

MO DUKE

(they/them)

Art Department Trainee

PROFILE

I am a dedicated and professional Filmmaking graduate. I am skilled in organisation, finance management, creative interpretation and written and verbal communication. I am a competent user of Excel, Word and Outlook. I am looking for Art Department Trainee roles in and around Bristol.

SKILLS AND TRAINING

- City Lit Introduction to Prop Making course (August 2023)
- Script breakdowns
- Budget management (£5000<)
- Prop making including modelling, painting and basic woodworking
- Sourcing props from car boot sales and prop houses
- Attention to detail
- Teamwork
- Problem solving
- Communication

EDUCATION

University of the West of England
Filmmaking BA (Hons) · 2:1
2019 - 2022

Andover College
A-Level Film Making, A-Level Film Studies, A-Level History · Grades A-C
2017 - 2019

CONTACT

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GDPR STATEMENT

I give express permission for this CV and the details within to be stored under the following conditions:

- That there is transparency with regard to the use of data.
- That any processing is lawful, fair and for a specific purpose.
- That data is kept safely and securely.
- That data will not be kept longer than is necessary.

EXPERIENCE

Prop Maker, Casting Director

Speak No Name (student narrative short) 2022

Responsible for:

- Research into stylistic desires of Director
- Collection of reference images
- Sketching prop designs
- Experimenting with models to ensure designs are fit for purpose
- Purchasing materials for fabrication
- Realising prop designs in 3D materials

Art Department Assistant, Production Runner

Services (BFI-funded short) 2021

Responsible for:

- Assisting Production Designer in dressing and striking sets
- Tidying set throughout the day
- Relaying messages between departments
- Sitting in for actors during camera and lighting setups
- Making and handing out tea and coffee
- Taking food orders for crew and cast

Assistant Production Designer, Casting Director,

Assistant Producer

Monster (student narrative short) 2021

Responsible for:

- Sourcing and purchasing props, set dressings and costumes economically
- Creating and publishing casting calls on relevant websites and forums
- Arranging online submission of self tapes and auditions
- Liaising closely with actors to inform them of call times, locations and COVID-19 requirements
- Managing COVID-19 protocols pertaining to actors on set