



Move Out Checklist

To minimize move out charges and/or fees, please follow the cleaning specifications listed below and be sure to have ALL items completed prior to your move out date/time:

	Remove all trash, debris, and personal items from the premises, garage, carport, storage unit, yard, patio, and balcony, as applicable.
	Clean all appliances thoroughly – including but not limited to range hood, microwave, oven, refrigerator (if provided). Leave refrigerator “ON”, and replace stove drip pans if needed
	Clean out fireplace (if provided), and broom sweep.
	Clean sinks and wipe out all cabinets in drawers throughout property
	ALL CARPETS MUST BE PROFESSIONALLY CLEANED, AND A RECEIPT PROVIDED AT YOUR MOVE OUT INSPECTION – BE SURE TO ALLOW ADEQUATE TIME/VENTILATION FOR DRYING
	Thoroughly clean all non-carpeted flooring – remove all stains and marks
	Wash walls carefully, paying special attention to areas around light switches, hallways and doorways. All such work must be performed to a professional standard and workmanlike manner.
	Patch any holes in the walls over a quarter of an inch.
	Clean all windows and remove cobwebs inside and out
	Secure and/or repair all screens/screen doors
	Clean and disinfect all bathroom areas thoroughly
	Repair any damages caused by your pet(s)
	If applicable, mow, trim, edge, rake and water the yard. Ensure all flower beds are free of weeds and all bushes trimmed. Sweep and thoroughly wash all patios and balconies.
	Clean all baseboards, light switches, and windowsills
	Replace any missing/burned out light bulbs and or fixtures
	Replace all filters in the home
	Broom sweep the garage and any storage area, and remove any personal property
	Replace any broken/bent blinds (if provided)
	Make arrangements to have your trash picked up before you discontinue services, and do NOT place trash in the recyclable cans or fines may apply
	Have all satellite dishes and hardware removed and repair any damages
	Exterior areas (garage, etc.) must be left in pre-move in condition, and any personal property removed.



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***Note: To avoid cleaning fees, both the interior and the exterior of the property must be left in professionally cleaned condition.**

Utilities:

Be sure to transfer your utility services to your new home/address. Be sure you have coordinated a final trash pick-up for any garbage remaining in your cans. Request a final utility bill be issued to your new address with your final interior/exterior meter readings (you will be responsible for reporting these to the utility companies). Any unpaid utilities will be deducted from your security deposit.