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**ST. TAMMANY PARISH TOURIST & CONVENTION COMMISSION
REGULAR BOARD OF COMMISSIONERS MEETING**

Tuesday, October 25, 2016 – 2:00 pm

**St. Tammany Parish Tourist and Convention Commission Office
68099 Highway 59, Mandeville, LA**

AGENDA

1. CALL TO ORDER – Danny Schaus, Chairman
2. Roll Call
3. Introduction of Guests – Danny Schaus, Chairman
4. Approval of August 30, 2016 Regular Board Meeting Minutes
5. Treasurer’s Report for August and September 2016 – Sharon Lo Drucker, Treasurer
6. Staff and Statistics Report – Donna O’Daniels, CEO & President
7. OLD BUSINESS
 - a. Special Revenue Funds
 - b. Northshore Harbor Center update on election efforts – Kathy Lowrey
8. NEW BUSINESS
 - a. Presentation of Audit for Year Ended May 31, 2016
 - b. Amend Budget for year ending May 31, 2017 -- Resolution
 - i. Resolution to unencumber funds from the fund balance previously earmarked for a Slidell office
 - ii. Resolution to commit funds for a future CEA with the Lt. Governor’s office for projects and initiatives related to the Fontainebleau State Park development project
 - iii. Resolution to commit funds from the cash on hand in fund balance for a permanent emergency operations contingency fund
 - iv. Resolution to commit funds for marketing and research
 - c. Auxiliary Agenda
 - d. Commissioner Comments
 - e. Guest Comments
 - f. Executive Session* for discussion of the character, professional competence and/or health of Donna O’Daniels, CEO and President
 - g. Reconvene with recommendations of Executive Session

9. NEXT MEETING

Tuesday, December 13, 2016 at 2:00 PM at the Tourist Commission Office in
Mandeville

10. ADJOURN

*Executive session is closed to the public