

BATTEN APPLICATION WALK THROUGH

Minor in Public Policy and Leadership

VIDEO RESOURCES

VIDEO RESOURCES

[Application Walk Through](#)

[What We Look for in Applicants](#)

If you'd like to see the application walk through in video format, use the link on the left to watch a quick five-minute overview of the application portal.

Additionally, the Admissions Office has a ten-minute video highlighting what we look for in applicants that you should watch before beginning an application.

PART ONE: CREATING YOUR ACCOUNT

You will need to create an account if you have not previously applied to Batten or made an appointment with a member of the Admissions team!

STEP ONE: VISIT OUR WEBSITE

To start your application, visit batten.virginia.edu and hit **APPLY** in the top right corner.

UVA FRANK BATTEN SCHOOL of LEADERSHIP and PUBLIC POLICY

[ABOUT](#) [BATTEN LIFE](#) [FACULTY & RESEARCH](#) [ACADEMICS](#) [ADMISSIONS & AID](#) [APPLY](#) [GIVE](#) [MORE](#)

[APPLY NOW](#)

Activate Your Purpose.

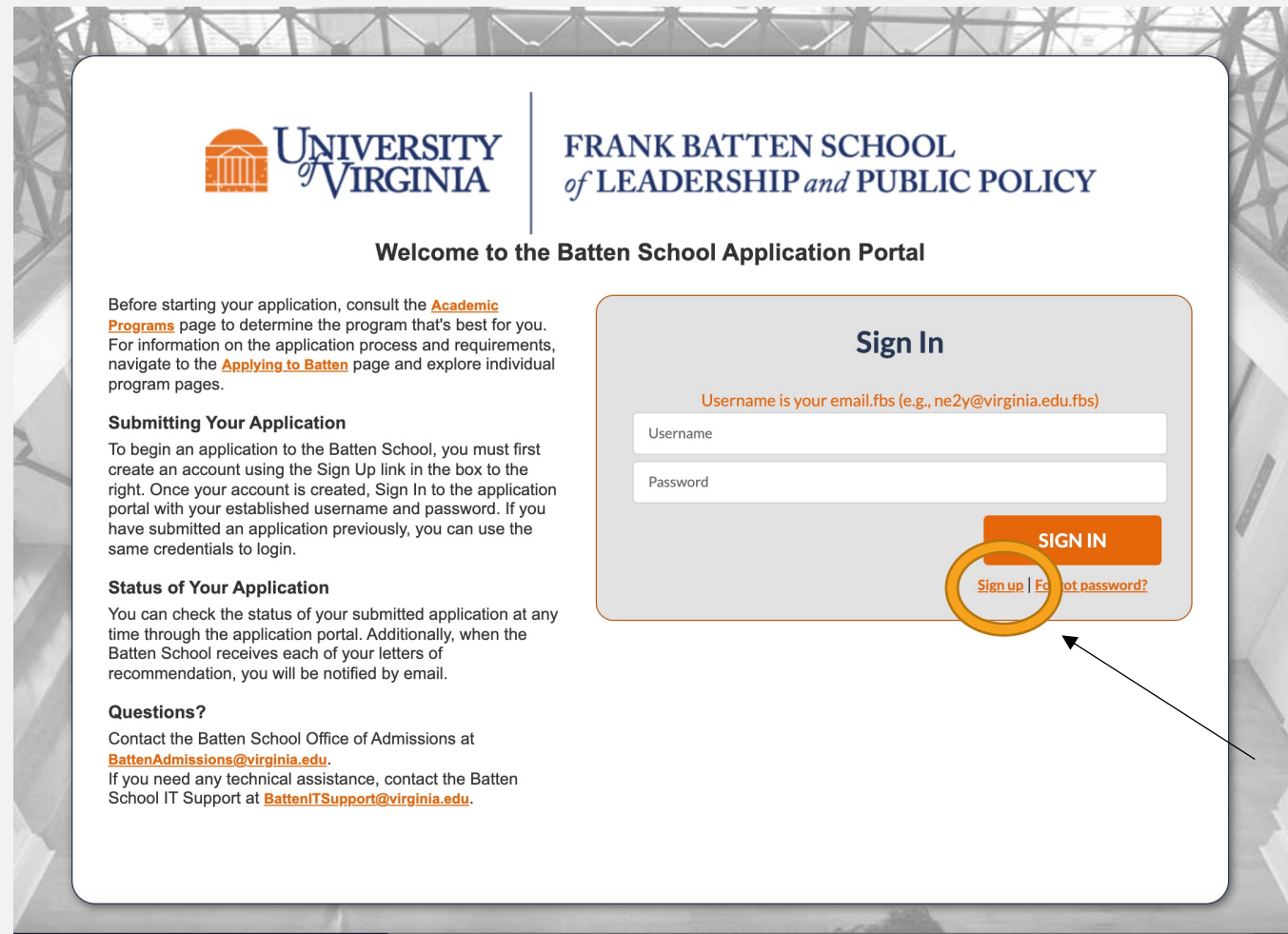
[EXPLORE OUR PROGRAMS](#)

Confronting Challenges in Racial Justice and Equity: A Collection of Batten Community Efforts

[READ MORE](#)

STEP TWO: CREATE AN ACCOUNT

Create an account if you have not previously applied to Batten or made an appointment with a member of the admissions team. All usernames will be your UVA email with .fbs at the end (ex. crl4sn@virginia.edu.fbs).



The screenshot displays the Frank Batten School Application Portal. At the top left is the University of Virginia logo, and at the top right is the text "FRANK BATTEN SCHOOL of LEADERSHIP and PUBLIC POLICY". Below this is the heading "Welcome to the Batten School Application Portal".

On the left side, there are four sections of text:

- Before starting your application...**: A paragraph advising users to consult the [Academic Programs](#) page and the [Applying to Batten](#) page.
- Submitting Your Application**: A paragraph explaining the account creation process and login instructions.
- Status of Your Application**: A paragraph about checking application status and receiving notifications.
- Questions?**: A paragraph providing contact information for the Admissions Office (BattenAdmissions@virginia.edu) and IT Support (BattenITSupport@virginia.edu).

On the right side, there is a "Sign In" form with the following elements:

- A heading "Sign In".
- A note: "Username is your email.fbs (e.g., ne2y@virginia.edu.fbs)".
- A "Username" input field.
- A "Password" input field.
- A blue "SIGN IN" button.
- Links for "[Sign up](#)" and "[Forgot password?](#)".

A yellow circle highlights the "Sign up" link, and a black arrow points from the bottom right towards it.

Fill in your personal information and hit “Create Account.”



FRANK BATTEN SCHOOL
of LEADERSHIP and PUBLIC POLICY

Welcome to the Batten School Application Portal

Create Account

You must create an account to begin your application. After submitting the required information, you will receive an email with instructions to create a password.

Questions?

Contact the Batten School Office of Admissions at BattenAdmissions@virginia.edu.
If you need any technical assistance, contact the Batten School IT Support at BattenITSupport@virginia.edu.

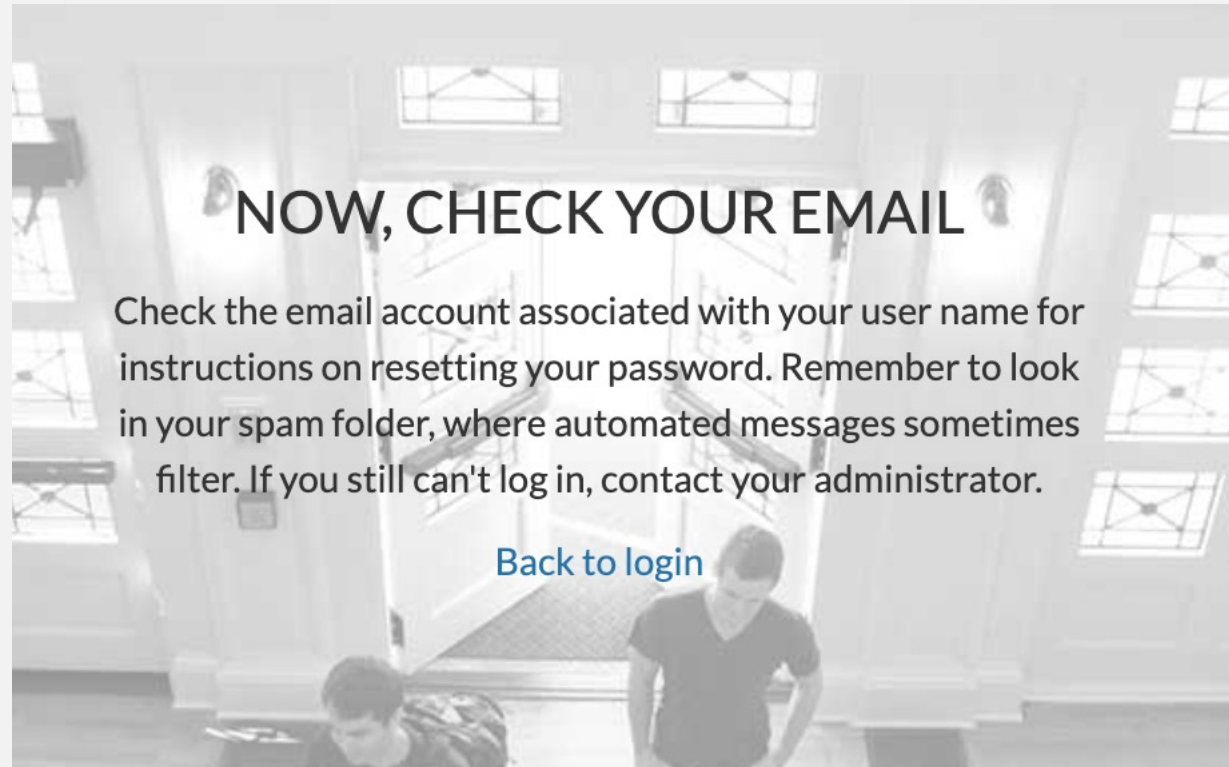
Sign Up

* First name	<input type="text" value="First name"/>
* Last name	<input type="text" value="Last name"/>
* Email address	<input type="text" value="youraddress@company.com"/>
* Birth Date	<input type="text" value=""/>
UVA Computing ID	<input type="text" value="UVA students only"/>
* Anticipated Start Term	<input type="text" value="--None--"/>
* Anticipated Degree Program	<input type="text" value="select"/>
* Policy Area Interest	<input type="text" value="select"/>

Create Account

[Back to Sign In](#) | [Forgot Password](#)

Your account is now created, and you will set a password using the link in your email.



Use this email to create a password and return to the application portal. If you do not receive this e-mail, reach out to BattenITSupport@virginia.edu after checking your spam folder!



FRANK BATTEN SCHOOL
of LEADERSHIP *and* PUBLIC POLICY

Hi NAME,

Thank you for registering for the Batten application portal, please set your password [here](#).

Username: email@virginia.edu.fbs

Thank you,
Frank Batten School of Leadership & Public Policy

Create a new password. You will use it to log back into the portal to continue working on your application.



Change Your Password

Enter a new password for
email@virginia.edu .fbs. Make sure to
include at least:

- 8 characters
- 1 letter
- 1 number

* New Password

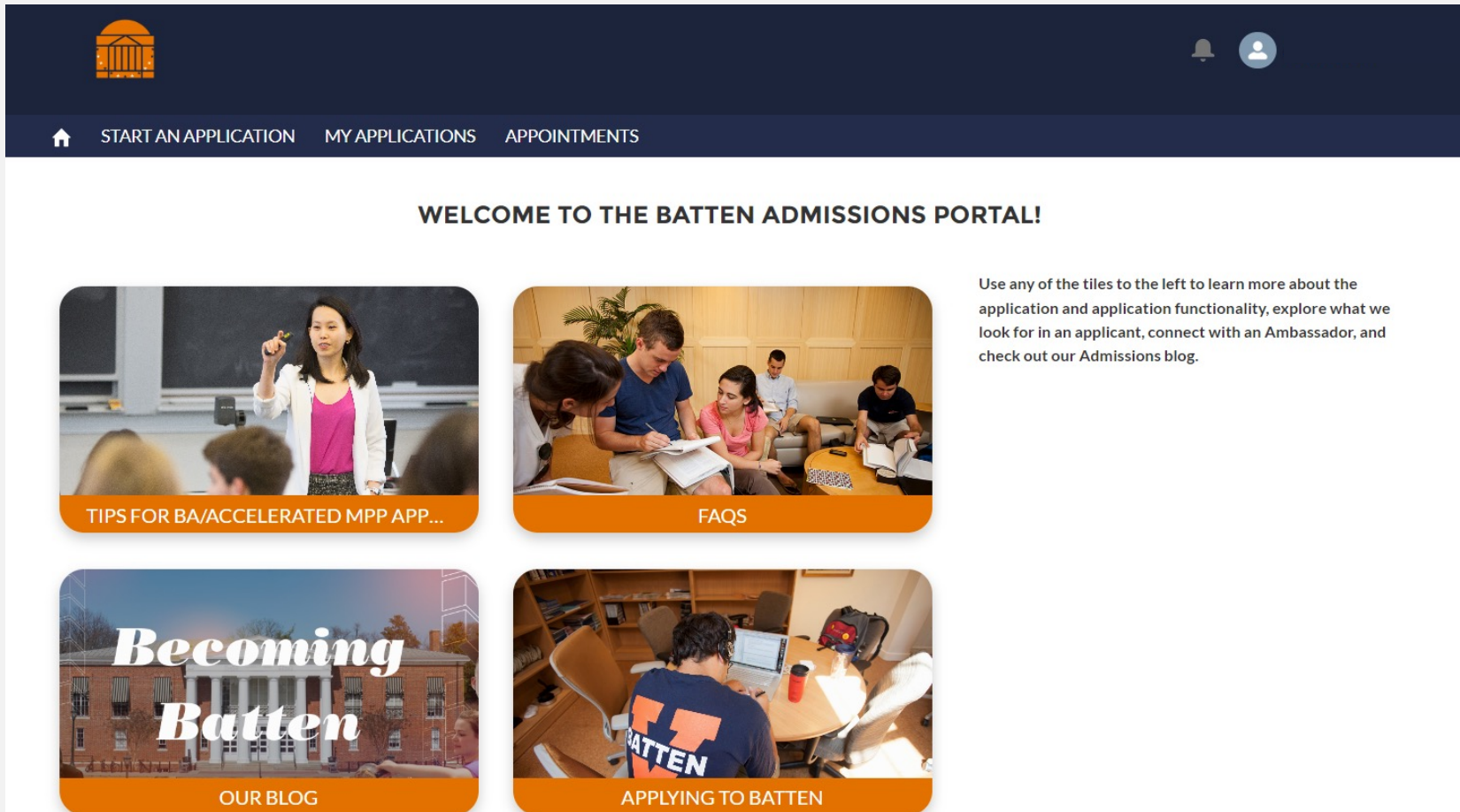
* Confirm New Password

Change Password

Password was last changed on 11/17/2021 11:16 AM.

STEP THREE: START A NEW APPLICATION

You have now entered the admissions portal. From here, you can access helpful resources, start a new application, and check the status of your in-progress or submitted application.



The screenshot shows the Batten Admissions Portal interface. At the top, there is a dark blue header with the Batten logo on the left, a notification bell, and a user profile icon. Below the header is a navigation bar with a home icon and three menu items: "START AN APPLICATION", "MY APPLICATIONS", and "APPOINTMENTS". The main content area features a white background with the heading "WELCOME TO THE BATTEN ADMISSIONS PORTAL!". Below this heading are four orange-tinted tiles with rounded corners. The top-left tile shows a woman in a white jacket pointing at a chalkboard, with the text "TIPS FOR BA/ACCELERATED MPP APP...". The top-right tile shows a group of students sitting around a table, with the text "FAQS". The bottom-left tile shows a large brick building with the text "Becoming Batten" in a stylized font, with "OUR BLOG" below it. The bottom-right tile shows a person sitting at a desk with a laptop, with the text "APPLYING TO BATTEN" below it. To the right of these tiles is a paragraph of text: "Use any of the tiles to the left to learn more about the application and application functionality, explore what we look for in an applicant, connect with an Ambassador, and check out our Admissions blog."

WELCOME TO THE BATTEN ADMISSIONS PORTAL!

Use any of the tiles to the left to learn more about the application and application functionality, explore what we look for in an applicant, connect with an Ambassador, and check out our Admissions blog.

TIPS FOR BA/ACCELERATED MPP APP...

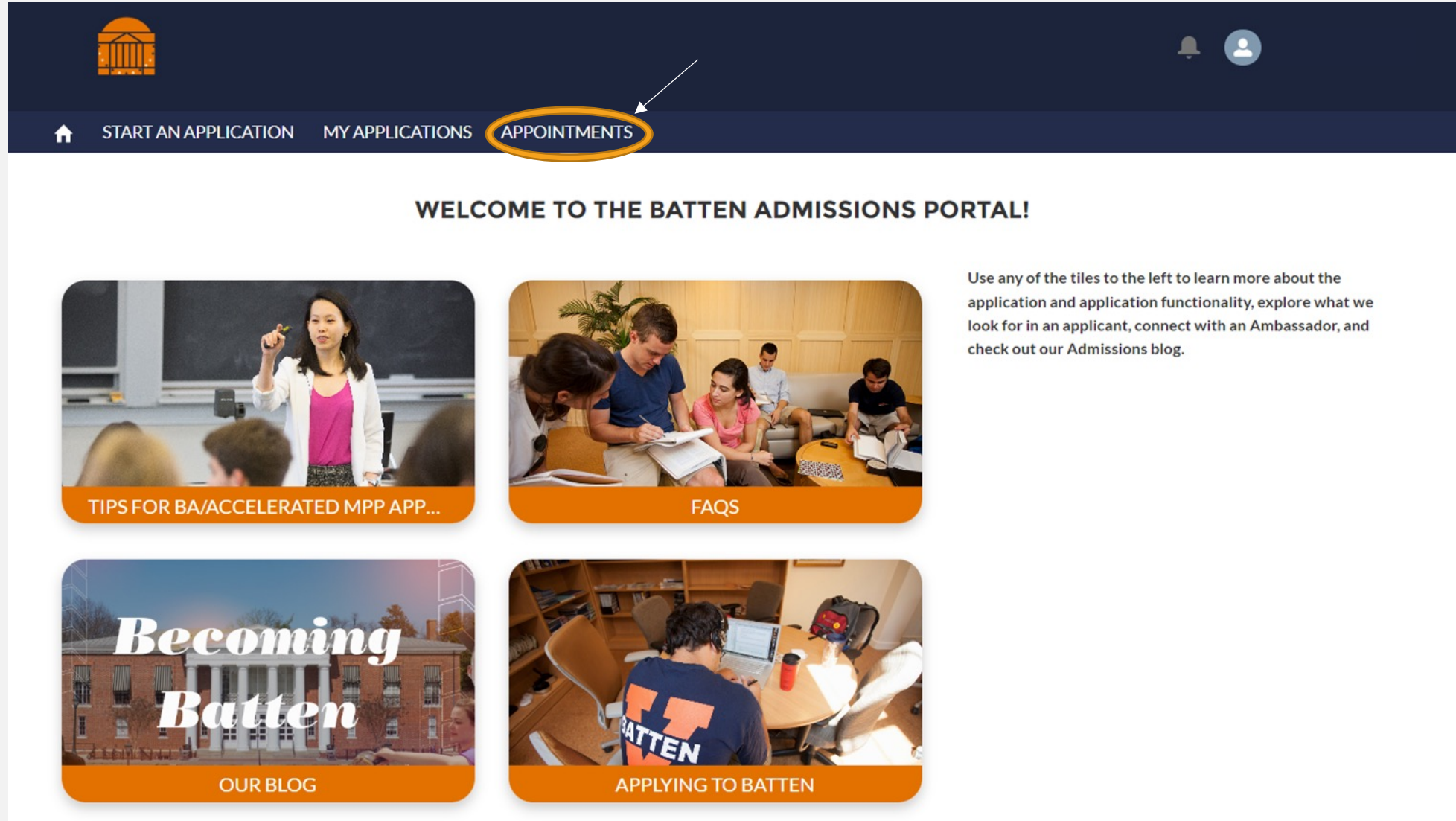
FAQS

Becoming Batten

OUR BLOG

APPLYING TO BATTEN

If you have any questions about our programs, you can also make an appointment with the Admissions team directly from this portal.



The screenshot shows the Batten Admissions Portal interface. At the top, there is a dark blue navigation bar with a home icon, the text "START AN APPLICATION", "MY APPLICATIONS", and "APPOINTMENTS" (which is circled in orange and has a white arrow pointing to it). To the right of the navigation bar are a notification bell icon and a user profile icon. Below the navigation bar, the text "WELCOME TO THE BATTEN ADMISSIONS PORTAL!" is displayed in bold. The main content area features four orange-tinted tiles with rounded corners. The top-left tile shows a woman in a white jacket pointing at a chalkboard, with the text "TIPS FOR BA/ACCELERATED MPP APP..." below it. The top-right tile shows a group of students sitting around a table, with the text "FAQS" below it. The bottom-left tile shows a large image of a brick building with the text "Becoming Batten" in a stylized font, with "OUR BLOG" below it. The bottom-right tile shows a student sitting at a desk with a laptop, with the text "APPLYING TO BATTEN" below it. To the right of the tiles, there is a paragraph of text: "Use any of the tiles to the left to learn more about the application and application functionality, explore what we look for in an applicant, connect with an Ambassador, and check out our Admissions blog."

START AN APPLICATION MY APPLICATIONS **APPOINTMENTS**

WELCOME TO THE BATTEN ADMISSIONS PORTAL!

TIPS FOR BA/ACCELERATED MPP APP...

FAQS

Becoming Batten

OUR BLOG

APPLYING TO BATTEN

Use any of the tiles to the left to learn more about the application and application functionality, explore what we look for in an applicant, connect with an Ambassador, and check out our Admissions blog.

To begin applying for the Minor in Public Policy & Leadership, click on “Start an Application.”

START AN APPLICATION MY APPLICATIONS APPOINTMENTS

WELCOME TO THE BATTEN ADMISSIONS PORTAL!

TIPS FOR BA/ACCELERATED MPP APP...

FAQS

Becoming Batten

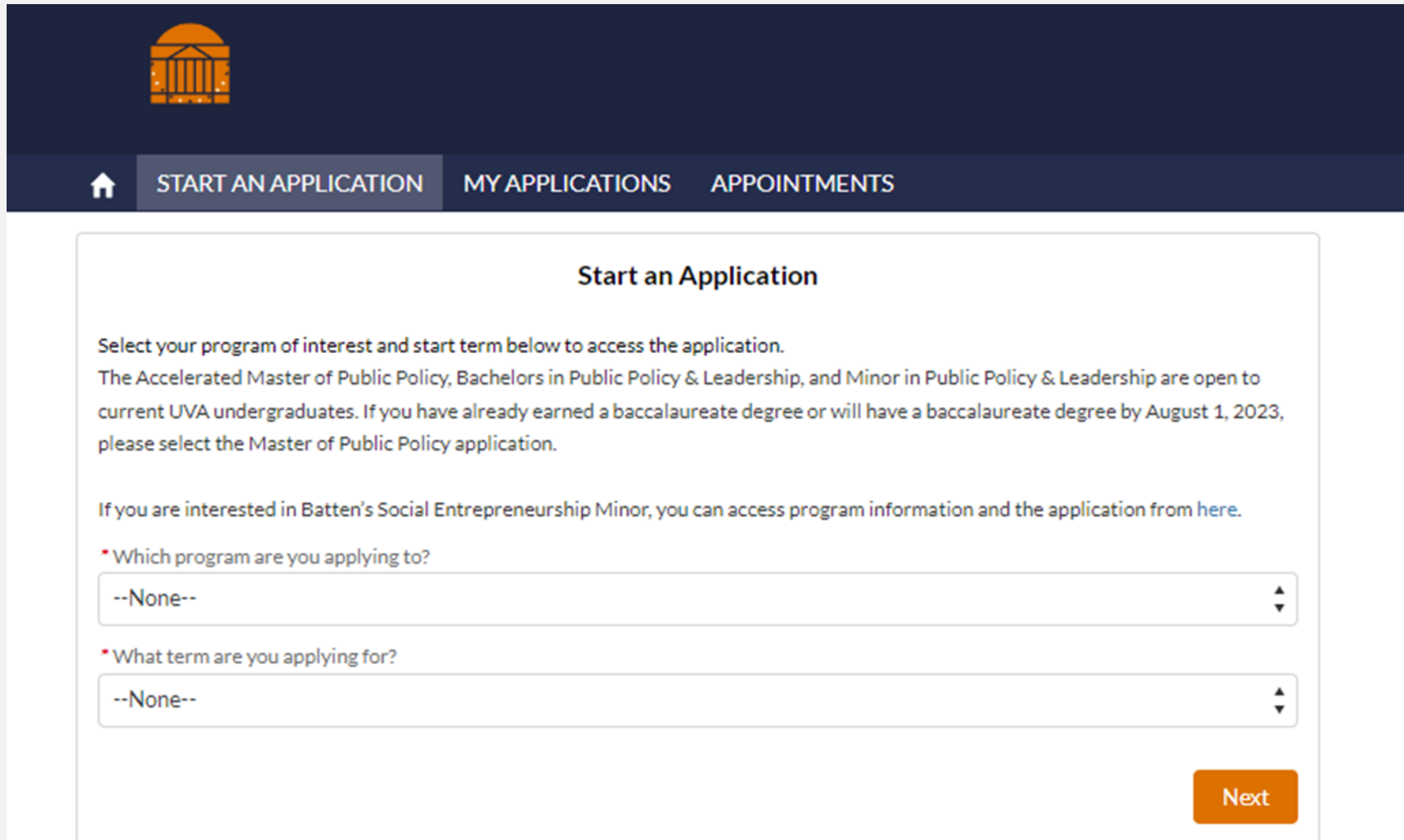
OUR BLOG

APPLYING TO BATTEN


Use any of the tiles to the left to learn more about the application and application functionality, explore what we look for in an applicant, connect with an Ambassador, and check out our Admissions blog.

Select “Minor in Public Policy & Leadership program only” and Fall 2023 entry and hit “Next.”

NOTE: If you would like to be considered for both the Minor and BA in Public Policy & Leadership, select “BA/Minor combined application”



The screenshot shows a web application interface with a dark blue header. On the left is a logo of a building with a dome. To its right are navigation links: a home icon, 'START AN APPLICATION' (highlighted), 'MY APPLICATIONS', and 'APPOINTMENTS'. Below the header is a white box titled 'Start an Application'. Inside this box, there is instructional text about program eligibility, a link for the Social Entrepreneurship Minor, and two dropdown menus for selecting a program and a term. Both dropdowns currently show '--None--'. An orange 'Next' button is located at the bottom right of the white box.



[START AN APPLICATION](#) [MY APPLICATIONS](#) [APPOINTMENTS](#)

Start an Application

Select your program of interest and start term below to access the application.

The Accelerated Master of Public Policy, Bachelors in Public Policy & Leadership, and Minor in Public Policy & Leadership are open to current UVA undergraduates. If you have already earned a baccalaureate degree or will have a baccalaureate degree by August 1, 2023, please select the Master of Public Policy application.

If you are interested in Batten's Social Entrepreneurship Minor, you can access program information and the application from [here](#).

* Which program are you applying to?

--None--

* What term are you applying for?

--None--

[Next](#)

After the system loads, you may begin your application.



START AN APPLICATION

MY APPLICATIONS

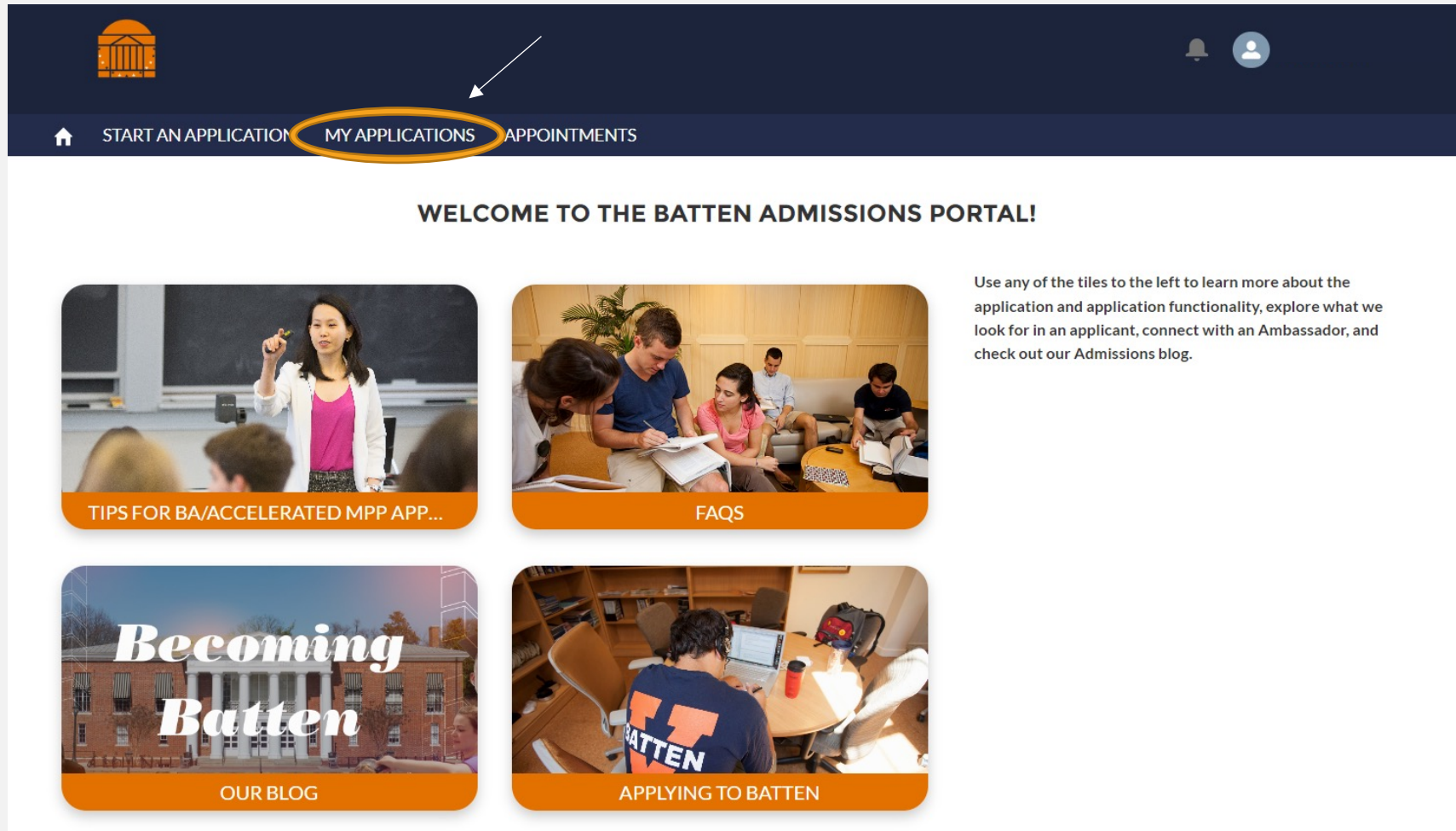
APPOINTMENTS

Success!

Please click [here](#) to access your application.

RETURNING TO THE APPLICATION

Once you begin an application you can return to it any time by selecting “My Applications.”



The screenshot shows the Batten Admissions Portal interface. At the top is a dark blue navigation bar with the Batten logo on the left, a home icon, and three menu items: "START AN APPLICATION", "MY APPLICATIONS" (highlighted with an orange oval and a white arrow), and "APPOINTMENTS". On the right side of the navigation bar are a notification bell icon and a user profile icon. Below the navigation bar is a white content area with the heading "WELCOME TO THE BATTEN ADMISSIONS PORTAL!". To the left of the text are four content tiles: "TIPS FOR BA/ACCELERATED MPP APP...", "FAQS", "OUR BLOG" (with the text "Becoming Batten" overlaid on a building image), and "APPLYING TO BATTEN" (with an image of a person at a computer). To the right of the tiles is a paragraph of text.

WELCOME TO THE BATTEN ADMISSIONS PORTAL!

Use any of the tiles to the left to learn more about the application and application functionality, explore what we look for in an applicant, connect with an Ambassador, and check out our Admissions blog.

TIPS FOR BA/ACCELERATED MPP APP...

FAQS

Becoming Batten

OUR BLOG

APPLYING TO BATTEN

To return to an application, select the Application Number on the left side of the screen.



START AN APPLICATION MY APPLICATIONS APPOINTMENTS

Applications AC Recently Viewed

2 items



	Applic... ▾	Applicant ▾	Applying To ▾	App... ▾	Term ▾	App... ▾	App... ▾	App... ▾	App... ▾	Pre... ▾	
1	APP-0210		Public Policy and Leadership Minor		Fall 2022	Started					▾
2	APP-0200		Bachelor of Public Policy and Leadership		Fall 2022	Started					▾

PART TWO: THE APPLICATION

**Note: You do not need to complete the application in one sitting. You can use your account information to log back into the portal as many times as you need to complete the application!*

NAVIGATING THE APPLICATION

This is the opening screen of the application. You can use the sidebar navigation to jump back and forth between sections without scrolling.

Public Policy & Leadership Minor - Fall 2023

Status: Started | Application Due: Feb 17, 2023

Submit Application

APPLICATIONS ACADEMIC HISTORY COMMUNITY ENGAGEMENT RECOMMENDERS INTERNATIONAL APPLICANTS

Checklist Progress 13% Complete

- Core Application
- Awards and Scholarshi...
- Minor Prerequisites
- Application Attachmen...
- Essays
- Optional Attachments
- Final Instructions and ...

Core Application

* Application Program

Thank you for starting an application to the Batten School. * (Red asterisks) indicate required fields. All application materials must be submitted by the relevant program deadline by 11:59 PM Eastern Time. See our [Applying to Batten](#) page to explore individual program requirements.

Your responses are saved automatically and you can return to your application as many times as you need. Your current application can be accessed under My Applications in the blue bar at the top of the screen.

Highlight the scrolling text to navigate to the end of Instructions Sections, and you can hover over the "i" for more detailed information about specific questions.

* Application Details: **Completed** Saved

* First Name

Middle Name

Non-discrimination Statement

The University of Virginia does not discriminate based on the basis of age, color, disability, gender identity or expression, marital status, military status, national or ethnic origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran status, and family medical or genetic information. [Please see our non-discrimination statement for more information.](#)

Commitment to Privacy

The University of Virginia is strongly committed to maintaining the privacy and security of confidential personal information and other highly sensitive data that it collects. Our privacy and public records obligations are governed by applicable Virginia statutes, including, but not limited to, the Virginia Privacy Protection Act of 1976, the Virginia Freedom of Information Act, and by any applicable U.S. federal laws. UVA's privacy policy can be found [here](#).

Conditions of Offer

The Batten School abides by the [UVA Honor Code and Standards of Conduct](#).

The University of Virginia strives to provide a safe living, learning, and working environment for all members of our community. Although we do not ask candidates for admission into Batten to disclose criminal convictions or pending charges when they apply, we do require that admitted students provide this information before they enroll. Failure to disclose criminal convictions or pending charges is grounds for revocation of an offer of admission. When an admitted student discloses a conviction or pending charge, Batten does not automatically withdraw admission. Rather, a committee evaluates the circumstances thoroughly and holistically and determines whether the student's enrollment would be consistent with the safety of the University community.

Questions? Contact the Batten School Office of Admissions at BattenAdmissions@virginia.edu. If you need technical assistance, contact Batten School IT Support at BattenITSupport@virginia.edu.

NAVIGATING THE APPLICATION

The information on the right side of the screen reflect privacy and policy statements from the Admissions Office.

The screenshot displays the application interface for the Public Policy & Leadership Minor - Fall 2023. At the top, there is a navigation bar with the university logo and links for 'START AN APPLICATION', 'MY APPLICATIONS', and 'APPOINTMENTS'. The main header shows the program name and status: 'Status: Started | Application Due: Feb 17, 2023'. A 'Submit Application' button is visible in the top right corner.

The left sidebar contains a 'Checklist Progress' section showing 13% completion. The checklist items are: Core Application (13% Complete), Awards and Scholarships, Minor Prerequisites, Application Attachments, Essays, Optional Attachments, and Final Instructions and... (all marked as complete).

The main content area is titled 'Core Application' and includes the following text:

- *Application Program**
- Thank you for starting an application to the Batten School. ***** (Red asterisks) indicate required fields. All application materials must be submitted by the relevant program deadline by 11:59 PM Eastern Time. See our [Applying to Batten page](#) to explore individual program requirements.
- Your responses are saved automatically and you can return to your application as many times as you need. Your current application can be accessed under My Applications in the blue bar at the top of the screen.
- Highlight the scrolling text to navigate to the end of Instructions Sections, and you can hover over the "i" for more detailed information about specific questions.

Below this text, there is a status bar: 'Application Details: Completed' and 'Saved'.

The right-hand sidebar contains the following sections:

- Non-discrimination Statement**
The University of Virginia does not discriminate based on the basis of age, color, disability, gender identity or expression, marital status, military status, national or ethnic origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran status, and family medical or genetic information. [Please see our non-discrimination statement for more information.](#)
- Commitment to Privacy**
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- Conditions of Offer**
The Batten School abides by the [UVA Honor Code](#) and [Standards of Conduct](#).

At the bottom of the sidebar, there is contact information: 'Questions? Contact the Batten School Office of Admissions at BattenAdmissions@virginia.edu. If you need technical assistance, contact Batten School IT Support at BattenITSupport@virginia.edu.'

THESE ARE THE MAIN SECTIONS OF THE APPLICATION, AND THE DOTS HELP YOU TO TRACK YOUR PROGRESS. THE MAIN SECTION OF THE APPLICATION IS CALLED CORE APPLICATION, AND YOU CAN SEE THE SUBSECTIONS BY USING THE ARROW ON THE LEFT.

- ❖ AN OPEN CIRCLE IS A SECTION THAT HAS NOT YET BEEN STARTED.
- ❖ A BLUE CIRCLE WITH DOTS INDICATES A SECTION IS MISSING SOME INFORMATION AND IS CURRENTLY GETTING SAVED IN THE SYSTEM.
- ❖ A GREEN CIRCLE MEANS YOU HAVE INCLUDED ALL REQUIRED INFORMATION FOR THE SECTION.

Checklist Progress ⓘ

0% Complete

- > Core Application
- > Awards and Scholarships
- > Minor Prerequisites
- > Application Attachments
- > Essays
- > Optional Attachments

SECTION ONE: CORE APPLICATION

Fill in information for each box that has a red dot next to it. Not all questions are required.

*** Application Details** Saved

* First Name

Middle Name

* Last Name

Suffix

Preferred Name (if applicable)

Instructions
If applicable, please fill in your previous name details below.

First / Given Previous

Middle Name Previous

When you come to a section that has extended instructions, highlight the text and scroll to the right to see the entire section. You can also get additional information for selected questions by hovering over the “i.”


Last Name Previous

Suffix Previous

--None--

From Previous

To Previous

*What is your legal sex? 

--None--

Instructions

The following optional questions will not be used in the admissions decision-making process, but may be used to establish or connect students v

Non-binary gender identity? 

Instructions

Do you identify as a gender or sexual minority?

Do you identify as a gender or sexual minority?

Identify as a gender/sexual minority? ⓘ

--None-- ▼

What are your preferred pronouns?

She/her/hers ▼

Other pronouns

Race (Select all that apply)

Available

American Indian or Alaska Native
Asian
Black or African American
Hispanic or Latino

Chosen

Are you Hispanic or Latino/a/x? ⓘ

Not Hispanic or Latino ▼

* Birthdate



Use the calendar icon to select dates.

Birth Country

Birth State

Birth City

* What is your Primary Citizenship?

What is your Secondary Citizenship?

* Citizenship Status

Type of Visa 

First-generation college student? 

Questions that appear “grayed out” are dependent on the answer to the previous question. Depending on how you answer that question, that question will be available for you to answer.

Instructions

Are you a US Armed Services veteran or active duty member? If yes, please check the box below.

US Armed Services veteran/active duty?

If yes, what is your US military status?
--None--

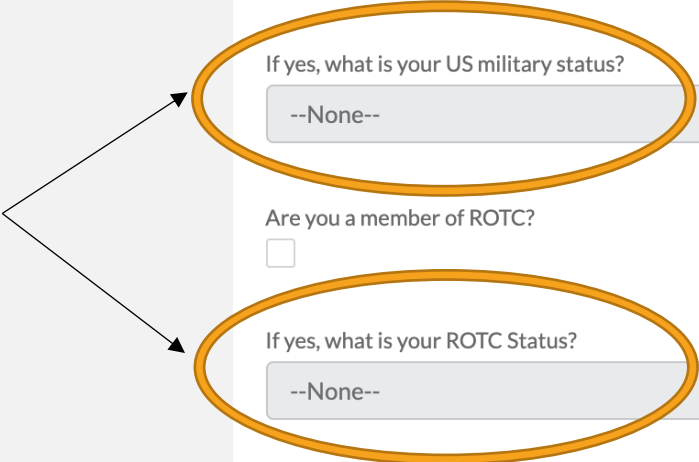
Are you a member of ROTC?

If yes, what is your ROTC Status?
--None--

*** Contact Information** Saved

*** Mobile Phone**

Home Phone



Mailing Street


Mailing City

Mailing State/Province

Mailing Zip/Postal Code

Mailing Country

Mailing Address Valid End Date



Other Address Type



Other Street

Other City

Other State/Province

Other Zip/Postal Code

Other Country

*** Residency**

Saved

*What is your country of legal residence?

US State of legal Residence

Virginia county of legal residence

Language Skills

Saved

What is your primary language?

Languages you speak, level of proficiency 

This information helps us track our engagement with prospective students. You can enter information for up to three people you've met with to discuss Batten, including members of the UVA community, like association deans. Answering "no" or leaving contacts blank will not hurt your application.

Interactions with Batten Saved

Instructions
This optional section allows us to track our engagement with prospective students. Answering no to these questions or leaving portions blank will not impact you

Have you visited the Batten School? ⓘ

--None--

Instructions
Please list below anyone who you've spoken to or interacted with regarding the Batten School

Contact #1 ⓘ

Relationship to UVA/Batten #1 ⓘ

Contact #2 ⓘ

Relationship to UVA/Batten #2 ⓘ

Contact #3 

Relationship to UVA/Batten #3 

UVA Connections

Saved

Instructions

Do you have a spouse, partner, or family member that is a current applicant, student, or alumni of the Batten School?

Batten Family member connection

Instructions

Do you have a spouse, partner, or family member that is a current applicant, student, or alumni at the University of Virginia?

UVA Family member connection

Answering “yes” to the academic disciplinary history question will not automatically discount your application from consideration. You can use the optional application addendum to explain further if needed. As noted by the policy statements on the right, students are required to report criminal convictions if admitted and wish to attend Batten.

*** Disciplinary History and Honor Code**

Saved

Instructions

Are you currently under investigation for or have you ever been the subject of an academic or non-academic disciplinary action, or bee

*** Disciplinary Action**

--None--

If yes, please describe your infraction

Instructions

I understand that as a student at the University of Virginia, I will be participating in the Honor System. I agree to support and abide by t

*** Honor Code Agreement** 

SECTION TWO: AWARDS AND SCHOLARSHIPS

Please list any honors, awards, need-based financial aid, or merit scholarships you have received since leaving high school and explain the basis of selection (e.g. Dean's List, Questbridge Scholar, Posse Scholar, Blue Ridge Scholar, Rainey Scholar, Echols Scholar, Jefferson Scholar, and/or other research, academic, or travel grants).

Awards and Scholarships

Awards and Scholarships

Saved

Instructions

Please list any honors, awards, need-based financial aid, or merit scholarships you have received since leaving high school and explain t

Honors Awards Scholarships

SECTION THREE: MINOR PREREQUISITES

These questions track an applicant's progress on prerequisites. Prerequisites can be in progress at the point of application, and may be completed by August 1, 2023 without penalty.

Minor Prerequisites

* Minor Prerequisites

Saved

Instructions

Have you completed or are you currently enrolled in the following prerequisites? Please select the course that satisfies each requirement.

Microeconomics

--None--

Grade in the Microeconomics course? 

Social Psychology


--None--


Grade in Social Psychology course? 

Under Anticipated UVA Credit Hours, enter the number of credits you will have earned by Fall 2023.

Instructions

You must earn 60 credits by the semester you begin the Public Policy & Leadership Minor. How many credits will appear on you

Anticipated UVA Credit Hours 

General education curriculum 

--None-- 

Instructions

If you are NOT applying to the minor in the spring of your 2nd Year, please include a short statement explaining why below.

Applying off-cycle? 

SECTION FOUR: APPLICATION ATTACHMENTS

In this section, you will upload all unofficial transcript(s) and a resume. We recommend uploading a .doc or .pdf. If you've attended multiple institutions, combine your unofficial transcripts and upload them as one file. Uploaded documents can be reviewed, and if needed, removed and re-uploaded.

Application Attachments

* Unofficial Transcript: **Not Submitted**



No document yet

Please upload unofficial transcripts for each institution you have attended for the Admissions Committee to review. Please be sure to verify the document for quality and readability before uploading. We recommend that you use a .PDF file. You will provide the remaining information about each institution, including undergraduate major(s) and GPA, in the Academic History tab above.

Upload Files

 Upload Files Or drop files

Be sure to utilize [UVA's Career Center](#) to polish up your resume!

* Resume/CV: **Not Submitted**



No document yet

Please upload your Resume or CV here. Please ensure that this document includes, but is not limited to, the following information: leadership roles held, employment history, your interest in one/more policy area or societal issues, relevant internships and jobs and your role(s) in those positions, and roles in relevant school- and community-based organizations. We recommend you upload a .PDF file to ensure all information and formatting are maintained in the upload.

Upload Files



Upload Files

Or drop files

SECTION FIVE: ESSAYS

In this section, you will upload your essay. We recommend you use a .doc or .pdf. Uploaded documents can be reviewed, and if needed, removed and re-uploaded.

Essays

• Why Batten: **Not Submitted**




No document yet

What is the motivation behind your decision to pursue the Batten minor? Please indicate your interest in addressing one or more policy areas or societal issues. How will a minor focused on public policy complement your academic studies and career pursuits?

Please limit your answer to 400 words and add a word count at the bottom of your essay. We recommend you upload your essay as a .PDF or .doc file.

Upload Files

 Upload Files Or drop files

SECTION SIX: OPTIONAL APPLICATION ADDENDUM

Use this space, if needed, to provide additional information about your application. The addendum should be formatted as a letter to the Admissions Committee and not exceed one page.

Optional Attachments

Application Addendum: Not Submitted



No document yet

An application addendum is not required. However, some applicants may have additional information that would be useful for the admissions committee. Feel free to amplify positive dimensions of your background not covered elsewhere or give insight into seemingly negative information in your application (e.g. course withdrawals, light course loads, gaps in your academic record or unique grading scales due to the pandemic or other circumstances, etc.). Please format your response as a letter to the admissions committee, not to exceed two pages.

We recommend you upload your attachment as a .PDF or .doc file.

Upload Files



Upload Files

Or drop files

You have reached the end of the main application. Now use the tabs at the top to fill in additional information regarding your academics, extracurriculars, and recommenders. Once all your information is in the core application and in the tabs, you will be able to hit submit.

Public Policy & Leadership Minor - Fall 2023
Status: Started | Application Due: Feb 17, 2023

APPLICATION DETAILS ACADEMIC HISTORY COMMUNITY ENGAGEMENT RECOMMENDERS INTERNATIONAL APPLICANTS


Checklist Progress 13% Complete

- Core Application
- Awards and Scholarshi...
- Minor Prerequisites
- Application Attachmen...
- Essays
- Optional Attachments
- Final Instructions and ...

Upload Files
[Upload Files](#) Or drop files

Final Instructions and Review

Please complete the tabs for Academic History, Community Engagement, Recommenders, and International Applicants (for relevant postgraduate MPP applicants only) above. You will not be able to submit your application until these tabs are completed.



You've reached the end of the application.

[Back to Top](#)

[Submit Application](#)

Non-discrimination Statement

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The University of Virginia is strongly committed to maintaining the privacy and security of confidential personal information and other highly sensitive data that it collects. Our privacy and public records obligations are governed by applicable Virginia statutes, including, but not limited to, the Virginia Privacy Protection Act of 1976, the Virginia Freedom of Information Act, and by any applicable U.S. federal laws. UVA's privacy policy can be found [here](#).

Conditions of Offer

The Batten School abides by the [UVA Honor Code and Standards of Conduct](#).

The University of Virginia strives to provide a safe living, learning, and working environment for all members of our community. Although we do not ask candidates for admission into Batten to disclose criminal convictions or pending charges when they apply, we do require that admitted students provide this information before they enroll. Failure to disclose criminal convictions or pending charges is grounds for revocation of an offer of admission. When an admitted student discloses a conviction or pending charge, Batten does not automatically withdraw admission. Rather, a committee evaluates the circumstances thoroughly and holistically and determines whether the student's enrollment would be consistent with the safety of the University community.

Questions? Contact the Batten School Office of Admissions at BattenAdmissions@virginia.edu. If you need technical assistance, contact Batten School IT Support at BattenITSupport@virginia.edu.

APPLICATION TABS

ACADEMIC HISTORY TAB

Once you navigate to this tab, you will see instructions. Provide information for each college/university you have attended.

Note: If you are currently undeclared, list your major as undeclared and give us your cumulative GPA only.

APPLICATION DETAILS **ACADEMIC HISTORY** COMMUNITY ENGAGEMENT RECOMMENDERS INTERNATIONAL APPLICANTS

Please provide additional information for each institution for which you have submitted transcripts. To enter your school name, you must start TYPING the name of the institution and it will appear once you begin

(Note: If you have not yet completed your studies, please list anticipated degree earned and degree conferral year. Additionally, if you have not declared a major, please list undeclared and use your cumulative GPA as your major GPA.)

 Academic History (0)

New

Once you click “New” to start adding information for each institution, you should see the following screen. Most colleges and universities are in our system, so start typing the name of the institution for it to appear. If your school is not listed, skip that question and type the name of the school in the field below. Fill in the rest of the information and hit save. You can exit out of the screen by using the “X.” If you have additional schools to report, repeat the process.

New Education History

Application
APP-0200

Institution Name (start typing)

Institution (not available in search)

* Degree Earned
--None--

* Degree conferral year

* Start Date

End Date

* Self Reporting Major i

Self Reporting Second Major

* Cumulative GPA

Self Reported GPA Major i

Self Reported GPA 2nd Major

Unique grading scale i

Cancel Save & New Save

COMMUNITY ENGAGEMENT TAB

Once you navigate to this tab, you will see instructions. Provide information for each activity you wish to highlight from your resume.

Note: Use this space to highlight top activities, but do not include everything from your resume.

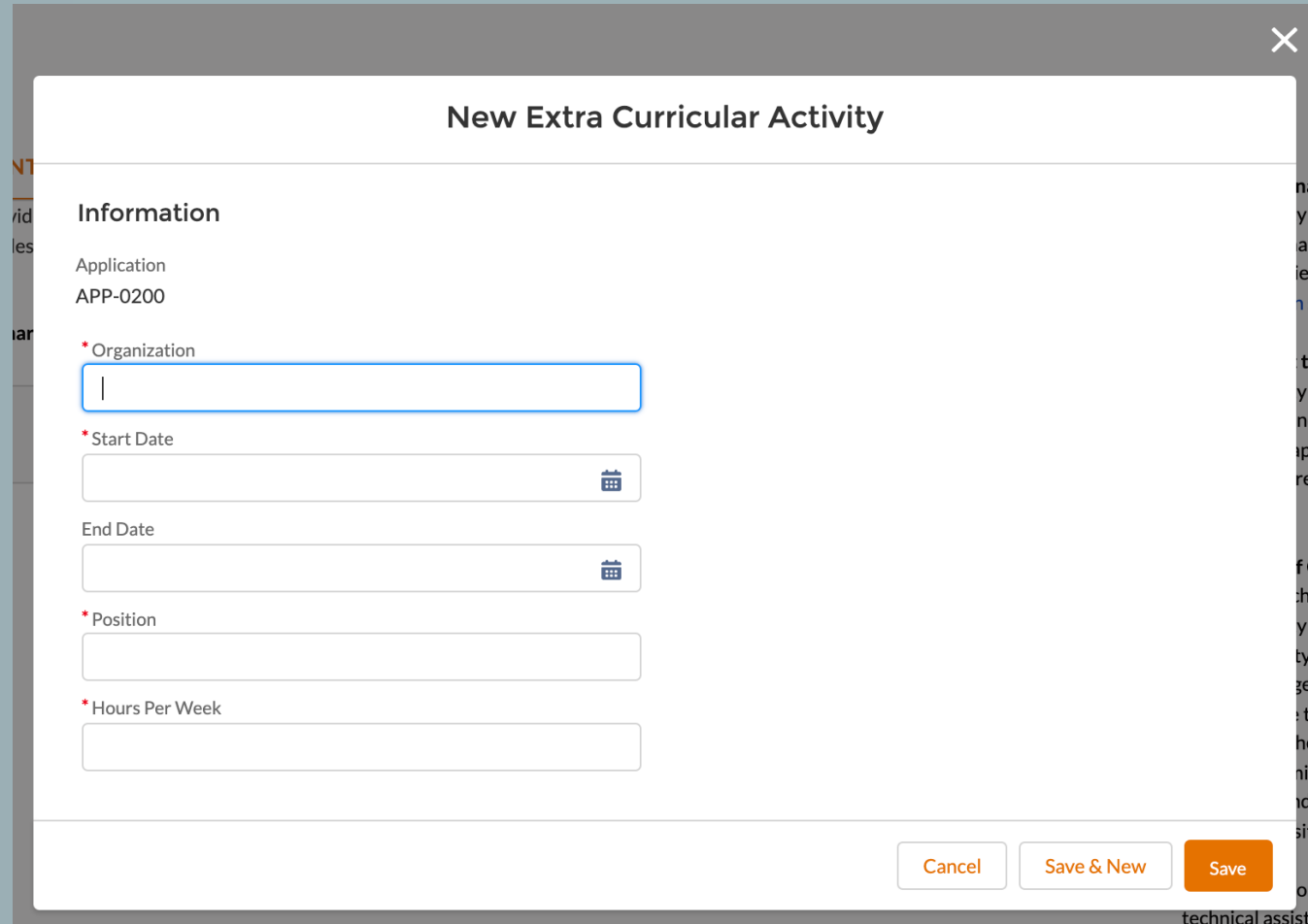
APPLICATION DETAILS ACADEMIC HISTORY **COMMUNITY ENGAGEMENT** RECOMMENDERS INTERNATIONAL APPLICANTS

Use this space to showcase the activities from your resume you most wish to highlight. Please provide the title, organization, and dates of service for all relevant job, volunteer, and extracurricular activities. If you do not remember exact dates, please provide an estimate, and if it is a current role, leave the end date blank. (Examples: Resident Advisor, UVA Housing and Residence Life, August 15, 2020 - present; Intern, Center for Economic Analysis, June 1, 2019 - August 31, 2019; Food Server, Aramark, August 24, 2019 - May 1, 2020).

 Community Activities (0)

New

Once you click “New” to start adding information for each activity, you should see the following screen. Be sure to include the name of each organization, your position or title, the hours per week you were involved with that organization, and the start and end dates for those activities. If you are still engaged with that activity, leave the end date blank. You are welcome to include information about jobs, internships, volunteering, research, clubs and organizations, sports, and other engagement opportunities. There is no expectation for you to have any policy experience before the program, but if you have you can highlight those opportunities here.



The screenshot shows a web form titled "New Extra Curricular Activity" with a close button (X) in the top right corner. The form is divided into an "Information" section and a bottom navigation area. The "Information" section contains the following fields:

- Application:** APP-0200
- * Organization:** A text input field with a blue border and a vertical cursor.
- * Start Date:** A date picker field with a calendar icon.
- End Date:** A date picker field with a calendar icon.
- * Position:** A text input field.
- * Hours Per Week:** A text input field.

At the bottom right of the form, there are three buttons: "Cancel", "Save & New", and "Save". The "Save" button is highlighted in orange.

DO NOT COMPLETE THE RECOMMENDERS TAB

Minor applicants should NOT use this tab. It is designed for our Bachelor of Arts, Accelerated MPP, and postgraduate MPP applicants.

APPLICATION DETAILS ACADEMIC HISTORY COMMUNITY ENGAGEMENT **RECOMMENDERS** INTERNATIONAL APPLICANTS

Please provide two (2) Recommenders for your application. Please click new and fill in all boxes below. All recommendations must be received electronically. Therefore it is essential that you provide a valid email address for each recommender.

When you fill in your recommender's email and select "save," they will be sent a link to submit their recommendation describing your academic abilities, professional goals, and interest in public policy and leadership. Current UVA applicants should consider asking for one academic reference at the collegiate level, and the other from an employer, mentor, research supervisor, coach, or other person who knows your work outside of the classroom.

Minor applicants should NOT complete this section.

 **Recommenders (0)**

[New](#)

DO NOT COMPLETE THE INTERNATIONAL STUDENT TAB

Current UVA students do NOT need to fill out this section, even if they are international students or if their primary language is not English. This tab is for postgraduate MPP applicants only.

APPLICATION DETAILS ACADEMIC HISTORY COMMUNITY ENGAGEMENT RECOMMENDERS **INTERNATIONAL APPLICANTS**

If you are an international applicant for our Master of Public Policy Program whose primary language is not English and you did not attend a primarily English-speaking university for your undergraduate studies, you are required to submit either TOEFL or IELTS exam scores. Please add your test scores below.

BA, Minor, and Accelerated MPP applicants should NOT complete this section.



Test Scores (0)

New