



## TEENQUEST/CAREER EDGE ALUMNI BUSINESS APPLICATION

### PROGRAM INFORMATION

The Flint & Genesee Chamber of Commerce (FGCC) seeks applications from for profit businesses and nonprofit organizations that have employment opportunities for Genesee County teens, ages 14-18 and currently in grades 9-12 or young adults, ages 18-25, who are TeenQuest/Career Edge alumni. For any Genesee County businesses, **limited matching funds are available to offset one-half of the employment costs incurred by hiring TeenQuest or Career Edge alumni applicants during the first ninety (90) days of employment.**

FGCC anticipates having a pool of 2000+ applicants who have met the following criteria:

- Age 14-18 and in grades 9-12 OR young adults, ages 18-25, who are TeenQuest/Career Edge alumni
- Have successfully completed the TeenQuest Pre-Employment Leadership Training, a five-week training program or Career Edge, a four-part workshop series for adults.

Employers who are interested in this opportunity would need to:

- Complete the TeenQuest/Career Edge Business Application and return it to the FGCC.
- Hire teens who are TeenQuest/Career Edge alumni
- Provide employment opportunities in alignment with State of Michigan requirements for teen/adult employees (see [www.michigan.gov](http://www.michigan.gov) for complete information).
- Submit payroll verification with a reimbursement request to the FGCC on a weekly or bi-weekly basis.
- Notify FGCC if an employee is terminated and provide the reason for termination
- Agree to site visits by FGCC representatives to observe teens/alumni at your worksite(s).

For more information, please contact Rhetta Hunyady, Vice President, Education & Training, at 810.600.1412 or email [rhunyady@flintandgenesee.org](mailto:rhunyady@flintandgenesee.org)

**TEENQUEST/CAREER EDGE  
BUSINESS APPLICATION**

Thank you for your interest in the TeenQuest/Career Edge program. Please complete the following application and submit it to the Flint & Genesee Chamber of Commerce. Your application may be submitted via mail, fax to 810.600.1412, or email [rhunyady@flintandgenesee.org](mailto:rhunyady@flintandgenesee.org). If you have any questions, please contact Rhetta Hunyady, Vice President, Education & Training at 810.600.1412.

Date submitted: \_\_\_\_\_

Name of Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Main Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Please share how you will interview TeenQuest or Career Edge applicants. Please include the location of the interviews, number of applicants you are willing to interview, and date/time of interviews.

How many people do you want to hire?

What age(s) do you prefer or want to hire?

What type of work will the employee perform?

Are there any specific skills/experience/education that are required/preferred?

What are the hours of work?

How many hours per week do you estimate an employee will work?

What is your timeframe for employment (summer, year-round, seasonal)?

What is the hourly wage for each employment opportunity?

What is your normal pay period (weekly, bi-weekly, etc)?

**SUBMIT APPLICATION TO: Flint & Genesee Chamber of Commerce, 519 S. Saginaw, Suite 200, Flint MI 48502, Fax 810.600.1412 or email [rhunyady@flintandgenesee.org](mailto:rhunyady@flintandgenesee.org).**