

THEATRE ARTISTS FUND

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FOR REFERENCE ONLY - THEATRE ARTISTS FUND - APPLY FOR SUPPORT (Round 5)

THIS DOCUMENT IS FOR REFERENCE ONLY. PLEASE DO NOT ATTEMPT TO COMPLETE AND SEND THIS DOCUMENT.

The Theatre Artists Fund has been set up to provide emergency support for theatre workers and freelancers across the UK. It is for theatre professionals who are in need of urgent and critical financial support due to the devastating impact of Covid-19 on the theatre sector.

Our ambition for the fund is to provide short-term relief to hundreds of theatre workers and freelancers across the UK, and particularly those from underrepresented groups disproportionately affected by the crisis.

All the information about the fund can be found on our [website](#) including a list of eligible professions and types of work. If eligible, you can be considered for an emergency grant of £1,000. You may find it useful to review a template [PDF of the application form](#) before you begin to apply.

Please note: All previous recipients of a grant/s (regardless of the amount), are eligible to apply in this new round. Being a previous recipient does not guarantee that you will be successful as all applications will be assessed on the basis of hardship and the information you supply.

Applications are now open until 12noon on Tuesday 30th March . We will not consider applications submitted after the deadline.

Eligibility criteria for D/deaf and/or Disabled applicants

We will require you to have worked a minimum of 5 weeks as a self-employed theatre professional to be considered for a grant. Please fill in the application form as instructed and list any eligible work in the appropriate section.

Access requirements

If you have access requirements and this form is difficult for you to understand or complete, then get in touch at theatreartistsfund@soltukt.co.uk so we can discuss a different format, or some appropriate support to enable you to apply. Please include a phone number if you would like a call back.

Once this round of applications has closed, we will aim to inform you (via email) of the outcome of your application by **Monday 19th April**. If successful, we will be in touch via email to request your bank details so that we can make a direct payment into your bank account.

Mental health and well-being

We understand that people are facing a very difficult time and may need more than just financial support. Please visit the UK Theatre's dedicated web-page about well-being [here](#) which includes a range of resources and helplines.

To view our privacy policy, please click [here](#).

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SECTION ONE: ABOUT YOU

Questions marked with a * require an answer.

* 1. What is your full legal name?

2. If you have a stage name which is relevant to this application, please enter it below.

* 3. What is your contact information? (please ensure that your phone number and email address are correct)

Address

Address 2

City/ Town

Post Code

Country

Phone Number

Email Address

Confirm Email Address

* 4. You need to be 18 years of age or above to be eligible. Please tick to confirm that you are 18 or over.

Yes, I am 18 or over.

* 5. I understand that I am applying for a grant of £1,000 from the Theatre Artists Fund and if successful I understand that it is my responsibility to deal with any income tax liability arising from the grant.

Yes

* 6. A representative from the Theatre Artists Fund will contact you via email about the outcome of your application. We will only contact you by phone if we encounter an issue with your email address.

I understand that I will be contacted via email about my application.

* 7. If your application is successful, are you happy to be contacted by our press team to help promote the scheme? (This will not affect your application)

Yes

No thank you

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SECTION TWO: YOUR CURRENT CIRCUMSTANCES

* 8. **Your circumstances.** Please read the following list carefully and only tick the statements that apply to you.

- 1. I have worked in one or a combination of roles/jobs within the professional theatre sector totalling **at least 8 weeks** between **1st January 2019** and **31st March 2020** (a 15 month period). Please note: If you are D/deaf or disabled, please see the introductory notes on page one concerning eligibility.
- 2. I am a self-employed theatre worker or freelancer and am registered as such with HMRC.
- 3. I am in need of urgent financial assistance due to the COVID-19 pandemic.
- 4. I am not currently in full-time Further or Higher Education.
- 5. I am a resident of the UK and have a UK bank account.
- 6. I earn the majority of my income through professional theatre work based in or produced from the UK.
- 7. I have less than £2,000 in savings. (Please note: You do not need to include money allocated to pay your tax bill.)
- 8. I have not received financial support in excess of £3,500 from any other theatre industry coronavirus (COVID-19) emergency grant scheme(s). (Please note: An ACE Project Grant does not count as an emergency grant in this context.)
- 9. I have actively sought to access all government statutory financial support available to me (e.g SEISS and/or Universal Credit), and I have reduced personal financial commitments wherever possible.

* 9. **Previous Grants:** Have you previously received a £1000 grant from the Theatre Artists Fund?

* 10. **Eligibility Documentation:** Please provide one item of proof for any one of the eligibility requirements in Question 8. This can include any of the following, but **it must show your name:**

- Proof of address - utility bill, driving license
- Bank Statement
- Email from your employer terminating your contract
- Email decline from any of the government schemes

These can be in any format including a picture or screen grab from your phone. This is not an exhaustive list.

No file chosen

* 11. **Your Income:** If you have received **minimal** support and/or have secured a low paid job, please provide further details below.

So that we can understand the level of your hardship, please provide us with the **total money you have received to date** through SEISS, Furlough, other paid work and/or hardship grants since **1st April 2020:**

- **SEISS** - If you have received an amount of money through the Government's Self-Employed Income Support Scheme (SEISS) please indicate that amount by selecting one of the boxes below.
- **FURLOUGH** - If you have been furloughed from a job or jobs and have been receiving **any** monthly income, please add up the total amount of money received from your employer(s) to date (including zero hours contracts).
- **OTHER PAID WORK** - any other income (received from inside or outside the theatre industry).
- **HARDSHIP GRANTS RECEIVED** - any funds given to you by a charity.

Please note: Universal Credit is not to be included.

How much money in total have you received through SEISS (Self-Employment Income Support Scheme) since 1st April 2020?

* 12. How much money in total have you received through the Government's Furlough and/or the Coronavirus Job Retention Scheme since 1st April 2020?

* 13. How much money have you received in total through any paid work (from inside or outside the theatre industry) since 1st April 2020?

* 14. How much money have you received in total from any hardship grants since 1st April 2020?

* 15. **Hardship Grants Received:** If you have received a grant from any hardship fund(s) due to COVID-19 please select all those which are applicable from the boxes below.

- Theatre Artist Fund (in rounds 1, 2, 3 and/or 4)
- The Royal Theatrical Fund
- Make A Difference Trust
- Actor's Benevolent Fund
- Actors Children's Trust
- Help Musicians
- Royal Opera House Benevolent Fund
- Equity Charitable Trust
- Acting for Others
- Grand Order of Water Rats
- Until the Curtains Rise
- Dance Professionals Fund
- The Theatrical Guild
- Drury Lane Theatrical Fund
- Stage One
- PRS Members' Fund
- Fleabag Support Fund
- Backup
- I have received no financial support from any hardship fund
- Other (please specify)

16. If you wish to provide us with more information about your income, please do so below.

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* 17. **Your profession.** Please select the role/s which best describe your work as a freelance theatre professional.

- Actor / Musical Theatre Actor / Actor Musician
- Assisted Performances Service Provider (eg audio description, BSL, captions)
- Casting Director
- Choreographer / Movement Director
- Circus Artist
- Comedian
- Composer
- Dancer
- Director / Assistant Director / Resident Director
- Education, Outreach and/or Participation - (with a professional company, production, theatre or tour)
- Fight Director
- Magician
- Marketing
- Musical Director
- Opera Performer
- Press, PR and/or Communications
- Producer
- Production Manager
- Props Maker
- Puppet Designer / Maker
- Theatre Technician, including Operator / Programmer
- Scenic Artist
- Set and/or Costume Designer
- Stage Carpenter
- Stage and/or Company Management
- Sound, Video or Lighting Designer
- Voice or Accent Director
- Wardrobe and/or Costume Supervisor / Assistant / Maker
- Wigs, Hair and/or Make-Up
- Writer
- Other (please specify your role and we will assess whether it is eligible)

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SECTION THREE: JOB DETAILS

In this section, we will be asking for more detail about your roles/jobs in the theatre industry between **1st January 2019** and **31st March 2020** (a 15 month period).

How to calculate your weeks worked:

- you should only include work within the **theatre sector**
- you should include any work that is **professional and paid** (this includes e.g paid rehearsals)
- you should not include any unpaid or voluntary work in your calculation
- if your work is contract based (e.g tours), simply add up the contracted weeks during the 15 month period
- your working weeks may be sequential (full weeks one after the other) or cumulative (by adding up individual days)
- if your work is based on individual days, please count 5 working days as 1 week

Types of jobs/roles that are not eligible (this is not an exhaustive list):

- you should only include professional theatre work based in or produced from the UK
- you should not include work in international venues unless it is produced from the UK (i.e a cruise ship)
- the Theatre Artists Fund is in a direct reaction to the closure of theatres specifically, therefore work in the **Film/TV industry** is not eligible and will not be considered. For support for workers in this sector please visit filmtvcharity.org.uk
- if you work **solely as a Vocalist/Singer or Musician** then unfortunately you are not eligible. Please visit theatresupport.info for more information and a list of other funds
- if your work has been in **Education, Outreach and/or Participation**, it must have been conducted through a professional theatre company or organisation and be delivered to targeted groups. Independent teaching of theatre art forms to private individuals or groups is not currently eligible
- you should not include work in theme parks, bars, night clubs, corporate/private events
- for more information please visit our [website](#)

*** 18. Your previous role/jobs.**

To be eligible for this fund you need to prove to us that you have worked a **minimum of 8 weeks** in the professional theatre industry between the 15 month period of **1st January 2019** and **31st March 2020**. (If you are D/deaf and/or disabled please see the introductory notes concerning eligibility on page one.)

Please provide details of **up to** five professional theatre roles/jobs in this time period, that are in eligible professions. Please note: We will use our discretion to decide which of your roles are eligible as they **MUST** be theatre specific. Please see our [website](#) for further details.

Your jobs might have occurred one after another or might have overlapped, but the total time worked needs to add **up to a minimum of 8 weeks**. You may include part-time roles as long as the total adds up to at least eight weeks paid work. (If you are D/deaf and/or disabled please see the introductory notes concerning eligibility on page one.)

JOB 1: Job Role/Profession

*** 19. JOB 1: Venue Type**

*** 20. JOB 1: Production Name and/or Production Company or Organisation**

*** 21. JOB 1: Dates** (This must only be given as a range or list, using the format DD/MM/YY. Any other information can be entered in the box below.)

*** 22. JOB 1: Total number of weeks in this particular job/role.** Please refer to the beginning of this section for further instruction.

23. JOB 1: Other Information

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Please enter details of a second professional theatre job (if applicable).

If you do not wish to fill in this section, please proceed by clicking the 'Next' button at the bottom of this page.

24. **JOB 2:** Job Role/Profession

25. **JOB 2:** Venue Type

26. **JOB 2:** Production Name and/or Production Company or Organisation

27. **JOB 2:** Dates (This must only be given as a range or list, using the format of DD/MM/YY. Any other information can be entered in the box below.)

28. **JOB 2:** Total Number of weeks in this job/role. Please refer to the beginning of the previous page for further instruction.

29. **JOB 2:** Other Information

Please enter details for a third professional theatre job (if applicable).

If you do not wish to fill in this section, please proceed by clicking the 'Next' button at the bottom of this page.

30. **JOB 3:** Job role/Profession

31. **JOB 3:** Venue Type

32. **JOB 3:** Production Name and/or Production Company or Organisation

33. **JOB 3:** Dates (This must only be a given as a range or list, using the format of DD/MM/YY. Any other information can be entered box below.)

34. **JOB 3:** Total number of weeks in this job/role. (Please refer to the previous page for further instruction.)

35. **JOB 3:** Other Information

Please enter details for fourth professional theatre job (if applicable).

If you do not wish to fill in this section, please proceed by clicking the 'Next' button at the bottom of this page.

36. **JOB 4:** Job Role/Profession

37. **JOB 4:** Venue Type

38. **JOB 4:** Production Name and/or Production Company or Organisation

39. **JOB 4:** Dates (This must only be a given as a date range or list, using the format of DD/MM/YY. Any other information can be entered in the box below.)

40. **JOB 4:** Total number of weeks in this job/role. (Please refer to the beginning of the previous page for further instruction.)

41. **JOB 4:** Other Information

Please enter job details for a third professional theatre job (if applicable).

If you do not wish to fill in this section, please proceed by clicking the 'Next' button at the bottom of this page.

42. **JOB 5:** Job Role/Profession

43. **JOB 5:** Venue Type

44. **JOB 5:** Production Name and/or Production Company or Organisation

45. **JOB 5:** Dates (This must only be a given as a range or list, using the format of DD/MM/YY. Any other information can be entered in the box below.)

46. **JOB 5:** Total number of weeks in this job/role. (Please refer to the beginning of the previous page for further instruction.)

47. **JOB 5:** Other Information

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* 48. How many weeks in **total** did you work in professional theatre jobs/roles between **1st January 2019** and **31st March 2020** (in those 15 months)? Please see page five for instruction.

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SECTION FOUR: SUPPORTING INFORMATION

* 49. Please upload a CV of your professional theatre roles/jobs between the dates of **1st January 2019** and **31st March 2020** as supporting evidence. It must be in PDF or .doc/.docx format.

Choose File

Choose File

No file chosen

50. If applicable, please add your Spotlight (or equivalent) profile link below.

51. If applicable, please add a link to your professional website below.

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SECTION FIVE: YOUR REFEREE

* 52. **Your referee's details.** Please provide the name and contact details of a **theatre professional** whom you have worked with between **1st January 2019** and **31st March 2020** and has agreed that we can contact them to verify your application. This could be an employer, colleague or collaborator.

Name	<input type="text"/>
Company Name / Organisation / Theatre / Producer	<input type="text"/>
Email Address	<input type="text"/>
Confirm Email Address	<input type="text"/>
Phone Number	<input type="text"/>

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SECTION SIX: ADDITIONAL INFORMATION

* 53. Where do you live in the UK?

* 54. What's the highest level of education you have completed?

* 55. Thinking back to when you were aged about 14, what was the primary occupation of the main income earner in your household at the time? Please tick one box below which **best describes** the work the main / primary income earner undertook in their main job at this time:

- Traditional Professional Occupations** - such as: Accountant, Solicitor, Medical Practitioner, Scientist, Civil Engineer etc.
- Modern Professional Occupations** - such as: Artist, Teacher / Lecturer, Nurse, Physiotherapist, Social Worker, Welfare Officer, Police Officer etc.
- Senior Manager or Administrators** - usually responsible for planning, organising and co-ordinating work e.g Finance Manager, Chief Executive etc.
- Middle or Junior Managers** - such as: Office Manager, Retail Manager, Bank Manager, Restaurant Manager etc.
- Clerical and Intermediate Occupations** - such as: Secretary, Personal Assistant, Office Clerk, Call Centre Agent, Nursery Nurse etc.
- Technical and Craft Occupations** - such as: Motor Mechanic, Fitter, Inspector, Plumber, Electrician etc.
- Semi Routine Manual and Service** - such as: Postal Worker, Machine Operative, Security Guard, Receptionist, Sales Assistant etc.
- Routine Manual and Service Occupations** - such as: HGV Driver, Van Driver, Cleaner, Porter, Packer, Laborer, Waiting/Bar Staff etc.
- Short Term Unemployed** - claimed Jobseeker's Allowance for a year or less
- Long Term Unemployed** - claimed Jobseeker's Allowance for a year or more
- Inactive / Not Working** - (excluding those who are retired)
- Retired**
- This question does not apply to me** (e.g. I grew up in care)
- Prefer not to say**
- Other** (please specify)

56. Please tick the boxes next to the statements that apply to your individual circumstances.

- I have dependants under 18 for whom I am the sole carer
- I am caring for a child or adult who is disabled or has additional needs
- I am clinically extremely vulnerable from COVID-19 and currently shielding, or staying home in order to protect and shield a clinically vulnerable person(s)
- I am currently receiving income in the form of Universal Credit

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SECTION SEVEN: SPECIAL CATEGORY DATA

We endeavor to provide support for those in the industry who have been disproportionately affected by the crisis, especially those from minority ethnic groups, disabled people and those from lower socio-economic backgrounds.

On the next page are a series of questions which will help us identify whether you are from one or more of these groups. Filling these in will contribute to our understanding of your level of need. To preview the questions asked in the next section, please refer to a copy of the application form by clicking [here](#).

Further information on how we use your data, including any special category data, is set out in our [privacy policy](#).

* 57. If you choose 'Yes' from the options below please proceed to answer the questions that follow - you can also choose to answer 'prefer not to say' if you do not wish to provide the information.

If you choose not to provide this information you can select 'No' from the options below and you will be directed to the end of the application.

- Yes, I consent to use of my special category data in assessing my application.
- No, I do not wish to provide my special category data. (You will be directed to the end of the application.)

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* 58. How would you describe your ethnic origin?

- Asian or British Asian** - Indian
- Asian or British Asian** - Pakistani
- Asian or British Asian** - Bangladeshi
- Asian or British Asian** - Chinese
- Asian or British Asian** - Any Other Asian Background Ethnic Group (write in text box at the bottom)
- Black or Black British** - African
- Black or Black British** - Caribbean
- Black or Black British** - Any Other Black/African/Caribbean Background (write in text box at the bottom)
- Latinx**
- Middle / Near Eastern / Arab**
- Mixed** - White and Black African
- Mixed** - White and Black Caribbean
- Mixed** - White and Asian
- Mixed** - Any Other Mixed Background (write in text box at the bottom)
- White** - British (English/Welsh/Scottish/Northern Irish/British)
- White** - Irish
- White** - Gypsy or Irish Traveller
- White** - Any Other White Background (write in text box at the bottom)
- Prefer not to say**
- Other (Please specify. For example: Mixed - Latinx and Black African or White - Italian etc.)

* 59. Do you consider yourself to be D/deaf or disabled (where disabled means that you have a medical condition that has a long-term, substantial impact on your ability to carry out day to day activities; for example you may be blind or partially-sighted, have mobility impairments, or have epilepsy or be learning disabled)?

- Yes
- No
- Prefer not to say

* 60. How would you describe your gender?

- Female
- Male
- Non-Binary
- Transgender
- Prefer not to say
- Other (please specify)

* 61. How would you describe your sexual orientation?

- Bisexual
- Gay man
- Gay woman / lesbian
- Heterosexual / straight
- Prefer not to say
- Other (please specify)

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SECTION EIGHT: DECLARATION

Please check the answers and information you have supplied in this application form are true and correct. You can do this by using the 'Previous' and 'Next' buttons at the bottom of each page to move backwards and forward through your form. Funds will be allocated based on the information provided in this online application form.

Amendments to an application cannot be made once the deadline has passed or after you have been notified of the outcome/decision of your application to the Theatre Artists Fund.

* 62. **Your declaration:** Please tick the following boxes to confirm you agree with all the below statements.

- I confirm that, to the best of my knowledge and belief, all the information within this form is complete and correct.
- I further understand that if information on this form is found to be knowingly incorrect, I may be ineligible to apply for future grants.

You will receive an email from us confirming your application within 48 hours. Please check any junk email/spam folders.

The current round is open for applications until 12noon on Tuesday 30th March.

We aim to inform you about the outcome of your application via email by Monday 19th April.

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Thank you.

Please click 'Done' at the bottom of this page to exit the application form.