



FEDERAL NEUROPSYCHIATRIC HOSPITAL DAWANAU

KATSINA ROAD, DAWANAU, KANO STATE, NIGERIA

Web Site: www.fnhkano.gov.ng

INVITATION TO TENDER FOR WORKS PROJECT UNDER THE CAPITAL BUDGET APPROPRIATION

1. INTRODUCTION

The Federal Neuropsychiatric Hospital Dawanau was upgraded by the Federal Government of Nigeria to provide effective health care delivery particularly in mental health challenges for the host community and Nigeria in general, accordingly in compliance with the provision of the Public Procurement Act, 2007. The Hospital wishes to invite experienced, competent and reputable contractors to submit bid documents for the implementation of the following projects under the capital budget appropriation.

2. SCOPE (WORKS)

LOT NO.	PROJECT DESCRIPTION
LOT 1	PROVISION OF AMENITY WARDS IN THE HOSPITAL

3. ELIGIBILITY REQUIREMENTS.

Each bidder must have the following as the minimum qualification that must be met to make the company eligible. Thus, the interested firm should submit two (2) bound documents duly signed, paginated, separated by dividers and arranged in the order outlined here under;

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC_{1.1} or CAC₂ and CAC₇;
- Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2025;
- Evidence of PENCOM clearance Certificate valid till 31st December, 2025;
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2025
- Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2025;
- Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2025 issued by BPP.
- Sworn Affidavit:
 - Disclosing whether or not any officer of the relevant committees of the Federal Neuropsychiatric Hospital Dawanau, Kano or the Bureau of Public

- Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- That no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - That the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
 - h. Company's Audited Accounts for the last three (3) years – 2022, 2023 & 2024, duly acknowledged by the Federal Inland Revenue Service;
 - i. Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
 - j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON, etc.;
 - k. Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
 - l. List of Plants/Equipment with proof of Ownership/Lease Agreement;
 - m. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
 - n. Annual Average Turn Over: for Works is minimum of 100m)
 - o. All documents for submission must be transmitted with a covering/forwarding letter under the company's Letter Head bearing amongst others, the registration number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letter Head must bear the Name(s) and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the company;

4. COLLECTION OF TENDER DOCUMENTS.

Interested Companies are to collect tender standard bidding document (SBD) from the office of the Head of Procurement Unit at Nutrition and Dietetic block of the Federal Neuropsychiatric Hospital at Dawanau, Kano upon presentation of

evidence of payment of non-refundable Tender fee of Ten Thousand Naira Only (N10,000.00) per lot, paid into the Federal Neuropsychiatric Hospital Dawanau remita account at any refutable commercial bank in Nigeria.

5. SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the Technical and Financial bids with soft copy of the financial bid only in MS Excel Format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger envelope sealed and addressed to the:

**The Medical Director,
Federal Neuropsychiatric Hospital Dawanau,
Katsina Road,
Kano.**

Each envelope should be clearly marked with the name of the project and lot number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the Conference Hall of Nutrition and Dietetic block not later than **10:30am on Monday, 22th September, 2025.**

6. OPENING OF TECHNICAL BIDS

The Technical bids will be opened immediately after the deadline for submission at **10:30am on Monday, 22th September, 2025**, in the Conference Hall of Nutrition and Dietetic block while the financial bids will be kept un-opened. Please ensure that you sign the Bid Submission Register in the Office of the Medical Director Federal Neuropsychiatric Hospital Dawanau, Kano. The Hospital will not be held liable for misplaced or wrongly submitted bid. For further enquiries, please contact the Head of Procurement Unit on 08065966917

7. GENERAL INFORMATION

- a. Bids Must Be in English and signed by official authorized by the bidder
- b. Bids submitted after the deadline for submission would be returned un-opened
- c. All costs will be borne by the bidders.
- d. The Technical Bids will be opened in the presence of Bidders or their representatives, Civil Society Organization, Anti-Corruption and Transparency and Private Professional bodies.
- e. Only pre-qualified bidders will be contacted at a later date for financial bid opening, financial bids of un-successful bidders will be returned un-opened
- f. The Federal Neuropsychiatric hospital Dawanau is not bound to pre-qualify any bidder and reserve right to annul the procurement process at any time

without incurring any liability in accordance with section 28 of the public procurement act 2007.

Sign
Prof. Auwalu Sani Salihu
Medical Director