

Department

Port Everglades

OTHER FUNDS

	FY16 Actual	FY17 Budget	FY18 Budget	Percent Change 2017-18	Positions	
					FY17 Budget	FY18 Budget
Port Everglades Operating Fund	\$80,065,482	\$115,514,660	\$116,260,470	1%	228	231
Subtotal	\$80,065,482	\$115,514,660	\$116,260,470	1%	228	231
Grand Total	\$80,065,482	\$115,514,660	\$116,260,470	1%	228	231

Division

Port Everglades Operating Fund

SECTION SUMMARY

	FY16 Actual	FY17 Budget	FY18 Budget
Administration	\$35,526,056	\$39,085,370	\$40,762,280
Business Administration	\$4,548,458	\$5,377,740	\$5,314,880
Finance	\$2,330,117	\$2,550,930	\$2,566,240
Non-Departmental	\$13,034,071	\$38,786,080	\$37,475,570
Operations	\$24,626,780	\$29,714,540	\$26,540,460
Seaport Construction & Engineering	\$0	\$0	\$3,601,040
Total	\$80,065,482	\$115,514,660	\$116,260,470

REVENUES

	FY16 Actual	FY17 Budget	FY18 Budget
Petroleum	\$34,868,374	\$33,671,600	\$34,534,920
Container	\$36,703,322	\$35,432,800	\$33,431,550
Cruise	\$55,322,612	\$57,780,200	\$54,670,490
Bulk Cargo	\$3,418,512	\$3,435,100	\$3,499,790
Break Bulk	\$3,804,005	\$3,464,900	\$4,543,270
Lay-In	\$1,068,677	\$1,196,800	\$1,274,070
Real Estate	\$16,514,272	\$17,218,900	\$16,929,290
Foreign Trade Zone	\$788,118	\$768,000	\$674,360
Public Safety Services	\$203,610	\$168,000	\$200,000
Parking Garages	\$9,135,922	\$7,846,500	\$8,490,040
Florida East Coast Railway	\$416,716	\$408,200	\$439,360
Interest Earnings	\$1,518,214	\$400,000	\$400,000
Miscellaneous Revenues	\$429,351	\$150,000	\$150,000
State Grants	\$2,172,356	\$39,724,120	\$38,500,000
Less Five Percent	\$0	(\$8,097,050)	(\$7,961,860)
Bond Issuance	\$0	\$131,101,380	\$181,469,880
Fund Balance	\$240,995,056	\$68,585,080	\$82,079,340
Total	\$407,359,117	\$393,254,530	\$453,324,500

APPROPRIATIONS

	FY16 Actual	FY17 Budget	FY18 Budget
Personal Services	\$18,742,936	\$20,094,990	\$20,763,270
Operating Expenses	\$61,322,546	\$70,430,430	\$72,092,010
Reserves	\$0	\$24,989,240	\$23,405,190
Total	\$80,065,482	\$115,514,660	\$116,260,470
Positions	226	228	231
Capital Budget	\$18,574,772	\$243,614,970	\$305,405,650
Debt Service	\$31,755,202	\$34,124,900	\$31,658,380
Total	\$130,395,456	\$393,254,530	\$453,324,500

BUDGET VARIANCES

(531,300)	Decrease in professional services due to the one-time nature of studies budgeted in the prior fiscal year.	
160,000	Increase in security services due to increases in negotiated rates.	
175,170	Increase in purchased insurance based on projected increase in premiums.	
205,500	Increase in cost allocation charges based on updated cost allocation plan.	
963,870	Increases in Broward Sheriff's Office fire, law enforcement, and Emergency Medical Service's contracts.	
(1,584,050)	Decrease in reserves due to the net decrease in recurring revenues and increase in projected expenses.	
1,087,570	Normal Increases	
	399,230	Personal Services
	688,340	Operating Expense
BUDGET SUPPLEMENTS		
269,050	Increase in personal services due to the creation of one Enterprise Assistant Director of Seaport Facilities Maintenance; one Facilities Maintenance Superintendent; and one Skilled Trades Supervisor to implement the recommendations from a 2017 Organizational and Functional Operations Study.	
745,810	TOTAL INCREASE	

Section

Administration

GOAL STATEMENT

To coordinate the various administrative and financial activities of the divisions within the Port Everglades Department to ensure compliance with County policies and goals, and to develop marketing and promotional strategies that create and promote commerce and industry and create employment within Broward County.

PERFORMANCE MEASURES

	FY16 Actual	FY17 Budget	FY18 Projected
Meet or exceed the current target of passenger count	3,830,041	3,773,386	3,624,226
Meet or exceed the current target of twenty-foot equivalent units added	1,037,226	1,003,529	1,057,971
Customer satisfaction measured among tenants and port users via customer service survey	4.59	4.25	4.25

Program Description

Generating an estimated economic impact of more than \$26 billion annually, Port Everglades operates one of the largest seaports in the United States with approximately 2,190 acres within its jurisdictional boundaries. As part of a regional transportation system, the purpose of Port Everglades is to create and promote commerce and industry by developing, marketing, maintaining, operating, improving, regulating, and managing the Port and harbor facilities.

APPROPRIATIONS

	FY16 Actual	FY17 Budget	FY18 Budget
Total Dollars	\$35,526,056	\$39,085,370	\$40,762,280
Total Positions	28	31	31

Business Administration

GOAL STATEMENT

To provide Port-wide general administrative support and services including agenda coordination and communication support; to provide property management, leasing, and administration of Port real estate, and management of the contract for parking facility operation; to promote the benefits of, and to operate/expand, Foreign-Trade Zone No. 25; to provide regulation of certain business activities through management of the franchise and business permit program; to administer various contracts; to provide liaison for risk management functions at the Port; to provide human resources support to all employees and management of the seaport; and to provide guidance and support of purchasing activities for the Enterprise Fund.

PERFORMANCE MEASURES

	FY16 Actual	FY17 Budget	FY18 Projected
Average time to process a purchase order up to \$250K (days)	49	60	55
Percentage of developed leasable land occupied	96	96	96
Percentage of leasable office space occupied	89	89	90
Percent of leasable warehouse space occupied	83	80	82
Percent of rental revenue goal reached	101	96	98
Rental revenue generated from leases (millions)	15	14	15
Average time to process a completed franchise application (completed application to public hearing in days)	55.6	45.0	45.0

Program Description

Business Administration operates Foreign Trade Zone No. 25 and manages real estate, franchises, business permits, and parking facilities. In addition, it administers Port-wide support for other Port divisions in the areas of human resources, risk management, procurement and safety and security contract administration.

HIGHLIGHTS:

- ❖ In FY18, one position is transferred from the Operations section.

APPROPRIATIONS

	FY16 Actual	FY17 Budget	FY18 Budget
Total Dollars	\$4,548,458	\$5,377,740	\$5,314,880
Total Positions	27	27	28

Section

Finance

GOAL STATEMENT

To provide accounting functions, fiscal planning, budgeting, and information technology services for the Port Everglades Department to ensure statutory compliance and to provide information for decision making.

PERFORMANCE MEASURES

	FY16 Actual	FY17 Budget	FY18 Projected
Number of invoices generated	15,534	15,000	15,000
Number of days needed to process a receiver	29	35	27
Percentage of checks received and deposited within one day of receipt	100	96	99
Percentage of accounts receivable classified as current	98	95	97
Cost per invoice including collection (\$)	42	42	41

Program Description

The Finance Division is responsible for all of the financial transactions at the Port including invoices, collections, accounts payable, payroll, grants, capital projects, bond compliance, internal and external financial reports, and Port-wide information systems services.

APPROPRIATIONS

	FY16 Actual	FY17 Budget	FY18 Budget
Total Dollars	\$2,330,117	\$2,550,930	\$2,566,240
Total Positions	27	27	27

Section

Operations

GOAL STATEMENT

To provide the four functional areas with planning and administrative support; to coordinate and control the movement of all ships, cargo, and passengers moving through the seaport and to maintain the facilities affecting those movements in order to ensure prompt and efficient service to Port users.

PERFORMANCE MEASURES

	FY16 Actual	FY17 Budget	FY18 Projected
Percentage of customer inquiries responded to within one business day	99	100	100
Percent of container crane uptime	99.9	99.8	99.8
Average number of work orders backlogged	24	20	20
Percentage of preventative maintenance projects completed compared to number scheduled	92	90	90
Average work order aging (days)	2	6	6
Compliance by Port users of directive issued for facility housekeeping within 48 hours (percent)	82	100	100
Percent of time reporting to the job site (berth) 15 minutes or more prior to a ship docking/sailing	97	95	95

Program Description

The Operations Section includes the Harbormaster, Linehandlers, Container Crane, and Public Works. The Harbormaster's activities ensure safe vessel navigation and protection of the surrounding ecologically sensitive environment. The Linehandler Section is responsible, under the direction of Harbormaster personnel, for the physical handling of ship's lines during the docking, undocking, and shifting procedures at the full range of deep water berths throughout the Port. The Container Crane Section is responsible for administering, overseeing, and inspecting the work of the container crane maintenance and repair contractor. The Public Works Section is responsible for the maintenance and repair of the County-owned facilities and equipment (except container cranes) throughout the Port. Staffing of cruise ship terminals during times of ship operation is a function of the Public Works Section.

HIGHLIGHTS:

- ❖ In FY18, a total of 39 positions are transferred to the Seaport Construction and Engineering section as part of the implementation of the 2017 Organizational and Functional Operations Study.
- ❖ In FY18, one position is transferred to the Business Administration section.

APPROPRIATIONS

	FY16 Actual	FY17 Budget	FY18 Budget
Total Dollars	\$24,626,780	\$29,714,540	\$26,540,460
Total Positions	143	143	103

Seaport Construction and Engineering

GOAL STATEMENT

To provide strategic facilities technical support for the planning of seaport development and to maintain existing facilities and manage design, engineering and construction of new facilities for Port clients and staff while protecting the environment within the Port jurisdictional area.

PERFORMANCE MEASURES

	FY16 Actual	FY17 Budget	FY18 Projected
New projects initiated	17	21	19
Number of projects managed	35	37	34
Number of projects managed per project manager	4	5	4
Percentage of projects completed within original time frame	100	90	90
Percentage of projects completed within the original budget allocation (including contingencies)	100	100	100

PROGRAM DESCRIPTION:

The Seaport Engineering and Construction Program provides the County's Port Everglades Department with in-house engineering and construction management capability for project design, construction management and contract administration with a staff of architects, engineers and environmentalists.

HIGHLIGHTS:

- ❖ The Seaport Engineering and Construction Division includes 20 positions funded in the Port Everglades Capital Program.
- ❖ In FY18, one Enterprise Assistant Director of Seaport Facilities Maintenance; one Facilities Maintenance Superintendent; and one Skilled Trades Supervisor are added.
- ❖ In FY18 a total of 39 positions are transferred from Operations section as part of the implementation of the 2017 Organizational and Functional Operations Study.

APPROPRIATIONS

	FY16 Actual	FY17 Budget	FY18 Budget
Total Dollars	\$0	\$0	\$3,601,040
Total Positions	-	-	42