



03/31/2021

Texas Commission on Environmental Quality
Stormwater & Pretreatment Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for The Meadows at Chandler Creek
Municipal Utility District
TPDES Authorization: TXR040365

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040365 for the The Meadows at Chandler Creek Municipal Utility District.

The annual report is for Year 2 (select the appropriate number 1, 2, 3, 4, or 5). The reporting period's beginning month/day/year and ending month/day/year.

A separate Notice of Change [has been / has not been / will be] submitted based on the fact that changes [have been / have not been] proposed for the next permit year.
The Notice of Change was submitted to TCEQ's Applications Review and Processing Team (MC-148 by: (Select the addressed used)

BY REGULAR U.S. MAIL:

Texas Commission on Environmental Quality
Applications Review and Processing Team (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

BY OVERNIGHT/EXPRESS MAIL:

Texas Commission on Environmental Quality
Applications Review and Processing Team (MC-148)
12100 Park 35 Circle
Austin, TX 78753

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office 148 in Austin, Texas.

Sincerely, Tobin Hurley: District Manager

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040365

Reporting Year (year will be either 1, 2, 3, 4, or 5): 2

Annual Reporting Year Option Selected by MS4:

Calendar Year x

Permit Year

Fiscal Year: Last day of fiscal year:

Reporting period beginning date: (month/date/year) 01/01/2020

Reporting period end date (month/date/year) 12/31/2020

MS4 Operator Level: 2 Name of MS4: The Meadows at Chandler Creek
Municipal Utility District

Contact Name: Tobin Hurley Telephone Number: 512- 820-5297

Mailing Address: 14050 Summit Drive, Austin, TX 78728, Suite 103

E-mail Address: Tobin.Hurley@Inframark.com

A copy of the annual report was submitted to the TCEQ Region YES NO
Region the annual report was submitted. TCEQ Region 148 (Austin)

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV Section B.2.):

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		

Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	X		
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2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below (**See Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in storm water (Answer Yes or No, and explain.)
1: Public Education	Posted information on website, at the park pavilion, and at the Community Wide Social Event Santa at the Park and in the Community Newsletter.	Yes. See Attachment #1 & #2 Stormwater Committee met throughout the year. See Attachment #5
2: Public Involvement	Post and hold Public meeting in district to discuss storm water pollution concerns. Installed informative pollution prevention tiles to district storm water inlets in 2020.	Yes, see Attachment #3. Training and formal presentation was presented to the Board and open to the community for informative education. See Attachment #3
3: Illicit Discharge Detection & Elimination	Develop, Adopt, and Implement Rules and Regulations. Implement & enforce a program to detect, investigate, and eliminate illicit discharges in small MS4. Implement & enforce a program to detect, investigate, and eliminate illicit discharges in small MS4.	Yes, they were developed and adopted. See attachment #4 and attachment #7. Brochures and Regulations were provided and approved to all Board Members & Consultants. See Attachment # 2 & #10
4: Construction Site Runoff Control	District should review the proposed development guide to determine all development within the District is abiding by the required specifications. District to record number of noncompliance citations to development within District. District to distribute construction site storm water brochure	Yes. Drove through community weekly. No citations were written. Brochures and Regulations distributed as needed. See Attachment #10 See Attachment #7 & #8
5: Post Construction Stormwater Mgmt.	District to maintain copies of manual and distribute to construction operators.	Yes. No new development occurred during this period. See Attachment #7 & #8
6: Pollution Prevention/Good Housekeeping	Inspect and clean catch basins as needed and document cleaning dates. Compile list of materials used within the district. District to maintain spill kits and ensure they are located at appropriate facilities.	Yes, see attachment #5 Yes, No Littering Signs were installed throughout the park. See Attachment #9

7: Record keeping and Reporting	District will submit annual report to TCEQ by the anniversary (of the following year) for each year of the permit term. District Audited Storm Drain Labels	Yes See Attachment #6
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3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable. Summarize any information used (such as visual observation, amount of materials removed or prevented from entering the MS4, or if required monitoring data, etc.) to evaluate reductions in the discharge of pollutants. You may use the table (**See Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)
1	Public Education	Flyers	1500	Flyers and slide show	Yes. We have 2 flyers posted on the website for debris in storm drains. We send violation letters to residents if they are spotted putting leaves and trash into the storm drains. See attachment #1
2	Public Involvement	Agenda, minutes and PowerPoint presentation	n/a	n/a	Yes. The Board shared the presentation with HOA's in the District. Received positive feedback. Posted slide presentation on website
3	Illicit Discharge Detection & Elimination	District water/sewer map	n/a	District water/sewer survey	Undetermined
4	Construction Site Runoff Control	District water/sewer map	n/a	n/a	No new construction during this period
5	Post Construction Storm water Mgmt.	District water/sewer map	n/a	Inspections	No new construction during this period
6	Pollution Prevention/Good Housekeeping	District water/sewer map	n/a	n/a	Yes. Placed "No Littering" Signs throughout the park

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**See Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain
Public Education	Information posted on the website, school campaign.	Met goal – kept website updated on progress of MS4 plan. Created flyer that was available to community and sent to schools. Held a special meeting and presented a MS4 related slides. See Attachment #1 & #2
Public Involvement	Public meeting and storm drain stencils	Met goal – held a public meeting and presented a slide presentation about keeping the storm drains clean. (attachment #3 & #6).
Illicit Discharge & elimination	Inframark field staff are trained to look for illicit discharges. Photos are taken and work orders opened to keep all storm drains, trickle channel and detention ponds clean of debris, etc. Board and staff training. Storm sewer map	Met goal – Surveyed storm inlets, presented findings to Board. See attachment #4 pond cleaning. Communicated with the Board on current activities that relate to the MS4 permit. All Board members have a copy of the District showing the storm sewers
Construction control run off	n/a	Inspected site weekly.
Post construction storm water mgmt.	Project noted above is still in process. Will report on in year 3	n/a
Pollution prevention/good housekeeping	Inspection of catch basins and maintenance performed	Met goal – cleaned catch basins as needed. See attachment #4 & Attachment #5
Recordkeeping and reporting	Status of cleanup and record keeping Annual report	Met goal – all photos and work orders are stored on the Inframark servers. Annual report submitted by deadline

C. Stormwater Data Summary

Provide a summary of all information used including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.? (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(b))

ANSWER: In year 2, the budget for maintenance of the storm inlets, trickle channels and detention ponds was approved with adequate funds for maintenance.

D. Impaired Waterbodies

1. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern: (Refer to MS4 General Permit TXR040000 Part IV Section B.2.(c))

ANSWER: Not Applicable. Meadows at Chandler Creek MUD. They did not have any discharge to the waterbodies.

2. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)):
3. Report the benchmark identified by the MS4 and assessment activities (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(6)):

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted

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4. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(4)):

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark

5. If applicable, report on focused BMPs to address impairment for bacteria (Refer to the MS4 General Permit TXR040000; Part II Section D.4.(a)(5)):

Description of bacteria-focused BMP	Comments/Discussion

Description of bacteria-focused BMP	Comments/Discussion

6. Assess the progress to determine BMP's effectiveness in achieving the benchmark (Refer to the MS4 General Permit TXR040000; Part II.D.4.(a)(6)):

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- decrease in number of illegal dumping;
- increase in illegal dumping reporting;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs)
- increase in illegal discharge detection through dry screening

Benchmark Indicator	Description/Comments

E. Stormwater Activities

Describe stormwater activities the MS4 operator plans to undertake during the next reporting year. You may use the table below (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(d)):

MCM(s)	BMP	Stormwater Activity	Description/Comments
6	Inspect and clean basins and drainage systems	The Board approved over \$35,000.00 in the budget to maintain and clean the District's inlets, storm drains and detention ponds. Inspections are done quarterly.	With the additional funds, we will conduct post rain event inspections. Drive through looking for residents/contractors who are putting trash into the inlets and preform additional cleaning of the inlets, channels and ponds.

F. SWMP Modifications

- Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.
 Yes No

If 'Yes', report on changes made to measurable goals and BMPs (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(e)):

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible and why the replacement BMP is expected to achieve the goals of the original BMP.

2. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land etc.):

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans (Refer to the MS4 General permit TXR040000 Part IV Section B.2.(f)).

BMP	Description	Implementation Schedule (Start Date etc.)	Status / Completion Date (completed, in progress, not started)

H. Additional Information

1. Is the permittee relying on another entity to satisfy some of its permit obligations? (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(g))

Yes No

If 'Yes,' provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

- 2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes No

2.b. If 'yes,' is this a system-wide annual report including information for all permittees?

Yes No

If 'Yes,' list all associated authorization numbers, permittee names, and SWMP responsibilities of each member. (add additional spaces or pages if needed):

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Notices of intent and site notices received; Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(h)) _____ 1 _____

2a. Does the permittee utilize the optional 7th MCM related to construction?

Yes No

2b. If 'yes,' then provide the following information for this permit year (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(i)):

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that

qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Note: If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

ATTACHMENT 1



[DISTRICT INFORMATION](#)

[MEETING SCHEDULE](#)

[STORMWATER MGMT. PLAN](#)

[NEIGHBORHOOD PARKS](#)

[PAVILION INFO](#)

[OTHER INFO](#)

STORMWATER MGMT. PLAN

[Report Illegal Discharge...](#)

**STORMWATER
MANAGEMENT
DOCUMENTS**

[Meadows of Chandler Creek
MUD MS4 Flyer](#)

[Meadows of Chandler Creek
Educational Outreach Links](#)

[FINAL TPDES PHASE II MS4
GENERAL PERMIT
\(TXR040000\)](#)

[2020 Final MS4 Report](#)

[2020 Annual MS4 Report](#)

Stormwater Mgmt Plan

[Click here to Report any Illegal Discharges into Storm Drains](#)

Be the Solution to Stormwater Pollution:

8 Things You Can Do:

- Never dump anything onto the street, down a storm drain or into a drainage ditch.
- Pick up **after** your pet. Bag it and throw it into the trash.
- Compost or bag your grass clippings and leaves for curbside collection.
- Use fertilizers and pesticides sparingly, and never before expected rain.
- Put litter in its place. Put cigarette butts in the trash. Check your vehicles for leaks and repair them as soon as possible.
- Always recycle your motor oil and other vehicle fluids.
- Wash your car over a grassy area or at a commercial car wash, not on your driveway.

**City of Round Rock Hazardous Waste Collection Events
(Click Here)**

ATTACHMENT 2



Only Rain in the Drain

Remember: it ALL drains to our lakes and rivers

Stormwater pollution is the biggest threat to our waterways.

Every time it rains, water runs off the land as stormwater. As it flows over rooftops, lawns, driveways and streets, stormwater picks up pollutants and debris such as dirt, motor oil, fertilizer, litter and pet waste. All these pollutants are carried by stormwater into storm drains and drainage ditches, which flows untreated into our rivers, lakes and streams.

.....

Be the solution to stormwater pollution

8 Things You Can Do:

- Never dump anything onto the street, down a storm drain or into a drainage ditch.
- Pick up after your pet. Bag it and throw it into the trash.
- Compost or bag your grass clippings and leaves for curbside collection.
- Use fertilizers and pesticides sparingly, and never before expected rain.
- Put litter in its place. Put cigarette butts in the trash.
- Check your vehicles for leaks and repair them as soon as possible.
- Always recycle your motor oil and other vehicle fluids.
- Wash your car over a grassy area or at a commercial car wash, not on your driveway.

For more tips how to keep your neighborhood and waters healthy and clean visit:

www.chandlercreekmud.org



Join us in & Volunteer March 2020 as we label

Storm Water Drains

Sign Up for MORE INFO!

ATTACHMENT 3

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
THE MEADOWS AT CHANDLER CREEK MUNICIPAL UTILITY DISTRICT**

**TO: THE BOARD OF DIRECTORS OF THE MEADOWS AT CHANDLER CREEK
MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:**

In order to slow the spread of the Coronavirus (COVID-19), Governor Greg Abbott released a statement on March 16, 2020, that suspends certain requirements of Chapter 551, Texas Government Code, and allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). Notice is hereby given that the Board of Directors of The Meadows at Chandler Creek Municipal Utility District will hold a regular meeting open to the public, by video/telephonic conference on **Tuesday, December 15, 2020 at 6:00 p.m.**

To join the video conference, members of the public may join the meeting from a computer, tablets or smartphone using the following link:
<https://call.lifesizecloud.com/2102734>.

To join only the audio portion of the meeting:

Click to call from Mobile (audio only)

United States: +1 (312) 584-2401, 2102734#

Call in by Phone (audio only)

United States: +1 (312) 584-2401

Meeting extension: 2102734#

Both the link and telephone number are free of charge. Members of the public will be allowed to participate during the Public Comment period and discuss any item on the Agenda. Public comment will not be allowed during any other part of the meeting unless approved by the Board President.

A recording of the video conference will be available to the public upon request after the meeting.

At the meeting, the Board will meet to consider and take appropriate action on the following matters:

1. Board Convene
2. Roll Call of Directors
3. Citizen Communications* (limited to 3 minutes per person)
4. Stormwater System Report
 - a. Report from Stormwater Committee
 - b. Order adopting Stormwater Rules and Regulations
 - c. Annual Stormwater Training

ATTACHMENT 4

ATTACHMENT 5

Kuts & Kleans, Inc
P. O. Box 1217
Burnet, Texas 78611

Invoice

Date	Invoice #
10-11-2020	49263

Bill To
Intransark Ann: Tobin Hatley 14050 Summit Dr. Suite 103 Austin, Texas 78728

P.O. No	Terms	Project

Quantity	Description	Rate	Amount
	Theasant Ridge Pond: • Clean up trash. • Clean area around trickle channel. • Regrade outlet area. • Haul off debris and trash.	1,300.00	1,300.00
	Bowman Pond: • Clean up inlet and outlet area. • Clean out trickle channels. • Haul off light pole. • Haul off debris and trash.	2,800.00	2,800.00
	Lydore Ridge Pond: • Clean out in front of outlet. • Regrade drainage channel area. • Haul off material.	1,700.00	1,700.00
	Buckeye Ford: • Pick up and haul off trash. • Clean out trickle channel. **Please note: Unable to clean out 1904 due to owner not wanting us in her backyard - we were there to do the job but have deducted \$100 for not doing this address.	150.00	150.00
	Water Spaniel Way Pond: • Clean silt on trail as discussed. • Clean up into pipe 25' • Haul off debris and trash.	2,100.00	2,100.00
		Total	\$8,550.00

Buckeye Pond -1900 Pics



Buckeye Pond Before Pics Above

Buckeye Pond After Pics After

Buckeye Pond -1902 Pics



Buckeye Pond – 1902 - Before Pics Above

Buckeye Pond Pics 1902



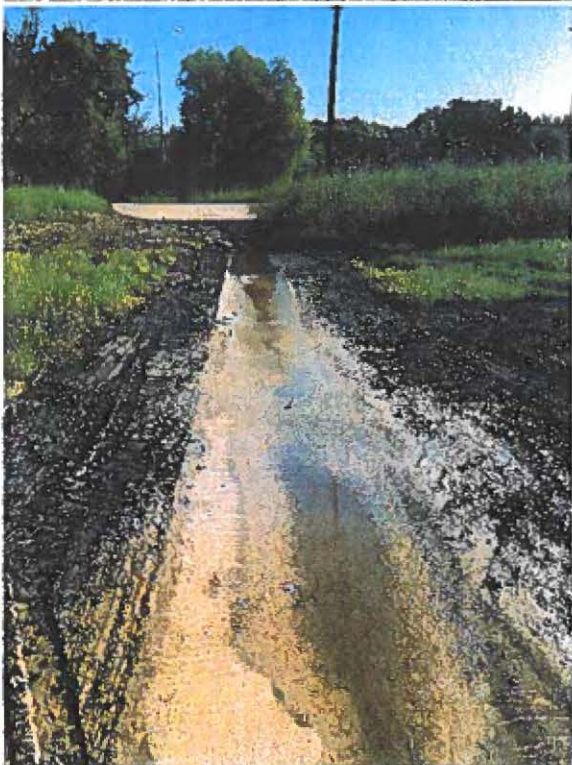
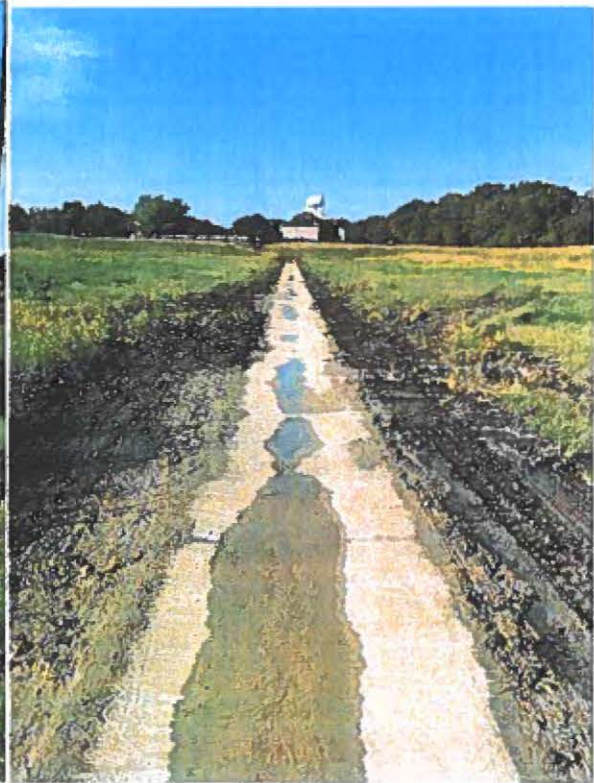
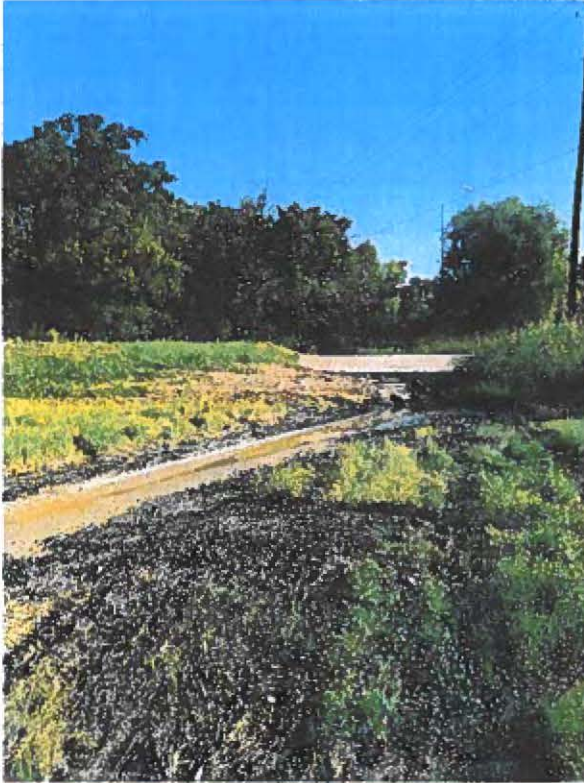
Buckeye Pond – 1902 - After Pics Above

Water Spaniel Way Pics



Water Spaniel Way After Pic Above

Bowman Pond Pics



Bowman Pond Pics After

Pheasant Ridge Pond Pics



Pheasant Ridge Pics After

Cyclone Ridge Pond



Cyclone Ridge Pond After Pics Above

ATTACHMENT 6

ATTACHMENT 7



Meadows at Chandler Creek MUD

Construction Site Stormwater Procedural Brochure

PROCEDURES FOR INSPECTING AND MAINTAINING STRUCTURAL CONTROLS

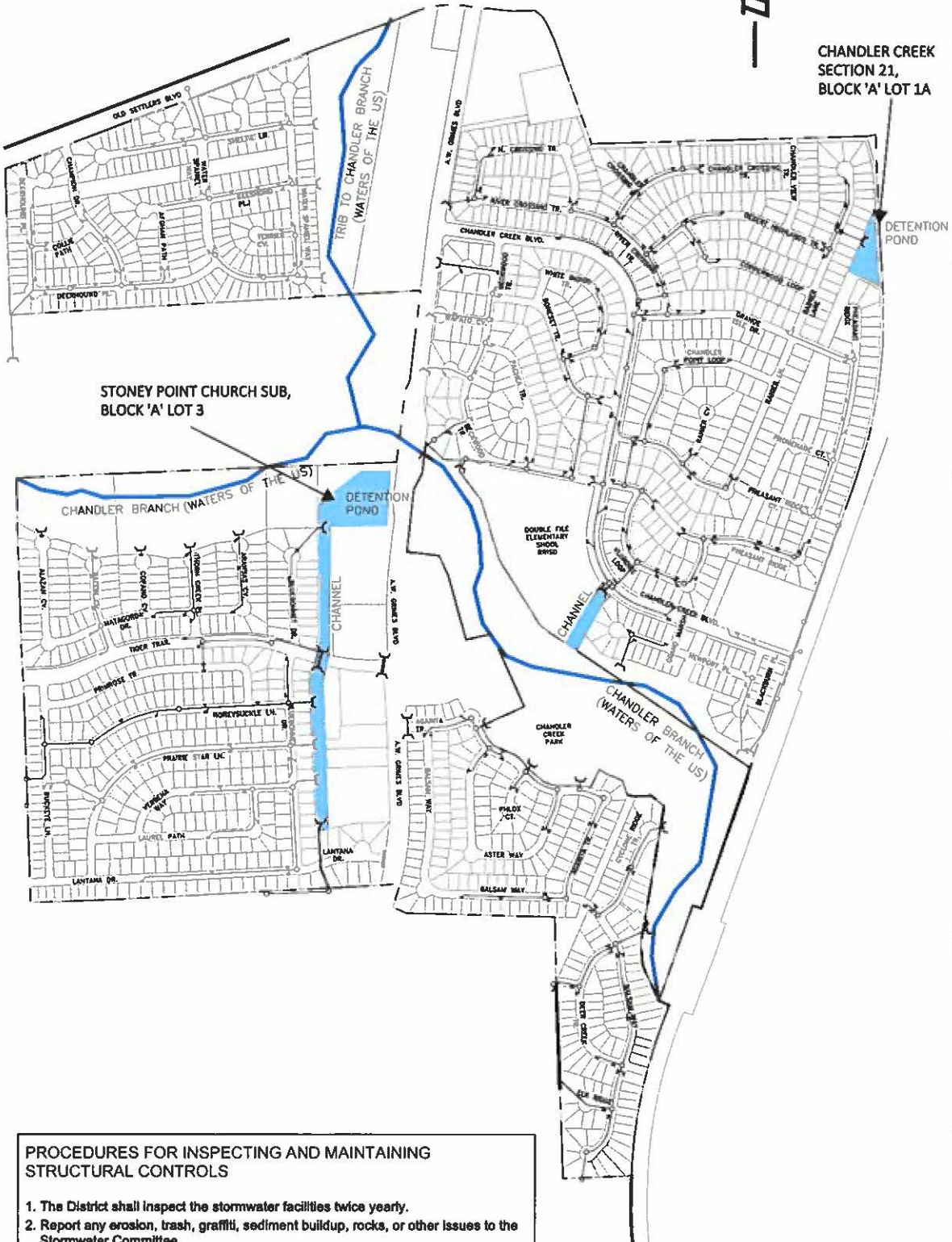
1. The District shall inspect the stormwater facilities twice yearly.
2. Report any erosion, trash, graffiti, sediment buildup, rocks, or other issues to the Stormwater Committee.
3. The District shall review any said findings and determine appropriate actions, if needed.
4. Stormwater Committee shall report to the District Board of Directors of any said findings, if any, with recommendations on remedying said findings.
5. The District Board of Directors will vote on appropriate and required remedies.

ATTACHMENT 8

MEADOWS AT CHANDLER CREEK MUNICIPAL UTILITY DISTRICT MAP




CHANDLER CREEK
SECTION 21,
BLOCK 'A' LOT 1A



- PROCEDURES FOR INSPECTING AND MAINTAINING STRUCTURAL CONTROLS**
1. The District shall inspect the stormwater facilities twice yearly.
 2. Report any erosion, trash, graffiti, sediment buildup, rocks, or other issues to the Stormwater Committee.
 3. The District shall review any said findings and determine appropriate actions, if needed.
 4. Stormwater Committee shall report to the District Board of Directors of any said findings, if any, with recommendations on remedying said findings.
 5. The District Board of Directors will vote on appropriate and required remedies.

PROJECT NO. 1116-10646	DESIGNED BY: HE
FILE NO.	DRAWN BY: RWS
DATE: DECEMBER 2020	CHECKED BY: RWS
SCALE: 1" = 600'	REVIEWED BY: HE


 8234 N. Capital of Texas Hwy.
 Austin, Texas 78759
 Suite 540
 (512) 462-0571
 FAX (512) 434-8935
 TWP# 7804 02346

ATTACHMENT 9

MCC Repairs – November 2020

1	Split Rail Fencing to be taken down and posts re installed deeper with additional concrete to fully secure all posts and fencing (To Be Started End of October)	Inframark	Completed
2	Benches, Tables, Pavilion and Buildings and Trashcans to be power washed	Inframark	In Progress
3	No Littering Signs Installed/Tow Signs Being Installed this week	Inframark	Completed
4	Order three additional flag sets for Light Poles	Inframark	In Progress
4.5	Light Cover Cleaned Out	Inframark	Complete
5	Pavilion Lighting Repaired/Bolts tightened	Inframark	Completed
6	Volleyball Net Replaced	Inframark	In Progress
7	Paint Grill Black/Replace damaged grill	Inframark	In Progress
8	Pond Inspection Scheduled for December 16 th . Will be included in the January meeting packet	Inframark	In Progress
9	Report of Creosote bridge issues	Gray Engineering / Inframark	Plywood might be ready for removal
10	Playscape, Repair Options Attached	Inframark/Fun Abounds	In Progress
11	Playscape Mulch Install Completed	TF Harper	Completed
12	2020 Storm Drain Label Audit Completed	Inframark	Completed
13	Railing outside Restrooms to be Re-Adjusted	Inframark / Gray Engineering	Completed
14	Security Cameras Being replaced/Added	Lonestar Surveillance	Completed

ATTACHMENT 10

Meadows at Chandler Creek MUD

EXHIBIT A: PROCEDURES REGARDING ILLICIT DISCHARGE DETECTION AND ELIMINATION

Detection Procedures

1. The District's contractor visually inspects the District's stormwater facilities on each quarterly visit. The contractor must report any suspected illicit discharges to the District.
2. The District will conduct a visual inspection of all District facilities four times annually. The inspections shall include dry-weather screening. Any suspected illicit discharges are to be documented and investigated.
3. A record will be made of each possible illicit discharge in which follow-up actions were required. The record will consist of a geographical point of reference, date, description of flow, and summary of follow up actions.
4. The District will develop detailed records of negative findings of dry weather inspections.
5. Board members will be trained to report all possible illicit and non-stormwater discharges.
6. Consultants, including the District's landscapers will be informed about identifying and reporting illicit discharges
7. The District's website will include information on illicit discharges and encourage District residents and the general public to report suspected illicit discharges to the District.
8. The District Stormwater Committee will review illicit discharge documentation and shall report to the District Board of Directors of any said findings, if any, with recommendations on solutions.

Elimination Procedures (On-Site Procedures for Responding to Illicit Discharges and Spills)

1. The District will respond to the identification or report of a potential illicit discharge within seventy-two (72) hours of being notified.
2. Once the potential illicit discharge has been identified, the District will investigate the source of the discharge. The District will then confirm if it is or is not an illicit discharge.
3. If a possible illicit discharge is identified, the District will trace the flow upstream to the extent of District property. The District will report flows originating off district to the appropriate city, county, or other entity with jurisdiction for further action. In the event the flow appears to create a hazard or contain toxic or noxious substances, the District will report the flow to the TCEQ.
4. If it not an illicit discharge, the District will document the results of their findings.
5. If it is an illicit discharge originating with the District, the District will determine appropriate actions needed. Responses will be in accordance with the Illicit Discharge Detection and Elimination Guidance Manual. The level and timeliness of the response will be based on the severity of the illicit discharge. The response may include, but not be limited to, the following:
 - Notification of the owner of the property that is the source of the discharge.
 - For single or intermittent discharges, cleanup of the illicit discharge fluid and appropriate disposal of the illicit material.
 - Placement of temporary a catch basin for intercepting the discharge.
 - Evaluation of solutions for stopping the illicit discharge.
 - Preparation of engineered drawings for elimination of the illicit discharge.
 - Installation of permanent improvements for elimination of the discharge.

**EXHIBIT B: PROCEDURES FOR CONDUCTING SITE INSPECTIONS AND ENFORCING CONTROL MEASURES
(BMP 3 – CONSTRUCTION SITE)**

1. The District has established requirements that the District Engineer review all site plans within the District boundaries. As part of the site plan review, the District Engineer requires that the site plan applicant include standard District construction notes on its drawings. Those notes include a requirement that the District Engineer be notified prior to the start of construction.
2. If the District Engineer attends the preconstruction conference, the Engineer will point out to the contractor the District requirements, which include maintenance of the BMPs on the construction site.
3. If the District Engineer is not able to attend the preconstruction conference, the Engineer will meet with the contractor at the site upon the start of construction. At that time, the District Engineer will point out to the contractor the District requirements, which include maintenance of the BMPs on the construction site.
4. The District Engineer will conduct regular site visits to observe the progress of construction and to point out to the contractor any of the BMPs that require corrective maintenance.
5. The District Engineer will conduct a final site visit upon the completion of construction to confirm that the site was constructed in accordance with the approved plans. Any corrective measures that are required, will be pointed out to the contractor. Final acceptance of the project will not take place until all BMPs have been completed to the satisfaction of the District Engineer.

**EXHIBIT C: PROCEDURES FOR RECEIPT AND CONSIDERATION OF INFORMATION SUBMITTED BY THE
PUBLIC**

1. A link to report issues directly to the Stormwater Committee is available on the District's website
2. All reports will be reviewed by the Stormwater Committee and, if necessary, presented to the District's Board of Directors to take any action necessary.
3. A record of all reports to the Stormwater Committee will be maintained by the District's General Manager.

EXHIBIT D. PROCEDURES FOR INSPECTING AND MAINTAINING STRUCTURAL CONTROLS

1. The District shall inspect the storm water facilities four times annually.
2. Report any erosion, trash, graffiti, sediment buildup, rocks, or other issues to the Stormwater Committee.
3. The Stormwater Committee shall review any said findings and determine appropriate actions, if needed.
4. Stormwater Committee shall report to the District Board of Directors of any said findings, if any, with recommendations on remedying said findings.
5. The District Board of Directors will vote on appropriate and required remedies.

EXHIBIT E. INVENTORY OF DISTRICT STORMWATER FACILITIES

Updated Map listing all District Facilities to be provided by District Engineer