

tearfund LEARN

Catalogue



TRAINING • RESOURCES • GUIDES

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learn.tearfund.org

Tearfund is a Christian relief and development agency working with partners and local churches to bring whole-life transformation to the poorest communities.

We produce a range of media and publications that aim to empower people at grassroots level. Our goal is to see poverty ended and justice brought, where the need is greatest.

OUR PUBLICATIONS

ROOTS

Equipping Christian development organisations in their fieldwork.

PILLARS

Helping community members to bring change through discussion and Bible studies.

FOOTSTEPS

A free magazine, published three times a year, which shares information, ideas, contacts and experience in a Christian context at grassroots level.

UMOJA

Empowering churches to work together with the local community to determine their own future and bring about positive change where they live.

HAND IN HAND

Bible studies to transform our response to two sensitive issues: sexual and gender-based violence, and HIV.

JUBILEE: 50 BIBLE STUDIES ON POVERTY AND JUSTICE

Created as a celebration of 50 years since Tearfund was founded, this book looks at jubilee and the promise of restoration.

REVEAL TOOLKIT

Information sheets, activities, Bible studies and good practice guides for people working directly with local communities or churches.

DISASTERS AND THE LOCAL CHURCH

A guide aimed at church leaders in areas where

natural disasters are common (also relevant for other faith leaders and NGOs).

CEDRA

A strategic environmental risk assessment tool for agencies working in developing countries.

ENVIRONMENTAL ASSESSMENT

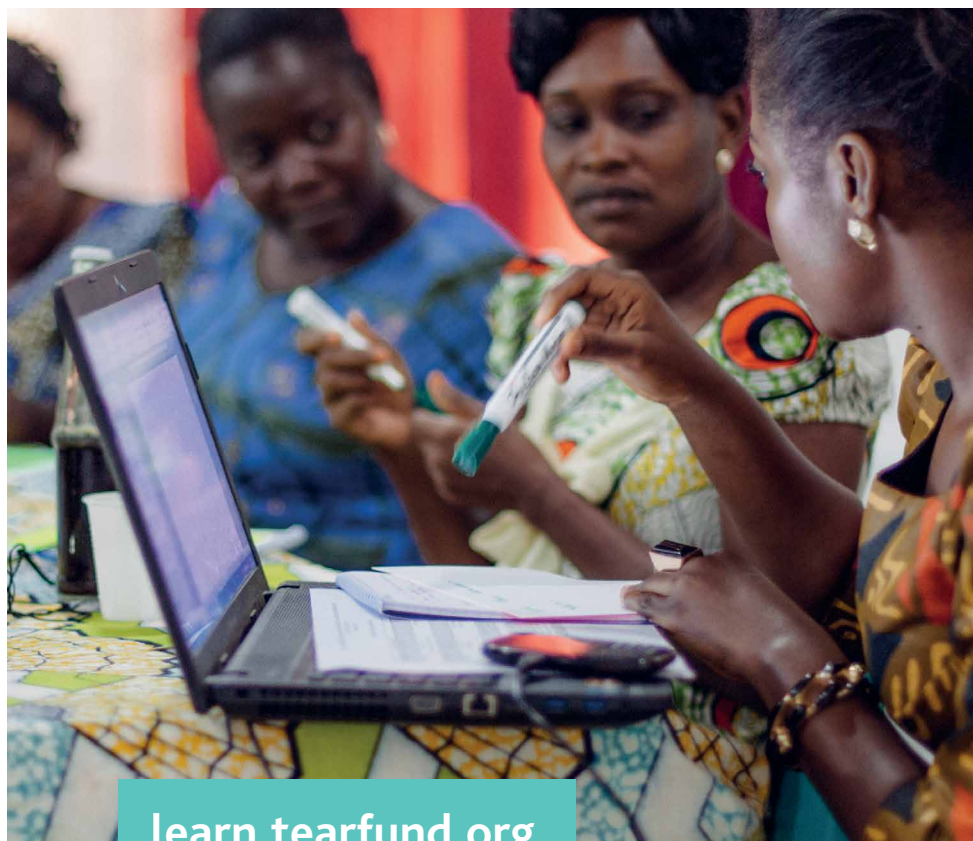
A project-level tool looking at the environmental impact of projects.

WHY ADVOCATE?

A series of short booklets, based on many years' experience in advocacy.

LIVE JUSTLY

Group studies on biblical responses to poverty, injustice and environmental destruction.



learn.tearfund.org

You can find all of Tearfund's international resources on the Tearfund Learn website. You can browse and search the site in four different languages: English, French, Portuguese and Spanish.

Resources are available to view and download free of charge in a variety of languages. There is a wealth of other information, with reports, videos and blog posts sharing insights and learning.

FOLLOW US ON SOCIAL MEDIA WHERE WE SHARE UPDATES AND LEARNING FROM AROUND THE WORLD:

 /tearfundlearn

 @tearfundlearn

 Above: Discussion around gender-based violence in Central African Republic

Photo: Andrew Philip/Tearfund

 Front Cover: Harvest Trip to Ogongora, Uganda, 2011

Photo: Layton Thompson/Tearfund



📷 Workshop in the Philippines
Photo: Tom Price/Tearfund

Roots guides help Christian development organisations in their work. They provide detailed information on relevant subjects – either on organisational development topics, or good practice in key development issues.

Each Roots guide is on a different topic but follows a similar format:

Reflection questions help readers to consider the issues raised in the book and apply the learning to their own situation.

Case studies from Tearfund partner organisations enable readers to learn from experiences around the world.

Bible studies help Christian organisations to carry out their work according to biblical values.

Handouts in some of the books can be given out during workshops. All the books have been designed so that they can be photocopied easily

Exercises in the books assist learning.

LANGUAGES AVAILABLE



BOTH PRINTED COPIES AND PDFS ARE IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH UNLESS OTHERWISE INDICATED.

ROOTS GUIDES

ADVOCACY TOOLKIT

An easy-to-use, comprehensive guide to the theory and practice of advocacy. Revised and expanded second edition including 80 case studies.

Print version not available in Spanish.

CAPACITY SELF-ASSESSMENT

An assessment tool to enable organisations to identify their capacity development needs. Written particularly for use by experienced facilitators.

PEACEBUILDING WITHIN OUR COMMUNITIES

Learning points taken from case studies of Tearfund partners involved in peacebuilding work.

PROJECT CYCLE MANAGEMENT

Describes the project cycle and the use of planning tools such as needs assessments and stakeholder analysis. It shows clearly how to develop a logical framework.

PDF also available in Russian.

FUNDRAISING

Shows how to develop a fundraising strategy and diversify an organisation's funding base.

CHILD PARTICIPATION

Looks at the importance of including children in community life and in project planning, implementation and evaluation.

REDUCING RISK OF DISASTER IN OUR COMMUNITIES

Looks at a process called Participatory Assessment of Disaster Risk, which involves working with local people to identify hazards and plan action to address them.

2nd edition available in English and French, 1st edition available in Portuguese.

ORGANISATIONAL GOVERNANCE

Looks at governance principles and issues so that organisations can improve their governance structure or set up a governing body if they do not already have one.

PARTNERING WITH THE LOCAL CHURCH

This provides practical tools, case studies and models for Christian organisations that wish to work more closely with local churches.

PDF also available in Russian.

HUMAN RESOURCE MANAGEMENT

Looks at policy and practice relating to people who work for an organisation. Includes practical information about recruitment, contracts and managing and developing staff.

ENVIRONMENTAL SUSTAINABILITY

This helps organisations to consider the impact of the environment on their work and the impact of their work on the environment. It looks at how to carry out an environmental assessment and contains ideas that encourage good stewardship of resources.



📷 Group in Malawi helping each other through various life issues
Photo: Chris Boyd/Tearfund

The Pillars process encourages groups of all kinds to own their own development through discussion-based learning.

The guides cover a range of topics to help people to implement lasting change in their local communities.

LANGUAGES AVAILABLE



BOTH PRINTED COPIES AND PDFS ARE IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH UNLESS OTHERWISE INDICATED.

Pillars guides are not designed to just read through. The full benefits will only come through discussing and learning from the content in small groups, using just one section at a time. Each guide contains Bible studies for group discussion.

PILLARS TRAINING DVD

This video contains seven sections which provide an introduction to using Pillars guides, facilitation skills, training workshops, translation and writing skills. It includes some practical sessions and discussion. (52 minutes, 2007)

PILLARS WORKBOOK

Provides information on translation and printing in local languages for people wanting to use the Pillars process.

PILLARS GUIDES

FACILITATION SKILLS WORKBOOK

Equips people with the skills and confidence to facilitate small group discussions. Designed as training material for people who are using Pillars guides with local groups.

Print version not available in Portuguese.

MOBILISING THE CHURCH

Encourages church members to widen their vision. Contains material on the church's role, leadership, Bible study groups, planning, working within the community and maintaining the vision of the church.

HEALTHY EATING

Ideas to help improve household nutrition at low cost – food groups, kitchen gardens, recipes, methods of food preservation and hygiene.

MOBILISING THE COMMUNITY

An exciting process of encouraging and supporting communities to analyse their own situations and to take steps to work together to make changes for the better.

Print version not available in English.

PREPARING FOR DISASTER

Encourages communities to consider possible risk situations and helps them prepare to respond effectively. Includes information on first aid, emergency stores and community shelters.

AGROFORESTRY

Agroforestry improves soil fertility, fuel wood production and family income. Includes details of nursery techniques.

Print and PDF versions not available in Portuguese or Spanish.

CREDIT AND LOANS FOR SMALL BUSINESSES

Encourages good practice in record-keeping, planning, and maintaining savings and credit groups.

IMPROVING FOOD SECURITY

Practical information on pest control, grain banks and new techniques for food preservation and storage.

Print and PDF versions not available in Spanish.

BUILDING THE CAPACITY OF LOCAL GROUPS

Encourages groups to improve their communication, effectiveness and activities.

The English version is available with African or Asian illustrations.

ENCOURAGING GOOD HYGIENE AND SANITATION

Explores the basic facts around good hygiene. How to reduce disease from poor sanitation, poor hygiene and dirty water.

SEEKING JUSTICE FOR ALL

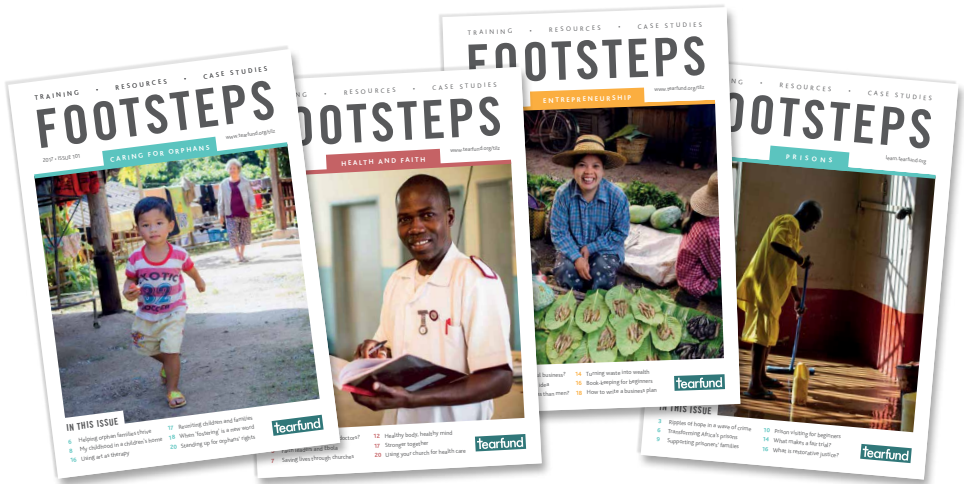
Looks at human rights and God's passion for justice, so that communities are better equipped to challenge unjust laws and to protect the rights of others.

Print version not available in Spanish.

PILLARS USB

Contains all Pillars guides, the Pillars workbook and Facilitation skills workbook. Most of the guides are supplied with a choice of illustration sets for use in Africa or Asia.

FOOTSTEPS



Over 20,000 people around the world read *Footsteps* magazine and you could be one of them!

This free grassroots community development magazine encourages the practical outworking of integral mission in all aspects of local development work. Sharing information, ideas, contacts and experience in a Christian context.

Available in English, French, Portuguese, Spanish and Hindi. A number of issues have also been produced in Bangla, Burmese and Mandarin Chinese. *Footsteps* is published three times a year.

Subscribe today

FILL IN THE FORM OPPOSITE OR VISIT:
tearfund.org/footsteps

FOOTSTEPS AT YOUR FINGERTIPS

Current and past digital editions of *Footsteps* are packed full of practical information to bring about positive change. Here's how to access them for free.



E-FOOTSTEPS

Each new issue of *Footsteps* magazine is available in an electronic version which you can receive by email. To sign up, either visit learn.tearfund.org and use the 'subscribe' button on the homepage or fill in the sign-up form opposite.



FOOTSTEPS INDEX

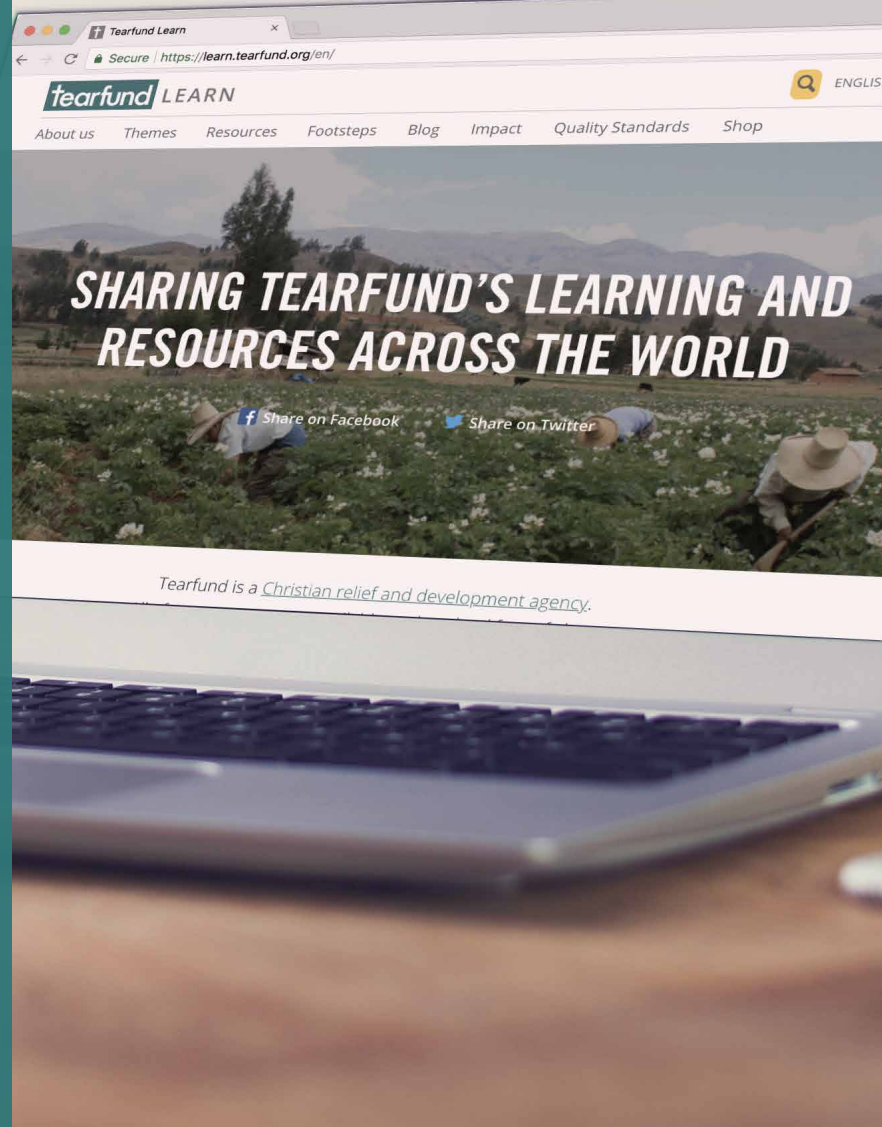
Available on CD-Rom or USB, the Index contains all previous editions of *Footsteps* magazine in PDF format.

Only available in English.



BACK CATALOGUE DOWNLOAD

Did you know that over 100 editions of *Footsteps* can be viewed and downloaded free of charge on Tearfund Learn? Search the entire back catalogue at www.tearfund.org/footsteps



FREE SUBSCRIPTION

FOOTSTEPS MAGAZINE

Footsteps is published three times a year. Each issue covers a different topic and is packed full of ideas, practical information and inspiring stories and case studies that help to bring about positive change at grassroots level. Previous topics include:

- Maternal health
- Hygiene and sanitation
- Family life
- Livestock
- Climate change
- Human trafficking
- Advocacy
- Conflict management

We'd love you to join our community and receive *Footsteps* magazine. Simply fill out the form below and send it back to us or email publications@tearfund.org stating whether you would like to receive a printed or electronic version of *Footsteps*. Please indicate your preferred language (English, French, Portuguese, Spanish or Hindi) and also provide your postal address and organisation if relevant.

I would like to subscribe to Footsteps magazine

First name:

Surname:

Postal address:

PLEASE SEND ME TEARFUND LEARN EMAILS:

Email address:

Thank you!

PLEASE RETURN THIS FORM TO:

TEARFUND LEARN,
TEARFUND, 100 CHURCH ROAD,
TEDDINGTON TW11 8QE, UK



'I ALWAYS LOOK FORWARD TO FOOTSTEPS SO I CAN READ THE VERY INTERESTING ARTICLES AND SHARE WITH MY FRIENDS AND FAMILY.'

A FOOTSTEPS READER, NEPAL



📷 Pastor Luciano Ogweng and members of the community outside Wigweng church, Uganda

Photo: Cally Spittle/Tearfund

UMOJA

Umoja helps churches work together with their local community to determine their own future and bring about positive change.

LANGUAGES AVAILABLE



FACILITATOR'S AND CO-ORDINATOR'S GUIDES
PRINTED COPIES AND PDFS IN ENGLISH, FRENCH AND PORTUGUESE. PDF ALSO IN BANGLA, CHINESE, NEPALI AND THAI.



HIV AND YOUR COMMUNITY
PRINTED COPIES AND PDFS IN ENGLISH AND FRENCH. PDF ALSO IN PORTUGUESE AND NEPALI.

UMOJA FACILITATOR'S GUIDE

Contains Bible studies, activities, energisers, tools, advice and a step-by-step process to help the church and local people become inspired and start working for transformation in their community.

UMOJA CO-ORDINATOR'S GUIDE

Provides everything that an organisation or church needs to know to start and manage an Umoja programme across a number of local communities.

UMOJA: HIV AND YOUR COMMUNITY

A supplementary guide for Umoja facilitators, designed to enable the church to work with the community to prevent the spread of HIV and reduce its impact. Recommended for use in churches and communities who have already completed at least one cycle of Umoja.

HAND IN HAND

Two sets of Bible studies to transform our response to two issues that many people find difficult to discuss.

OUR RESPONSE TO SEXUAL VIOLENCE

Contains 12 Bible studies covering a range of topics related to sexual violence.

OUR RESPONSE TO HIV

Bible studies for pastors and church leaders to help inform their congregations about HIV.

LANGUAGES AVAILABLE



PRINTED COPIES AND PDFS IN ENGLISH AND FRENCH.



JUBILEE: 50 BIBLE STUDIES ON POVERTY AND JUSTICE

Created as a celebration of 50 years since Tearfund was founded, this book contains 50 reflections and studies on what the Bible tells us about jubilee and the promise of restoration.

LANGUAGES AVAILABLE



PRINTED COPIES AND PDFS IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH.



Photo: Ralph Hodgson/Tearfund

REVEAL TOOLKIT

Reveal is a collection of tools for people working directly with local communities or churches.

Reveal is not a normal book or manual to be worked through from start to finish. Instead, church and community facilitators and NGO staff need to choose the tools and activities that will help communities in their own development journey.

These tools cover many different themes and topics and include discussion guides; games and activities to reveal hidden issues; tools explaining how to plan for and carry out actions and projects, and Bible studies.

LANGUAGES AVAILABLE



EASY-TO-PRINT PDFS AVAILABLE IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH.



RESOURCES FOR PROTECTING THE ENVIRONMENT

A range of tools for church and community leaders and agency staff working in the field to help them tackle issues around climate change and environmental degradation.

www.tearfund.org/environment

CEDRA

A strategic-level environmental risk assessment tool for agencies working in developing countries.

This comprehensive guide to the CEDRA (Climate change and Environmental Degradation Risk and Adaptation Assessment) process describes how to complete the seven CEDRA steps, using case studies and exercises.

It helps agencies to access and understand the science of climate change and environmental degradation and ensure their full portfolio of projects is resilient.

LANGUAGES AVAILABLE



PRINT VERSION ONLY AVAILABLE IN ENGLISH. PDFS ARE IN ENGLISH, FRENCH, PORTUGUESE, SPANISH, ARABIC, BURMESE, NEPALI, URDU AND RUSSIAN.



DISASTERS AND THE LOCAL CHURCH

This guide is aimed at church leaders in areas where natural disasters are common. It is also relevant for other faith leaders and NGOs.

It covers topics such as needs assessments, disaster management committees and different types of disaster.

LANGUAGES AVAILABLE



PRINT VERSION IN ENGLISH AND PORTUGUESE. PDFS ARE IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH.



ENVIRONMENTAL ASSESSMENT

A project-level tool looking at the environmental impact of projects.

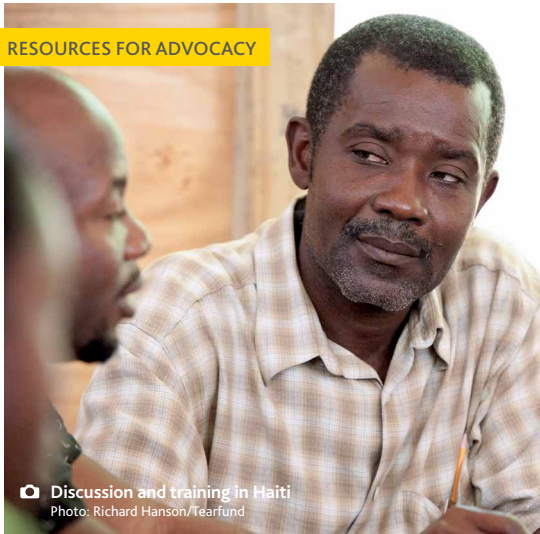
This tool helps users to assess the impact of the project on the environment and of the local environment on the project. It helps users to make informed decisions on project design to enable better impact.

LANGUAGES AVAILABLE



PRINT VERSION IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH. PDFS ARE IN ENGLISH, FRENCH, PORTUGUESE AND SPANISH.





Discussion and training in Haiti
Photo: Richard Hanson/Tearfund

LIVE JUSTLY

An in-depth series of ten group studies on the biblical response to poverty, injustice and the environment.

Each session includes an exploration of the theology and an encouragement to pray and respond as a group and as individuals.

Printed copies available in English. PDF available in English, French, Spanish and Portuguese.

WHY ADVOCATE? GUIDES

A series of short booklets, based on our many years' experience in advocacy.

WHY ADVOCATE ON CLIMATE CHANGE?

Why organisations need to use different advocacy tactics to tackle the problem of climate change from a local to an international level.

Only available in English (printed copy and PDF).

WHY ADVOCATE FOR DISASTER RISK REDUCTION (DRR)?

The importance of advocacy on DRR for holding governments accountable in addressing DRR.

Available as a PDF only in English, French and Spanish.

WHY ADVOCATE ON GOVERNANCE AND CORRUPTION?

Highlighting why it is important to undertake advocacy to combat corruption and promote good governance.

Available as a PDF only in English, French, Portuguese and Spanish.

WHY ADVOCATE ON HIV?

Why civil society needs to hold governments accountable for their commitments on HIV.

Available as a PDF only in English, French, Portuguese and Spanish.

WHY ADVOCATE FOR WASH?

Why WASH (Water, Sanitation and Hygiene) is a vital political priority, and how an advocacy approach can complement a programmatic approach.

Available as a PDF in English, French, Portuguese and Spanish.

Printed copies available only in French and Spanish.

WHY ADVOCATE ON WASTE AND A CIRCULAR ECONOMY?

A guide outlining advocacy in the area of regeneration and environmental sustainability.

Available as a PDF only in English and Portuguese.



A note on languages

The majority of our publications are available in English, French, Portuguese and Spanish. Some resources have been translated into additional languages and these can be found on the Tearfund Learn website: learn.tearfund.org/languages.

If you wish to translate any of our resources into a language that is currently unavailable, please email publications@tearfund.org. Provided credit is given to Tearfund, we will be very happy to assist you in this by providing design files and our translation guidelines.

Pillars guides are specially designed to be translated easily. The Pillars workbook gives guidance for organisations wanting to hold translation workshops, and the USB contains design files for printing.

Please email publications@tearfund.org to request translation guidelines.

ORDER OUR PUBLICATIONS

There are a few different ways you can order our publications:

- 1 The easiest and quickest way is to go to our webshop shoplearn.tearfund.org where you can get a 10% discount by using the code TLC10 at the checkout.
- 2 Complete this order form and send it to us with a cheque (made payable to Tearfund) enclosed for the total order cost.
- 3 For those who are unable to pay, we can send one resource free of charge. If you would like to benefit from this offer, please return this form indicating which resource you would like.
- 4 Alternatively, email publications@tearfund.org with any questions you may have regarding bulk orders or payment options.

Reminder All our publications are available to view and download free of charge on the Tearfund Learn website learn.tearfund.org

ROOTS Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
Advocacy toolkit			£20	
Capacity self-assessment			£12	
Peacebuilding within our communities			£12	
Project cycle management			£12	
Fundraising			£12	
Child participation			£12	
Reducing risk of disaster in our communities			£12	
Organisational governance			£12	
Partnering with the local church			£12	
Human resource management			£12	
Environmental sustainability			£12	

PILLARS Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
Facilitation skills workbook			£8	
Mobilising the church			£8	
Healthy eating			£8	
Mobilising the community			£8	
Preparing for disaster			£8	
Agroforestry			£8	
Credit and loans for small businesses			£8	
Improving food security			£8	

Building the capacity of local groups (<i>Africa edn</i>)			£8	
Building the capacity of local groups (<i>Asia edn</i>)			£8	
Encouraging good hygiene and sanitation			£8	
Seeking justice for all			£8	
Pillars workbook			£8	
All Pillars guides on USB			£5	
Pillars training DVD			£5	

FOOTSTEPS Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
Footsteps Index (USB)			£5	

UMOJA Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
Umoja Facilitator's guide			£14	
Umoja Co-ordinator's guide			£14	
SPECIAL OFFER! Umoja Facilitator's and Co-ordinator's guide			£20	
Umoja: HIV and your community			£5	

BIBLE STUDIES Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
Hand in hand: Bible studies to transform our response to sexual violence			£6	
Hand in hand: Bible studies to transform our response to HIV			£6	
Jubilee: 50 Bible studies on poverty and justice			£5	
Live Justly: Global edition			£6	

RESOURCES FOR PROTECTING THE ENVIRONMENT Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
CEDRA			£12	
Disasters and the local church			£12	
Environmental assessment			£10	

WHY ADVOCATE? RESOURCES Publication	Language <small>Check catalogue to see if your required language is available</small>	Quantity	Price per copy	Total price
Why advocate on climate change?			£3	
Why advocate for disaster risk reduction?			£3	
Why advocate on governance and corruption?			£3	
Why advocate on HIV?			£3	
Why advocate for water, hygiene and sanitation?			£3	
Why advocate on waste and a circular economy?			£3	

**'I FIND FOOTSTEPS
REALLY RESOURCEFUL
FOR MY RESEARCH BECAUSE
IT PROVIDES CASE STUDIES
OF PEOPLE DOING THINGS
AROUND THE WORLD AND I
SEE HOW I CAN APPLY THEM
IN MY OWN CONTEXT.'**

Oscar Danladi
Footsteps reader

tearfund LEARN

learn.tearfund.org

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