



Guide to Interpreting Cambridge English Certificates for HR Managers



- 1 The coat of arms of Cambridge Assessment English stands for global recognition, quality and excellence. Cambridge Assessment English celebrated its 100th anniversary in 2013.
 - Name of the candidate who has taken the exam. The identity of the candidates is verified on the day of the exam using a valid ID. On the test day, a photo of each candidate is also taken so that the results can be verified by employers or educational institutions.
- 4 Official certificate and level

Each Cambridge exam is standardised and aligned with the official levels of the Common European Framework of Reference for Languages (CEFR) established by the Council of Europe. The certificate confirms the official title of the completed exam as well as the attained level.

Candidates who have taken the exam but did not pass will still receive a certificate, provided they achieved a sufficient score at the preceding CEFR level. These certificates indicate only the level attained, not the name of the exam.

- 6 Exam information
 - Date of exam
- Exam centre
- Verification number
- · Accreditation number
- Certificate information
 - Date of issue
- Certificate number

Certificates are issued once only and are not replaced if lost. To provide proof of the certificate, candidates can request a «Certifying Statement» from their Cambridge Centre.

Result achieved by the candidate

Grades are reported in levels. For the following exams, an A is the highest grade, followed by B and C. Additionally, a grade achieved at the next lower level is also reported.

- · C2 Proficiency (CPE)
- · C1 Advanced (CAE)
- · B2 First (FCE)
- · B2 First for Schools (FCE S)

For the following exams, 'Pass with Distinction' is the highest grade, followed by 'Pass with Merit' and 'Pass'. Additionally, a grade achieved at the next lower level is also reported:

- · B1 Preliminary (PET)
- · B1 Preliminary for Schools (PET S)
- · A2 Key (KET)
- · A2 Key for Schools (KET S)

6 Achieved Score

The scores reflect the overall grade as well as the grade for each individual component of the exam (Reading, Use of English, Writing, Listening, Speaking). It represents a grade rather than the number of questions answered correctly.

The score range is between 0 and 230. All exams are placed on this scale.

For example:

- · C2 Proficiency (CPE) 200-230
- · C1 Advanced (CAE) 180-210
- · B2 First (FCE) 160-190



Authorised Exam Centre



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CAN DO STATEMENTS: CATEGORY 'WORK'

LEVEL	CAMBRIDGE EXAM	LISTENING/SPEAKING	READING	WRITING
C2	C2 Proficiency (CPE)	CAN advise on/handle complex delicate or contentious issues, such as legal or financial matters, to the extent that he/she has the necessary specialist knowledge.	CAN understand reports and articles likely to be encountered during his/her work, including complex ideas expressed in complex language.	CAN make full and accurate notes and continue to participate in a meeting or seminar.
C1	C1 Advanced (CAE)	CAN contribute effectively to meetings and seminars within own area of work and argue for or against a case.	CAN understand correspondence expressed in non-standard language.	CAN handle a wide range of routine and non-routine situations in which professional services are requested from colleagues or external contacts.
B2	B2 First (FCE)	CAN take and pass on most messages that are likely to require attention during a normal working day.	CAN understand most correspondence, reports and factual product literature he/she is likely to come across.	CAN deal with all routine requests for goods or services.
B1	B1 Preliminary (PET)	CAN offer advice to clients within own job area on simple matters.	CAN understand the general meaning of non-routine letters and theoretical articles within own work area.	CAN make reasonably accurate notes at a meeting or seminar where the subject matter is familiar and predictable.
A2	A2 Key (KET)	CAN state simple requirements within own job area, such as 'I want to order 25 of'.	CAN understand most short reports or manuals of a predictable nature within his/her own area of expertise, provided enough time is given.	CAN write a short, comprehensible note of request to a colleague or a known contact in another company.
A1		CAN take and pass on simple messages of a routine kind, such as 'Friday meeting 10 a.m.'.	CAN understand short reports or product descriptions on familiar matters, if these are expressed in simple language and the contents are predictable.	CAN write a simple routine request to a colleague, such as 'Can I have 20x please?'

CAN DO STATEMENTS: CATEGORY 'STUDY'

LEVEL	CAMBRIDGE EXAM	LISTENING/SPEAKING	READING	WRITING
C2	C2 Proficiency (CPE)	CAN understand jokes, colloquial asides and cultural allusions.	CAN access all sources of information quickly and reliably.	CAN make accurate and complete notes during the course of a lecture, seminar or tutorial.
C1	C1 Advanced (CAE)	CAN follow abstract argumentation, for example the balancing of alternatives and the drawing of a conclusion.	CAN read quickly enough to cope with the demands of an academic course.	CAN write an essay which shows ability to communicate, giving few difficulties for the reader.
B2	B2 First (FCE)	CAN give a clear presentation on a familiar topic, and answer predictable or factual questions.	CAN scan tests for relevant information and grasp main point of text.	CAN make simple notes that will be of reasonable use for essay or revision purposes.
B1	B1 Preliminary (PET)	CAN understand instructions on classes and assignments given by a teacher or lecturer.	CAN understand basic instructions and messages, for example computer library catalogues, with some help.	CAN write down some information at a lecture, if this is more or less dictated.
A2	A2 Key (KET)	CAN express simple opinions using expressions such as 'I don't agree'.	CAN understand the general meaning of a simplified text book or article, reading very slowly.	CAN write a very short simple narrative or description, such as 'My last holiday'.
A1		CAN understand basic instructions on class times, dates and room numbers, and on assignments to be carried out.	CAN read basic notices and instructions.	CAN copy times, dates and places from notices on classroom board or notice board.

CAN DO STATEMENTS: CATEGORY 'SOCIAL AND TOURIST'

LEVEL	CAMBRIDGE EXAM	LISTENING/SPEAKING	READING	WRITING
C2	C2 Proficiency (CPE)	CAN talk about complex or sensitive issues without awkwardness.	CAN (when looking for accommodation) understand a tenancy agreement in detail, for example technical details and the main legal implications.	CAN write letters on any subject with good expression and accuracy.
C1	C1 Advanced (CAE)	CAN keep up conversations of a casual nature for an extended period of time and discuss abstract/cultural topics with a good degree of fluency and range of expression.	CAN understand complex opinions/arguments as expressed in serious newspapers.	CAN write letters on most subjects. Such diffi- culties as the reader may experience are likely to be at the level of vocabulary.
B2	B2 First (FCE)	CAN keep up a conversation on a fairly wide range of topics, such as personal and professional experiences, events currently in the news.	CAN understand detailed information, for example a wide range of culinary terms on a restaurant menu, and terms and abbreviations in accommodation advertisements.	CAN write to a hotel to ask about the availability of services, for example facilities for the disabled or the provision of a special diet.
B1	B1 Preliminary (PET)	CAN express opinions on abstract/cultural matters in a limited way and pick up nuances of meaning/opinion.	CAN understand factual articles in newspapers, routine letters from hotels and letters expressing personal opinions.	CAN write letters on a limited range of predict- able topics related to personal experience and express opinions in predictable language.
A2	A2 Key (KET)	CAN express likes and dislikes in familiar contexts using simple language such as 'I (don't) like.'	CAN understand straightforward information, for example labels on food, standard menus, road signs and messages on automatic cash machines.	Can complete most forms related to personal information.
A1		CAN ask simple questions of a factual nature and understand answers expressed in simple language.	CAN understand simple notices and informa- tion, for example in airports, on store guides and on menus. CAN understand simple instructions on medi- cines and simple directions to places.	CAN leave a very simple message for a host family or write short simple 'thank you' notes.