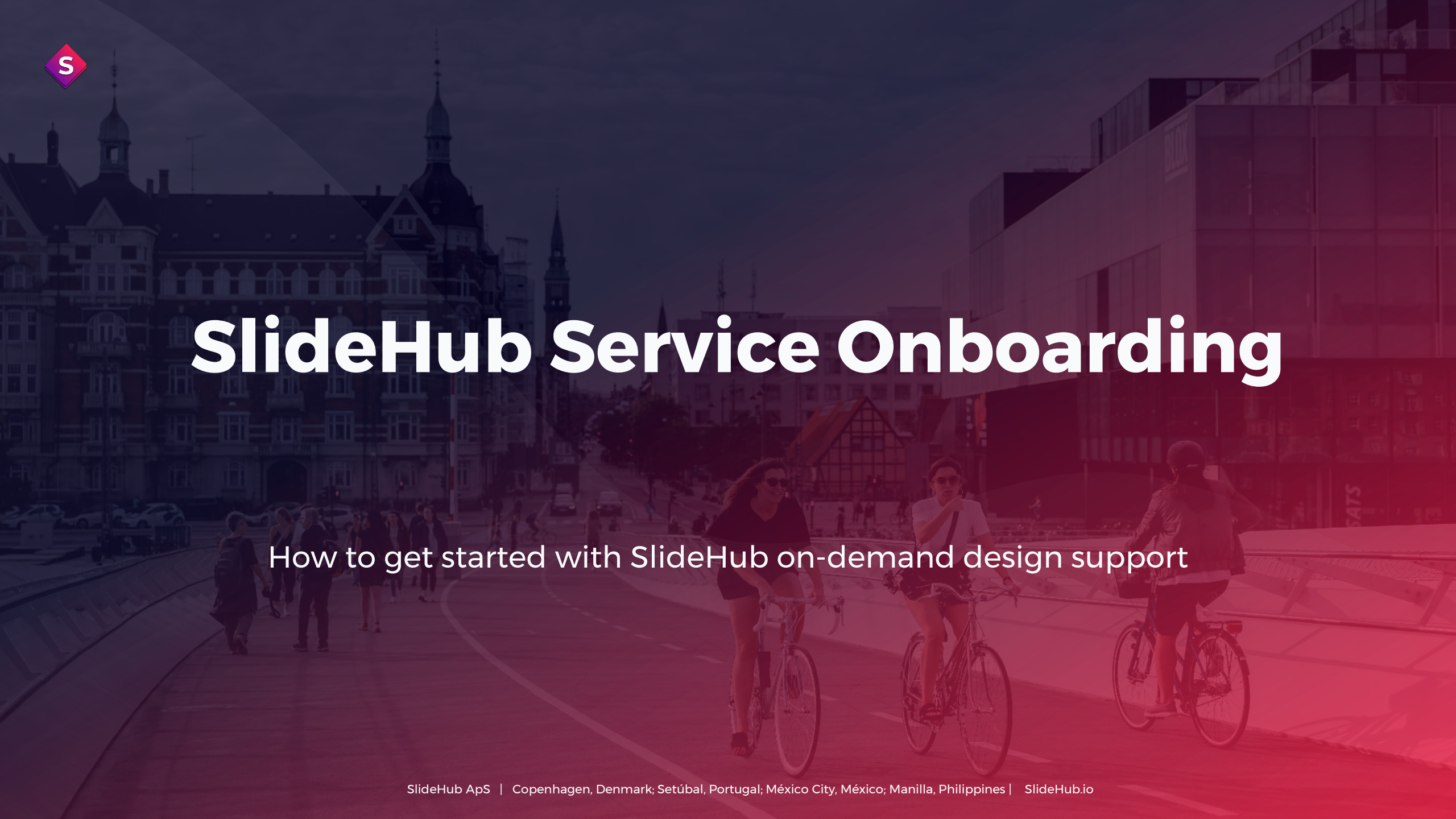
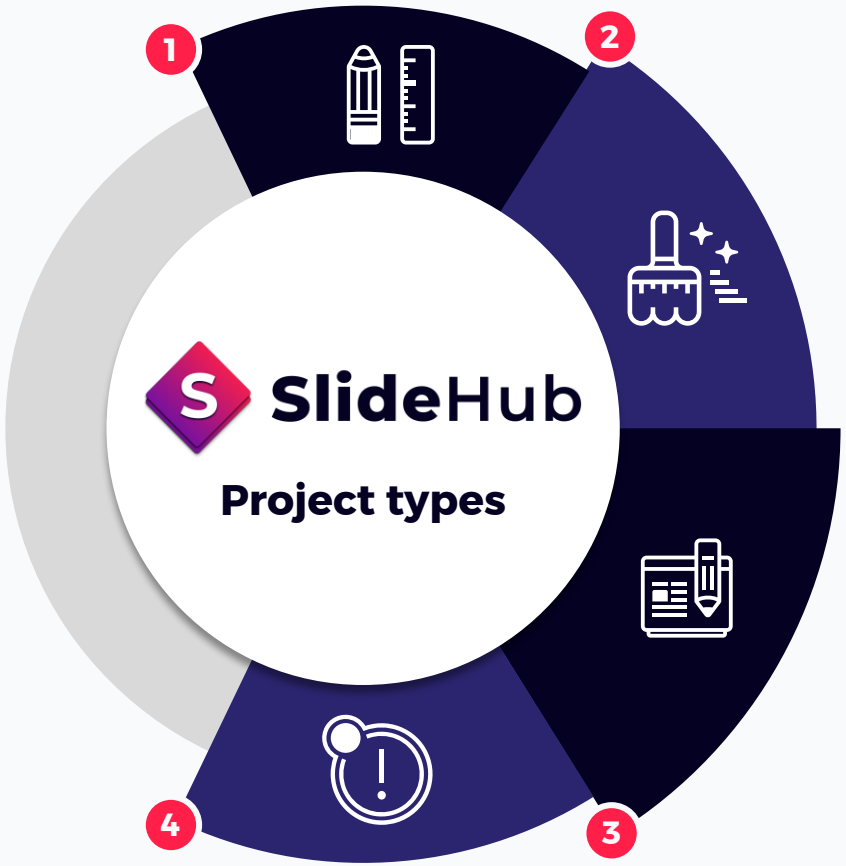


SlideHub Service Onboarding

How to get started with SlideHub on-demand design support

SlideHub can assist you in many ways as long as the output is in PowerPoint



1 Brush-Up

Clean-up and ensure consistent formatting according to the client guidelines

2 Visual enhancement

Improve the structure and/or add new graphic elements

3 Recreate

Convert your drawings, whiteboard pictures or PDFs into professional slides

4 Not Standard

Excel to PowerPoint, complex timelines, simple illustrations

Please note that we do not edit content or do calculations

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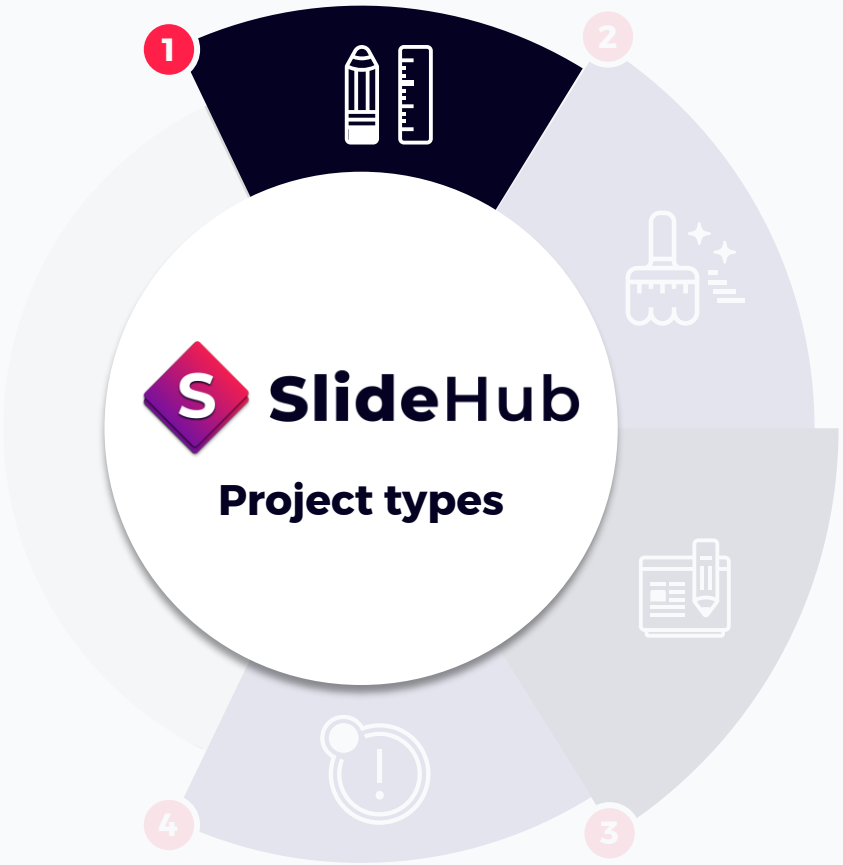

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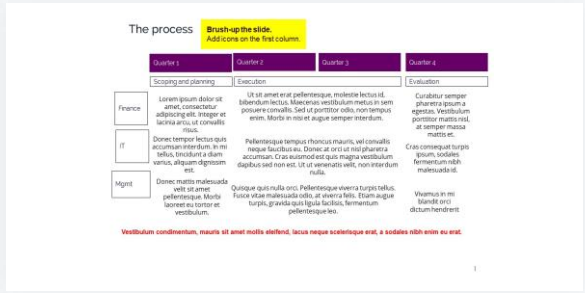
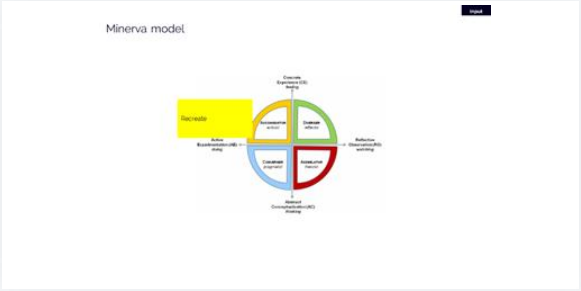
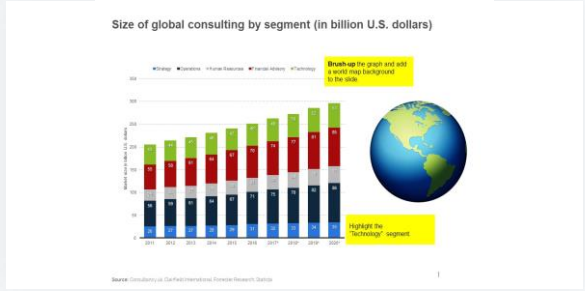
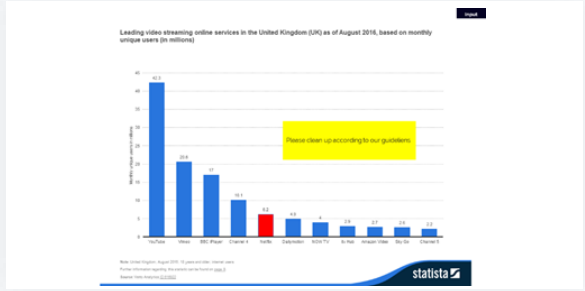
Brush-up: Ensuring consistency and professional formatting

Brush-up input

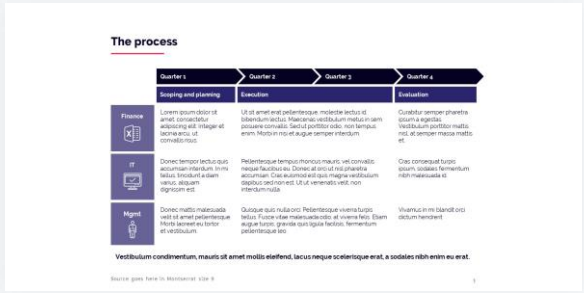


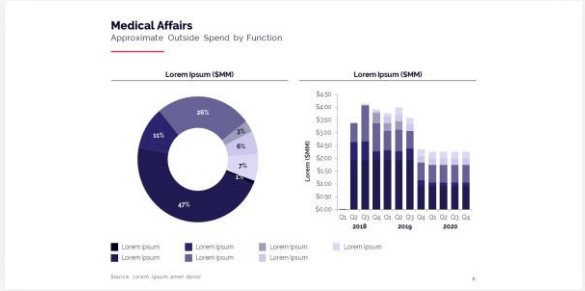


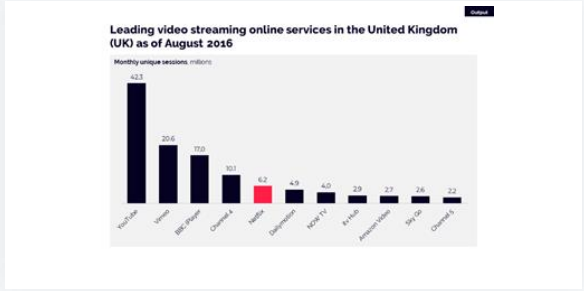




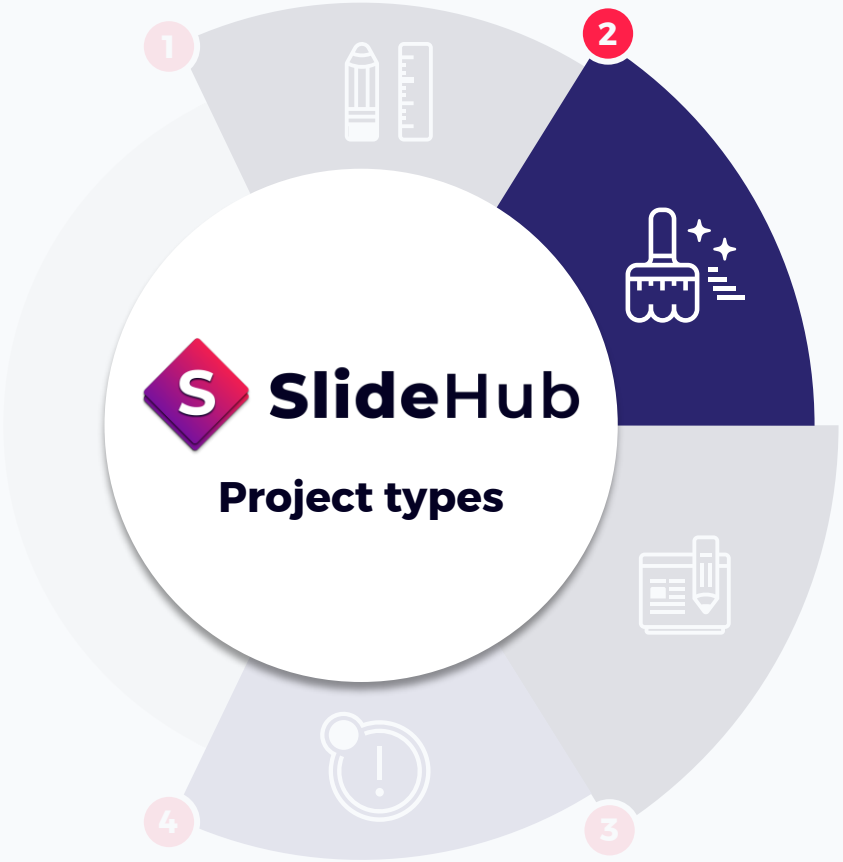
Brush-up output







SlideHub can assist you in many ways as long as the output is in PowerPoint



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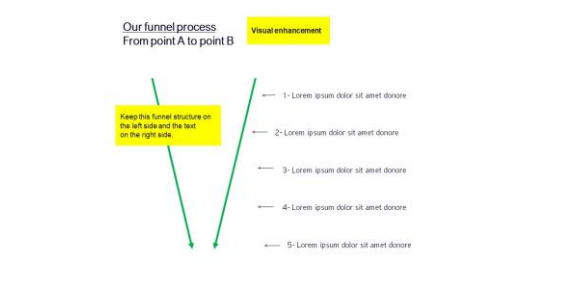
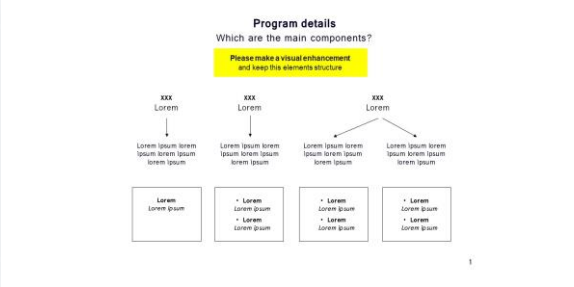
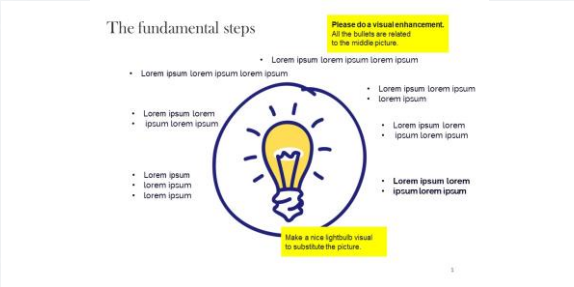
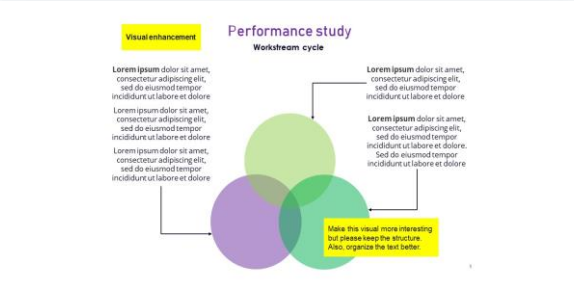
Visual enhancement: Adding visuals to increase the impact

Visual enhancement input

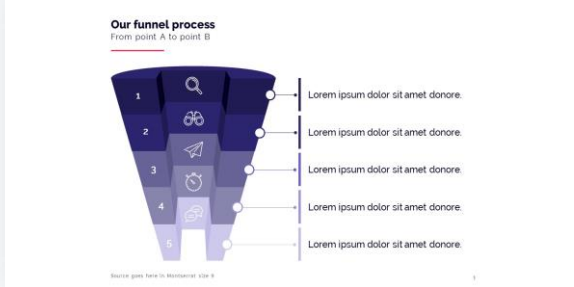


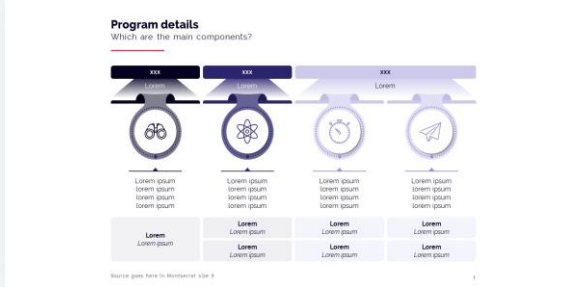


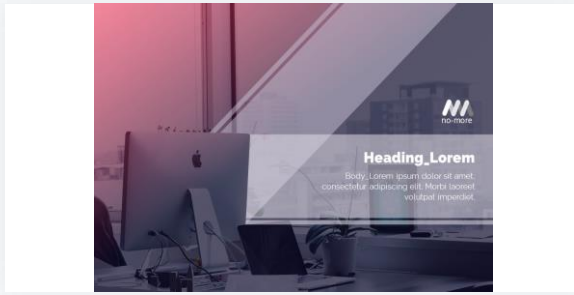


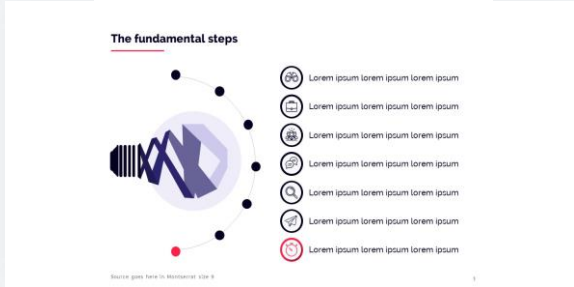


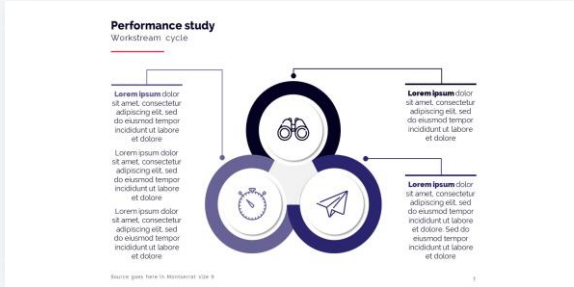
Visual enhancement output

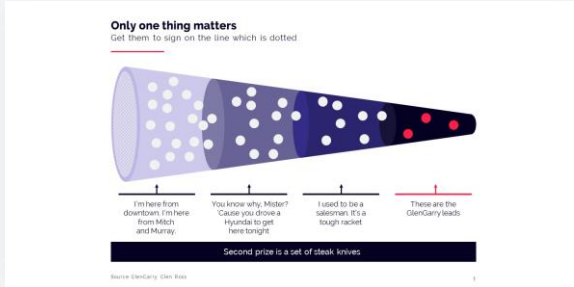










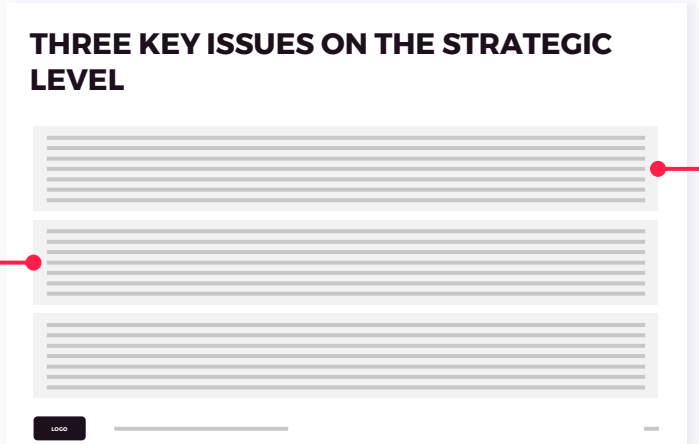


Your output depends on the selected design treatment

Input slide

Brush up output

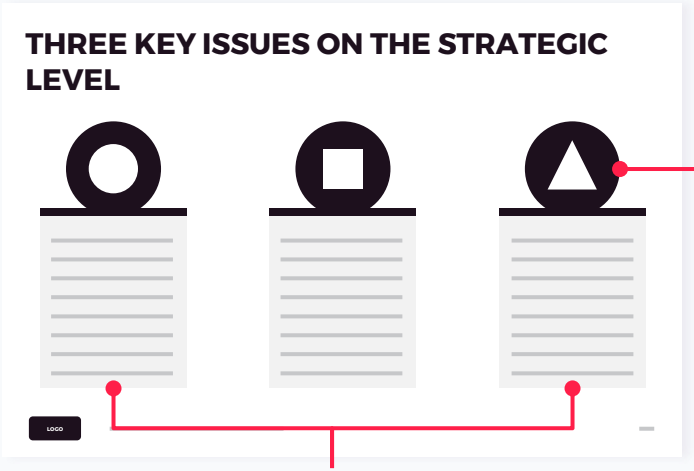
Even distribution



Guidelines compliant

Visual enhancement output

Icons have been added



The structure has been changed

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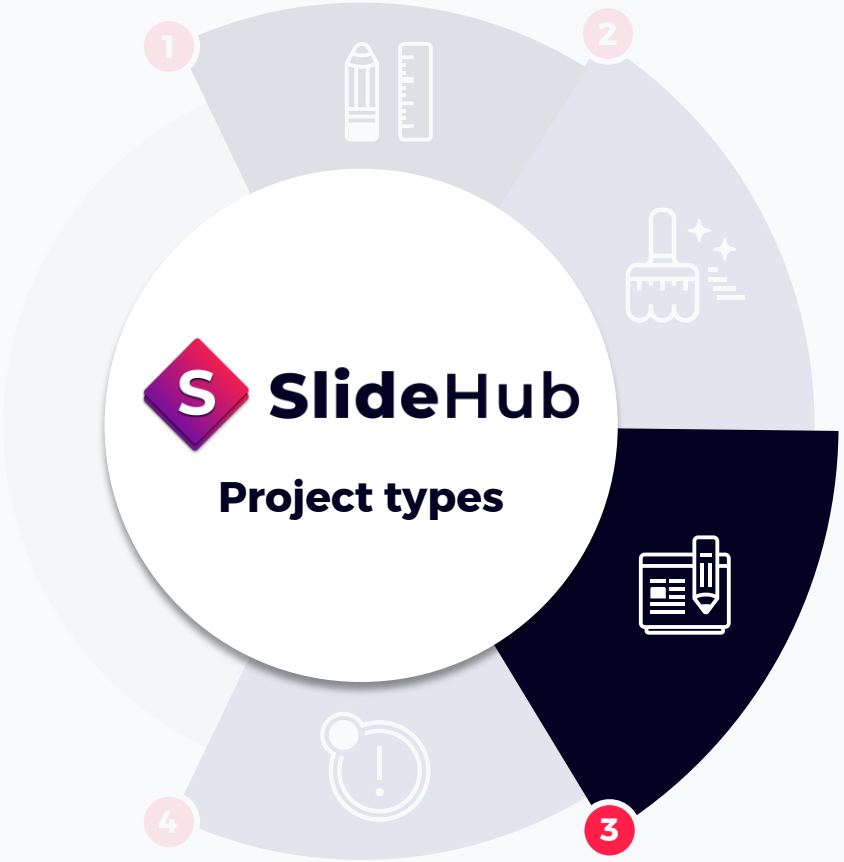

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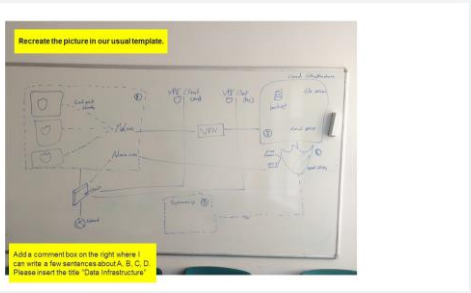
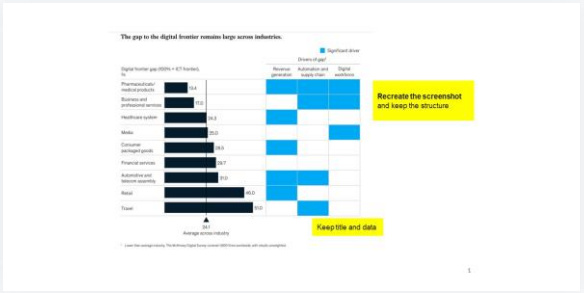
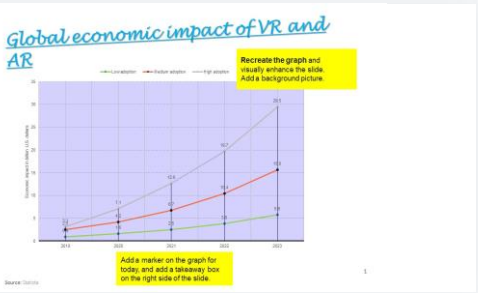
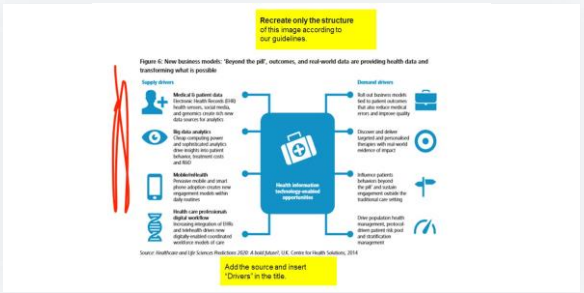
Recreation: Saving time by making input editable and structured

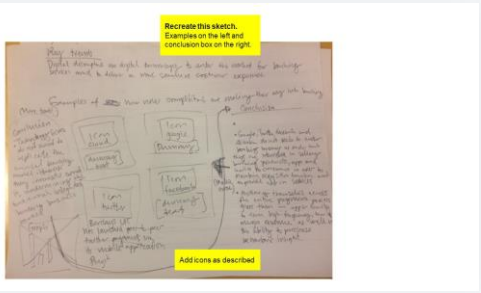
Recreation input

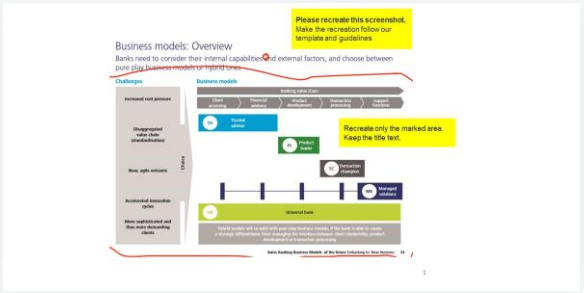




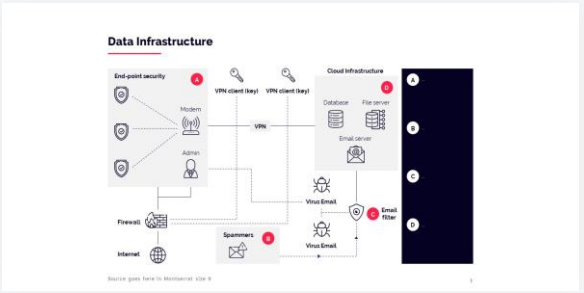


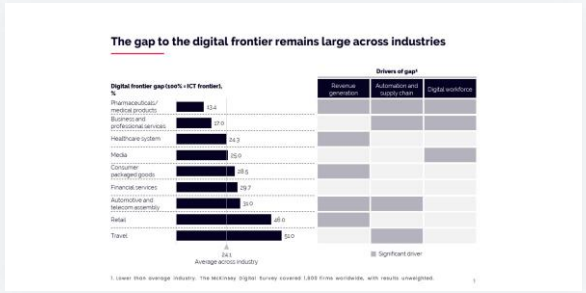


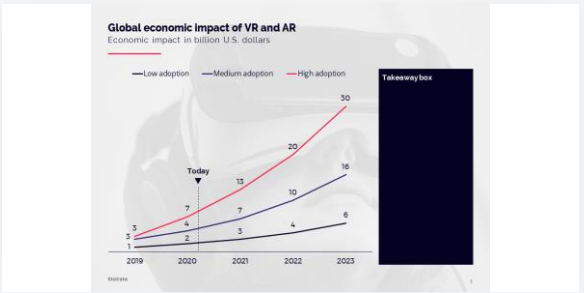


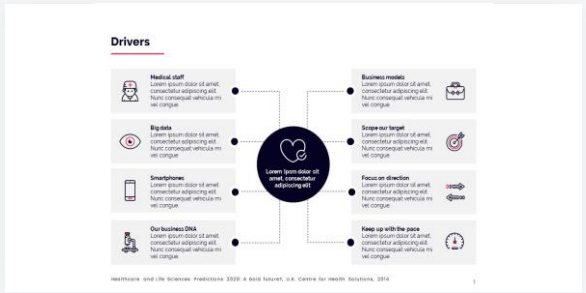


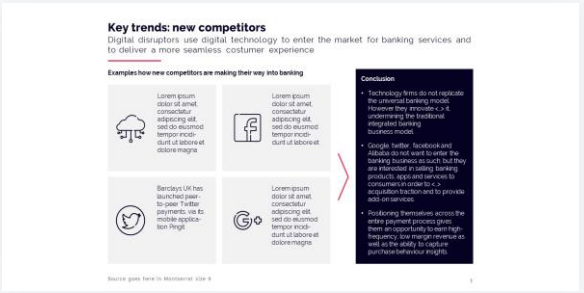
Recreation output

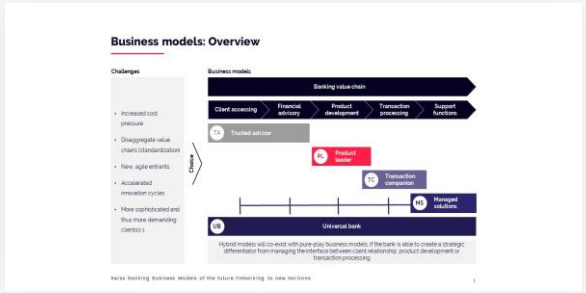












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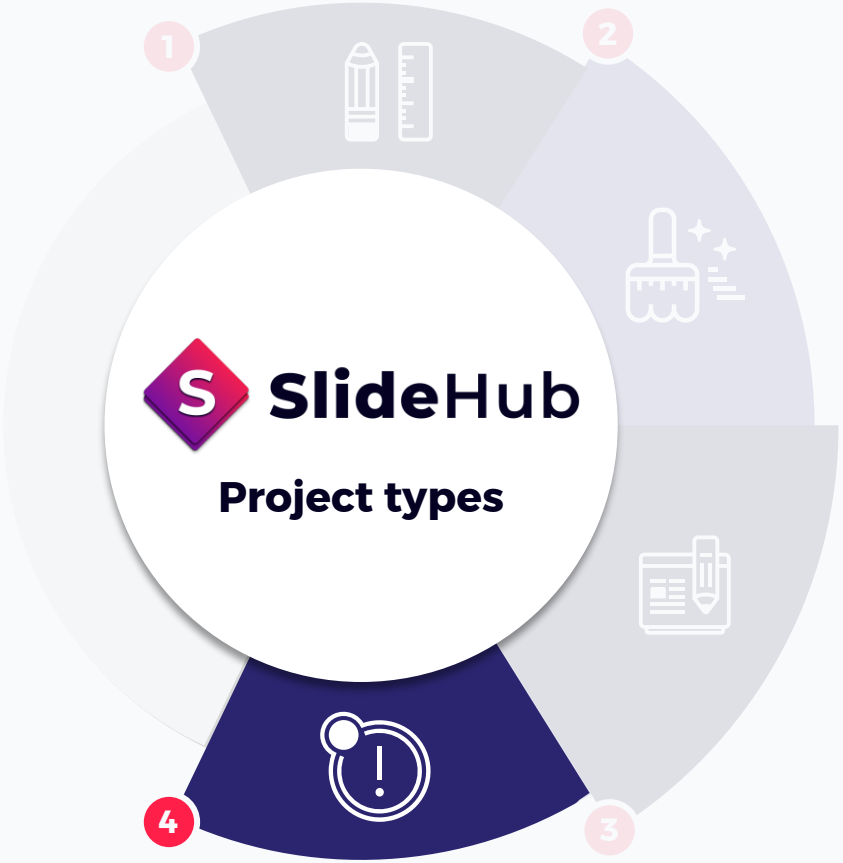

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Not Standard Tasks Examples

PowerPoint Template creation, work in Slide Master

Creating brochure, poster or other not standard formats.
All of these tasks are still produced in PowerPoint and require specific instructions and inspiration materials to follow

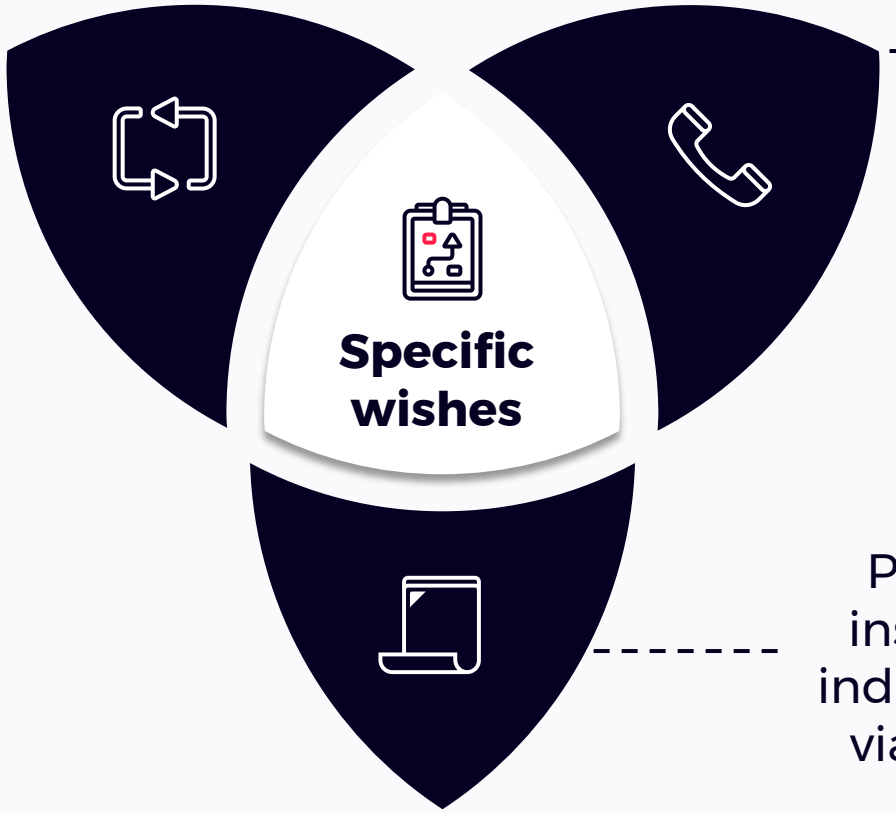
Creating icons, illustrations or other graphical elements that might require additional software than PowerPoint (such as Photoshop, Illustrator or similar)

Other similar tasks. You are always welcome to contact us and find out if we are able to help with specific task you have on your hand.
We do not guarantee taking not standard tasks if they do not fit our scope at all.

We usually require 48 + hours of deadline

When you need something other than brush-up and visual enhancement, adding additional instructions is the way to go

If the task is complex, leave room for iterations



Request us to give you a call

Provide detailed instructions on an individual slide basis via yellow stickers

Click here to see a video and a file on how to provide optimal instructions

What type of work is the most suited for your slides?

1. **You have to take into consideration the type of audience you are presenting your slides to**

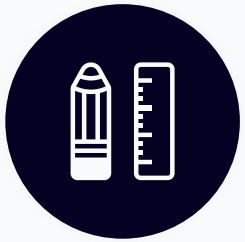
2. **What kind of content do your slides have? Are they content heavy slides or are they simple bullet point slides?**

3. **What kind of deadline do you have? Do you have urgency in getting back the deck? Or do you not have a time constraint?**

4. **Are your instructions on the slides very complex and time consuming to implement?**

We can also guide you on the type of work most suited to your needs on the slides

Average Scope for each type of work we offer



Brush-Up

3-5 slides per 1 hour (depending on the complexity)

Visual enhancement

1-2 slides per 1 hour (depending on the complexity)

Recreation

1-2 slides per 1 hour (depending on the complexity)

Not Standard

Depends on the complexity of the work required

Please note all tasks have a minimum charge of 1.4 credits

We are open 24 hours a day including holidays and only take a break the night before Sunday

Closed 00:00 – 08:00 CET on Sundays

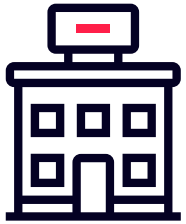
Examples of turnarounds

Small projects

< 10 slides

Handed in at 10:00 CET

Returned the same day

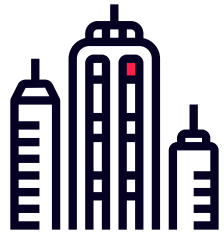


Medium projects

10-30 slides brush-up

Handed in 18:00 CET

Returned 09:00 next day



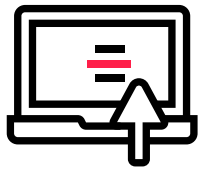
Larger projects

~100 slides brush-up

Returned within 2 days

You can send your slides to us via email, add-in or by uploading on the platform

We recommend using these two as standard



app.slidehub.io

[PowerPoint add-in]

request@slidehub.io

Click here to see a 2 min video of how you can join your organization and send a project

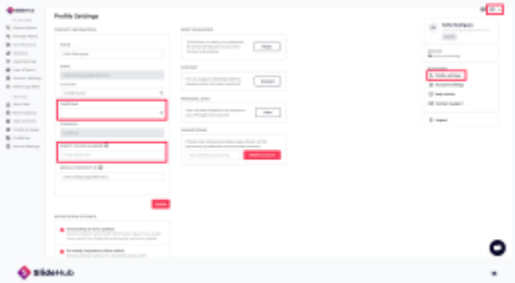
After sending a task to SlideHub

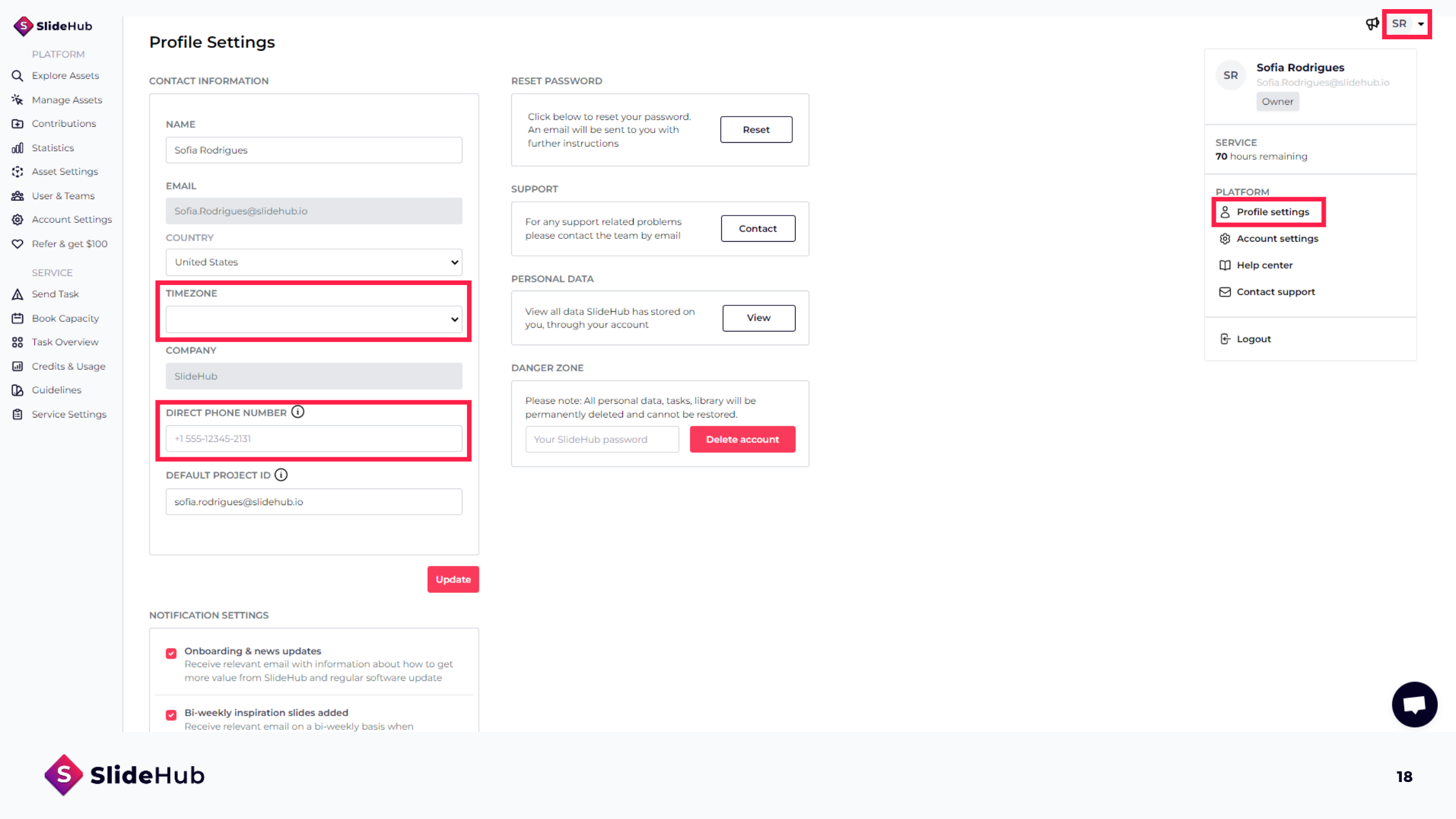
1. You will receive an automated email stating we have gotten your request and will get back to you in a few minutes (as long as your company does not have the automated emails turned off). We usually only take 15-20 minutes to get back to you

2. In this time, the Project Managers will review your request and come back to you with any questions they may have, or with the scope and deadline for the task. So please make sure to keep yourself available (for at least 20min) to answer any questions we might have after sending a task.
The types of questions we might ask relating to the project vary, but here are some examples:

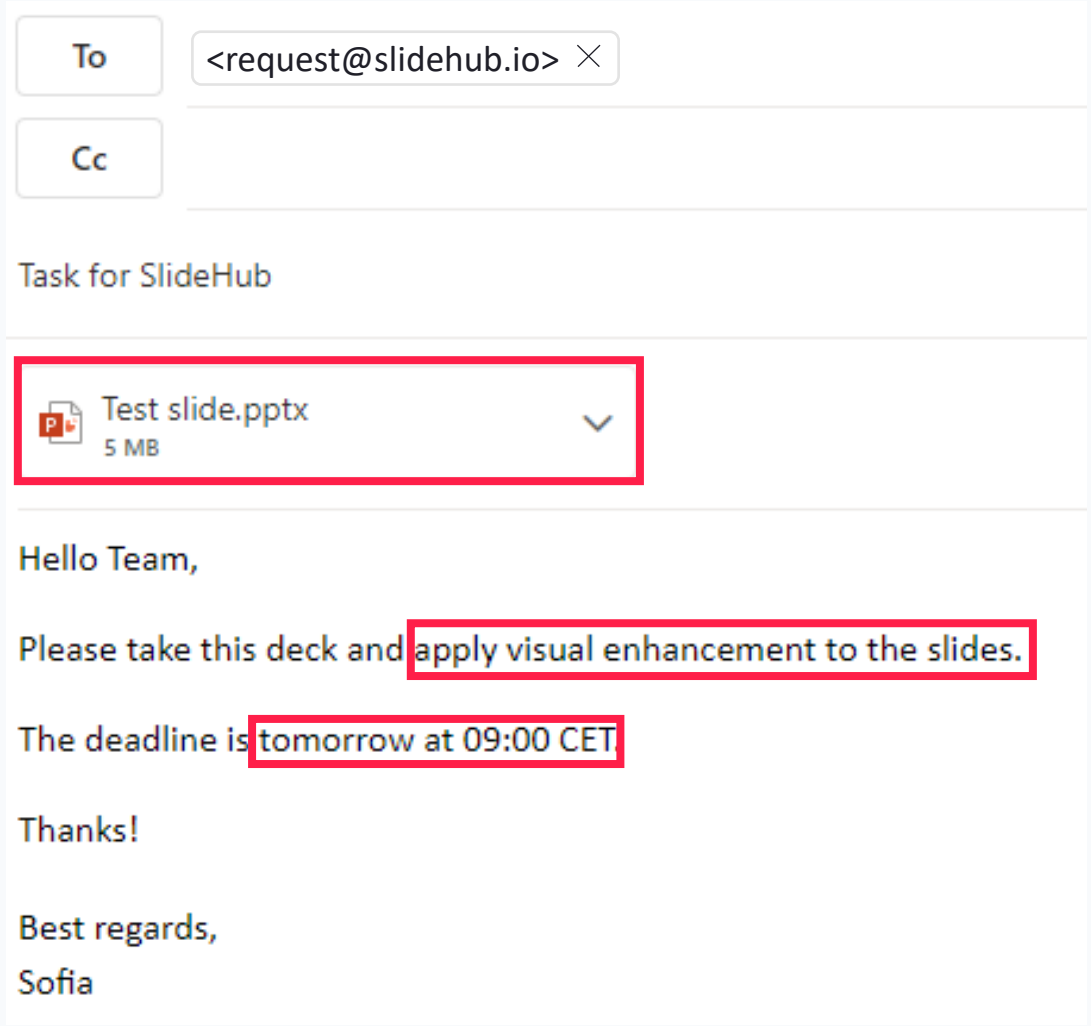
- Confirmation of what slides to work on
- Confirmation/clarification of instructions
- What kind of deadline/type of work is required
- What template we should work on
- If we should recreate any pictures
- Etc.

3. We recommend our clients to add their phone numbers and Timezones on their SlideHub Profile settings, so that we may give you a call to better align on projects, if needed, and also ensure your request deadlines work with your business hours




SlideHub
PLATFORM
Explore Assets
Manage Assets
Contributions
Statistics
Asset Settings
User & Teams
Account Settings
Refer & get $100
SERVICE
Send Task
Book Capacity
Task Overview
Credits & Usage
Guidelines
Service Settings
SR
Profile Settings
CONTACT INFORMATION
NAME
Sofia Rodrigues
EMAIL
Sofia.Rodrigues@slidehub.io
COUNTRY
United States
TIMEZONE
COMPANY
SlideHub
DIRECT PHONE NUMBER
+1 555-12345-2131
DEFAULT PROJECT ID
sofia.rodrigues@slidehub.io
Update
NOTIFICATION SETTINGS
Onboarding & news updates
Receive relevant email with information about how to get more value from SlideHub and regular software update
Bi-weekly inspiration slides added
Receive relevant email on a bi-weekly basis when
RESET PASSWORD
Click below to reset your password. An email will be sent to you with further instructions
Reset
SUPPORT
For any support related problems please contact the team by email
Contact
PERSONAL DATA
View all data SlideHub has stored on you, through your account
View
DANGER ZONE
Please note: All personal data, tasks, library will be permanently deleted and cannot be restored.
Your SlideHub password
Delete account
SR
Sofia Rodrigues
Sofia.Rodrigues@slidehub.io
Owner
SERVICE
70 hours remaining
PLATFORM
Profile settings
Account settings
Help center
Contact support
Logout

Example of a request via Email



SlideHub

Thank you

Customer Success Team

success@slidehub.io