

## MS-MB310T00: MICROSOFT DYNAMICS 365 FINANCE



DURATION	LEVEL	TECHNOLOGY	DELIVERY METHOD	TRAINING CREDITS
4 Days	Intermediate	Dynamics 365	Instructor-led	NA

### INTRODUCTION

This course covers the financial aspects of Dynamics 365: configure and use essential financial components, accounts payable, accounts receivable, collections, budgeting, fixed assets, and additional functionality

### AUDIENCE PROFILE

A Dynamics 365 for Finance and Operations Functional Consultant is responsible for performing discovery, capturing requirements, engaging subject matter experts and stakeholders, translating requirements, and configuring the solution and applications. The Functional Consultant implements a solution using out of the box capabilities, codeless extensibility, application and service integrations. Before attending this course, students must have basic accounting skills.

### PREREQUISITES

Learners should start this course already having the following skills:

- Basic accounting skills
- Core competencies in Dynamics 365 Core

### COURSE OBJECTIVES

After completing this course, students will be able to:

- Understand and perform financial duties in Dynamics 365 Finance

### COURSE CONTENT

#### Module 1: Get started with Dynamics 365 Finance

Discover how Dynamics 365 Finance empowers business users to stay in control of finances and manage funds with accurate information for financial planning and forecasting.

Lessons

- Introduction
- Benefits of Dynamics 365 Finance
- Overview
- General ledger
- Cash and bank management
- Tax
- Accounts payable
- Accounts receivable
- Credit and collections
- Budgeting
- Fixed assets
- Cost accounting
- Electronic invoicing
- Lab - Explore Dynamics 365 Finance
- Knowledge Check

By the end of this module, you'll be able to identify:

- The benefits of Dynamics 365 Finance.

- An overview of features in Finance.

#### Module 2: Configure currencies in Dynamics 365 Finance

In today's global market, businesses receive and send payments using different currencies. Exchange rates must be managed properly to lower the monetary loss when accepting multiple currencies. Understanding how to forecast the amount of loss or gain caused by changes in exchange rate values can help you make smart business decisions to handle cash discounts and payments.

Lessons

- Introduction
- Set up currencies and conversions.
- Configure and import currency exchange rates.
- Lab - Import exchange rates.
- Knowledge Check

By the end of this module, you'll be able to identify:

- Different types of currencies in Finance.

- The concept of triangulation currency.
- How to set up legal entity currencies and conversions.
- How to configure exchange rate providers.
- How to import exchange rates from providers.

#### Module 3: Create fiscal calendars, years, and periods in Dynamics 365 Finance

When you record financial data in Dynamics 365 Finance, you must include the date of the transaction. By using a fiscal calendar and breaking it down into segments of years and periods, you can post or record financial data to a predefined open period.

Lessons

- Introduction
- Fiscal calendars, fiscal years, and periods
- Create fiscal calendars, years and periods
- Select a fiscal calendar
- Define budget cycle time spans
- Maintain periods for your organization

- Create date intervals
- Lab - Work with the fiscal calendar, year, and periods
- Knowledge Check

By the end of this module, you'll be able to:

- Differentiate between ledger and fiscal calendars.
- Configure and set up fiscal calendars, years, and periods.
- Create and use date intervals.

## Module 4: Get started with chart of accounts in Dynamics 365 Finance

Before you set up a chart of accounts, you should plan what the chart of accounts is going to look like. The definition of a chart of accounts can be different across industries and can be different for customers. This module explores the process of planning and setting up a chart of accounts that's tailored to meet the specific needs of a customer's finance department.

### Lessons

- Introduction
- Plan your chart of accounts
- Multiple charts of accounts
- Set up chart of accounts
- Lab – Create new main account
- Knowledge Check

By the end of this module, you'll be able to:

- Plan your chart of accounts.
- Understand multiple charts of accounts if your organization plans to use multiple legal entities.
- Set up a chart of accounts.

## Module 5: Set up chart of accounts in Dynamics 365 Finance

Dynamics 365 Finance helps you effectively structure and manage financial accounts in your organization's general ledger system. Using the main account, allocation, and automatic transaction features can help you streamline your business processes.

### Lessons

- Introduction
- Main account categories
- Main account information
- Allocation terms
- Main account validation options
- Main account closing options
- Financial tags
- Accounts for automatic transactions
- Lab - Create a main account category in the chart of accounts
- Check your knowledge
- Summary

This module explains the following concepts:

- Main account categories
- Main account information
- Allocation terms
- Main account validation options
- Main account closing options
- How to create financial tags

## Module 6: Set up financial dimensions in Dynamics 365 Finance

Financial dimensions play an important role in Dynamics 365 Finance. They serve as key identifiers that provide granularity and flexibility in tracking and analyzing financial data within your organization.

### Lessons

- Introduction
- Define and set up financial dimensions
- Create a custom financial dimension
- Create an entity-backed financial dimension
- Activate and delete financial dimensions
- Default dimension values
- Derived dimensions
- Set up financial dimension templates and sets
- Define and set up account structure and advanced rules
- Ledger account aliases
- Lab - Set up an account structure
- Check your knowledge
- Summary

This module explains the following concepts:

- Importance of financial dimensions
- Financial dimension setup
- Creation of custom and entity-backed financial dimensions
- Default dimension values
- Analysis of derived dimensions
- How to set up financial dimension templates and sets

## Module 7: Set up ledgers and journals in Dynamics 365 Finance

In any Dynamics 365 Finance implementation project, the first step is to set up the General ledger module. All other modules post their related financial transactions into the general ledger. The ledger also provides the means for sharing the chart of accounts, currencies, and fiscal calendar by multiple legal entities.

### Lessons

- Introduction
- Understand the different types of journals and their setup

- Describe use cases for periodic journals
- Configure ledger and journal setup
- Discover options for implementing voucher numbers in journals

- Set up journal approvals
- Configure and use journals
- Reverse journal posting
- Set up batch transfer rules
- Lab - configure ledger and journal setup
- Knowledge Check

By the end of this module, you'll be able to:

- Discover different types of journals and their setup.
- Learn about ledger and posting setup.
- Learn how to set up and use journals.
- Learn how to reverse journal posting.
- Learn how to set up batch transfer rules.

## Module 8: Perform general ledger daily procedures in Dynamics 365 Finance

Dynamics 365 Finance helps make the general journal process easier and ensures that correct data is captured, and internal control isn't compromised. Let's get familiar with the general ledger processes, and then perform daily procedures in General ledger.

### Lessons

- Introduction
- Using balance control accounts
- Process a journal entry
- Work with general ledger processes
- Ledger settlements
- Create templates to edit journals in Microsoft Excel
- Create voucher templates
- Set up journal controls
- Exercise - Create and use a voucher template
- Knowledge Check

By the end of this module, you'll be able to identify:

- General ledger processes.
- Balance control accounts.
- Journal controls.
- Voucher templates.
- Ledger settlements.

## Module 9: Intercompany accounting in Dynamics 365 Finance

You can use intercompany accounting when accounting processes are centralized for subsidiaries or branch offices. With intercompany accounting, you can create a single entry that posts to multiple companies. Dynamics 365

Finance provides features that help you set up the system, process transactions, and trace intercompany transactions.

#### Lessons

- Introduction
- Set up intercompany accounting
- Post intercompany journals
- Trace an intercompany entry
- Lab - Set up and use intercompany accounting
- Knowledge Check

By the end of this module, you'll be able to:

- Set up intercompany accounting
- Use intercompany accounting to post journals between two different legal entities

### Module 10: Configure ledger allocations and accruals in Dynamics 365 Finance

Accruals are used in accrual accounting to track revenue that is recognized in the period that it's earned in, not when payment is received, and to track expenses (costs) that are recognized when they occur, not when payment is made. Allocations are used to distribute amounts across multiple ledger account combinations. They help to ensure that expenses or revenue is charged to the correct object in accounting. By using allocations and accrual features in Dynamics 365 Finance, financial leaders can create rules, configure source and destination, and schedule the task only once, the rest is taken care of by Finance.

#### Lessons

- Introduction
- Configure and apply accrual schemes
- Configure ledger allocation rules
- Exercise - Configure and use accrual schemes
- Exercise - Configure and test ledger allocation rules
- Knowledge Check

By the end of this module, you'll be able to:

- Configure and use accruals.
- Configure and use allocations.

### Module 11: Configure and perform periodic processes in Dynamics 365 Finance

You can complete closing procedures for a period or a year. Closing processes prepare the system for a new period. In this module, you learn how to prepare, configure, and perform periodic processes in Dynamics 365 Finance.

#### Lessons

- Introduction

- Set up the Financial period workspace and closing schedule
- Bank reconciliations
- Year-end 1099 reporting
- Run foreign currency revaluation processes
- Process end of year close
- Perform financial consolidations
- Lab - Perform year-end close and a consolidation
- Knowledge Check

By the end of this module, you'll be able to:

- Configure financial period close.
- Reconcile banks.
- Perform periodic closing and year closing processes.
- Prepare periodic filings.
- Configure and work with vendor 1099 processes.
- Run foreign currency revaluation processes.
- Perform financial consolidation and elimination processes.
- Process end of year tax reporting.

### Module 12: Work with analytics and reporting in finance and operations apps

Business leaders can make important decisions in their company if they have accurate insight into the underlying financial and operational data. Without data visibility, business leaders are challenged with a nearly impossible task. By using analytics and reporting in finance and operations apps, you can empower every business user, depending on their security rights, to get the insights they need to make those important decisions.

#### Lessons

- Introduction
- Understand different types of reports and inquiries
- Financial reporting
- Find inquiries and reports
- Generate and consume inquiries and reports
- Configure finance and operations apps for Microsoft Power Platform
- Lab - Work with reports
- Knowledge Check

In this module, you will learn about:

- Different types of reports and inquiries in finance and operations apps
- Financial reporting
- Configuring finance and operations apps for Microsoft Power Platform
- Generating and consuming inquiries and reports

### Module 13: Configure cash and bank management in Dynamics 365 Finance

With cash and bank management in Dynamics 365 Finance, you can record and reconcile financial transactions against the bank statement and identify bank transaction types such as deposits and nonsufficient funds (NSF).

#### Lessons

- Introduction
- Understand bank transaction types and groups.
- Set up cash and bank management parameters
- Set up the Single Euro Payments Area (SEPA) direct debit mandate
- Set up International Bank Account Number (IBAN) structures
- Configure banks and bank check layout
- Set up bank accounts for customers
- Set up bank accounts for vendors
- Deposits and refunds
- Understand cash flow forecast and reports
- Configure cash flow forecasting
- Set up cash flow automation
- Summarize vendor and customer payments in bank transactions
- Lab - Work with cash and bank management
- Knowledge Check

By the end of this module, you'll be able to:

- Create and configure banks.
- Create and configure bank layouts.
- Configure cash and bank management parameters.
- Set up vendor and customer banks.
- Configure cash flow forecasts and reports.
- Use process automation to schedule updates for cash flow forecasts.
- Summarize vendor and customer payments in bank transactions.

### Module 14: Set up taxes in Dynamics 365 Finance

Setting up taxes in Dynamics 365 Finance offers many benefits, including automated and accurate tax calculations. As a result, your organization can ensure that it complies with national and regional tax laws. To help improve efficiency, your organization can streamline the tax management process by automating postings to ledger accounts.

#### Lessons

- Introduction
- Configure ledger posting groups
- Configure sales tax authorities
- Exercise - Set up sales tax authorities
- Configure sales tax settlement periods
- Exercise - Set up sales tax settlement periods
- Create sales tax codes
- Configure sales tax groups and item sales tax groups
- Exercise - Set up sales tax codes and sales tax groups
- Check your knowledge
- Summary

By the end of this module, you'll be able to:

- Configure ledger posting groups.
- Create sales tax authorities.
- Configure sales tax settlement periods.
- Create sales tax codes.
- Configure sales tax groups and item sales tax groups.

## Module 15: Work with taxes in Dynamics 365 Finance

Working with taxes in Dynamics 365 Finance is important for ensuring compliance with tax regulations, accurate financial reporting, and efficient tax management. Proper tax configuration helps your organization manage complex tax scenarios, including withholding taxes, sales tax exemptions, and conditional taxes. As a result, your organization can tax and report all transactions correctly to the relevant authorities.

### Lessons

- Introduction
- Withholding tax
- Sales tax exemption
- Conditional sales tax
- Sales tax on transactions
- Set up sales tax reporting codes
- Exercise - Set up sales tax reporting codes and withholding tax
- Prepare periodic filing
- Check your knowledge
- Summary

This module explains the following concepts:

- Withholding taxes
- Sales tax exemptions
- Conditional sales tax
- Analysis of sales tax on transactions
- How to set up sales tax reporting codes and withholding tax
- How to prepare periodic filing

## Module 16: Set up accounts receivable in Dynamics 365 Finance

Learn to set up the Accounts receivable module in Dynamics 365 Finance to create customer invoices, post packing slips, and use free text invoices that are not related to sales orders. This module also explains how to receive customer payments by using several different payment types, such as cash, checks, credit cards, and electronic payments.

### Lessons

- Introduction
- Payment schedule
- Terms of payment and payment days
- Cash discounts
- Payment fees
- Set up the credit card payment service
- Methods of payment and payment control
- Set up a payment calendar and payment calendar rules
- Create and maintain customers
- Set up customer posting profiles
- Configure accounts receivable charges
- Lab - Configure customer posting profiles and create a new customer
- Knowledge Check

By the end of this module, you'll be able to:

- Set up Accounts receivable components.
- Create and maintain a customer.
- Set up customer payments.
- Set up payment calendars and calendar rules.
- Set up customer posting profiles.
- Set up accounts receivable charges.

## Module 17: Get started with accounts receivable daily procedures in Dynamics 365 Finance

Learn how to create free text invoices, record customer payments, distribute funds, configure recurring invoices, and reimburse a customer.

### Lessons

- Introduction
- Create free text invoices
- Exercise - Create and process a free text invoice
- Recurring free text invoices
- Create and handle payments of customer invoices for sales orders
- Exercise - Work with invoices from sales orders

- Settle transactions and undo settlements
- Exercise - Process an invoice and settle it against a payment
- Reimburse a customer
- Check your knowledge
- Summary

By the end of this module, you'll be able to:

- Create free text invoices and record customer payments.
- Distribute funds by using accounting distributions.
- Configure recurring invoices.
- Use reversals in Accounts receivable.
- Settle transactions.
- Reimburse a customer.

## Module 18: Set up credit and collections in Dynamics 365 Finance

Although most customers pay their invoices on time, you must be able to process invoices that aren't paid by their due date. Accounts receivable collections information is managed in one central view by using the Collections page in Dynamics 365 Finance. Credit and collections managers can use this central view to manage collections.

### Lessons

- Introduction
- Set up accounts receivables for credit and collections
- Set up credit and collections components
- Set up interest rates for an interest code
- Waive, reinstate, or reverse interest fees
- Set up and manage collection letters
- Exercise - Set up credit and collections in Finance
- Exercise - Create a write-off journal for a customer
- Knowledge Check

By the end of this module, you'll be able to:

- Configure credit and collections components.
- Configure aging reports, customer pools, collection agents, and aging period definitions.
- Set up and manage interests.
- Set up and manage collection letters.

## Module 19: Process credit and collections in Dynamics 365 Finance

Although most customers pay their invoices on time, you need to be able to process invoices that aren't paid by their due date. This module shows you how Dynamics 365 Finance helps companies to process collections for delinquent customers.



## Lessons

- Introduction
- Customer account statement
- Working with collections
- Manage customer credit and collections
- Credit management
- Lab - Work with credit and collections.
- Knowledge Check

By the end of this module, you'll know:

- How to use customer account statements.
- How to process collections.
- How to use the credit management feature.

### Module 20: Configure Accounts payable in Dynamics 365 Finance

You can enter vendor invoices manually or receive them electronically. You'll learn how to configure the Accounts payable module in Dynamics 365 Finance to empower accounts payable staff to perform their daily activities.

## Lessons

- Introduction
- Configure the payment schedule
- Configure terms of payment and payment days
- Configure cash discounts
- Set up payment fees
- Create vendor groups
- Set up accounts payable posting profiles
- Set up default descriptions for automatic posting
- Create vendors
- Set up methods of payment for vendors
- Set up bank accounts and bank account approvals for vendors
- Set up electronic payment formats
- Configure accounts payable charges
- Configure and use positive pay
- Lab - Configure accounts payable components
- Knowledge Check

By the end of this module, you'll be able to:

- Configure accounts payable components.
- Create and maintain a vendor.
- Configure vendor payments.
- Set up vendor posting profiles.
- Configure accounts payable charges.

### Module 21: Work with accounts payable daily procedures in Dynamics 365 Finance

By working with accounts payable daily procedures in Dynamics 365 Finance, your organization can

streamline the payment process for vendor invoices by using payment journals and proposals. These tools help with efficient payment creation, approval, and posting by allowing users to select invoices based on specific criteria, such as due dates and cash discount opportunities.

## Lessons

- Introduction
- Incoming invoice payments
- Process accounts payable credit memos
- Modify due dates and discount dates
- Work with cash discounts from vendors
- Create vendor payments
- Centralized payments
- Reverse a vendor payment
- Manage prepayments and prepayment invoices
- Exercise- Process a vendor payment by using a payment journal
- Check your knowledge
- Summary

By the end of this module, you'll be able to:

- Work with incoming invoice payments.
- Process accounts payable credit memos.
- Modify due dates and discount dates.
- Work with cash discounts from vendors.
- Create vendor payments.
- Reverse vendor payments.
- Manage prepayments and prepayment invoices.

### Module 22: Work with accounting distributions, invoice validations and settlements in Dynamics 365 Finance

Accounting distributions are used to define how an amount is accounted for. For example, how the expense, tax, or charges are accounted for on a vendor invoice. Every amount must be accounted for when the vendor invoice is journalized has one or more accounting distributions.

## Lessons

- Introduction
- Settle transactions and undo settlements
- Distribute funds by using accounting distributions
- Configure invoice validation policies
- Three-way matching policies
- Accounts payable invoice matching
- Invoice totals matching
- Two-way, price totals matching
- Two-way, net unit price matching
- Three-way matching

- Vendor invoice workflow
- Charges matching
- Lab - Work with accounting distributions, invoice validations, and settlements
- Knowledge Check

By the end of this module, you'll be able to:

- Settle transactions and undo settlements.
- Distribute funds by using accounting distributions.
- Configure invoice validation policies.

### Module 23: Set up and use Intelligent OCR for vendor invoices in Dynamics 365 Finance

Optical character recognition (OCR) is a technology that enables organizations to automate data extraction from scanned documents or images. You can convert text from the source document to machine-readable data within Dynamics 365 Finance.

## Lessons

- Introduction
- Configuration options
- Enable automatic vendor invoice prepayments
- Use workflow and product match receipts
- View vendor invoice automation results
- Check your knowledge
- Summary

By the end of this module, you'll be able to:

- Set up optical character recognition (OCR) in Dynamics 365 Finance.
- Manage parameters that are specific to OCR in Accounts payable.
- Manage Workflow editor to allow invoice automation processes.

### Module 24: Get started with Expense management in Dynamics 365 Project Operations

The Expense management module in Microsoft Dynamics 365 Project Operations allows organizations to track and manage employee expenses. Expense management lets you store payment information, import credit card transactions, and track money that employees spend when they incur expenses for your organization. You can also set up expense policies, automate approvals, and provide a streamlined business process by using Project Operations.

## Lessons

- Introduction
- Plan expense management
- Intercompany expenses
- Financial management

- Per diems
- Journals and accounts
- Payment methods
- Taxes
- Policies
- Expense categories and shared categories
- Map expense categories to a main account
- Knowledge Check

By the end of this module, you'll be able to:

- Learn about Expense management capabilities.
- Discover Expense management features.
- Review considerations for planning to use the Expense management module in Project Operations.

## Module 25: Set up and configure Expense management in Dynamics 365 Project Operations

The Expense management module provides users with a more simplified process to handle expenses. The Expense management workspace is where users can file their expenses, while Expense management workflows and features like optical character recognition (OCR) for scanning receipts can help optimize your organization's expense processes.

### Lessons

- Introduction
- Expense management workspace
- Expense management parameters
- Expense management workflows
- Expense report policies and per diem rules
- Evaluate policies by using Audit workbench cases
- Set up mileage expense options
- Intercompany expenses
- Personal expenses on an expense report
- Set up credit card transaction processing and import credit transactions
- Expense receipt processing
- VAT recovery
- Knowledge Check

By the end of this module, you'll be able to:

- Discover the Expense management workspace.
- Learn how to turn on the Expense reports re-imagined feature.
- Review the Expense management parameters.
- Learn about workflow functionality for expense management.

- Set up expense policies and evaluate policies using the Audit workbench.
- Set up mileage expense options.
- Set up credit card transaction processing and import credit transactions.

## Module 26: Set up and use basic budgeting Dynamics 365 Finance

Basic budgeting in Dynamics 365 Finance is the process of creating, managing, and monitoring budgets. It involves defining budget parameters, setting up budget models, creating budget register entries, and analysing budget versus actual performance.

### Lessons

- Introduction
- Plan for basic budgeting and budget control
- Budget methodologies
- Basic budgeting overview
- Set up basic budgeting
- Create and manage budget register entries
- Exercise - Create a budget register entry
- Implement a budget register workflow
- Use workspace and inquiry pages to track budget vs. actuals
- Use inquiries and reports for budget analysis
- Exercise - Set up basic budgeting components
- Knowledge Check

By the end of this module, you'll be able to:

- Set up basic budgeting components.
- Use inquiries and reports.
- Review basic budgeting.
- Create and manage budget register entries.
- Implement a budget register workflow.

## Module 27: Set up and use budget control in Dynamics 365 Finance

Every organization, whether it's private or public, sets financial and operational goals by creating budgets. When the organization establishes its budget, management monitors the activities within the budget framework. This module provides information about how to set up and use basic budgeting and budget control in Dynamics 365 Finance.

### Lessons

- Introduction
- Budget control overview and concepts
- Set up budget control parameters
- Budget funds available

- Budget source documents
- Budget groups
- Activate budget control
- Exercise – Set up budget control components
- Knowledge Check

By the end of this module, you'll be able to:

- Review budget control.
- Set up budget control parameters.
- Define budget control rules.
- Define budget groups.
- Activate budget control.

## Module 28: Configure and use budget planning in Dynamics 365 Finance

With the collaborative and process-driven nature of the budget planning functionality in Dynamics 365 Finance, you can make your budget process more efficient and include more people in the process, while reducing the number of files being sent by email and reducing manual entry. Budget planning improves an existing Microsoft Excel-based budgeting solution.

### Lessons

- Introduction
- Configure budget planning components
- Exercise - Configure budget planning, create, and use a planning process
- Knowledge Check

By the end of this module, you'll be able to:

- Configure budget planning components.

## Module 29: Configure fixed assets management in Dynamics 365 Finance

Learn how to configure and create fixed assets to comply with international accounting standards.

### Lessons

- Introduction
- Fixed assets and current assets
- Accounting for fixed assets
- Relationships between fixed assets components
- Configure fixed assets components
- Derived books
- Enable fixed asset integration
- Fixed asset transaction options
- Demonstration - Create a fixed asset
- Lab - Work with fixed assets
- Knowledge Check

By the end of this module, you'll be able to:

- Configure fixed assets components.
- Configure fixed assets parameters.

- Enable fixed assets integration with purchasing.
- Create fixed assets.

## **Module 30: Set up and acquire fixed assets in Dynamics 365 Finance**

Discover how to efficiently manage fixed assets in Dynamics 365 Finance with step-by-step instructions for setup, acquisition, and recording.

### **Lessons**

- Introduction
- Life cycle of a fixed asset
- Fixed asset management workspace
- Fixed assets page
- Set up fixed assets
- Create a fixed asset
- Activate a stock item
- Set up acquisitions
- Proposals
- Acquire assets through procurement
- Estimate and eliminate a project to a fixed asset
- Manual and automatic methods to create fixed assets
- Lab - Acquire a new asset
- Knowledge Check

By the end of this module, you'll be able to:

- Set up and create fixed assets.
- Set up and record acquisitions.
- Acquire assets through procurement.

- Estimate and eliminate a project to a fixed asset.
- Create a fixed asset by using manual and automatic methods.

## **Module 31: Manage fixed assets in Dynamics 365 Finance**

The key to correctly managing your fixed assets in Dynamics 365 Finance is to focus on budgeting, transfers, group setup, and updates. Additionally, you can review the fixed assets rollover reports for period closing, financial statements, and tax reporting in the familiar Excel format.

### **Lessons**

- Introduction
- Asset budgeting
- Transfer a fixed asset
- Set up fixed asset groups
- Split a fixed asset
- Update fixed asset information
- Recalculate replacement costs and insured values for fixed asset groups
- Fixed assets roll forward report
- Check your knowledge
- Summary

By the end of this module, you'll be able to:

- Set up asset budgeting.
- Transfer a fixed asset.
- Set up a fixed asset group.
- Update fixed asset information.
- Review fixed asset rollover reports.

## **Module 32: Work with fixed asset depreciation and disposal in Dynamics 365 Finance**

Managing fixed assets involves careful tracking of depreciation, disposal, and valuation. By using various transaction types and following defined procedures, organizations can accurately account for fixed asset transactions and maintain financial transparency.

### **Lessons**

- Introduction
- Depreciation
- Dispose of and lend fixed assets
- Sell a fixed asset by using a free text invoice
- Dispose of fixed assets as scrap
- Exercise - Create a depreciation proposal
- Check your knowledge
- Summary

By the end of this module, you'll learn:

- Components of lending and disposing fixed assets
- Transaction types for posting depreciations
- How to sell a fixed asset by using free text invoice
- How to dispose of a fixed asset as scrap

## **ASSOCIATED CERTIFICATIONS & EXAM**

This course will prepare delegates to write the MB-310: Microsoft Dynamics 365 Finance exam.