**Lewis Dunn**

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**Personal Profile:**

Outgoing, creative, and highly organised who thrives under pressure. Worked on a film production set in a supportive role. A true passion to work in media industry. Willing to learn and develop skills within the industry. Available for immediate start.

**Achievements:**

* Worked on a film set for a major production company
* Helped at the London half marathon
* Worked at Wembley stadium at the NFL game between the Jacksonville Jaguars and The Philadelphia Eagles.

**Supporting Skills:**

* Excellent verbal, written and communication skills
* Highly adaptable, picking up new systems quickly and efficiently
* Ability to work both independently and within a team
* Strong listening skills
* Ability to meet deadlines
* Good time management
* Creative and excellent IT skills

**Employment History and Work experience:**

**Film company Film Set Runner September 2018- December 2018**

Duties and responsibilities included:

* Multi-tasking for the crew on the set
* Assisted with film set scaffolding
* Assisted in film set decorating
* Provided refreshments and catering for the staff and actors
* Extra on film set

**Debden Park High School Library Assistant (Placement) May 2015**

Duties and responsibilities included:

* Organising and stacking the library books in the correct order
* Used the library spreadsheet to issue and reissue books for the students
* Assisted with management duties alongside the Librarian to ensure smooth running
* Contact with students

**Flair Events Events staff October 2018 – December 2018**

Duties and responsibilities included:

* Supported colleagues on multiple Events
* Assisted with the setting up of the tables with bottled water
* Helped with opening and closing events
* Carried basic security checks
* Check ID

**Qualifications:**

Epping Forest College:

* Maths, grade D
* English, grade C-
* Media level 3, grade - B

Debden Park high school:

* GCSE Drama, grade E
* GCSE English, grade E
* GCSE History, grade G
* GCSE Maths, grade G
* Media Studies, grade D

**Hobbies and interests:**

I like to make videos and edit them myself, learning new techniques. I also enjoy playing sports such as football and the NFL as enjoy being active. Travelling to various destinations is another joy, I like meeting new people, and learning about different communities and cultures.

**References available on request**