9, 2018	Cash	hotel/airport					gratuities	11.00
		Tips/Gratuities									
	Trade Show Expense	Oct '17 Expenses	Oct 6, 2017	American Express Corporate Card CBCP	RECEPTIVE SVCS ASSOC INC				IITA	695.00	
		Nov '17 Expenses	Nov 8, 2017	American Express Corporate	BOSTON GLOBE ADVERTISING	Boston			Boston Globe Travel Show	3,300.00	

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Gager, Ann	Trade Show Expense			Card CBCP						
		December	Dec 5, 2017	American Express Corporate Card CBCP	SOUTHERN SHOWS INC	Charlotte			Southern Women's Show Nashville	1,250.00
		December	Dec 9, 2017	American Express Corporate Card CBCP	FREEMAN-NEW YORK	Kearny			NY Times Travel Show	1,613.15
		December	Dec 22, 2017	American Express Corporate Card CBCP	US TRAVEL ASSOCIATION	Washington			IPW	8,300.00
		December	Dec 28, 2017	American Express Corporate Card CBCP	EDLEN ELECTRICAL SVC	Miami			Florida Huddle	139.92
		Jan '18 Expenses	Jan 3, 2018	American Express Corporate Card CBCP	JACOB K JAVITS CONVENTION	New York			NY Times Travel Show	121.86
		Jan '18 Expenses	Jan 8, 2018	American Express Corporate Card CBCP	T.J. MAXX 1340	Fort Lauderdale			Tradeshaw	8.56
		Jan '18 Expenses	Jan 9, 2018	American Express Corporate Card CBCP	HOMEGOODS H149	Fort Lauderdale			Florida Huddle	15.89
		Jan '18 Expenses	Jan 9, 2018	American Express Corporate Card CBCP	ROSS STORES 1291	Fort Lauderdale			Florida Huddle	5.72
		Jan '18 Expenses	Jan 16, 2018	American Express Corporate Card CBCP	GOBEN CONVENTION SERVICES	Orlando			Florida Huddle	1,996.77
		Jan '18 Expenses	Jan 16, 2018	American Express Corporate Card CBCP	UPS FREIGHT	Richmond			Florida Huddle	132.60
		Jan '18 Expenses	Jan 19, 2018	American Express Corporate Card CBCP	FREEMAN-NEW YORK	Kearny			NY Times Travel Show	1,681.25
		Jan '18 Expenses	Jan 23, 2018	American Express Corporate Card CBCP	SPRING VALLEY FLORAL	New City			NY Times Travel Show	161.14
		Feb 2018	Jan 30, 2018	American Express Corporate Card CBCP	SEAPORT ENERGY ELEC	Boston			Boston Globe Travel Show	137.50
		Feb 2018	Feb 1, 2018	American Express Corporate	FREEMAN-BOSTON	Avon			Boston Globe Travel Show	851.81

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Gager, Ann	Trade Show Expense			Card CBCP						
		Feb 2018	Feb 3, 2018	American Express Corporate Card CBCP	FREEMAN-NEW YORK	Kearny			New York Times Travel Show	-679.00
		Feb 2018	Feb 7, 2018	American Express Corporate Card CBCP	FREEMAN-BOSTON	Avon			Boston Globe Travel Show	409.50
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	FLORISTS TRANSWORLD DELIV	Downers Grove			Boston Globe Travel Show	180.63
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	FREEMAN-BOSTON	Avon			Boston Globe Travel Show	670.00
		Feb 2018	Feb 9, 2018	American Express Corporate Card CBCP	TELEFLORA	Oklahoma City			Boston Globe Travel Show	47.82
		Feb 2018	Feb 14, 2018	American Express Corporate Card CBCP	FREEMAN-BOSTON	Avon			Boston Globe Travel Show	171.12
		Feb 2018	Feb 26, 2018	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee			WTM	440.00
		Mar FY '18	Mar 14, 2018	American Express Corporate Card CBCP	MUSIC CITY CENTER WEB	Nashville			SW Nashville	93.07
		Mar FY '18	Mar 20, 2018	American Express Corporate Card CBCP	FREEMAN-NASHVILLE	Nashville			SW Nashville	1,427.17
		April Ann Gager	Apr 2, 2018	American Express Corporate Card CBCP	FREEMAN-NASHVILLE	Nashville			SW Nashville	492.80
		April Ann Gager	Apr 4, 2018	American Express Corporate Card CBCP	TEASLEYS CONVENTION FLORI	Old Hickory			SW Nashville	180.26
		April Ann Gager	Apr 5, 2018	American Express Corporate Card CBCP	FREEMAN-NASHVILLE	Nashville			SW Nashville	43.30
		April Ann Gager	Apr 11, 2018	American Express Corporate Card CBCP	US TRAVEL ASSOCIATION	Washington			IPW	1,430.00
		April Ann Gager	Apr 12, 2018	American Express Corporate	FREEMAN-NASHVILLE	Nashville			SW Nashville	155.00

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Gager, Ann	Trade Show Expense			Card CBCP						
		April Ann Gager	Apr 13, 2018	American Express Corporate Card CBCP	FLORAL EXPOSITIONS, INC.	Orlando			SW Nashville	177.62
		April Ann Gager	Apr 17, 2018	American Express Corporate Card CBCP	FREEMAN-DENVER	Nashville				2,603.95
Trade Show Expense										28,254.41
Gager, Ann										59,050.45
Lalanne-Wuerdeman, Renee	Airfare	October 17	Oct 20, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Faith	764.60
		October 17	Oct 21, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			DEMA Annual Conference	662.80
		November AMEX	Nov 21, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Georgia	606.40
		November AMEX	Nov 23, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Visit Florida	398.60
		January Expenses (01/01/2018)	Dec 28, 2017	American Express Corporate Card CBCP	Delta Air Lines	Norwalk			ABA - Charlotte	366.66
		January Expenses (01/01/2018)	Dec 29, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			ABA Charlotte	336.60
Airfare										3,135.66
	Airline Fees	October 17	Oct 24, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Faith	25.00
		October 17	Oct 28, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Connect Faith	25.00
		November AMEX	Nov 1, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Faith	25.00
		November AMEX	Nov 6, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Texas	125.00
		November AMEX	Nov 8, 2017	American Express Corporate Card	Delta Air Lines	Atlanta			Connect Texas	25.00

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Lalanne-Wuerdeman, Renee	Airline Fees			CBCP						
		November AMEX	Nov 20, 2017	Cash	Delta Air Lines				internet	3.00
		November AMEX	Nov 28, 2017	Cash	GLOBAL ASSISTANCE	Richmond			Internet	10.00
		December Expenses (12/01/2017)	Dec 1, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Georgia	25.00
		December Expenses (12/01/2017)	Dec 2, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Connect Georgia	25.00
		December Expenses (12/01/2017)	Dec 14, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Florida Encounter	25.00
		December Expenses (12/01/2017)	Dec 15, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Florida Encounter	25.00
		January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			CMCA - Roanoke VA	579.00
		March Expenses (03/01/2018)	Mar 7, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			CMCA	25.00
	March Expenses (03/01/2018)	Mar 10, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			CMCA	25.00	
	Airline Fees									967.00
	Breakfast	October 17	Oct 5, 2017	American Express Corporate Card CBCP	DoubleTree Hotels	Tallahassee			FSAE Annual Meeting	10.06
		November AMEX	Oct 31, 2017	American Express Corporate Card CBCP	ATLANTA ARPRT FOOD/BEV	Atlanta			DEMA	6.06
		November AMEX	Nov 2, 2017	American Express Corporate Card CBCP	CENTERPLATE	Orlando			DEMA	8.50
		November AMEX	Nov 3, 2017	American Express Corporate Card CBCP	ROSEN CENTRE HOTEL	Orlando			DEMA Conference	17.25
		November AMEX	Nov 4, 2017	Cash	Red's Deli & Market				DEMA	12.73
		November AMEX	Nov 5, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando			DEMA Conference	23.81
November		Nov 8,	American	BURGER KING AS4 MCO	Orlando			Connect Texas	8.66	

Expense Entry Analysis (grouped by Employee)

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Lalanne-Wuerdeman, Renee	Breakfast	AMEX	2017	Express Corporate Card CBCP						
		November AMEX	Nov 8, 2017	American Express Corporate Card CBCP	NEWS AND GIFT SHOPS INTER	Austin			Connect Texas	24.03
		December Expenses (12/01/2017)	Dec 2, 2017	American Express Corporate Card CBCP	FRESHENS ATL	Atlanta			Connect Georgia	7.44
		December Expenses (12/01/2017)	Dec 14, 2017	American Express Corporate Card CBCP	Hilton Hotels	West Palm Beach			Florida Encounter	13.77
	Breakfast									132.31
	Car Rental	October 17	Oct 20, 2017	American Express Corporate Card CBCP	BUDGET.COM BUDGET.COM	Virginia Beach			DEMA Annual Conference	209.86
		March Expenses (03/01/2018)	Feb 28, 2018	American Express Corporate Card CBCP	National Car Rental	Panama City			Rendezvous South	308.70
		March Expenses (03/01/2018)	Mar 22, 2018	American Express Corporate Card CBCP	Enterprise	Panama City			FSAE	139.88
	Car Rental									658.44
	Dinner	November AMEX	Oct 31, 2017	American Express Corporate Card CBCP	ROSEN CENTRE HOTEL	Orlando			DEMA Conference	9.53
		November AMEX	Nov 3, 2017	American Express Corporate Card CBCP	BHT ORLANDO I-DRIVE	Orlando			DEMA Conference	94.81
		November AMEX	Nov 4, 2017	American Express Corporate Card CBCP	RED LOBSTER 6303	Orlando			DEMA Conference	31.60
November AMEX		Nov 5, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando			DEMA Conference	162.79	
November AMEX		Nov 7, 2017	American Express Corporate Card CBCP	MARK PAYPAL	San Jose			Connect Texas	105.89	
December Expenses (12/01/2017)		Dec 14, 2017	American Express Corporate Card CBCP	NATIONAL TAVERN LTD	West Palm Beach			Florida Encounter	20.36	
December Expenses (12/01/2017)		Dec 14, 2017	American Express Corporate Card	PUB 651 LLC	West Palm Beach			Florida Encounter	43.88	

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Lalanne-Wuerdeman, Renee	Dinner			CBCP							
		February Expenses (02/01/2018)	Feb 26, 2018	American Express Corporate Card CBCP	MCDONALD'S #12871	Blountstown			Rendezvous South	7.62	
		March Expenses (03/01/2018)	Feb 28, 2018	American Express Corporate Card CBCP	WENDY'S #1917	Live Oak			Rendezvous South	2.56	
		March Expenses (03/01/2018)	Mar 6, 2018	American Express Corporate Card CBCP	JACK BROWNS ROANOKE	Roanoke			CMCA	12.68	
		March Expenses (03/01/2018)	Mar 7, 2018	American Express Corporate Card CBCP	AWFUL ARTHURS	Roanoke			CMCA	15.17	
		March Expenses (03/01/2018)	Mar 7, 2018	American Express Corporate Card CBCP	FORK IN THE MARKET	Roanoke			CMCA	25.77	
		March Expenses (03/01/2018)	Mar 9, 2018	American Express Corporate Card CBCP	CARRABAS ATL	Atlanta			CMCA	10.31	
		March Expenses (03/01/2018)	Mar 9, 2018	American Express Corporate Card CBCP	HOTEL ROANOKE FB	Roanoke			Rendezvous South	10.86	
	Dinner									553.83	
	Dues & Subscriptions	December Expenses (12/01/2017)	Dec 5, 2017	American Express Corporate Card CBCP	GEORGIA SOCIETY OF ASSOCIATION E	Atlanta			GSAE	300.00	
	Dues & Subscriptions									300.00	
	Entertainment - Client	November AMEX	November AMEX	Nov 2, 2017	American Express Corporate Card CBCP	CENTERPLATE	Orlando			DEMA Conference	12.50
			November AMEX	Nov 4, 2017	Cash	TIN ROOF	Orlando			DEMA Conference	8.50
			April Expenses (04/01/2018)	Apr 12, 2018	American Express Corporate Card CBCP	FIREFLY				S.P.O.R.T.S Site	429.10
			April Expenses (04/01/2018)	Apr 12, 2018	American Express Corporate Card CBCP	NIVOL BREWING				Site with S.P.O.R.T.S. - Talty O'Connor	36.90
Entertainment - Client									487.00		
Fuel for Rental Car	November AMEX	November AMEX	Oct 30, 2017	Cash	Shell	Cincinnati			Connect Cincinnati	8.87	
		October 17	Nov 21, 2017	Cash	Shell	Panama City Beach			DEMA Annual Conference	8.07	
		February Expenses (02/01/2018)	Feb 26, 2018	American Express Corporate	SHELL OIL	Houston			Rendezvous South	19.04	

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Lalanne-Wuerdeman, Renee	Fuel for Rental Car			Card CBCP							
		March Expenses (03/01/2018)	Feb 28, 2018	American Express Corporate Card CBCP	SHELL OIL	Houston			Rendezvous South	31.27	
	Fuel for Rental Car									67.25	
	Hotel	October 17	Oct 3, 2017	American Express Corporate Card CBCP	DoubleTree Hotels	Tallahassee				FSAE Annual Meeting	122.63
		October 17	Oct 5, 2017	American Express Corporate Card CBCP	DoubleTree Hotels	Tallahassee				FSAE Annual Meeting	
		November AMEX	Oct 31, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando				DEMA Conference	214.75
		November AMEX	Nov 1, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando				DEMA Conference	214.75
		November AMEX	Nov 2, 2017	American Express Corporate Card CBCP	HORSE SHOE BAY RESORT					Connect Texas	612.45
		November AMEX	Nov 2, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando				DEMA Conference	214.75
		November AMEX	Nov 3, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando				DEMA Conference	214.75
		November AMEX	Nov 4, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando				DEMA Conference	214.75
		November AMEX	Nov 5, 2017	American Express Corporate Card CBCP	HORSE SHOE BAY RESORT					Connect Texas	298.92
		November AMEX	Nov 5, 2017	American Express Corporate Card CBCP	THE ROSEN CENTRE HOTEL	Orlando				DEMA Conference	
		December Expenses (12/01/2017)	Nov 30, 2017	American Express Corporate Card CBCP	W Hotels	Atlanta				Connect Georgia	348.98
December Expenses (12/01/2017)		Dec 2, 2017	American Express Corporate Card CBCP	W Hotels	Atlanta				Connect Georgia	372.29	
December Expenses	Dec 5, 2017	American Express	HILTON DAYTONA BEACH	Daytona Beach				Rendezvous South	178.88		

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Lalanne-Wuerdeman, Renee	Hotel	(12/01/2017)		Corporate Card CBCP						
		December Expenses (12/01/2017)	Dec 5, 2017	American Express Corporate Card CBCP	Hilton Hotels	Daytona Beach			Rendezvous South	178.88
		December Expenses (12/01/2017)	Dec 6, 2017	American Express Corporate Card CBCP	Hilton Hotels	Daytona Beach			Rendezvous South	
		December Expenses (12/01/2017)	Dec 13, 2017	American Express Corporate Card CBCP	Hilton Hotels	West Palm Beach			Florida Encounter	179.67
		December Expenses (12/01/2017)	Dec 14, 2017	American Express Corporate Card CBCP	Hilton Hotels	West Palm Beach			Florida Encounter	179.67
		December Expenses (12/01/2017)	Dec 16, 2017	American Express Corporate Card CBCP	Hilton Hotels	West Palm Beach			Florida Encounter	
		December Expenses (12/01/2017)	Dec 28, 2017	American Express Corporate Card CBCP	Embassy Suites	Lehi			American Bus Association	12.99
		January Expenses (01/01/2018)	Jan 4, 2018	American Express Corporate Card CBCP	Starwood Hotels & Resorts	Atlanta			Connect TX	-298.92
		January Expenses (01/01/2018)	Jan 6, 2018	American Express Corporate Card CBCP	W ATLANTA BUCKHEAD DINING	Atlanta			Connect Georgia	-348.98
		January Expenses (01/01/2018)	Jan 11, 2018	American Express Corporate Card CBCP	PRICELINECOM	Norwalk			American Bus Association	-366.66
		January Expenses (01/01/2018)	Jan 11, 2018	American Express Corporate Card CBCP	SAN DESTIN INVESTMENTS LL	Pensacola			GSAE	155.00
		January Expenses (01/01/2018)	Jan 12, 2018	American Express Corporate Card CBCP	SAN DESTIN INVESTMENTS LL	Pensacola			GSAE	
		March Expenses (03/01/2018)	Feb 27, 2018	American Express Corporate Card CBCP	Hilton Hotels	Daytona Beach			Rendezvous South	143.47
		March Expenses (03/01/2018)	Mar 1, 2018	American Express Corporate Card CBCP	Hilton Hotels	Daytona Beach			Rendezvous South	

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Lalanne-Wuerdeman, Renee	Hotel	March Expenses (03/01/2018)	Mar 10, 2018	American Express Corporate Card CBCP	Hilton Hotels	Roanoke			CMCA	678.38
	Hotel									3,521.40
	Lunch	October 17	Oct 24, 2017	American Express Corporate Card CBCP	FIVE GUYS BURGERS #1582	Atlanta			DEMA Annual Conference	7.51
		October 17	Oct 24, 2017	American Express Corporate Card CBCP	STARBUCKS TERM C 25	Atlanta			DEMA Annual Conference	3.02
		October 17	Oct 27, 2017	American Express Corporate Card CBCP	ATLANTA BREAD CO TERM C	Atlanta			Connect Faith	9.17
		November AMEX	Oct 31, 2017	American Express Corporate Card CBCP	FIRST CLASS CONSESS INC	Panama City			DEMA	4.17
		November AMEX	Nov 1, 2017	American Express Corporate Card CBCP	CENTERPLATE	Orlando			DEMA Conference	13.00
		November AMEX	Nov 2, 2017	American Express Corporate Card CBCP	CENTERPLATE	Orlando			DEMA Conference	13.00
		November AMEX	Nov 3, 2017	American Express Corporate Card CBCP	CENTERPLATE	Orlando			DEMA Conference	11.00
		November AMEX	Nov 4, 2017	American Express Corporate Card CBCP	CENTERPLATE	Orlando			DEMA Conference	12.00
		November AMEX	Nov 8, 2017	American Express Corporate Card CBCP	PF CHANGS	Detroit			Visit Texas	22.02
		December Expenses (12/01/2017)	Dec 13, 2017	American Express Corporate Card CBCP	Hilton Hotels	West Palm Beach			Florida Encounter	19.55
		December Expenses (12/01/2017)	Dec 15, 2017	American Express Corporate Card CBCP	PANG & HAZELTON JV INC	Atlanta			Florida Encounter	9.69
		March Expenses (03/01/2018)	Feb 28, 2018	American Express Corporate Card CBCP	MCDONALDS #568	Daytona Beach			Rendezvous South	3.62
		March Expenses (03/01/2018)	Mar 6, 2018	American Express Corporate Card	FIRST CLASS CONSESS INC	Panama City			CMCA	6.30

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Lalanne-Wuerdeman, Renee	Lunch			CBCP							
		April Expenses (04/01/2018)	Apr 27, 2018	American Express Corporate Card CBCP	FINNS ISLAND STYLE GRUB	Panama City Beach			Promotion for National Tourism Day	36.84	
	Lunch									170.89	
	Mileage Reimbursement - personal car	October 17	Oct 3, 2017	Cash				17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	101 S Adams St, Tallahassee, FL 32301, USA		131.61
		October 17	Oct 30, 2017	Cash				17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4114 Jan Cooley Drive, Panama City Beach, FL 32408, United States	Site Visit	14.45
		March Expenses (03/01/2018)	Feb 1, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Meeting at Sheraton Baypoint	14.72
		March Expenses (03/01/2018)	Feb 8, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Drop off amenities - LaQuinta, Edgewater Resort	11.45
		March Expenses (03/01/2018)	Feb 17, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Shoreline Tours Step On Guide	7.63
		March Expenses (03/01/2018)	Feb 18, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Site Inspection Tennessee Gas Assn.	14.72
		March Expenses (03/01/2018)	Feb 26, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Car rental for Rendezvous South	13.08
		March Expenses (03/01/2018)	Mar 5, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	CMCA Conference	13.08
		March Expenses (03/01/2018)	Mar 8, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Partner Visits - Destination Panama City Hampton Inn Panama City	18.53
		March Expenses (03/01/2018)	Mar 9, 2018	Cash				17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4114 Jan Cooley Drive, Panama City Beach, FL 32408, United States	Drop off amenities for Tammy Dyer	14.72
March Expenses (03/01/2018)		Mar 19, 2018	Cash				17001 Panama City Beach Pkwy, Panama City, FL 32413, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Site with Hampton Inn Front Beach Rd.	2.18	

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Lalanne-Wuerdeman, Renee	Mileage Reimbursement - personal car						City, FL 32413, USA	Beach, FL 32413, USA		
		March Expenses (03/01/2018)	Mar 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	FSAE Meeting	13.08
		April Expenses (04/01/2018)	Apr 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	550 Alf Coleman Rd, Panama City Beach, FL 32407, USA	Partner Visits/Nat'l Tourism Day	6.00
		April Expenses (04/01/2018)	Apr 11, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	550 Alf Coleman Rd, Panama City Beach, FL 32407, USA	Partner Visits/Nat'l Tourism Day	6.00
		April Expenses (04/01/2018)	Apr 12, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	535 N Richard Jackson Blvd, Panama City Beach, FL 32407, USA	Site - S.P.O.R.T.S Confernece	15.81
		April Expenses (04/01/2018)	Apr 12, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Southeastern Tourism Society site	40.88
		April Expenses (04/01/2018)	Apr 30, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	2629 Thomas Dr, Panama City, FL 32408, USA	Partner Visits/Nat'l Tourism Day	11.99
Mileage Reimbursement - personal car										349.93
Miscellaneous	November AMEX	November AMEX	Nov 8, 2017	American Express Corporate Card CBCP	HORSE SHOE BAY RESORT	Panama City			Connect Texas	175.66
		December Expenses (12/01/2017)	Dec 6, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH	Daytona Beach			Rendezvous South	
		December Expenses (12/01/2017)	Dec 8, 2017	American Express Corporate Card CBCP	WINN DIXIE STORES INC	Panama City			Employee Relations Christmas Lunch	14.20
		December Expenses (12/01/2017)	Dec 8, 2017	American Express Corporate Card CBCP	WINN DIXIE STORES INC	Panama City			Employee Relations Christmas Luncheon	13.72
		March Expenses (03/01/2018)	Jan 31, 2018	Cash	Amore Donuts				PCB Sales Focus Group	11.81
Miscellaneous										215.39

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Lalanne-Wuerdeman, Renee	Office Supplies/Services	December Expenses (12/01/2017)	Dec 6, 2017	Cash	PakMail				Packing for Florida Encounter amenity delivery	38.00
		March Expenses (03/01/2018)	Mar 2, 2018	Cash	PackMail				Ship supplies to Visit Florida	38.00
	Office Supplies/Services									76.00
	Other Transportation	October 17	Oct 21, 2017	American Express Corporate Card CBCP	ALLIANZ GLOBAL ASSISTANCE	Richmond			Connect Faith	43.08
	Other Transportation									43.08
	Parking	October 17	Oct 5, 2017	American Express Corporate Card CBCP	DOUBLE TREE	Tallahassee			FSAE Annual Meeting	21.28
		October 17	Oct 25, 2017	American Express Corporate Card CBCP	LAZ PARKING 690501	Cincinnati			Connect Faith	8.00
		October 17	Oct 26, 2017	American Express Corporate Card CBCP	LAZ PARKING 690501	Cincinnati			Connect Faith	10.00
		October 17	Oct 27, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			DEMA Annual Conference	38.36
		November AMEX	Nov 19, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			DEMA,Connect Texas	191.79
		December Expenses (12/01/2017)	Dec 1, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			Connect Georgia	19.18
		December Expenses (12/01/2017)	Dec 15, 2017	American Express Corporate Card CBCP	REPUBLIC PARKING SYSTEM, LLC	Panama City			Florida Encounter	35.16
		March Expenses (03/01/2018)	Feb 28, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			Rendezvous South	28.84
		March Expenses (03/01/2018)	Mar 9, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			CMCA	38.45
		March Expenses (03/01/2018)	Mar 22, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			FSAE Monthly Meeting/Rental Car	11.75
April Expenses (04/01/2018)	Apr 13, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			Site for Southeastern Travel Society	1.07		
Parking									403.88	

Expense Entry Analysis (grouped by Employee)

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Lalanne-Wuerdeman, Renee	Professional Subscriptions/Dues	January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	CHRISTIAN MEETINGS AND CONVENTIONS ASS	Denver			CMCA Membership	250.00
		March Expenses (03/01/2018)	Mar 12, 2018	American Express Corporate Card CBCP	MEETING PROFESSIONLS INTL	Dallas			MPI membership	529.00
		March Expenses (03/01/2018)	Mar 14, 2018	American Express Corporate Card CBCP	MPI NORTH FLORIDA	Jacksonville			MPI Global Meetings Industry Day	30.00
		April Expenses (04/01/2018)	Apr 10, 2018	American Express Corporate Card CBCP	MPI NORTH FLORIDA	Jacksonville			Refund for monthly meeting	-30.00
Professional Subscriptions/Dues										779.00
Relocation Expenses	November AMEX	November AMEX	Jul 8, 2017	Cash	Home Depot				Packing Supplies	292.99
		November AMEX	Jul 8, 2017	Cash	Lowe's				Packing Supplies	76.68
		November AMEX	Jul 23, 2017	Cash	Home Depot				Packing Supplies	133.87
		November AMEX	Nov 17, 2017	American Express Corporate Card CBCP	NELSON MARKESBERY MOVING	Florence			Markesbery/Allied Moving Expenses	12,701.49
		February Expenses (02/01/2018)	Feb 2, 2018	American Express Corporate Card CBCP	LAKETOWN WHARF	Panama City			Relocation Expense	1,671.87
Relocation Expenses										14,876.90
Special Event - Direct Expense	January Expenses (01/01/2018)	January Expenses (01/01/2018)	Jan 3, 2018	American Express Corporate Card CBCP	FLORIDA SOCIETY OF ASSOCIATION EXECUTIVE	Tallahassee			Membership	250.00
		March Expenses (03/01/2018)	Mar 19, 2018	American Express Corporate Card CBCP	FLORIDA SOCIETY OF ASSOCIATION EXECUTIVE	Tallahassee			FSAE	35.00
Special Event - Direct Expense										285.00
Taxi/Uber	October 17	October 17	Oct 20, 2017	American Express Corporate Card CBCP	SUPERSHUTTLE EXECUCAR ORL	Leesburg			DEMA Annual Conference	37.76
		November AMEX	Nov 5, 2017	Cash	Jayride/Super Shuttle				Connect Texas	40.00
		December Expenses (12/01/2017)	Nov 30, 2017	American Express Corporate Card CBCP	US TRANSPORTATION SERIVCE	Atlanta			Connect Georgia	50.00
		December Expenses (12/01/2017)	Nov 30, 2017	Cash	American Cab Co.				Connect Georgia	12.00

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Lalanne-Wuerdeman, Renee	Taxi/Uber	December Expenses (12/01/2017)	Dec 1, 2017	American Express Corporate Card CBCP	UBER	San Francisco			Connect Georgia	77.24	
	Taxi/Uber									217.00	
	Tips/Gratuities	October 17	Oct 30, 2017	Cash	Shuttle driver					Connect Faith	2.00
		November AMEX	Nov 5, 2017	Cash	Jayride/Super Shuttle					Connect Texas	10.00
		November AMEX	Nov 8, 2017	Cash	Jayride/Super Shuttle					Connect Texas	10.00
		March Expenses (03/01/2018)	Feb 26, 2018	Cash	Bellmen assistance					Rendezvous South	8.00
		March Expenses (03/01/2018)	Mar 6, 2018	Cash	Shuttle Driver					CMCA Conference in Roanoke	4.00
	Tips/Gratuities									34.00	
	Trade Show Expense	October 17	Oct 5, 2017	American Express Corporate Card CBCP	DEMA	San Diego				DEMA Registration	4,090.00
		October 17	Oct 12, 2017	American Express Corporate Card CBCP	COMPU SYSTEMS INC	Broadview				DEMA - Booth equipment	719.45
		October 17	Oct 12, 2017	American Express Corporate Card CBCP	OCCC-EXHIBITOR SERVICES	Orlando				DEMA - electric	233.00
		October 17	Oct 13, 2017	American Express Corporate Card CBCP	COLLINSON PUBLISHING	Norcross				Connect Texas	3,950.00
		October 17	Oct 13, 2017	American Express Corporate Card CBCP	EXPO EASE	Las Vegas				DEMA Annual Conference	126.00
		October 17	Oct 13, 2017	American Express Corporate Card CBCP	THE EXPO GROUP INC	Irving				DEMA - Booth equipment	3,761.89
October 17		Oct 27, 2017	American Express Corporate Card CBCP	PRODUCTION RESOURCES GRP	Orlando				DEMA Annual Conference	1,756.94	
November AMEX		Nov 15, 2017	American Express Corporate Card CBCP	THE EXPO GROUP INC	Irving				DEMA - Booth equipment	-721.60	
November AMEX		Nov 20, 2017	American Express Corporate Card CBCP	COLLINSON PUBLISHING	Norcross				Connect Texas Tradeshow	3,950.00	
December Expenses (12/01/2017)		Dec 18, 2017	American Express Corporate Card CBCP	MURRAY INTERNATIONAL	Orlando				Florida Encounter	655.43	

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Lalanne-Wuerdeman, Renee	Trade Show Expense	December Expenses (12/01/2017)	Dec 21, 2017	American Express Corporate Card CBCP	COVEY COMMUNICATIONS CORP.	Gulf Shores			Rendezvous South	1,350.00
		January Expenses (01/01/2018)	Dec 28, 2017	American Express Corporate Card CBCP	AMERICAN BUS ASSOCIATION	Washington			American Bus Association	1,595.00
		January Expenses (01/01/2018)	Jan 12, 2018	American Express Corporate Card CBCP	CHRISTIAN MEETINGS AND CONVENTIONS ASS	Denver			CMCA Registration	2,000.00
		February Expenses (02/01/2018)	Feb 7, 2018	American Express Corporate Card CBCP	AMERICAN BUS ASSOC MAIN	Washington			ABA Conference	-797.50
		April Expenses (04/01/2018)	Apr 3, 2018	American Express Corporate Card CBCP	GEORGIA SOCIETY OF ASSOCIATION EXECUTIVE	Atlanta			Annual Conference Registration	659.00
		April Expenses (04/01/2018)	Apr 20, 2018	American Express Corporate Card CBCP	FLORIDA SOCIETY OF ASSOCIATION EXECUTIVE	Tallahassee			Registration for Annual Conference	585.00
Trade Show Expense										23,912.61
Lalanne-Wuerdeman, Renee										51,186.57
Leach, Jayna	Advertisng - Production Expense	October Expenses	Oct 18, 2017	American Express Corporate Card CBCP	OPTIC SOLUTIONS, INC	Panama City			Fall Photo Shoot	600.00
		October Expenses	Oct 18, 2017	American Express Corporate Card CBCP	OPTIC SOLUTIONS, INC	Panama City			Fall Photo Shoot Boat Rental fee	80.00
		October Expenses	Oct 19, 2017	American Express Corporate Card CBCP	ATTN CCA E-SERVICES	San Ramon			Ice for Photo shoot	12.06
		January Expenses (01/01/2018)	Jan 5, 2018	American Express Corporate Card CBCP	PURE 7 STUDIOS LLC	Destin			Beach Home Southern Living Photo Shoot	150.00
		January Expenses (01/01/2018)	Jan 27, 2018	American Express Corporate Card CBCP	PURE 7 STUDIOS	Miramar Beach			UNwineD Photo Shoot for 2 days	2,675.00
		February Expenses (02/01/2018)	Feb 16, 2018	American Express Corporate Card CBCP	HIGHTAIL	Campbell				99.00
Advertisng - Production Expense										3,616.06
	Airfare	October Expenses	Oct 18, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Atlanta Media Mission	380.20
		January	Jan 4,	American	Delta Air Lines	Atlanta			FL Huddle	577.00

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Leach, Jayna	Airfare	Expenses (01/01/2018)	2018	Express Corporate Card CBCP						
		January Expenses (01/01/2018)	Jan 9, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			FL Huddle	25.00
		January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			FL Huddle	25.00
		February Expenses (02/01/2018)	Feb 14, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			To Simpleview Meeting	155.76
		March Expenses (03/01/2018)	Mar 30, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			IPW	717.60
Airfare										1,880.56
	Airline Fees	October Expenses	Oct 23, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Atlanta Media Mission	25.00
		April Expenses (04/01/2018)	Apr 9, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Simpleview Meeting	25.00
		April Expenses (04/01/2018)	Apr 11, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Simpleview Meeting	25.00
		April Expenses (04/01/2018)	Apr 21, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Simpleview Summit	929.60
		April Expenses (04/01/2018)	Apr 24, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			CharlestonAgency Meeting	473.60
		April Expenses (04/01/2018)	Apr 28, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			DALLAS MEDIA MISSION	729.60
Airline Fees										2,207.80
	Breakfast	October Expenses	Oct 23, 2017	American Express Corporate Card CBCP	IHOP	Atlanta			ATL Media Mission	15.04
		October Expenses	Oct 24, 2017	American Express Corporate Card CBCP	HOMEWOOD	Homewood			B'ham Media Mission	23.81
		November	Nov 9, 2017	American Express Corporate Card	BRIDGE BAR & EATING HOUSE 1960	Hounslow			WTM	31.67

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Leach, Jayna	Breakfast			CBCP						
		January Expenses (01/01/2018)	Jan 9, 2018	American Express Corporate Card CBCP	HYATT REGENCY PIER 66	Fort Lauderdale			FL Huddle	32.16
		February Expenses (02/01/2018)	Feb 24, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			Gosh PR Meeting	29.95
		March Expenses (03/01/2018)	Mar 21, 2018	American Express Corporate Card CBCP	IHOP #36-228	Panama City Beach			Partner Breakfast	31.19
		April Expenses (04/01/2018)	Apr 9, 2018	American Express Corporate Card CBCP	CHIK FIL A	Atlanta			Simpleview Meeting	6.23
		April Expenses (04/01/2018)	Apr 18, 2018	American Express Corporate Card CBCP	LOVES #453	Cottdonale			FADMO	5.49
		April Expenses (04/01/2018)	Apr 20, 2018	American Express Corporate Card CBCP	DUNKIN DONUTS	Palm Coast			FADMO	12.49
Breakfast										188.03
	Car Rental	DECEMBER	Nov 28, 2017	American Express Corporate Card CBCP	Avis	Virginia Beach			Meeting in B'ham w/ Luckie	196.35
		DECEMBER	Dec 1, 2017	American Express Corporate Card CBCP	AVIS RENT A CAR CORP	Garden City			Birmingham meeting w/Luckie	7.40
		February Expenses (02/01/2018)	Jan 31, 2018	American Express Corporate Card CBCP	AVIS RENT A CAR CORP	Garden City				-7.40
		April Expenses (04/01/2018)	Apr 13, 2018	American Express Corporate Card CBCP	Avis	Virginia Beach			FADMO conference	473.69
Car Rental										670.04
	Dinner	October Expenses	Sep 28, 2017	American Express Corporate Card CBCP	THE GRAND MARLIN	Panama City			Travel writer	212.55
		October Expenses	Sep 30, 2017	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			Travel Writer	126.67
		October Expenses	Oct 9, 2017	American Express Corporate Card CBCP	SALTY SUES	Panama City Beach			Agency Lunch	66.61
		October	Oct 16, 2017	American	PINEAPPLE WILLYS	Panama City			WTM Video	169.67

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Leach, Jayna	Dinner	Expenses	2017	Express Corporate Card CBCP		Beach				
		October Expenses	Oct 16, 2017	American Express Corporate Card CBCP	PINEAPPLE WILLYS	Panama City Beach			WTM Video Shoot	50.15
		November	Nov 1, 2017	American Express Corporate Card CBCP	ZOES KITCHEN #247	Panama City Beach			RAdio Station Lunch	20.62
		November	Nov 2, 2017	Cash	Pasada Mexican Grill				Dinner Birmingham Media Mission	16.40
		November	Nov 7, 2017	American Express Corporate Card CBCP	SOFRA INTERNATIONAL LIMITED	London			wtm	58.13
		November	Nov 8, 2017	American Express Corporate Card CBCP	ASK - 106 - PARK STREET	London			WTM	60.85
		DECEMBER	Dec 19, 2017	American Express Corporate Card CBCP	LETS EAT BFE LLC	Seattle				40.00
		January Expenses (01/01/2018)	Jan 9, 2018	American Express Corporate Card CBCP	MACK II INC	Atlanta			FL Huddle	25.06
		January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	T2 TORN BASIL RESTAURANT	Fort Lauderdale				32.29
		March Expenses (03/01/2018)	Mar 4, 2018	American Express Corporate Card CBCP	JEKYLL ISLAND SEAFOOD	Atlanta			ITB	65.24
		March Expenses (03/01/2018)	Mar 6, 2018	Cash					ITB	37.80
		March Expenses (03/01/2018)	Mar 7, 2018	American Express Corporate Card CBCP	ZUR NOLLE	Berlin			ITB	95.64
		March Expenses (03/01/2018)	Mar 8, 2018	Cash					ITB Dinner	75.50
		April Expenses (04/01/2018)	Apr 6, 2018	American Express Corporate Card CBCP	HOOK D PIER BAR AND GRILL	Panama City Beach			Video Shoot lunch	97.54
		April Expenses (04/01/2018)	Apr 10, 2018	American Express Corporate Card CBCP	HILTON EL CONQ F&B	Tucson			Simpleview Meeting	12.40
April Expenses	Apr 11, 2018	American Express	CREATIVE FOOD GROUP TUS	Tucson			Simpleview Web Meeting	25.17		

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Leach, Jayna	Dinner	(04/01/2018)		Corporate Card CBCP						
		April Expenses (04/01/2018)	Apr 12, 2018	American Express Corporate Card CBCP	TAZIKIS MEDITERRANEAN CAFE	Panama City Beach			Partner Lunch	24.81
		April Expenses (04/01/2018)	Apr 18, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO	58.15
		April Expenses (04/01/2018)	Apr 19, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH F & B	Palm Coast			FADMO	71.99
Dinner										1,443.24
FAM Trip Expense - Domestic		DECEMBER	Dec 7, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach				55.09
		February Expenses (02/01/2018)	Feb 18, 2018	American Express Corporate Card CBCP	HOLIDAY INN RESORT	Panama City Beach			Media Fam Tour	30.00
FAM Trip Expense - Domestic										85.09
Fuel for Rental Car		October Expenses	Oct 25, 2017	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City			Bham Media Mission	45.02
		DECEMBER	Nov 30, 2017	American Express Corporate Card CBCP	CAT SALES	Findlay			Meeting in B'ham w/ Luckie	13.64
		DECEMBER	Dec 1, 2017	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City			Meeting in Birmingham w/ Luckie	32.76
		April Expenses (04/01/2018)	Apr 20, 2018	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City			FADMO	23.88
Fuel for Rental Car										115.30
Hotel		October Expenses	Oct 25, 2017	American Express Corporate Card CBCP	ALOFT BIRMINGHAM SOHO SQU	Birmingham			B'ham Media Mission	3.50
		November	Nov 9, 2017	American Express Corporate Card CBCP	Marriott Hotels	London			WTM	2,594.66
		January Expenses (01/01/2018)	Jan 11, 2018	American Express Corporate Card CBCP	HILTON FORT LAUDERDALE MARINA	Fort Lauderdale			FL Huddle	267.68
		January Expenses	Jan 16, 2018	American Express Corporate	HYATT REGENCY PIER 66	Fort Lauderdale				252.00

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Leach, Jayna	Hotel			Card CBCP							
		February Expenses (02/01/2018)	Feb 16, 2018	American Express Corporate Card CBCP	HOLIDAY INN RESORT	Panama City Beach			Media Fam Tour		
		February Expenses (02/01/2018)	Feb 18, 2018	American Express Corporate Card CBCP	HOLIDAY INN RESORT	Panama City Beach			Media Fam Tour	81.94	
		March Expenses (03/01/2018)	Mar 11, 2018	American Express Corporate Card CBCP	HOTEL AM STEINPLATZ	Berlin			ITB	2,318.98	
		April Expenses (04/01/2018)	Apr 18, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast				282.32	
		April Expenses (04/01/2018)	Apr 18, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO	28.64	
		April Expenses (04/01/2018)	Apr 19, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO	310.96	
		April Expenses (04/01/2018)	Apr 20, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO		
	Hotel										6,140.68
	Interactive Marketing/Social Media Expense	October Expenses	Sep 28, 2017	American Express Corporate Card CBCP	SHARPSRING	Gainesville			Email Automation	600.00	
		October Expenses	Oct 16, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Creative Suite	9.99	
		January Expenses	Oct 28, 2017	American Express Corporate Card CBCP	SHARPSRING	Gainesville				600.00	
		November	Nov 16, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				9.99	
		November	Nov 28, 2017	American Express Corporate Card CBCP	SHARPSRING	Gainesville			Email Platform	600.00	
		DECEMBER	Dec 16, 2017	American Express Corporate Card CBCP	ADOBE SYSTEMS INCORPORATED	Seattle				9.99	
DECEMBER		Dec 28, 2017	American Express	SHARPSRING TECHNOLOGIES INC	Gainesville			Email platform	600.00		

Expense Entry Analysis (grouped by Employee)

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Leach, Jayna	Interactive Marketing/Social Media Expense			Corporate Card CBCP						
		January Expenses (01/01/2018)	Jan 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				9.99
		February Expenses (02/01/2018)	Jan 28, 2018	American Express Corporate Card CBCP	SHARPSRING	Gainesville				650.00
		February Expenses (02/01/2018)	Feb 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				9.99
		March Expenses (03/01/2018)	Mar 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				9.99
		April Expenses (04/01/2018)	Apr 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				9.99
Interactive Marketing/Social Media Expense										3,119.93
Lunch	Lunch	October Expenses	Oct 16, 2017	American Express Corporate Card CBCP	PINEAPPLE WILLYS	Panama City Beach			WTM Video	162.17
		October Expenses	Oct 19, 2017	American Express Corporate Card CBCP	FINNS ISLAND STYLE GRUB	Panama City Beach			Crew lunch for destination photo shoot	158.85
		October Expenses	Oct 24, 2017	American Express Corporate Card CBCP	THE RED CAT - RRP	Birmingham			Bham Media Mission	6.39
		November	Nov 9, 2017	American Express Corporate Card CBCP	AIRPORT RETAIL MANAGEMENT	Atlanta			WTM	30.77
		January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	AMS SOUTH FLORIDA JV	Fort Lauderdale				2.99
		February Expenses (02/01/2018)	Feb 26, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			NWFL Tourism Council Meeting	283.92
		April Expenses (04/01/2018)	Apr 20, 2018	American Express Corporate Card CBCP	MCALISTERS DELI #101053	Tallahassee			FADMO	26.64
Lunch										671.73

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Leach, Jayna	Lunch Meeting	DECEMBER	Dec 12, 2017	American Express Corporate Card CBCP	BURGER GUYZ OF PCB LLC	Gainesville			Marketing team lunch	50.76
	Lunch Meeting									50.76
	Mileage Reimbursement - personal car	November	Oct 18, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	100 Conservation Drive, Panama City Beach, FL 32413, USA	FALL PHOTO SHOOT	3.21
		November	Oct 18, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	5201 N Lagoon Dr Suite 1, Panama City, FL 32408, USA	FALL PHOTO SHOOT	12.31
		November	Oct 19, 2017	Cash			12213 Front Beach Rd, Panama City Beach, FL 32407, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	FALL PHOTO SHOOT	3.21
		November	Oct 19, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1711 Thomas Dr, Panama City, FL 32408, USA	FALL PHOTO SHOOT	5.35
		November	Oct 19, 2017	Cash			1711 Thomas Dr, Panama City, FL 32408, USA	St. Andrews State Park, 4607 State Park Ln, Panama City Beach, FL 32408, USA	FALL PHOTO SHOOT	1.61
		November	Oct 19, 2017	Cash			St. Andrews State Park, 4607 State Park Ln, Panama City Beach, FL 32408, USA	12213 Front Beach Rd, Panama City Beach, FL 32407, USA	FALL PHOTO SHOOT	4.28
		November	Nov 1, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	15620 Panama City Beach Pkwy Suite 200, Panama City Beach, FL 32413, USA	Lunch Meeting	1.61
		DECEMBER	Nov 29, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Pick up car rental	12.84
		November	Nov 29, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Meeting with Agency	12.84
		DECEMBER	Dec 1,	Cash			Northwest	118 Bimini	Return Rental Car	6.96

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Leach, Jayna	Mileage Reimbursement - personal car		2017				Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	Ct, Panama City, FL 32413, USA		
		DECEMBER	Dec 8, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	513 N Richard Jackson Boulevard, Panama City Beach, FL 32407, USA	Special Event	3.21
		DECEMBER	Dec 8, 2017	Cash			513 N Richard Jackson Boulevard, Panama City Beach, FL 32407, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Special Event	6.42
		March Expenses (03/01/2018)	Mar 4, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Northwest Florida Beaches International Airport (ECP), 6300 W Bay Pkwy, Panama City, FL 32409, USA	ITB	13.08
Mileage Reimbursement - personal car										86.93
Parking	October Expenses	Oct 25, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				Bham Media Mission	41.73
		January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			FL Huddle	27.77
		January Expenses (01/01/2018)	Jan 18, 2018	Cash	RPS NWFL BEACHS AIRPORT	Panama City			Airport announcement	3.20
		April Expenses (04/01/2018)	Apr 11, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			Simpleview Meeting	41.65
Parking										114.35
Public Transportation (bus, subway, train)	November	Nov 5, 2017	American Express Corporate Card CBCP	LUL TICKET MACHINE-BOND STREET	London				wtm	52.10
		January Expenses (01/01/2018)	Jan 9, 2018	American Express Corporate Card CBCP	B & L SERVICE INC	Fort Lauderdale			FL Huddle	22.44
		March Expenses (03/01/2018)	Mar 8, 2018	Cash	VBB	Berlin			ITB	46.55
Public Transportation (bus, subway, train)										121.09
Taxi/Uber	November	Nov 9, 2017	American Express	CABVISION	London				WTM	105.76

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Leach, Jayna	Taxi/Uber			Corporate Card CBCP							
		January Expenses (01/01/2018)	Jan 10, 2018	American Express Corporate Card CBCP	UBER	San Francisco			FL Huddle	10.45	
		January Expenses (01/01/2018)	Jan 10, 2018	Cash		Panama City				15.00	
		March Expenses (03/01/2018)	Mar 29, 2018	Cash	TAXIFUNK	Berlin			ITB	24.74	
		Taxi/Uber								155.95	
		Tolls/Road Charges	April Expenses (04/01/2018)	Apr 18, 2018	Cash	toll bridge			FADMO	2.00	
		Tolls/Road Charges								2.00	
Leach, Jayna										20,669.54	
O'Brien, Chris	Airfare	October 2017 Expense	Oct 12, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			USSSA Conference	269.60	
		November Expenses	Nov 16, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			USSSA Travel	60.00	
		November Expenses	Nov 17, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			USSSA travel	60.00	
		December 2017 O'Brien Expenses	Dec 5, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			US Lax Convention	398.60	
		2018 January O'Brien Expenses	Jan 27, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			NASC Conference	691.91	
		Airfare								1,480.11	
		Airline Fees	2018 January O'Brien Expenses	Jan 18, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta		LAX Conference	25.00	
			2018 January O'Brien Expenses	Jan 20, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			25.00	
			April 2018 O'Brien Amex	Apr 23, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			25.00	
			April 2018 O'Brien Amex	Apr 27, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			25.00	
		Airline Fees								100.00	
		Breakfast	November	Nov 16,	American	HILTON DAYTONA BEACH - FB	Daytona			USSSA	8.25

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
O'Brien, Chris	Breakfast	Expenses	2017	Express Corporate Card CBCP		Beach			Conference	
		2018 January OBrien Expenses	Jan 21, 2018	American Express Corporate Card CBCP	RENAISSANCE HTLS & RESRTS	Baltimore			Lax Conference	25.96
		April 2018 OBrien Amex	Apr 23, 2018	American Express Corporate Card CBCP	PARADIES-ATLANTA 9770	Atlanta			NASC	13.78
		April 2018 OBrien Amex	Apr 28, 2018	American Express Corporate Card CBCP	WORLD BEAN	Minneapolis			NASC	18.46
Breakfast										66.45
Car Rental	October2017 Expense	October2017 Expense	Oct 26, 2017	American Express Corporate Card CBCP	ENTERPRISE RAC #5557	Panama City Beach			IEBA Conference	257.46
		November Expenses	Nov 4, 2017	American Express Corporate Card CBCP	ENTERPRISE RAC #5557	Panama City Beach			TEAMS Conference	161.85
		November Expenses	Nov 27, 2017	American Express Corporate Card CBCP	Enterprise	Panama City Beach			Beach Home Holidays	352.09
		February 2018 Expenses ChrisOB	Feb 13, 2018	American Express Corporate Card CBCP	ENTERPRISE RAC #5557	Panama City Beach			Mardi Gras	337.61
		March Expenses OBrien	Mar 26, 2018	American Express Corporate Card CBCP	ENTERPRISE RAC #5557	Panama City Beach			Unwined Expense	423.37
Car Rental										1,532.38
Conference Registration (non-trade show)	December 2017 OBrien Expenses	Dec 1, 2017	American Express Corporate Card CBCP	US LACROSSE	Baltimore			US Lax Show Registration	90.00	
Conference Registration (non-trade show)										90.00
Dinner	October2017 Expense	October2017 Expense	Oct 14, 2017	American Express Corporate Card CBCP	OUTBACK STEAKHOUSE 1265	Fultondale			IEBA Conference	94.43
		October2017 Expense	Oct 15, 2017	American Express Corporate Card CBCP	PALM RESTAURANT	Nashville			IEBA Conference	195.89
		October2017 Expense	Oct 16, 2017	American Express Corporate Card CBCP	BAJO SEXTO	Nashville			IEBA Conference	38.04
		November Expenses	Oct 31, 2017	American Express	HILTON BANQUETS	Orlando			TEAMS	15.49

Expense Entry Analysis (grouped by Employee)

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O'Brien, Chris	Dinner			Corporate Card CBCP						
		November Expenses	Nov 3, 2017	American Express Corporate Card CBCP	HILTON BANQUETS	Orlando			TEAMS	17.99
		November Expenses	Nov 3, 2017	American Express Corporate Card CBCP	THE CAPITAL GRILLE 8025	Orlando			TEAMS Conference	286.22
		November Expenses	Nov 15, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH - FB	Daytona Beach			USSSA	5.26
		November Expenses	Nov 15, 2017	American Express Corporate Card CBCP	RUBY TUESDAY #7171	Rockledge			USSSA	72.61
		November Expenses	Nov 16, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH - FB	Daytona Beach			USSSA Conference	38.40
		November Expenses	Nov 25, 2017	American Express Corporate Card CBCP	BACKPORCH- BAY COUNTY	Panama City Beach			Beach Home Holidays	272.94
		2018 January OBrien Expenses	Jan 18, 2018	American Express Corporate Card CBCP	CHIPOTLE 0488	Baltimore			travel Meal	14.47
		2018 January OBrien Expenses	Jan 19, 2018	American Express Corporate Card CBCP	NALLEY FRESH	Baltimore			Lax Conference	18.33
		2018 January OBrien Expenses	Jan 19, 2018	American Express Corporate Card CBCP	RENAISSANCE HTLS & RESRTS	Baltimore			Lax Conference	5.93
		2018 January OBrien Expenses	Jan 20, 2018	American Express Corporate Card CBCP	PEI WEI TERM F	Atlanta			lax conference	14.56
		February 2018 Expenses ChrisOB	Feb 10, 2018	American Express Corporate Card CBCP	D&B PANAMA CITY BEACH 7	Panama City Beach			Mardi Gras	37.78
		February 2018 Expenses ChrisOB	Feb 12, 2018	American Express Corporate Card CBCP	FIREFLY	Panama City Beach			Site Visit	116.35
		April 2018 OBrien Amex	Apr 19, 2018	American Express Corporate Card CBCP	BACKPORCH- BAY COUNTY	Panama City Beach			AAU Site Visit	71.45
		April 2018 OBrien Amex	Apr 23, 2018	American Express	THE LOCAL	Minneapolis				65.89

Expense Entry Analysis (grouped by Employee)

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O'Brien, Chris	Dinner			Corporate Card CBCP							
		April 2018 OBrien Amex	Apr 24, 2018	American Express Corporate Card CBCP	BLARNEY PUB & GRILL	Minneapolis				30.59	
	Dinner										1,412.62
	Entertainment - Client	October2017 Expense	Oct 6, 2017	American Express Corporate Card CBCP	5 GUYS 256	Panama City Beach				Pirates Fest	13.25
		November Expenses	Oct 31, 2017	American Express Corporate Card CBCP	HILTON BANQUETS	Orlando				TEAMS	44.94
	Entertainment - Client										58.19
	FAM Trip Expense - Domestic	April 2018 OBrien Amex	Apr 13, 2018	American Express Corporate Card CBCP	PANHANDLE HELICOPTER	Panama City Beach				Sports Events Magazine Tour	280.80
	FAM Trip Expense - Domestic										280.80
	Fuel for Rental Car	October2017 Expense	Oct 14, 2017	American Express Corporate Card CBCP	MURPHY EXPRESS 8626	Fultondale				IEBA Conference	28.00
		October2017 Expense	Oct 18, 2017	American Express Corporate Card CBCP	CAT SALES	Findlay				IEBA Conference	26.25
October2017 Expense		Oct 18, 2017	American Express Corporate Card CBCP	SHELL OIL	Houston				IEBA Conference	28.81	
November Expenses		Oct 30, 2017	American Express Corporate Card CBCP	SHELL OIL	Houston				USSSA Conference	20.00	
November Expenses		Nov 3, 2017	American Express Corporate Card CBCP	SUNOCO INSIDE SALES	Dallas				TEAMS	25.68	
November Expenses		Nov 4, 2017	American Express Corporate Card CBCP	TOM THUMB FOOD STORE 145	Panama City Beach				TEAMS	21.93	
November Expenses		Nov 27, 2017	American Express Corporate Card CBCP	CAT SALES	Findlay					18.82	
February 2018 Expenses ChrisOB		Feb 12, 2018	American Express Corporate Card CBCP	BP FDMS CAT	Warrenville				Mardi Gras Fuel	17.02	
February 2018 Expenses		Feb 13, 2018	American Express Corporate	BP FDMS CAT	Warrenville				Mardi Gras Car	11.11	

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
O'Brien, Chris	Fuel for Rental Car	ChrisOB		Card CBCP							
		March Expenses OBrien	Mar 25, 2018	American Express Corporate Card CBCP	BP FDMS CAT	Warrenville			Unwined Expense	10.77	
	Fuel for Rental Car									208.39	
	Hotel	October2017 Expense	Oct 25, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH	Daytona Beach				USSSA Conference	186.81
		November Expenses	Nov 1, 2017	American Express Corporate Card CBCP	HILTON BANQUETS	Orlando				TEAMS	12.13
		November Expenses	Nov 6, 2017	American Express Corporate Card CBCP	HILTON ORLANDO FT DESK	Orlando				USSSA Conference	1,000.44
		November Expenses	Nov 18, 2017	American Express Corporate Card CBCP	Hilton Hotels	Daytona Beach				USSSA Conference	186.81
		2018 January OBrien Expenses	Jan 21, 2018	American Express Corporate Card CBCP	Renaissance	Baltimore				Lax Conference Lodging	328.02
		February 2018 Expenses ChrisOB	Feb 10, 2018	American Express Corporate Card CBCP	Sheraton	Panama City				Mardi Gras Rooms	1,415.68
		February 2018 Expenses ChrisOB	Feb 11, 2018	American Express Corporate Card CBCP	Sheraton	Panama City				Mardi Gras Neville	-88.48
		February 2018 Expenses ChrisOB	Feb 12, 2018	American Express Corporate Card CBCP	Sheraton	Panama City				Mardi Gras Rooms	176.96
		February 2018 Expenses ChrisOB	Feb 14, 2018	American Express Corporate Card CBCP	Sheraton	Panama City				Mardi Gras Neville	-88.48
		March Expenses OBrien	Mar 20, 2018	American Express Corporate Card CBCP	LEGACY BY THE SEA	Panama City Beach				Unwined Rooms	416.22
		March Expenses OBrien	Mar 20, 2018	American Express Corporate Card CBCP	TOWER BY THE SEA					Unwined Rooms	832.44
March Expenses OBrien		Mar 20, 2018	American Express Corporate Card CBCP	TOWER BY THE SEA					unwined rooms	416.22	

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O'Brien, Chris	Hotel	April 2018 OBrien Amex	Apr 28, 2018	American Express Corporate Card CBCP	Hilton Hotels	Minneapolis			NASC Symposium	878.04
	Hotel									5,672.81
	Lunch	October2017 Expense	Oct 16, 2017	American Express Corporate Card CBCP	AJS GOOD TIME BAR	Nashville			IEBA Conference	15.50
		October2017 Expense	Oct 17, 2017	American Express Corporate Card CBCP	KITCHEN NOTES	Nashville			IEBA Conference	88.28
		October2017 Expense	Oct 18, 2017	American Express Corporate Card CBCP	RUBY TUESDAY #4669	Troy			IEBA Conference	58.78
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	HILTON BANQUETS	Orlando				74.84
		November Expenses	Nov 15, 2017	American Express Corporate Card CBCP	BLUE MOON BREWERY	Atlanta			USSSA Conference	16.04
		November Expenses	Nov 15, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH - FB	Daytona Beach			USSSA	24.24
		November Expenses	Nov 16, 2017	American Express Corporate Card CBCP	RIPTIDES RAW BAR AND GRILL	Ormond Beach			USSSA	28.77
		November Expenses	Nov 17, 2017	American Express Corporate Card CBCP	DAYTONA NEWS/GIFTS #1225	Daytona Beach			USSSA Conference	14.73
		November Expenses	Nov 24, 2017	American Express Corporate Card CBCP	CHIPOTLE 2280	Panama City Beach			Beach Home Holidays	12.48
		November Expenses	Nov 25, 2017	American Express Corporate Card CBCP	5 GUYS 256	Panama City Beach			Beach Home Holidays	16.50
		2018 January OBrien Expenses	Jan 18, 2018	American Express Corporate Card CBCP	ATL MARKET PLACE C31	Atlanta			LAX Conference	12.82
		2018 January OBrien Expenses	Jan 19, 2018	American Express Corporate Card CBCP	SATURDAY MORNING CAFE	Baltimore			Lax Conference	18.96
		2018 January OBrien Expenses	Jan 20, 2018	American Express Corporate Card	AMS-BWI GENERAL ACCT	Baltimore			Lax Conference	15.70

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O'Brien, Chris	Lunch			CBCP						
		March Expenses OBrien	Mar 22, 2018	American Express Corporate Card CBCP	5 GUYS 256	Panama City Beach			Unwined Expenses	15.31
		March Expenses OBrien	Mar 23, 2018	American Express Corporate Card CBCP	CHIPOTLE 2280	Panama City Beach			Unwined Expenses	13.89
		April 2018 OBrien Amex	Apr 18, 2018	American Express Corporate Card CBCP	FRESHII - BLUEFISH DR	Panama City Beach			AAU Site Visit	32.83
		April 2018 OBrien Amex	Apr 23, 2018	American Express Corporate Card CBCP	HELLS KITCHEN	Minneapolis				23.93
		April 2018 OBrien Amex	Apr 24, 2018	American Express Corporate Card CBCP	CHIPOTLE 0263	Minneapolis				13.55
		April 2018 OBrien Amex	Apr 27, 2018	American Express Corporate Card CBCP	ATLMARKET ST2681	Atlanta				15.40
Lunch										512.55
Mileage Reimbursement - personal car	November Expenses	Oct 28, 2017	Cash			office	enterprise	TEAMS - pick up rental car	6.96	
	November Expenses	Nov 4, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9450 S Thomas Dr, Panama City Beach, FL 32408, USA	Ironman Site Visit	8.03	
	November Expenses	Nov 24, 2017	Cash			office	enterprise	BHFH - pick up rental car	6.96	
	November Expenses	Nov 27, 2017	Cash			office	enterprise	BHFH - drop off rental car	6.96	
	February 2018 Expenses ChrisOB	Feb 8, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	105 Estes Place, Panama City Beach, FL 32413, USA	Mardi Gras	2.18	
	February 2018 Expenses ChrisOB	Feb 8, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	11212 Front Beach Rd, Panama City Beach, FL 32407, USA	Sports Workshop	7.09	
	February 2018 Expenses ChrisOB	Mar 3, 2018	Cash			104 Lake Cir, Panama City, FL 32413, USA	3204 Heartleaf Ave E, Panama City, FL 32405, USA	Warrior Dash Photos of Site	15.26	
	February 2018 Expenses ChrisOB	Mar 3, 2018	Cash			104 Lake Cir, Panama City, FL 32413, USA	frank brown Park	FHSAA softball	1.64	
	February 2018 Expenses ChrisOB	Mar 9, 2018	Cash			17001 Panama City Beach Pkwy, Panama City	3204 Heartleaf Ave E, Panama City, FL	PCB Chamber Event / Sweetbay	16.35	

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O'Brien, Chris	Mileage Reimbursement - personal car						Beach, FL 32413, USA	32405, USA				
		February 2018 Expenses ChrisOB	Mar 9, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4114 Jan Cooley Drive, Panama City Beach, FL 32408, United States	Golf Writers Tour at Sheraton	15.26		
		February 2018 Expenses ChrisOB	Mar 10, 2018	Cash			104 Lake Cir, Panama City, FL 32413, USA	3204 Heartleaf Ave E, Panama City, FL 32405, USA	Warrior Dash Event	15.26		
		March Expenses OBrien	Mar 20, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	105 Estes Pl, Panama City Beach, FL 32413, USA	Unwined storage	2.18		
		March Expenses OBrien	Mar 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	105 Estes Pl, Panama City Beach, FL 32413, USA	Unwined storage	2.18		
		March Expenses OBrien	Mar 25, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	557 Richard Jackson Panama City Beach, FL 32407, USA	Unwined rental car dropoff	7.09		
		March Expenses OBrien	Mar 27, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1515 Florida Ave, Panama City, FL 32405, USA	Meeting Architects	15.81		
		March Expenses OBrien	Apr 3, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	450 Magnolia Ave, Panama City, FL 32401, USA	Meeting Sports Park	8.72		
		Mileage Reimbursement - personal car										137.93
		Office Supplies/ Services	March Expenses OBrien	Mar 21, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach				Unwined	67.14
Office Supplies/Services										67.14		
Professional Subscriptions/ Dues	December 2017 OBrien Expenses	Dec 1, 2017	American Express Corporate Card CBCP	US LACROSSE	Baltimore				US Lax Membership	55.00		
	March Expenses OBrien	Mar 29, 2018	American Express Corporate Card CBCP	POLLSTAR.COM	Fresno				Pollstar Magazine Membership	598.00		
Professional Subscriptions/Dues										653.00		
Promotional Items	October 2017 Expense	Oct 6, 2017	American Express Corporate Card CBCP	PROMO DIRECT	Henderson				Promo Items	507.68		
	October 2017 Expense	Oct 6, 2017	American Express Corporate Card	PROMO DIRECT	Henderson				refund	-255.20		

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O'Brien, Chris	Promotional Items			CBCP						
		October2017 Expense	Oct 26, 2017	American Express Corporate Card CBCP	PROMO DIRECT	Henderson			Promotion Items	1,435.17
	Promotional Items									1,687.65
	Snacks/Beverages	October2017 Expense	Oct 18, 2017	American Express Corporate Card CBCP	SHELL OIL	Houston			IEBA Conference	3.59
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	HILTON BANQUETS	Orlando			TEAMS Conference	14.88
		April 2018 OBrien Amex	Apr 23, 2018	American Express Corporate Card CBCP	HILTON MINNEAPOLIS F&B 04	Minneapolis				3.61
	Snacks/Beverages									22.08
	Special Event - Direct Expense	October2017 Expense	Sep 28, 2017	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle			Pirates Fest	10.68
		October2017 Expense	Sep 28, 2017	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle			Pirates Items	152.41
		October2017 Expense	Oct 12, 2017	American Express Corporate Card CBCP	ABRAKADOODLE	Destin			PiratesFest	2,750.00
October2017 Expense		Oct 15, 2017	American Express Corporate Card CBCP	VIVID SEATS	Chicago			IEBA Concert	224.26	
November Expenses		Nov 21, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Beach Home Holidays	98.05	
February 2018 Expenses ChrisOB		Feb 2, 2018	American Express Corporate Card CBCP	USA FENCE COMPANY				Unwined expense	2,255.00	
February 2018 Expenses ChrisOB		Feb 5, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle			Mardi Gras Rider	33.16	
February 2018 Expenses ChrisOB		Feb 6, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Special Events	187.35	
February 2018 Expenses ChrisOB		Feb 8, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Mardi Gras Supplies Rider	86.44	
February		Feb 8,	American	TARGET T2208	Panama City			Mardi Gras	256.88	

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O'Brien, Chris	Special Event - Direct Expense	2018 Expenses ChrisOB	2018	Express Corporate Card CBCP		Beach			Expense	
		February 2018 Expenses ChrisOB	Feb 8, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Mardi Gras Expense	248.46
		February 2018 Expenses ChrisOB	Feb 8, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Mardi Gras Rider	93.84
		February 2018 Expenses ChrisOB	Feb 9, 2018	American Express Corporate Card CBCP	5 GUYS 256	Panama City Beach			Mardi Gras Meal	15.74
		February 2018 Expenses ChrisOB	Feb 9, 2018	American Express Corporate Card CBCP	ABRAKADOODLE				Mardi Gras Expense	5,400.00
		February 2018 Expenses ChrisOB	Feb 9, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Rider Dirty Dozen Band	4.49
		February 2018 Expenses ChrisOB	Feb 9, 2018	American Express Corporate Card CBCP	SBUX11718	Panama City Beach			Mardi Gras Expense	6.26
		February 2018 Expenses ChrisOB	Feb 27, 2018	American Express Corporate Card CBCP	UNITED RENTALS 214	Charlotte			Mardi Gras Lull Rental	2,321.93
		March Expenses OBrien	Mar 1, 2018	American Express Corporate Card CBCP	SUNSHINE SHUTTLE	Santa Rosa Beach			Mardi Gras Neville	1,551.48
		March Expenses OBrien	Mar 6, 2018	American Express Corporate Card CBCP	PANACHE TENT + EVENT RENT				Tent rentals	2,684.44
		March Expenses OBrien	Mar 20, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Unwined	71.60
		March Expenses OBrien	Mar 22, 2018	American Express Corporate Card CBCP	ABC FINE WINE/SPIRITS #21	Pensacola			Unwined Expense	156.25
		March Expenses OBrien	Mar 22, 2018	American Express Corporate Card CBCP	LOWES PANAMA CITY #2367	Panama City Beach			Unwined expense	138.11
		March Expenses OBrien	Mar 23, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Unwined expense	86.44
March	Mar 23,	American	TARGET T2208	Panama City			Unwined expense	167.05		

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O'Brien, Chris	Special Event - Direct Expense	Expenses OBrien	2018	Express Corporate Card CBCP		Beach				
		March Expenses OBrien	Mar 23, 2018	American Express Corporate Card CBCP	THE FRESH MARKET 214	Panama City Beach			Unwined expenses	63.23
		March Expenses OBrien	Mar 25, 2018	American Express Corporate Card CBCP	SUNSIDE CATERING & VENDING	Freeport			Unwined Volunteer Meals	576.00
		March Expenses OBrien	Mar 26, 2018	American Express Corporate Card CBCP	USA FENCE COMPANY				Fencing Unwined	6,809.63
Special Event - Direct Expense										26,449.18
Taxi/Uber	November Expenses	November Expenses	Oct 31, 2017	American Express Corporate Card CBCP	UBER	San Francisco			TEAMS	9.21
		November Expenses	Nov 2, 2017	American Express Corporate Card CBCP	UBER	San Francisco			TEAMS	9.48
		November Expenses	Nov 15, 2017	American Express Corporate Card CBCP	BEACH BOYS TAXI & SHUTTLE	Panama City Beach			USSSA Conference	38.40
		November Expenses	Nov 17, 2017	American Express Corporate Card CBCP	UBER	San Francisco			TEAMS	12.85
		November Expenses	Nov 17, 2017	American Express Corporate Card CBCP	XPRESS SHUTTE SERVICES	Panama City Beach			travel USSSA	42.00
		2018 January OBrien Expenses	Jan 18, 2018	American Express Corporate Card CBCP	BWI CAB #71	Reisterstown			Lax Conference	43.01
		2018 January OBrien Expenses	Jan 18, 2018	American Express Corporate Card CBCP	UBER	San Francisco			Lax Conference	27.45
		2018 January OBrien Expenses	Jan 20, 2018	American Express Corporate Card CBCP	UBER	San Francisco			Lax Conference	20.13
		2018 January OBrien Expenses	Jan 20, 2018	American Express Corporate Card CBCP	YELLOW CAB OF BALTIMORE	Baltimore			Lax Conference	35.60
		2018 January OBrien Expenses	Jan 21, 2018	American Express Corporate Card CBCP	BEACH BOYS TAXI & SHUTTLE	Panama City Beach			Lax Convention	41.40

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O'Brien, Chris	Taxi/Uber	April 2018 OBrien Amex	Apr 23, 2018	American Express Corporate Card CBCP	UBER	San Francisco				30.19	
		April 2018 OBrien Amex	Apr 26, 2018	American Express Corporate Card CBCP	UBER	San Francisco				8.24	
		April 2018 OBrien Amex	Apr 27, 2018	American Express Corporate Card CBCP	UBER	San Francisco				7.59	
	Taxi/Uber									325.55	
	Tolls/Road Charges	November Expenses	Nov 14, 2017	American Express Corporate Card CBCP	ENTERPRISE RENT ACAR TOLL	Roslyn Heights				TEAMS Conference	8.20
		November Expenses	Nov 27, 2017	Cash	FLORIDA'S TURNPIKE	Panama City Beach				Beach Home Holidays	1.50
		November Expenses	Nov 27, 2017	Cash	SUNPASS	Panama City Beach				Beach Home Holidays	3.25
	Tolls/Road Charges									12.95	
	Trade Show Expense	2018 January OBrien Expenses	Jan 17, 2018	American Express Corporate Card CBCP	NATIONAL ASSOCIATION OF SPORTS COMMISSIO	Cincinnati				NASC	3,195.00
	Trade Show Expense									3,195.00	
O'Brien, Chris										43,964.78	
Rowe, Dan	Advertisng - Production Expense	December - Dan Rowe	Nov 30, 2017	Cash	ST. ANDREWS				FACEBOOK LIVE for Visit Florida	8.00	
	Advertisng - Production Expense									8.00	
	Airfare	October Expense Report	Oct 1, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta				World Travel Market	1,611.36
		October Expense Report	Oct 4, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta				World Travel Market	414.00
		October Expense Report	Oct 11, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta				Marketing Outlook Forum	433.60
		October Expense Report	Oct 19, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta				Marketing Outlook Forum	200.00
		November	Nov 1, 2017	American Express Corporate Card CBCP	Delta Air Lines	Atlanta				Visit Florida LEadership Summit	406.60
		Dan Rowe March	Mar 23, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta				DMAI CEO Forum Airfare	130.47

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Rowe, Dan	Airfare	Dan Rowe April	Apr 17, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Visit Florida Board Meeting/SFM meeting	589.60
	Airfare									3,785.63
	Breakfast	November	Nov 4, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London			WTM	33.39
		November	Nov 5, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London			WTM	46.29
		November	Nov 6, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London			WTM	17.46
		November	Nov 7, 2017	Cash	Heathrow Airport	London			WTM	15.16
		feb expenses	Feb 22, 2018	American Express Corporate Card CBCP	SHARKEY'S CAPITAL CAFE	Tallahassee			Breakfast at Capitol	8.24
		Breakfast								
	Car Rental	feb expenses	Feb 22, 2018	American Express Corporate Card CBCP	HERTZ RAC	Oklahoma City			Drive to Connect & FL Capitol	120.74
	Car Rental									120.74
	Community Relations Expense	Dan Rowe April	Apr 12, 2018	American Express Corporate Card CBCP	PIER PARK 4764	Panama City Beach			AHS Hospitality Fair Prizes	523.70
	Community Relations Expense									523.70
	Conference Registration (non-trade show)	October Expense Report	Oct 10, 2017	American Express Corporate Card CBCP	TRAVEL & TOURISM RESEARCH	Whitehall			Marketing Outlook Forum	1,389.00
		November	Oct 31, 2017	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CEN	Tallahassee			Visit Florida Leadership Summit	149.00
		January - Dan Rowe	Jan 4, 2018	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee			Tourism Day Registration	55.00
		Dan Rowe March	Mar 22, 2018	American Express Corporate Card CBCP	DESTINATION MARKETING ASS	Washington			DMAI CEO Forum	1,195.00
	Conference Registration (non-trade show)									2,788.00
	Dinner	October Expense Report	Oct 2, 2017	American Express Corporate Card CBCP	AGAVE AZUL MEXICAN	Destin			Gulf Power Symposium	28.61
		October	Oct 25, 2017	American	HYATT REGENCY BALTIMORE	Baltimore			Marketing Outlook	47.85

Expense Entry Analysis (grouped by Employee)

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Rowe, Dan	Dinner	Expense Report	2017	Express Corporate Card CBCP					Forum		
		October Expense Report	Oct 25, 2017	American Express Corporate Card CBCP	NATURES KITCHEN	Baltimore			Marketing Outlook Forum	10.16	
		November	Nov 3, 2017	American Express Corporate Card CBCP	SOJOURNER'S SOUTH	Atlanta			WTM	19.06	
		November	Nov 4, 2017	American Express Corporate Card CBCP	CARLUCCIO'S ST CHRISTOPHERS PLACE	London			WTM	82.12	
		November	Nov 5, 2017	American Express Corporate Card CBCP	BERNARDI'S	London			WTM	57.97	
		feb expenses	Feb 21, 2018	American Express Corporate Card CBCP	DOUBLE TREE	Tallahassee			Legislative Visit - SB 1714	35.28	
		Dan Rowe April	Apr 18, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO Board Meeting	143.43	
		Dan Rowe April	Apr 19, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO Board meeting	-52.94	
		Dan Rowe April	Apr 26, 2018	American Express Corporate Card CBCP	BLUE MOON BREWERY	Atlanta			DI CEO Summit	19.20	
	Dinner										390.74
	Dues & Subscriptions	December - Dan Rowe	Dec 4, 2017	American Express Corporate Card CBCP	CONCUR TECHNOLOGIES	Bellevue			Expense Management Software Subscription	187.50	
		January - Dan Rowe	Jan 15, 2018	American Express Corporate Card CBCP	CONCUR TECHNOLOGIES	Bellevue			Expese Reporting	273.48	
		feb expenses	Jan 31, 2018	American Express Corporate Card CBCP	CONCUR TECHNOLOGIES	Bellevue			expense reporting	182.50	
Dan Rowe March		Feb 28, 2018	American Express Corporate Card CBCP	CONCUR TECHNOLOGIES	Bellevue			expense reporting software	250.00		

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Rowe, Dan	Dues & Subscriptions	Dan Rowe March	Mar 16, 2018	American Express Corporate Card CBCP	DESTINATION MARKETING ASS	Washington			DMAP Certification	1,500.00	
		Dan Rowe April	Mar 30, 2018	American Express Corporate Card CBCP	CONCUR TECHNOLOGIES	Bellevue			Expense Report Software	250.00	
	Dues & Subscriptions									2,643.48	
	Fuel for Rental Car	feb expenses	Feb 19, 2018	American Express Corporate Card CBCP	BP FDMS CAT	Warrenville				Connect & FL Capitol	21.10
		feb expenses	Feb 21, 2018	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City					34.42
	Fuel for Rental Car									55.52	
	Hotel	October Expense Report	Oct 2, 2017	American Express Corporate Card CBCP	SAN DESTIN GOLF & BCH RSR	Pensacola				Gulf Power Symposium	105.65
		October Expense Report	Oct 5, 2017	American Express Corporate Card CBCP	TRAVEL RESERVATION US	Bellevue				Marketing Outlook Forum	506.42
		October Expense Report	Oct 13, 2017	American Express Corporate Card CBCP	RITZ CARLTON AMELIA ISLND	Fernandina Beach				FADMO	537.41
		November	Nov 4, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London				WTM	484.41
November		Nov 5, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London				WTM	484.40	
November		Nov 6, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London				WTM	484.40	
November		Nov 7, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London				WTM		
December - Dan Rowe		Dec 14, 2017	American Express Corporate Card CBCP	HILTON WEST PALM BEACH, F	West Palm Beach				VF leadership Summit	392.50	
January - Dan Rowe		Jan 18, 2018	American Express Corporate Card CBCP	AUTOGRAPH TALLAHASSEE	Tallahassee				Tourism Day Visit Florida OBard Mtg	520.59	
	feb expenses	Feb 21, 2018	American Express Corporate	DOUBLE TREE	Tallahassee				Legislative Visit - SB 1714	247.73	

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Rowe, Dan	Hotel			Card CBCP						
		feb expenses	Feb 21, 2018	American Express Corporate Card CBCP	HYATT REGENCY ORLANDO CON	Orlando			Connect LEadershship Summit	733.19
		feb expenses	Feb 23, 2018	American Express Corporate Card CBCP	DOUBLE TREE	Tallahassee			Legislative Visit - SB 1714	
		Dan Rowe March	Mar 20, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO Marketing Summit	248.51
		Dan Rowe March	Mar 22, 2018	American Express Corporate Card CBCP	HAMMOCK BEACH LODGING	Palm Coast			FADMO Marketing Summit	-248.51
		Dan Rowe March	Mar 28, 2018	American Express Corporate Card CBCP	TRAVEL RESERVATION US	Bellevue			FADMO BOD Meeting	198.94
		Dan Rowe April	Apr 27, 2018	American Express Corporate Card CBCP	FAIRMONT SOUTHAMPTON BERMUDA	Southampton			Destinations International CEO Summit	1,041.72
Hotel										5,737.36
Lunch	Lunch	2017 Cash Expenses	Sep 22, 2017	Cash	SUBWAY	Bristol			Meeting with Kene Lawson - Visit Florida	7.78
		October Expense Report	Oct 4, 2017	American Express Corporate Card CBCP	BUBBA GUMP - DESTIN	Panama City Beach			NWFLTC	24.76
		October Expense Report	Oct 24, 2017	American Express Corporate Card CBCP	HYATT REGENCY BALTIMORE	Baltimore			Lunch Meeting	123.35
		October Expense Report	Oct 25, 2017	American Express Corporate Card CBCP	HYATT REGENCY BALTIMORE	Baltimore			Marketing Outlook Forum	
		October Expense Report	Oct 27, 2017	Cash		Lynn Haven			GCSC Business Admin Advisory Committee	10.52
		November	Nov 7, 2017	American Express Corporate Card CBCP	BLUE MOON BREWERY	Atlanta			WTM	18.12

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Rowe, Dan	Lunch	feb expenses	Feb 19, 2018	American Express Corporate Card CBCP	TACO BELL 17532	Live Oak			Connect & FL Capitol	6.41	
		Dan Rowe April	Apr 27, 2018	American Express Corporate Card CBCP	FAIRMONT SOUTHAMPTON BERMUDA	Southampton			DI CEO SUMMIT	28.08	
	Lunch									219.02	
	Lunch Meeting	feb expenses	Feb 24, 2018	American Express Corporate Card CBCP	SHADES BAR & GRILL	Destin					55.49
		Dan Rowe March	Mar 29, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA					Discuss Management Agreement Sports Park	105.73
		Dan Rowe April	Apr 10, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA					With Jason Clement and Mike Thomas	45.47
		Dan Rowe April	Apr 21, 2018	American Express Corporate Card CBCP	CRAFT BAR	Panama City Beach				Discussed Finance Systems	32.09
	Lunch Meeting									238.78	
	Mileage Reimbursement - personal car	2017 Cash Expenses	May 15, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	100 E College Blvd, Niceville, FL 32578, USA		FL Great Northwest Meeting	61.53
		2017 Cash Expenses	Jul 24, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	SunTrust Tower, 220 W Garden St, Pensacola, FL 32502, USA		Haas Center Meeting - UWF	132.68
		2017 Cash Expenses	Sep 22, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	2540 W Executive Center #200, Tallahassee, FL 32301, USA		Visit Florida Meeting w/Ken Lawson	127.87
		October Expense Report	Oct 2, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9300 Emerald Coast Pkwy, Miramar Beach, FL 32550, USA		Gulf Power Symposium	32.64
		October Expense Report	Oct 4, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1540 Miracle Strip Pkwy SE, Fort Walton Beach, FL 32548, USA		NWFLTC	48.69
		October Expense Report	Oct 13, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4750 Amelia Island Pkwy, Fernandina Beach, FL 32034, USA		FADMO	330.10
December - Dan Rowe		Dec 6, 2017	Cash			17001 Panama City	400 S Monroe St,			128.94	

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Rowe, Dan	Mileage Reimbursement - personal car						Beach Pkwy, Panama City Beach, FL 32413, USA	Tallahassee, FL 32399, USA		
		January - Dan Rowe	Jan 16, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	415 N Monroe St, Tallahassee, FL 32301, USA	Tourism Day Visit Florida OBard Mtg	124.81
		January - Dan Rowe	Jan 25, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1250 Miracle Strip Pkwy SE, Fort Walton Beach, FL 32548, USA	NW FL TDC Directors	50.69
		January - Dan Rowe	Jan 25, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	400 S Monroe St, Tallahassee, FL 32399, USA	Triumph Mtg & Testify SB 1714	145.52
		Dan Rowe March	Feb 28, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	6495 Caroline St # C, Milton, FL 32570, USA	Triumph Gulf Coast	110.09
		feb expenses	Feb 28, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	2540 W Executive Center #200, Tallahassee, FL 32301, USA	Meeting with VF leadersip	130.26
		Dan Rowe March	Mar 2, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	100 E College Blvd, Niceville, FL 32578, USA	FL Great NW Luncheon	59.41
		Dan Rowe March	Mar 30, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	110 S Arnold Rd, Panama City Beach, FL 32413, USA	NWFL Tourism Council Meeting	23.44
		Dan Rowe April	Apr 13, 2018	Cash			939 W Caroline Blvd, Panama City, FL 32401, USA	17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	TGC Mtg w/J Shoaf & STS Site Inspection Baypoint	54.50
		Dan Rowe April	Apr 17, 2018	Cash			1301-1309 W 10th St, Panama City, FL 32401, USA	320 Ocean Crest Dr, Palm Coast, FL 32137, USA	FADMO Board Meeting	179.85
		Dan Rowe April	Apr 27, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	100 E College Blvd, Niceville, FL 32578, USA	Triumph Gulf Coast	63.22
Mileage Reimbursement - personal car										1,804.24

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Rowe, Dan	Miscellaneous	November	Nov 3, 2017	Cash	TRAVELEX CURRENCY	Atlanta			Currency Conversion Fee - WTM	9.95
		November	Nov 30, 2017	Cash	ST. ANDREWS	Panama City			Visit Florida Facebook Live Interview	8.00
Miscellaneous										17.95
Office Supplies/ Services	January - Dan Rowe	Jan 4, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				Adobe Acrobat for new laptop	69.99
		Jan 4, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle				Upgraded Adobe Acrobat for new laptop	155.88
		Jan 5, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle					-69.99
Office Supplies/Services										155.88
Other Transportation	November	Nov 6, 2017	Cash	LONDON TAXI	London				WTM	30.33
		Nov 7, 2017	American Express Corporate Card CBCP	CMT UK LTD - LICENSED TAXI TRIP	London				WTM	87.04
Other Transportation										117.37
Parking	October Expense Report	Oct 25, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				Marketing Outlook Forum	68.48
		Nov 7, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				WTM	69.55
		Dec 13, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				FI Leadership Summit	41.73
		Feb 21, 2018	American Express Corporate Card CBCP	DOUBLE TREE	Tallahassee				Legislative Visit - SB 1714	18.00
		Apr 26, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City				DI CEO Summit	55.54
Parking										253.30
Professional Subscriptions/ Dues	Dan Rowe March	Mar 20, 2018	American Express Corporate Card CBCP	DEPT OF STATE, DIV OF COR	Tallahassee				NWFL Tourisn Council	61.25
Professional Subscriptions/Dues										61.25

Expense Entry Analysis (grouped by Employee)

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Rowe, Dan	Research/Surveys	feb expenses	Feb 23, 2018	American Express Corporate Card CBCP	WWW.ABOUTDCI.COM	New York			Canadian Research Report	450.00	
	Research/Surveys									450.00	
	Snacks/Beverages	November	Nov 7, 2017	American Express Corporate Card CBCP	LONDON MARRIOTT HOTEL PARK LANE	London				24.95	
	Snacks/Beverages									24.95	
	Special Event - Direct Expense	Dan Rowe March	Mar 23, 2018	American Express Corporate Card CBCP	BAY COUNTY AWARDS & EN	Panama City			UNwined Awards	162.00	
	Special Event - Direct Expense									162.00	
	Taxi/Uber	October Expense Report	October	Oct 25, 2017	American Express Corporate Card CBCP	UBER	San Francisco			Marketing Outlook Forum	35.44
		November	November	Nov 4, 2017	American Express Corporate Card CBCP	UBER				WTM	62.34
		November	November	Nov 4, 2017	American Express Corporate Card CBCP	VERIFONE TAXI SOLUTIONS	London			WTM	16.28
		December - Dan Rowe	December - Dan Rowe	Dec 11, 2017	American Express Corporate Card CBCP	UBER	San Francisco			FL Leadership Summit	11.06
		December - Dan Rowe	December - Dan Rowe	Dec 12, 2017	American Express Corporate Card CBCP	UBER	San Francisco			FL Leadership Summit	1.00
		December - Dan Rowe	December - Dan Rowe	Dec 13, 2017	American Express Corporate Card CBCP	UBER	San Francisco			FL Leadership Summit	10.22
		December - Dan Rowe	December - Dan Rowe	Dec 13, 2017	American Express Corporate Card CBCP	UBER	San Francisco			FL Leadership Summit	1.00
		Dan Rowe April	Dan Rowe April	Apr 23, 2018	Cash	WILLIAMS TAXI	Riverside			DI CEO Summit	30.00
		Dan Rowe April	Dan Rowe April	Apr 24, 2018	Cash					DI CEO Summit - taxi	14.10
		Dan Rowe April	Dan Rowe April	Apr 25, 2018	Cash	ENJO				DI CEO Summit - taxi	28.85
	Taxi/Uber									210.29	
	Tips/Gratuities	October Expense Report	October	Oct 23, 2017	Cash	Hyatt Baltimore				Marketing Outlook Forum	2.00
		October Expense Report	October	Oct 25, 2017	Cash	Hyatt Baltimore				Marketing Outlook Forum	2.00
		January - Dan Rowe	January - Dan Rowe	Jan 25, 2018	Cash	Bell/Valet Parking Attendent				Visit Florida Board Mtg/Tourism Day	6.00

Expense Entry Analysis (grouped by Employee)

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Rowe, Dan	Tips/Gratuities	January - Dan Rowe	Jan 25, 2018	Cash	Gov Club Parking Attendent				Triumph Mtg & Testify SB 1714	2.00	
		feb expenses	Feb 19, 2018	Cash	Hyatt Orlando				Connect	8.00	
		Dan Rowe April	Apr 27, 2018	Cash	Fairmont Southampton				DI CEO Summit	6.00	
	Tips/Gratuities									26.00	
	Tolls/Road Charges	Dan Rowe March	Mar 6, 2018	American Express Corporate Card CBCP	AMERICAN TRAFFIC SOLUTION	Mesa				Connect Leadership Summit	14.22
		Dan Rowe March	Mar 16, 2018	Cash	Florida Turnpike					Triumph Gulf Coast	6.00
		Dan Rowe April	Apr 17, 2018	Cash						FADMO Board Meeting	2.00
		Dan Rowe April	Apr 22, 2018	American Express Corporate Card CBCP	SUNPASS FLORIDA TURNPIKE	Boca Raton				Triumph Gulf Coast meetings	8.50
	Tolls/Road Charges									30.72	
	Rowe, Dan										19,945.46
Rudhall, Tracy	Airfare	October report	Oct 24, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Leadership Summit	358.60	
	Airfare									358.60	
	Breakfast	March Expenses (03/01/2018)	Mar 17, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach				98.12	
	Breakfast									98.12	
	Community Relations Expense	October report	Oct 5, 2017	American Express Corporate Card CBCP	FINNS SNACK SHACK	Panama City Beach				appreciation gift	24.61
		December Expenses	Nov 29, 2017	American Express Corporate Card CBCP	PUBLIX STR# 1005	Panama City				employee birthday	27.48
		December Expenses	Dec 19, 2017	Cash	Amore Donuts	Panama City				partner meeting	10.74
		December Expenses	Dec 22, 2017	American Express Corporate Card CBCP	FINNS BARISTA BAR LLC	Panama City Beach				partner meeting	28.26
		January - revised	Jan 9, 2018	American Express Corporate Card CBCP	WILD. ROOT. P.C.B.	Panama City Beach				taking Marta to lunch	17.17
		January Expenses (01/01/2018)	Jan 19, 2018	American Express Corporate Card CBCP	FINNS SNACK SHACK	Panama City Beach				meeting w/ Terrah of Shadow Box	10.40

Expense Entry Analysis (grouped by Employee)

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Rudhall, Tracy	Community Relations Expense	February Expenses (02/01/2018)	Feb 12, 2018	American Express Corporate Card CBCP	BAY COUNTY CHAMBER	Panama City			mis-billed, no purpose	28.87
		January Expenses (01/01/2018)	Feb 26, 2018	Company Paid	Wild Root	Panama City Beach			Meeting with Marta Rose re: Grand Lagoon Life magazine	17.17
Community Relations Expense										164.70
	Conference Registration (non-trade show)	October report	Oct 11, 2017	American Express Corporate Card CBCP	VISIT FLORIDA SERVICE CENTRAL	Tallahassee			Leadership Summit	149.00
Conference Registration (non-trade show)										149.00
	Hotel	December Expenses	Dec 14, 2017	American Express Corporate Card CBCP	CITYPLACE HOTEL, LLC	West Palm Beach			VF Leadership Summit	368.83
Hotel										368.83
	Mileage Reimbursement - personal car	October report	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8501 Thomas Dr, Panama City Beach, FL 32408, USA	advisory committee and partner meetings	16.05
		October report	Oct 10, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	100 E College Blvd, Niceville, FL 32578, USA	Triumph meeting	57.78
		November Expenses (11/01/2017)	Nov 8, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	318 Shadeville Rd, Crawfordville, FL 32327, USA	Triumph meeting	118.77
		December Expenses	Dec 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1000 Beck Ave, Panama City, FL 32401, USA	partner meeting/12 Days of Christmas	17.12
		December Expenses	Dec 15, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	491 Eastern Lake Rd, Santa Rosa Beach, FL 32459, USA	beach access signage	16.59
Mileage Reimbursement - personal car										226.31
	Office Supplies/Services	December Expenses	Dec 18, 2017	American Express Corporate Card CBCP	OFFICE DEPOT INC	Panama City Beach			CTS-TV invitations	53.47
Office Supplies/Services										53.47
	Parking	December Expenses	Dec 13, 2017	American Express Corporate Card CBCP	REPUBLIC PARKING SYSTEM, LLC	Panama City			airport parking for VF Leadership Summit	41.73
Parking										41.73
	Professional Subscriptions/Dues	January Expenses (01/01/2018)	Jan 25, 2018	American Express Corporate Card	BAY COUNTY CHAMBER	Panama City				50.00

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Rudhall, Tracy	Professional Subscriptions/Dues			CBCP						
		March Expenses (03/01/2018)	Mar 29, 2018	American Express Corporate Card CBCP	BAY COUNTY CHAMBER	Panama City				-28.87
	Professional Subscriptions/Dues									21.13
	Tolls/Road Charges	October report	Oct 10, 2017	Cash	FLORIDA'S TURNPIKE ENTERPRISE	Panama City Beach			Triumph	4.00
		October report	Oct 10, 2017	Cash	FLORIDA'S TURNPIKE ENTERPRISE	Panama City Beach			Triumph meeting	4.00
		November Expenses (11/01/2017)	Nov 9, 2017	American Express Corporate Card CBCP	SUNPASS FLORIDA TURNPIKE	Boca Raton			Triumph meeting	6.50
	Tolls/Road Charges									14.50
Rudhall, Tracy									1,496.39	
Sanders, Richard	Airfare	October Expenses	Oct 10, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			NSA Convention	471.10
	Airfare									471.10
	Airline Fees	November	Oct 30, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			NSA Convention	25.00
		November	Nov 2, 2017	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			NSA Convention	25.00
	Airline Fees									50.00
	Car Rental	November	Nov 1, 2017	American Express Corporate Card CBCP	BUDGET CREDIT CLUB DEPT.	Virginia Beach			NSA Convention	147.01
		November	Nov 17, 2017	American Express Corporate Card CBCP	BUDGET CREDIT CLUB DEPT.	Virginia Beach			USSSA Convention	394.52
		December	Dec 3, 2017	American Express Corporate Card CBCP	BUDGET CREDIT CLUB DEPT.	Virginia Beach			ISA National Convention	217.62
	Car Rental									759.15
	Dinner	October Expenses	Oct 16, 2017	American Express Corporate Card CBCP	KITCHEN NOTES	Nashville			IEBA Conference	91.65
		November	Nov 13, 2017	American Express Corporate Card CBCP	RUBY TUESDAY #7119	Daytona Beach			USSSA Convention	45.59
		November	Nov 14, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH - FB	Daytona Beach			USSSA Convention	24.24
		February	Feb 17,	American	LONGHORN STEAKS 5295	Panama City			Pro Watercross	92.31

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Sanders, Richard	Dinner		2018	Express Corporate Card CBCP		Beach				
		February	Feb 21, 2018	American Express Corporate Card CBCP	CAPTAIN ANDERSONS RSTR	Panama City			USSSA	326.06
		February	Feb 21, 2018	American Express Corporate Card CBCP	MONTEGO BAY SEAFOOD HOUSE				WSL	89.62
		February	Feb 22, 2018	American Express Corporate Card CBCP	MIKES CAFE OYSTER BA				ISA	53.17
Dinner										722.64
Fuel for Rental Car	November	November	Nov 13, 2017	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City			USSSA Convention	23.25
			Nov 16, 2017	American Express Corporate Card CBCP	SHELL OIL	Houston			USSSA Convention	43.50
			Dec 2, 2017	American Express Corporate Card CBCP	CHEVRON USA	San Ramon			ISA National Convention	26.00
Fuel for Rental Car										92.75
Hotel	October Expenses	October Expenses	Oct 9, 2017	American Express Corporate Card CBCP	GETAROOM.COM	Dallas			NSA	278.17
			Oct 9, 2017	American Express Corporate Card CBCP	RESERVATION COUNTER LLC	Lehi			NSA	9.99
			Oct 14, 2017	American Express Corporate Card CBCP	LA QUINTA INN NASHVILLE FRANKLIN	Franklin			IEBA Conference	872.38
			Oct 25, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH	Daytona Beach			USSSA Convention	167.63
			Nov 17, 2017	American Express Corporate Card CBCP	HILTON DAYTONA BEACH	Daytona Beach			USSSA Convention	411.94
			Dec 1, 2017	American Express Corporate Card CBCP	AUHCC HOTEL - BBVA	Auburn			ISA Convention	267.18

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Sanders, Richard	Hotel	December	Dec 3, 2017	American Express Corporate Card CBCP	AUHCC HOTEL - BBVA	Auburn			ISA Convention		
	Hotel									2,007.29	
	Office Supplies/Services	April	Apr 19, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Office supplies	31.89	
	Office Supplies/Services									31.89	
	Parking	November	Nov 1, 2017	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			NSA Convention	41.73	
	Parking									41.73	
	Special Event - Direct Expense	October Expenses	October	Oct 16, 2017	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystery Golf Challenge	620.00
		October Expenses	October	Oct 27, 2017	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystery Golf Program	240.00
		November	November	Nov 17, 2017	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystery Golf Challenge	250.00
		December	December	Dec 8, 2017	American Express Corporate Card CBCP	LOUDMOUTH GOLF	San Mateo			Winter Resident Mystery Golf	790.00
		December	December	Dec 11, 2017	American Express Corporate Card CBCP	MARTIN THEATRE	Panama City			Winter Resident Mystery Golf	616.00
		December	December	Dec 11, 2017	American Express Corporate Card CBCP	MARTIN THEATRE	Panama City			Winter Resident-Mystery Golf	149.00
		December	December	Dec 11, 2017	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Winter Resident Myster Golf	107.80
		January	January	Jan 4, 2018	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystery Golf Challenge	212.00
		January	January	Jan 8, 2018	American Express Corporate Card CBCP	NATURE WALK GOLF CLUB	Lynn Haven			Mystery Golf Challenge	535.00
		February	February	Jan 28, 2018	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystery Man Golf Challenge	130.00
	January	January	Jan 28,	American	MARTIN THEATRE	Panama City			Mystery Golf	256.00	

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Sanders, Richard	Special Event - Direct Expense		2018	Express Corporate Card CBCP					Challenge	
		February	Feb 7, 2018	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystery Man Golf Challenge	252.00
		February	Feb 14, 2018	American Express Corporate Card CBCP	PATRON *MARINACIVICCN	Panama City			Mystry Man Golf Challenge	-250.00
		March	Mar 15, 2018	American Express Corporate Card CBCP	EPIC SPORTS	Wichita			Sports Park Groundbreaking	186.51
		March	Mar 22, 2018	American Express Corporate Card CBCP	RAWLINGS OPERATING				Sports Park Groundbreaking	1,531.08
Special Event - Direct Expense										5,625.39
Sanders, Richard										9,801.94
Stewart, Michael	Advertising/Media Placement Expense	October Expense Report	Sep 30, 2017	American Express Corporate Card CBCP	FACEBOOK INC. 7V9S3E67L2 MENLO PARK				Make it your quiz promotion	100.00
		October Expense Report	Oct 6, 2017	American Express Corporate Card CBCP	SNAPCHAT	Venice			Snapchat filter - Pirates Fest	-638.73
		November Expense Report	Oct 31, 2017	American Express Corporate Card CBCP	FACEBOOK ADVERTISING USA	Menlo Park			Event Promotion - Chili Vibrations	62.89
		November Expense Report	Oct 31, 2017	American Express Corporate Card CBCP	FACEBOOK ADVERTISING USA	Menlo Park			Event promotion - Chili Vibrations	137.11
		November Expense Report	Nov 13, 2017	American Express Corporate Card CBCP	SNAPCHAT	Venice			Snapchat filter for Beach Home for the Holidays	283.93
		January 2018 Expense Report	Jan 26, 2018	American Express Corporate Card CBCP	SNAPCHAT	Venice				220.82
		January 2018 Expense Report	Jan 26, 2018	American Express Corporate Card CBCP	SNAPCHAT	Venice			Mardi Gras Filter	407.97
		March 2018	Mar 14, 2018	American Express Corporate Card CBCP	SNAPCHAT	Venice			UNwineD filter	308.52

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Stewart, Michael	Advertising/Media Placement Expense	April 2018	Mar 31, 2018	American Express Corporate Card CBCP	FACEBOOK ADVERTISING USA	Menlo Park				60.72	
	Advertising/Media Placement Expense									943.23	
	Advertising - Production Expense	October Expense Report	Oct 20, 2017	Oct 20, 2017	American Express Corporate Card CBCP	VIDMOB, INC.	New York			Video production for Instagram Stories	1,640.00
		November Expense Report	Oct 31, 2017	Oct 31, 2017	American Express Corporate Card CBCP	BT*VIDMOB				Instagram Stories	780.00
		November Expense Report	Nov 20, 2017	Nov 20, 2017	American Express Corporate Card CBCP	BT*VIDMOB				Instagram Stories	650.00
		December Expense Report	Nov 30, 2017	Nov 30, 2017	American Express Corporate Card CBCP	BT*VIDMOB				Instagram Stories	950.00
		December Expense Report	Dec 22, 2017	Dec 22, 2017	American Express Corporate Card CBCP	PURE 7 STUDIOS	Miramar Beach			Beach Home photoshoot	750.00
		January 2018 Expense Report	Jan 16, 2018	Jan 16, 2018	American Express Corporate Card CBCP	BT*VIDMOB				Instagram Stories	1,410.00
		Advertising - Production Expense									6,180.00
	Airfare	January 2018 Expense Report	Jan 13, 2018	Jan 13, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			Simpleview Summit conference	733.00
	Airfare									733.00	
	Breakfast	April 2018	Apr 9, 2018	Apr 9, 2018	American Express Corporate Card CBCP	CHIK FIL A	Atlanta				7.23
	Breakfast									7.23	
	Community Relations Expense	April 2018	Apr 25, 2018	Apr 25, 2018	American Express Corporate Card CBCP	DAIRY QUEEN #41753	Panama City Beach			Anna's going away cake	32.39
	Community Relations Expense									32.39	
	Dues & Subscriptions	October Expense Report	Oct 6, 2017	Oct 6, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Photoshop	49.99
		November Expense Report	Nov 6, 2017	Nov 6, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription	49.99
		December Expense Report	Dec 6, 2017	Dec 6, 2017	American Express Corporate Card	ADOBE WEBSALES	Seattle			Adobe subscription	49.99

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Stewart, Michael	Dues & Subscriptions			CBCP						
		January 2018 Expense Report	Jan 6, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe License	49.99
		February 2018 Report	Feb 6, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription	49.99
		February 2018 Report	Feb 9, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription	19.99
		March 2018	Mar 6, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription	49.99
		March 2018	Mar 9, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription for intern	19.99
		March 2018	Mar 27, 2018	American Express Corporate Card CBCP	SHUTTERSTOCK.COM	New York			Shutterstock subscription	49.00
		April 2018	Apr 6, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription	49.99
		April 2018	Apr 9, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Adobe subscription for intern	19.99
		April 2018	Apr 17, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Cancellation of Adobe for intern	89.96
Dues & Subscriptions										548.86
	FAM Trip Expense - Domestic	November Expense Report	Nov 3, 2017	American Express Corporate Card CBCP	MAGNOLIA PLAZA	Panama City			Fam trip	83.21
FAM Trip Expense - Domestic										83.21
	Fuel for Rental Car	April 2018	Apr 18, 2018	American Express Corporate Card CBCP	BUSY BEE	Live Oak				25.76
		April 2018	Apr 20, 2018	American Express Corporate Card CBCP	CAT SALES	Findlay				29.27
Fuel for Rental Car										55.03

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Stewart, Michael	Hotel	February 2018 Report	Feb 7, 2018	American Express Corporate Card CBCP	HOLIDAY INN EXPRESS & SUI	Panama City Beach			For speaker at Sports Workshop	145.86	
	Hotel									145.86	
	Interactive Marketing/Social Media Expense	October Expense Report	Oct 2, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				Website domain	39.99
		October Expense Report	Oct 3, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken					400.00
		October Expense Report	Oct 5, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				Website domain	85.96
		October Expense Report	Oct 8, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken					450.00
		October Expense Report	Oct 11, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken					500.00
		October Expense Report	Oct 11, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				Website domain	155.93
		October Expense Report	Oct 12, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken				Flag warning	500.00
		October Expense Report	Oct 14, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				Interactive Marketing Expense - Website domain	39.99
		October Expense Report	Oct 14, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				Website domain	79.98
		October Expense Report	Oct 23, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken					950.00
		October Expense Report	Oct 24, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken				Flag warning	1,000.00
		October Expense Report	Oct 25, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken				Flag warning	250.00
		October Expense Report	Oct 25, 2017	American Express Corporate Card	EZTEXTING.COM	Hoboken				Flag warning text	450.00

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Stewart, Michaelean	Interactive Marketing/ Social Media Expense			CBCP						
		November Expense Report	Oct 30, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				371.76
		November Expense Report	Nov 7, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	39.99
		November Expense Report	Nov 15, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	111.96
		November Expense Report	Nov 25, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	113.97
		December Expense Report	Dec 13, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			flag warning text	250.00
		December Expense Report	Dec 14, 2017	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			flag warning text	500.00
		December Expense Report	Dec 15, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			website domain	79.98
		December Expense Report	Dec 21, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			website domain	79.98
		January 2018 Expense Report	Dec 28, 2017	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domains	39.99
		January 2018 Expense Report	Jan 3, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domains	15.99
		January 2018 Expense Report	Jan 9, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				119.92
		January 2018 Expense Report	Jan 10, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				139.94
		January 2018 Expense Report	Jan 18, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				839.64
		January 2018 Expense Report	Jan 24, 2018	American Express Corporate Card	NETWORK SOLUTIONS	Herndon				119.92

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Stewart, Michael	Interactive Marketing/Social Media Expense			CBCP						
		January 2018 Expense Report	Jan 25, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				59.96
		February 2018 Report	Feb 1, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				389.84
		February 2018 Report	Feb 2, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				71.97
		February 2018 Report	Feb 5, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon				79.98
		February 2018 Report	Feb 6, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			website domain	239.94
		February 2018 Report	Feb 14, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	239.94
		February 2018 Report	Feb 16, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	319.92
		February 2018 Report	Feb 21, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning texts	500.00
		February 2018 Report	Feb 23, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	199.95
		February 2018 Report	Feb 28, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning texts	500.00
		March 2018	Feb 28, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	79.98
		March 2018	Mar 1, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	59.96
		March 2018	Mar 2, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning texts	700.00
		March 2018	Mar 3, 2018	American Express Corporate Card	EZTEXTING.COM	Hoboken			Flag warning texts	250.00

Expense Entry Analysis (grouped by Employee)

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Stewart, Michael	Interactive Marketing/Social Media Expense			CBCP						
		March 2018	Mar 7, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning texts	500.00
		March 2018	Mar 9, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning texts	500.00
		March 2018	Mar 20, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	500.00
		March 2018	Mar 21, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	500.00
		March 2018	Mar 23, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	500.00
		March 2018	Mar 25, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	500.00
		March 2018	Mar 25, 2018	American Express Corporate Card CBCP	NETWORK SOLUTIONS	Herndon			Website domain	29.98
		March 2018	Mar 26, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	500.00
		March 2018	Mar 27, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	250.00
		March 2018	Mar 27, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning texts	500.00
		March 2018	Mar 28, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	300.00
		March 2018	Mar 29, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	500.00
		April 2018	Mar 31, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken				500.00
		April 2018	Apr 1, 2018	American Express Corporate Card	EZTEXTING.COM	Hoboken				550.00

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount	
Stewart, Michael	Interactive Marketing/Social Media Expense			CBCP							
		April 2018	Apr 15, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken				500.00	
		April 2018	Apr 18, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken				550.00	
		April 2018	Apr 18, 2018	American Express Corporate Card CBCP	EZTEXTING.COM	Hoboken			Flag warning text	6,000.00	
	Interactive Marketing/Social Media Expense										24,596.31
	Lunch	April 2018	Apr 3, 2018	American Express Corporate Card CBCP	SPINNAKER	Panama City Beach				Junior Leadership Bay Sponsorship	451.75
	Lunch										451.75
	Mileage Reimbursement - personal car	February 2018 Report	Feb 23, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9900 S Thomas Dr, Panama City Beach, FL 32408, USA		Facebook Live	8.18
	Mileage Reimbursement - personal car										8.18
	Office Supplies/Services	October Expense Report	Oct 3, 2017	American Express Corporate Card CBCP	THE UPS STORE #5856	Panama City Beach				Office supplies - boxes	27.22
		October Expense Report	Oct 6, 2017	American Express Corporate Card CBCP	OTHER WORLD COMPUTING	Woodstock				Hardrive upgrade for Macbook	457.17
		October Expense Report	Oct 16, 2017	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle				Office supplies - case for 360 camera	19.94
		March 2018	Mar 2, 2018	American Express Corporate Card CBCP	THE UPS STORE #5856	Panama City Beach				Office supplies	151.43
	Office Supplies/Services										655.76
	Snacks/Beverages	October Expense Report	Oct 18, 2017	American Express Corporate Card CBCP	STARBUCKS COFFEE #50270	Panama City Beach				Beverages for production team	22.21
April 2018		Apr 18, 2018	American Express Corporate Card CBCP	LOVES #453	Cottdonale					5.99	
Snacks/Beverages										28.20	
Taxi/Uber	April 2018	Apr 9, 2018	American Express Corporate Card CBCP	UBER	San Francisco					33.21	
	April 2018	Apr 10, 2018	American Express Corporate Card CBCP	UBER	San Francisco					32.17	

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Stewart, Michael	Taxi/Uber		2018	Express Corporate Card CBCP							
		April 2018	Apr 11, 2018	American Express Corporate Card CBCP	UBER	San Francisco				39.72	
		April 2018	Apr 20, 2018	American Express Corporate Card CBCP	UBER	San Francisco				25.21	
Taxi/Uber										130.31	
Stewart, Michael										34,599.32	
Stewart, Patrick	Airfare	January 2018	Jan 27, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			NASC	660.00	
	Airfare										660.00
	Airline Fees	April 2018	Apr 24, 2018	American Express Corporate Card CBCP	DELTA AIR LINES	Atlanta			NASC Conference	25.00	
		April 2018	Apr 28, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			NASC Conference	25.00	
	Airline Fees										50.00
	Breakfast	April 2018	Apr 27, 2018	American Express Corporate Card CBCP	CARIBOU COFFEE 123				NASC Conference	7.78	
	Breakfast										7.78
	Dinner	April 2018	Apr 23, 2018	American Express Corporate Card CBCP	HELLS KITCHEN	Minneapolis			NASC Conference	16.21	
	Dinner										16.21
	Hotel	April 2018	Apr 28, 2018	American Express Corporate Card CBCP	Hilton Hotels	Minneapolis			NASC Conference	878.04	
	Hotel										878.04
	Lunch Meeting	January 2018	Jan 22, 2018	American Express Corporate Card CBCP	LIZA'S KITCHEN	Panama City			Meeting with Southern Living Magazine	372.26	
		Feb 2018 Amex	Jan 30, 2018	American Express Corporate Card CBCP	WINN DIXIE 494	Panama City			Employee Birthday - Chris O'Brien	19.62	
	Lunch Meeting										391.88
	Mileage Reimbursement - personal car	October	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	600 Pier Park Dr, Panama City Beach, FL 32413, USA	Pirates Fest	1.61	

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Stewart, Patrick	Mileage Reimbursement - personal car	October	Oct 6, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	600 Pier Park Dr, Panama City Beach, FL 32413, USA	Pirates Fest	4.29		
		October	Oct 19, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	12213 Front Beach Rd, Panama City Beach, FL 32407, USA	Photo Shoot	5.89		
		October	Nov 1, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9450 S Thomas Dr, Panama City Beach, FL 32408, USA	Iron Man	8.03		
		October	Nov 3, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9450 S Thomas Dr, Panama City Beach, FL 32408, USA	Iron Man	8.03		
		Feb Mileage	Feb 5, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	210 N Tyndall Pkwy, Callaway, FL 32404, USA	Food Truck Alcohol Permit	22.35		
		Feb Mileage	Feb 7, 2018	Cash			5401 N Lagoon Dr, Panama City, FL 32408, USA	109 Michelle Ct, Panama City Beach, FL 32407, USA	Winter Resident Event	2.18		
		Feb Mileage	Feb 8, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	557 Richard Jackson Blvd, Panama City Beach, FL 32407, USA	Mardi Gras Rental Car Pick-up	7.09		
		Feb Mileage	Feb 8, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	S Pier Park Dr, Panama City Beach, FL 32413, USA	Mardi Gras Storage Run	3.82		
		Feb Mileage	Feb 10, 2018	Cash			109 Michelle Ct, Panama City Beach, FL 32407, USA	110 S Pier Park Dr, Panama City Beach, FL 32413, USA	Mardi Gras	9.27		
		Feb Mileage	Feb 17, 2018	Cash			109 Michelle Ct, Panama City Beach, FL 32407, USA	W Park Dr, Panama City Beach, FL 32413, USA	Food Truck Festival	9.27		
		Feb Mileage	Mar 7, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	226-232 N Tyndall Pkwy, Callaway, FL 32404, USA	UNwined Alcohol Sales Permit	22.35		
		April 2018	Apr 23, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	W Bay Pkwy, Panama City, FL 32409, USA	NASC Conference	13.08		
		Mileage Reimbursement - personal car										117.26

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Stewart, Patrick	Office Supplies/Services	Feb 2018 Amex	Feb 8, 2018	American Express Corporate Card CBCP	OFFICE DEPOT #2821	Panama City Beach			Laminate Paper	32.09
	Office Supplies/Services									32.09
	Parking	April 2018	Apr 27, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			NASC Conference	48.06
	Parking									48.06
	Public Transportation (bus, subway, train)	April 2018	Apr 23, 2018	American Express Corporate Card CBCP	MT HIAW TVM #1-TERMINAL,	Minneapolis			NASC Conference	2.00
		April 2018	Apr 27, 2018	American Express Corporate Card CBCP	UNION CAB	Minneapolis			NASC Conference	41.46
	Public Transportation (bus, subway, train)									43.46
	Snacks/Beverages	December	Dec 8, 2017	American Express Corporate Card CBCP	SBUX11718	Panama City Beach			Employee Holiday Luncheon	17.29
	Snacks/Beverages									17.29
	Special Event - Direct Expense	October	Oct 6, 2017	American Express Corporate Card CBCP	D&B PANAMA CITY BEACH 7	Panama City Beach			Pirates Fest	38.38
		October	Oct 6, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Pirate Fest	29.08
		November	Nov 15, 2017	American Express Corporate Card CBCP	RENTAL LLC	Panama City Beach			Beach Home Lift Rental	1,392.54
		November	Nov 24, 2017	American Express Corporate Card CBCP	DICKEYS BARBECUE FL-1151	Panama City Beach			Beach Home Staff/Volunteer Meals	43.58
		November	Nov 24, 2017	American Express Corporate Card CBCP	HAMPTON INN & SUITES PCB	Panama City Beach			Beach Home Artist Rooms	1,070.09
		November	Nov 24, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Beach Home Supplies	172.45
		November	Nov 25, 2017	American Express Corporate Card CBCP	D&B PANAMA CITY BEACH 7	Panama City Beach			Beach Home Staff/Volunteer Meals	70.83
		November	Nov 25, 2017	American Express Corporate Card CBCP	HAMPTON INN & SUITES PCB	Panama City Beach			Beach Home Artist Rooms	1,070.09

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Stewart, Patrick	Special Event - Direct Expense	November	Nov 25, 2017	American Express Corporate Card CBCP	STARBUCKS COFFEE #50270	Panama City Beach			Beach Home Artist Rider	11.88
		November	Nov 25, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Beach Home Supplies	21.15
		January 2018	Dec 29, 2017	American Express Corporate Card CBCP	RENTAL LLC	Panama City Beach			Beach Home for the Holidays	627.90
		January 2018	Dec 29, 2017	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Beach Home for the Holidays	9.69
		January 2018	Jan 9, 2018	American Express Corporate Card CBCP	RENTAL LLC	Panama City Beach			Beach Home for the Holidays	10.50
		Feb Mileage	Feb 6, 2018	Cash	Division of Alcoholic Beverages and Tobacco	Panama City Beach			Food Truck Festival Alcohol Permit Fee	25.00
		Feb 2018 Amex	Feb 7, 2018	American Express Corporate Card CBCP	CAPTAIN ANDERSON`S MARINA	Panama City			Winter Resident Appreciation	406.89
		Feb 2018 Amex	Feb 9, 2018	American Express Corporate Card CBCP	D&B PANAMA CITY BEACH 7	Panama City Beach			Mardi Gras Artist Meals	186.11
		Feb 2018 Amex	Feb 9, 2018	American Express Corporate Card CBCP	HAMPTON INN & SUITES PCB	Panama City Beach			Mardi Gras Artist Rooms	1,339.59
		Feb 2018 Amex	Feb 9, 2018	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Mardi Gras Supplies	21.22
		Feb 2018 Amex	Feb 10, 2018	American Express Corporate Card CBCP	CHICK-FIL-A 01427	Panama City Beach			Mardi Gras Band Breakfast	33.03
		Feb 2018 Amex	Feb 10, 2018	American Express Corporate Card CBCP	D&B PANAMA CITY BEACH 7	Panama City Beach			Mardi Gras Artist Meals	1,122.68
		Feb 2018 Amex	Feb 10, 2018	American Express Corporate Card CBCP	HAMPTON INN & SUITES PCB	Panama City Beach			Mardi Gras Artist Rooms	267.87
		Feb 2018 Amex	Feb 10, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			Mardi Gras Supplies	15.12
Feb 2018 Amex	Feb 16, 2018	American Express	BAY ETCHING & IMPRINTING,	Lively			UNwineD	2,403.68		

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Stewart, Patrick	Special Event - Direct Expense			Corporate Card CBCP						
		March Amex	Mar 5, 2018	American Express Corporate Card CBCP	24HOURWRISTBANDS.COM-IMPR	Houston			UNwineD	918.00
		March Amex	Mar 5, 2018	American Express Corporate Card CBCP	DOLLAR RADIO RENTALS, INC.	Phoenix			UNwineD	363.71
		March Amex	Mar 6, 2018	American Express Corporate Card CBCP	24HOURWRISTBANDS.COM-IMPR	Houston			UNwineD	275.00
		March Amex	Mar 13, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			UNwineD	8.52
		March Amex	Mar 15, 2018	American Express Corporate Card CBCP	WAL-MART SUPERCENTER 3119	Panama City Beach			UNwineD	11.84
		March Amex	Mar 20, 2018	American Express Corporate Card CBCP	HOME DEPOT 8446	Panama City Beach			UNwineD	333.23
		March Amex	Mar 22, 2018	American Express Corporate Card CBCP	5 GUYS 256	Panama City Beach			UNwineD	27.59
		March Amex	Mar 24, 2018	American Express Corporate Card CBCP	HUNGRY HOWIES PIZZA 249	Panama City Beach			UNwineD	73.26
		March Amex	Mar 27, 2018	American Express Corporate Card CBCP	HOME DEPOT 8446	Panama City Beach			UNwineD	-71.00
Special Event - Direct Expense										12,329.50
	Sponsorship Expense	January 2018	Jan 1, 2018	American Express Corporate Card CBCP	U-HAULSHALIMAR STORAGE	Panama City Beach			New Years Beach Ball Drop	115.61
Sponsorship Expense										115.61
Stewart, Patrick										14,707.18
Webb, Brianna	Advertising - Production Expense	October Expense Report	Oct 5, 2017	American Express Corporate Card CBCP	MARSHALLS 1113	Panama City Beach			decorations for fam condo	47.51
		October Expense Report	Oct 5, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			fam decoration	12.97
		December	Dec 19, 2017	American Express Corporate	PIER PARK 4764	Panama City Beach			Gift Cards for Beach Home Sweepstakes	2,015.80

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Webb, Brianna	Advertising - Production Expense			Card CBCP					winner	
		January	Jan 29, 2018	American Express Corporate Card CBCP	PK GRAPHICS				Unwined handbills	387.72
		March	Mar 21, 2018	American Express Corporate Card CBCP	OFFICE DEPOT #2821	Panama City Beach			paper for unwined programs	192.60
		March	Mar 27, 2018	American Express Corporate Card CBCP	PURE 7 STUDIOS	Miramar Beach			UNWINED coverage	500.00
Advertising - Production Expense										3,156.60
	Airfare	January	Jan 13, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			Simpleview summit	733.00
Airfare										733.00
	Community Relations Expense	April	Apr 10, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Congrats for Catie	26.88
Community Relations Expense										26.88
Dues & Subscriptions	October Expense Report	October	Oct 16, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			monthly subscription	49.99
		November-Brianna Webb	Nov 16, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Dues-Monthly	49.99
		December	Dec 17, 2017	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Monthly fee	49.99
		January	Jan 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Monthly due	49.99
		February	Feb 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			Monthly Adobe dues	49.99
		March	Mar 16, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			adobe monthly charge	49.99
		April	Apr 18, 2018	American Express Corporate Card CBCP	ADOBE WEBSALES	Seattle			adobe monthly charge	49.99
Dues & Subscriptions										349.93

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Webb, Brianna	FAM Trip Expense - Domestic	December	Dec 6, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			Fam Trip supplies	76.88	
	FAM Trip Expense - Domestic									76.88	
	Hotel	October Expense Report	October	Oct 17, 2017	American Express Corporate Card CBCP	RESORTQUEST REALTY RESERV	Fort Walton Beach			advance depoit photoshoot	88.20
		October Expense Report	October	Oct 17, 2017	American Express Corporate Card CBCP	RESORTQUEST REALTY RESERV	Fort Walton Beach			room deposit for photoshoot	107.52
		October Expense Report	October	Oct 17, 2017	American Express Corporate Card CBCP	RESORTQUEST REALTY RESERV	Panama City			Lodging Expense Photoshoot	221.20
		October Expense Report	October	Oct 17, 2017	American Express Corporate Card CBCP	RESORTQUEST REALTY RESERV	Panama City			room charge for photoshoot	259.84
		December	December	Dec 19, 2017	American Express Corporate Card CBCP	TIDEWATER	Panama City Beach			NYE Giveaway winner wrist bands	30.24
	Hotel									707.00	
	Lunch Meeting	April	April	Apr 4, 2018	American Express Corporate Card CBCP	TAZIKIS MEDITERRANEAN CAFE	Panama City Beach			Lunch for ACT ON training meeting	32.35
	Lunch Meeting									32.35	
	Mileage Reimbursement - personal car	October Expense Report	October	Oct 2, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4114 Jan Cooley Drive, Panama City Beach, FL 32408, United States	Leadership Bay Orientation	14.45
		October Expense Report	October	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	15555 Starfish St, Panama City Beach, FL 32413, USA	target for supplies	2.14
		October Expense Report	October	Oct 5, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	16819 Front Beach Rd, Panama City Beach, FL 32413, USA	marshalls for decorations and to condo	2.14
		October Expense Report	October	Oct 6, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	2001 Martin Luther King Blvd., Panama City, FL 32405, USA	first friday and leadership bay retreat	19.26
		October Expense Report	October	Oct 18, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Alfred P. and Mamie V. Holley Academic Center, Panama City, FL 32405, USA	Leadership Bay	12.31

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Webb, Brianna	Mileage Reimbursement - personal car	October Expense Report	Nov 1, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	5700 Star Ln, Panama City, FL 32404, USA	leadership bay	31.03
		November-Brianna Webb	Nov 15, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	99 Aberdeen Loop, Panama City, FL 32405, USA	Leadership Bay	28.36
		November-Brianna Webb	Nov 21, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	9 Harrison Ave, Panama City, FL 32401, USA	Leadership Bay-Commission Meeting	17.12
		November-Brianna Webb	Nov 29, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	840 W 11th St, Panama City, FL 32401, USA	Leadership Bay	15.52
		December	Dec 14, 2017	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	3204 Heartleaf Avenue East, Panama City, FL 32405, United States	Leadership Bay	15.52
		January	Jan 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	8 Harrison Ave, Panama City, FL 32401, USA	Leadership Bay	22.89
		January	Jan 22, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	7328 Thomas Dr, Panama City, FL 32408, USA	to pick up lunch for agency visit	10.36
		February	Feb 21, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	6800 Tyndall Pkwy, Panama City, FL 32404, USA	Leadership Bay	27.25
		March	Mar 7, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	4750 Collegiate Dr, Panama City, FL 32405, USA	Leadership Bay	17.99
		March	Mar 28, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	1 Harrison Ave, Panama City, FL 32401, USA	Leadership Bay	17.44

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Webb, Brianna	Mileage Reimbursement - personal car	April	Apr 11, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	7115 Coastal Palms Blvd, Panama City, FL 32408, USA	Leadership Bay	10.36
		April	Apr 25, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	15412 Front Beach Rd, Panama City Beach, FL 32413, USA	Leadership Bay	11.99
Mileage Reimbursement - personal car										276.13
Miscellaneous	November-Brianna Webb	Nov 7, 2017	Nov 7, 2017	American Express Corporate Card CBCP	THE UPS STORE #5856	Panama City Beach			shipping boxes for FB giveaway	24.95
		January	Jan 22, 2018	American Express Corporate Card CBCP	PUBLIX #1241	Panama City Beach			Catie birthday-drinks	10.90
		January	Jan 23, 2018	American Express Corporate Card CBCP	DAIRY QUEEN #41753	Panama City Beach			Catie Birthday Cake	31.94
Miscellaneous										67.79
Office Supplies/ Services	October Expense Report	Oct 5, 2017	Oct 5, 2017	American Express Corporate Card CBCP	TARGET T2208	Panama City Beach			office supplies	19.45
		March	Mar 13, 2018	American Express Corporate Card CBCP	AMAZON MARKEPLACE NA - PA	Seattle			planner and pens for office	33.16
Office Supplies/Services										52.61
Webb, Brianna										5,479.17
Williams, Anne	Airfare	A Williams Dec AMEXP	Dec 4, 2017	American Express Corporate Card CBCP	Southwest Airlines	Dallas			AAA Great Vacations Travel EXPO	285.98
		A Williams Feb. AM EXP	Feb 13, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			SWS Memphis	442.50
		A Williams Feb. AM EXP	Feb 16, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			SWS Memphis	527.50
Airfare										1,255.98
Airline Fees	A Williams Dec AMEXP	Dec 4, 2017	Dec 4, 2017	American Express Corporate Card CBCP	Southwest Airlines	Dallas			AAA Great Vacations Travel EXPO Columbus	15.00
		Dec 4, 2017	Dec 4, 2017	American Express Corporate Card CBCP	Southwest Airlines	Dallas			AAA Great Vacations Travel Show Columbus	15.00
		Feb 13, 2018	Feb 13, 2018	American Express	DELTA AIR LINES	Atlanta			SWS Memphis	9.00

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Williams, Anne	Airline Fees			Corporate Card CBCP							
		A Williams Feb. AM EXP	Feb 16, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			SWS Memphis	9.00	
		A. Williams Mar. AM EXP	Mar 8, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			SWS Memphis	25.00	
		A. Williams Mar. AM EXP	Mar 12, 2018	American Express Corporate Card CBCP	Delta Air Lines	Atlanta			SWS Memphis	25.00	
	Airline Fees										98.00
	Breakfast	A Williams Jan AMEXP	Jan 19, 2018	American Express Corporate Card CBCP	CHICKEN N EGGS	Columbus				AAA Great Vacations Travel EXPO	8.25
		A Williams Feb. AM EXP	Feb 10, 2018	American Express Corporate Card CBCP	EGLIN MS SUBWAY	Fort Walton Beach				ITT Travel EXPO	6.00
	Breakfast										14.25
	Car Rental	A Williams Feb. AM EXP	Feb 12, 2018	American Express Corporate Card CBCP	Alamo	Norwalk				SWS Memphis	101.88
		A Williams Feb. AM EXP	Feb 19, 2018	American Express Corporate Card CBCP	Thrifty	San Francisco				Military ITT Shows	105.80
		A Williams Feb. AM EXP	Feb 20, 2018	American Express Corporate Card CBCP	Thrifty	Richmond				Military ITT Shows	45.00
		A. Williams Mar. AM EXP	Mar 12, 2018	American Express Corporate Card CBCP	Alamo	Memphis				SWS Memphis	90.56
		A. Williams Mar. AM EXP	Mar 23, 2018	American Express Corporate Card CBCP	Thrifty	Oklahoma City				Military ITT EXPO	45.51
	Car Rental										388.75
	Community Relations Expense	A Williams Jan AMEXP	Jan 3, 2018	American Express Corporate Card CBCP	DOMINO'S PIZZA #3865	Panama City				staff training function	39.11
Community Relations Expense										39.11	
Dinner	A Williams Jan AMEXP	Jan 18, 2018	American Express Corporate Card CBCP	VELVET CAFE & ICE CREA	Columbus				AAA Great Vacations Travel EXPO	7.74	
	A Williams Jan AMEXP	Jan 21, 2018	American Express	1LEVY@CCC	Columbus				AAA Great Vacations Travel	16.00	

Expense Entry Analysis (grouped by Employee)

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Williams, Anne	Dinner			Corporate Card CBCP					Show	
		A Williams Jan AMEXP	Jan 21, 2018	American Express Corporate Card CBCP	EAT24	San Francisco			AAA Great Vacations Travel EXPO	22.07
		A Williams Feb. AM EXP	Feb 9, 2018	American Express Corporate Card CBCP	CRACKER BARREL 265	Crestview			Military ITT Travel EXPO	20.44
		A. Williams Mar. AM EXP	Mar 8, 2018	American Express Corporate Card CBCP	BLUES CITY CAFE	Memphis			SWS Memphis	29.96
		A. Williams Mar. AM EXP	Mar 10, 2018	American Express Corporate Card CBCP	PERKINS RESTAURANT	Germantown			SWS Memphis	15.21
		A. Williams Mar. AM EXP	Mar 11, 2018	American Express Corporate Card CBCP	ONE & ONLY BBQ	Cordova			SWS Memphis	22.55
		A. Williams Mar. AM EXP	Mar 20, 2018	American Express Corporate Card CBCP	LONGHORN STEAKS 5089	Albany			Military ITT Travel EXPO	17.41
		A. Williams Mar. AM EXP	Mar 21, 2018	Cash	BoJangles	Warner Robins			Military ITT Travel EXPO	10.57
		A. Williams Mar. AM EXP	Mar 22, 2018	American Express Corporate Card CBCP	MOODY SERV STA/APS STR	Albany			Military ITT Travel EXPO	13.05
		Dinner								
Equipment	Equipment	A Williams Jan AMEXP	Jan 9, 2018	American Express Corporate Card CBCP	POST UP STAND	Maple Heights			Banners for tradeshow	109.39
		A Williams Apr. AM EXP	Apr 12, 2018	American Express Corporate Card CBCP	VERIZON WIRELESS PREMIUMRETAILER	Panama City Beach			work mobile phone equipment	43.19
		A Williams Apr. AM EXP	Apr 24, 2018	American Express Corporate Card CBCP	POST UP STAND	Maple Heights			Trade/Travel shows	521.78
Equipment										674.36
Fuel for Rental Car	Fuel for Rental Car	A Williams Feb. AM EXP	Feb 5, 2018	American Express Corporate Card CBCP	CK SITE #1552	Dothan			Military ITT Travel EXPO	33.52
		A Williams Feb. AM EXP	Feb 8, 2018	American Express Corporate Card CBCP	SUNOCO INSIDE SALES	Dallas			Military ITT Travel EXPO	47.00
		A Williams Feb. AM EXP	Feb 10, 2018	American Express	CHEVRON USA	San Ramon			Military ITT Travel EXPO	38.86

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Williams, Anne	Fuel for Rental Car			Corporate Card CBCP						
		A. Williams Mar. AM EXP	Feb 28, 2018	American Express Corporate Card CBCP	EXXONMOBIL CAT OUTSIDE	Kansas City			Military ITT EXPO	20.00
		A. Williams Mar. AM EXP	Mar 21, 2018	American Express Corporate Card CBCP	TOBACCO WORLD	Fort Valley			Military ITT EXPO	30.61
		A. Williams Mar. AM EXP	Mar 22, 2018	American Express Corporate Card CBCP	MOODY GAS PUMP	Albany			Military ITT EXPO	15.46
Fuel for Rental Car										185.45
Hotel	Hotel	A Williams Jan AMEXP	Jan 22, 2018	American Express Corporate Card CBCP	Hyatt Hotels	Columbus			AAA Great Vacations Travel EXPO	731.00
		A Williams Feb. AM EXP	Feb 5, 2018	American Express Corporate Card CBCP	REST EASY LLC FT BENNING	Fort Benning			ITT Travel EXPO	106.70
		A Williams Feb. AM EXP	Feb 7, 2018	American Express Corporate Card CBCP	Courtyards	Norwalk			Tradeshow	542.76
		A Williams Feb. AM EXP	Feb 9, 2018	American Express Corporate Card CBCP	NL PENSACOLA 196	Pensacola			Military ITT Travel EXPO	67.00
		A. Williams Mar. AM EXP	Mar 12, 2018	American Express Corporate Card CBCP	Marriott Hotels	Germantown			SWS Memphis	598.02
		A. Williams Mar. AM EXP	Mar 20, 2018	American Express Corporate Card CBCP	ARAAMDA INN	Albany			Military ITT Travel EXPO	0.00
		A. Williams Mar. AM EXP	Mar 21, 2018	American Express Corporate Card CBCP	Radisson Hotels & Resorts	Albany			Military ITT Travel EXPO	89.87
		A. Williams Mar. AM EXP	Mar 22, 2018	American Express Corporate Card CBCP	Comfort Inns	Warner Robins			Military ITT Travel EXPO	111.95
		A. Williams Mar. AM EXP	Mar 22, 2018	Cash	Moody INN				Military ITT Travel EXPO	60.00
		Hotel								
Lunch	Lunch	A Williams Jan AMEXP	Jan 21, 2018	American Express Corporate Card CBCP	2LEVY@CCC	Columbus			AAA Great Vacations Travel EXPO	6.00
		A Williams Feb. AM EXP	Feb 4, 2018	American Express	HARDEES OF ABBEVILLE	Abbeville			ITT Travel EXPO	5.45

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Williams, Anne	Lunch			Corporate Card CBCP							
		A. Williams Mar. AM EXP	Mar 9, 2018	American Express Corporate Card CBCP	CATERING LLC	Memphis			SWS Memphis	13.00	
		A. Williams Mar. AM EXP	Mar 10, 2018	American Express Corporate Card CBCP	PANINI CATERING	Memphis			SWS Memphis	21.00	
		A. Williams Mar. AM EXP	Mar 11, 2018	American Express Corporate Card CBCP	MCALISTER'S DELI # 1049	Cordova			SWS Memphis	12.00	
		A. Williams Mar. AM EXP	Mar 11, 2018	American Express Corporate Card CBCP	PANINI CATERING	Memphis			SWS Memphis	9.00	
		A. Williams Mar. AM EXP	Mar 20, 2018	American Express Corporate Card CBCP	THE LUNCHROOM	Albany			Military ITT Travel EXPO	5.08	
		Lunch								71.53	
		Mileage Reimbursement - personal car	A Williams Feb. AM EXP	Feb 5, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Fort Benning, GA 31905, USA	Military ITT Travel EXPO	213.64
	A Williams Feb. AM EXP		Feb 6, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Fort Rucker, AL, USA	Military ITT Travel EXPO	95.92	
	A Williams Feb. AM EXP		Feb 8, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	7550 USS Essex St, Milton, FL 32570, USA	Military ITT Travel EXPO	61.59	
	A Williams Feb. AM EXP		Feb 8, 2018	Cash			280 Taylor Rd, Pensacola, FL 32508, USA	17001 Steel Field Rd, Panama City Beach, FL 32413, USA	Military ITT Travel EXPO	67.58	
	A Williams Feb. AM EXP		Feb 8, 2018	Cash			7550 USS Essex St, Milton, FL 32570, USA	280 Taylor Rd, Pensacola, FL 32508, USA	Military ITT Travel EXPO	20.71	
	A Williams Feb. AM EXP		Feb 10, 2018	Cash			17001 Panama City Beach Pkwy, Panama City Beach, FL 32413, USA	Eglin AFB, FL 32542, USA	Military ITT Travel EXPO	67.04	
	Mileage Reimbursement - personal car								526.48		
	Office Supplies/ Services	A Williams Oct AMX	Oct 11, 2017	American Express Corporate Card CBCP	NASHVILLE WRAPS	Hendersonville			ribbons for giveaways	30.87	
A. Williams Mar. AM EXP		Mar 8, 2018	American Express	OFFICE DEPOT 2084	Germantown			SWS memphis	17.55		

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Williams, Anne	Office Supplies/Services			Corporate Card CBCP						
		A. Williams Mar. AM EXP	Mar 28, 2018	American Express Corporate Card CBCP	PAPER MART	Orange			materials for packages	70.20
		A Williams Apr. AM EXP	Apr 20, 2018	American Express Corporate Card CBCP	NASHVILLE WRAPS	Hendersonville			materials for packages	33.79
Office Supplies/Services										152.41
Parking	A Williams Jan AMEXP	A Williams Jan AMEXP	Jan 22, 2018	Cash	NWFL Beaches Intl Airport	Panama City			AAA Great Vacations Travel EXPO	2.14
		A. Williams Mar. AM EXP	Mar 8, 2018	Cash	Memphis, Tennessee	Atlanta			SWS Memphis	3.00
		A. Williams Mar. AM EXP	Mar 12, 2018	American Express Corporate Card CBCP	RPS NWFL BEACHS AIRPORT	Panama City			SWS Memphis	11.75
		A. Williams Mar. AM EXP	Mar 19, 2018	Cash	NWFL Beaches Intl Airport	Panama City			Military ITT Travel EXPO	3.20
Parking										20.09
Professional Subscriptions/Dues	A Williams Oct AMX	Oct 4, 2017	American Express Corporate Card CBCP	AMERICAN BUS ASSOC MAIN	Washington			membership renewal	590.00	
Professional Subscriptions/Dues										590.00
Promotional Items	A Williams Oct AMX	Oct 4, 2017	American Express Corporate Card CBCP	JACO OF AMERICA, INC	Longwood			Coffee Mugs for Giveaways	972.00	
	A Williams Oct AMX	Oct 4, 2017	American Express Corporate Card CBCP	SOURCEBOOKS	Naperville			books for turn down at trade show	1,887.01	
	A Williams Oct AMX	Oct 10, 2017	American Express Corporate Card CBCP	U. S. SHELL	San Benito			attachments to promotional items	81.67	
	A Williams Oct AMX	Oct 11, 2017	American Express Corporate Card CBCP	IASPROMOTESCOM8007801962	Philadelphia			Coffee Mugs giveaways	2,125.80	
	A Williams Oct AMX	Oct 17, 2017	American Express Corporate Card CBCP	BRANDNEX PROMOS	Houston			promotional items for giveaways	139.20	
	A Williams Oct AMX	Oct 17, 2017	American Express Corporate Card CBCP	JACO OF AMERICA, INC	Longwood			coffee mugs for giveaways	98.96	
	A. Williams Nov. AM EX	Nov 1, 2017	American Express Corporate Card CBCP	ANYPROMO	Ontario			giveaways for tradeshow	502.90	

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Williams, Anne	Promotional Items	A. Williams Nov. AM EX	Nov 6, 2017	American Express Corporate Card CBCP	4IMPRINT	Oshkosh			promotional items for trade show giveaways	1,872.55
		A Williams Feb. AM EXP	Jan 30, 2018	American Express Corporate Card CBCP	BAGMASTERS	Corona			Promotional items for trade show giveaways	620.66
		A Williams Feb. AM EXP	Feb 12, 2018	American Express Corporate Card CBCP	PROFESSIONAL MARKETING	Stratford			giveaways for tradeshow	269.06
		A Williams Feb. AM EXP	Feb 14, 2018	American Express Corporate Card CBCP	CRESTLINE SPECIALTIES	Lewiston			giveaways for tradeshow	688.83
		A. Williams Mar. AM EXP	Mar 30, 2018	American Express Corporate Card CBCP	CASAD PROMOTIONAL PR	Coldwater			Military Reunion	176.00
Promotional Items										9,434.64
Shipping/Freight	A Williams Dec AMEXP	Dec 22, 2017	American Express Corporate Card CBCP	UPS FREIGHT	Richmond				FL. Encounter	195.41
Shipping/Freight										195.41
Snacks/Beverages	A Williams Jan AMEXP	Jan 19, 2018	American Express Corporate Card CBCP	SNACK SODA VENDING	Malvern				AAA Great Vacations Travel Show	3.00
	A Williams Feb. AM EXP	Feb 4, 2018	American Express Corporate Card CBCP	FORT BENNING COMMISSARY	Fort Benning				Ft. Benning ITT Travel EXPO	12.61
	A Williams Feb. AM EXP	Feb 5, 2018	Cash	Circle K	Dothan				Ft. Benning ITT Travel EXPO	4.34
	A Williams Feb. AM EXP	Feb 8, 2018	American Express Corporate Card CBCP	SUNOCO INSIDE SALES	Dallas				Military ITT Travel EXPO	3.34
	A Williams Feb. AM EXP	Feb 8, 2018	Cash	NAVY EXCHANGE	Panama City Beach				ITT Travel EXPO	8.62
	A. Williams Mar. AM EXP	Mar 8, 2018	American Express Corporate Card CBCP	ATL AIRP NEWSWEEK B11/BR1	Atlanta				SWS Memphis	9.36
	A. Williams Mar. AM EXP	Mar 8, 2018	American Express Corporate Card CBCP	WALGREENS 06037	Germantown				SWS Memphis	14.71
	A. Williams Mar. AM EXP	Mar 11, 2018	American Express Corporate Card CBCP	GOOD COMFORTS LLC	Memphis				SWS Memphis	5.00

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Williams, Anne	Snacks/Beverages	A. Williams Mar. AM EXP	Mar 12, 2018	American Express Corporate Card CBCP	CONC B CIAO MEM	Memphis			SWS Memphis	5.45
	Snacks/Beverages									66.43
	Taxi/Uber	A Williams Jan AMEXP	Jan 18, 2018	American Express Corporate Card CBCP	UNITED TAXI 69269	Columbus			AAA Great Vacations Travel EXPO	30.29
		A Williams Jan AMEXP	Jan 22, 2018	American Express Corporate Card CBCP	CMT COLUMBUS	Columbus			AAA Great Vacations Travel EXPO	25.69
	Taxi/Uber									55.98
	Trade Show Expense	A Williams Dec AMEXP	Dec 4, 2017	American Express Corporate Card CBCP	COLUMBUS CONVENTION	Columbus			AAA Great Vacations Travel EXPO Columbus	90.00
		A Williams Dec AMEXP	Dec 5, 2017	American Express Corporate Card CBCP	FERN EXPO AND EVENT SERVI	Columbus			AAA Great Vacations Travel Expo columbus	1,158.11
		A Williams Dec AMEXP	Dec 6, 2017	American Express Corporate Card CBCP	AAA OHIO SPEC PROJECTS	Columbus			Tradeshaw expense	1,690.00
		A Williams Dec AMEXP	Dec 6, 2017	American Express Corporate Card CBCP	SOUTHERN SHOWS INC	Charlotte			Southern Women's Show Memphis	1,100.00
		A Williams Jan AMEXP	Jan 2, 2018	American Express Corporate Card CBCP	BALLOONIACS.COM	Columbus			AAA Great Vacations Travel EXPO	361.20
		A Williams Jan AMEXP	Jan 25, 2018	American Express Corporate Card CBCP	FERN EXPO AND EVENT SERVI	Columbus			AAA Great Vacations Travel EXPO	130.16
		A Williams Feb. AM EXP	Feb 1, 2018	American Express Corporate Card CBCP	FERN EXPO/FERN TRANSPORTA	Cincinnati			AAA Great Vacations Travel EXPO	226.25
		A. Williams Mar. AM EXP	Mar 1, 2018	American Express Corporate Card CBCP	AGRICENTER INTERNATION	Memphis			SWS Memphis	200.00
		A. Williams Mar. AM EXP	Mar 1, 2018	American Express Corporate Card CBCP	HICKS CONVENTION SERVICES	Memphis			SWS Memphis	951.57
Trade Show Expense									5,907.29	

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Employee	Expense Type	Report Name	Transaction Date ▲	Payment Type	Vendor	City/Location	From Location	To Location	Purpose	Approved Amount
Williams, Anne	Uniforms	A Williams Feb. AM EXP	Feb 22, 2018	American Express Corporate Card CBCP	LANDS END INC	Dodgeville			Uniforms for business wear	58.94
		A. Williams Mar. AM EXP	Mar 22, 2018	Cash	EXCHANGE	Carmel			Military ITT Travel EXPO	50.50
Uniforms										109.44
Williams, Anne										22,267.90
Summary										321,291.93