

BM-CMFM CHANGE MANAGEMENT FOR MANAGERS



DURATION	LEVEL	TECHNOLOGY	DELIVERY METHOD	TRAINING CREDITS
1 Day	Business Introduction	Management & Soft Skills	VILT & ILT	NA

INTRODUCTION

With constantly shifting global economies and technological developments, businesses are constantly changing to exploit opportunities. Companies no longer have the luxury of remaining the same. Therefore, managers must constantly prepare for and implement change, guiding their employees through periods of transition.

AUDIENCE PROFILE

This course is intended for middle management, especially those with direct reports, who are responsible for managing organizational change and maintaining employee performance.

PREREQUISITES

There are prerequisites for this course.

COURSE OBJECTIVES

Upon completion of this course, you will be able to:

- Plan for Change.
- Have the ability and knowledge to communicate change.
- Manage the Impact of Change of Your Team Members.
- Successfully implement changes at the workplace.

COURSE CONTENT

Lesson 1: Planning for Change

- Analyse the Process of Change and Impact.
- Identify Barriers to Change
- Determine Your Available Support.

Lesson 2: Communicating Change

- Utilize Adopters of Change.
- Communicate Change Correctly and Effectively.

Lesson 3: Managing the Initial Impact of Change

- Educate Employees on the Change Process.
- Implement Strategies to Deal with Stress because of Change.

Lesson 4: Implementing Change

- Engage Employees. Make them part of the process.

- Capitalize on the Change Process.
- Maximize the Benefits of Changes.
- Reframe Change.
- Label Milestones.
- Troubleshoot Issues that Arise resulting from Change.
- Reporting of Results.

ASSOCIATED CERTIFICATIONS & EXAM

There is no exam associated with this course.