

*"Driving agricultural innovation, market growth, and sustainable prosperity."
(It is a public-sector company in Nepal.)*

VACANCY ANNOUNCEMENT

(Published date: 15 July 2026)

Himalaya Nepal Krishi Company Limited (HNKCL), invites applications from qualified, dynamic, and result-oriented professionals for the position of **Department Heads**. This is an excellent opportunity for experienced agricultural, livestock and administration and finance professionals to contribute to the growth and modernization of Nepal's agriculture business sector through strategic leadership and innovative agri-business development initiatives.

Position Details:

Position Title : Head of Agri-Business Department

Reporting to : Chief Executive Officer

Department : Agri-Business Department

Location : Pokhara (Defined areas)

Employment Type : Full-Time

Key Responsibilities

- Lead and manage the overall business operations of the Agri-Business Department.
- Develop and implement strategic business plans to enhance agricultural value chains and market opportunities.
- Identify, evaluate, and develop new agri-business ventures, partnerships, and investment opportunities.
- Oversee procurement, production planning, marketing, sales, and distribution activities related to agricultural products and services.
- Establish and maintain relationships with farmers, cooperatives, agribusiness enterprises, government agencies, development partners, and financial institutions.
- Monitor market trends, agricultural policies, and industry developments to support informed business decisions.
- Prepare annual budgets, business forecasts, performance reports, and departmental work plans.
- Ensure compliance with relevant regulations, quality standards, and company policies.
- Lead, mentor, and develop departmental staff to achieve company goals.

Required Qualifications

- Master's Degree in Agricultural Economics, Agribusiness Management, Agriculture, Agricultural Marketing, Business Administration, Rural Development, or a related field from a recognized universities.
- Additional professional training or certification in agribusiness, project management, marketing, or business leadership will be an advantage.

Experience Requirements

- Minimum of 8-10 years of progressively responsible experience in agribusiness management, agricultural value chain development, agricultural marketing, business development, or related fields.
- At least 3-5 years of experience in a senior managerial or leadership position.
- Proven experience in strategic planning, project management, stakeholder engagement, and business development.
- Strong understanding of Nepal's agriculture sector, agribusiness environment, and market systems.

Required Competencies

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- Strong leadership and team management skills.
- Excellent communication, negotiation, and networking abilities.
- Strategic thinking and analytical problem-solving skills.
- Sound financial and business management knowledge.
- Ability to work effectively with diverse stakeholders.
- High level of integrity, professionalism, and accountability.
- Proficiency in computer applications and business reporting tools.

Position : Head of Livestock Business Department

Reporting to : Chief Executive Officer

Department : Livestock Business Department

Location : Pokhara (Defined areas)

Employment Type : Full-Time

Key Responsibilities

- Provide overall leadership and management of the Livestock Business Department.
- Develop and implement strategic plans, policies, and programs for livestock production and development.
- Oversee livestock farming operations, including animal health, breeding, and nutrition, welfare, and productivity improvement initiatives.
- Lead the development of commercial livestock enterprises and value-chain enhancement programs.
- Ensure compliance with national livestock regulations, bio-security standards, animal welfare requirements, and company policies.
- Monitor and evaluate departmental performance, budgets, and operational efficiency.
- Coordinate with government agencies, research institutions, cooperatives, farmers, development partners, and private-sector stakeholders.
- Identify opportunities for innovation, investment, and business expansion in the livestock sector.
- Prepare technical and management reports for senior management and the Board of Directors.
- Lead, supervise, and mentor departmental staff to achieve company objectives.

Required Qualifications

- Master's Degree in Veterinary Science, Animal Science, Livestock Production, Animal Husbandry, Agricultural Science, Agribusiness, or a related field from a recognized institution.
- A Ph.D. or advanced professional qualifications in livestock-related disciplines will be considered an added advantage.

Experience Requirements

- Minimum of 8-10 years of relevant professional experience in livestock production, animal health management, livestock business development, or related fields.
- At least 3-5 years of experience in a senior management or leadership role.
- Demonstrated experience in planning, implementing, and managing livestock development programs and commercial livestock operations.
- Strong knowledge of Nepal's livestock sector, policies, regulations, and emerging industry trends.

Required Competencies

- Strong leadership, managerial, and team-building skills.
- Excellent communication, negotiation, and stakeholder engagement abilities.

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- Strategic planning and decision-making capabilities.
- Sound knowledge of livestock production systems, animal health, and agribusiness management.
- Financial and operational management skills.
- Strong analytical and problem-solving abilities.
- Proficiency in computer applications and report preparation.

Position : Head of Medicinal and Aromatic Herbs Business Department

Reporting to : Chief Executive Officer

Department : Medicinal and Aromatic Herbs Business Department

Location : Pokhara (Defined areas)

Employment Type : Full-Time

Key Responsibilities

- Lead and manage the overall operations, strategy, and growth of the Medicinal and Aromatic Herbs Business department.
- Develop and implement business plans for the cultivation, collection, processing, value addition, and marketing of medicinal and aromatic plants.
- Identify and develop domestic and international market opportunities for herbal products, essential oils, extracts, and other value-added products.
- Establish partnerships with farmers, cooperatives, collectors, processors, exporters, research institutions, and development organizations.
- Ensure sustainable sourcing and cultivation practices in compliance with national regulations and international standards.
- Oversee product development, quality assurance, certification processes, and regulatory compliance.
- Conduct market research and business analysis to identify emerging trends and investment opportunities.
- Prepare annual business plans, budgets, financial forecasts, and performance reports.
- Lead negotiations with buyers, suppliers, and strategic partners.
- Supervise and mentor departmental staff and field teams.

Required Qualifications

- Master's Degree in Agriculture, Forestry, Herbal Science, Medicinal Plant Science, Agribusiness Management, Natural Resource Management, Business Administration, or a related field from a recognized institution.
- Specialized training in medicinal and aromatic plants, herbal product development, value-chain management, or international trade will be an added advantage.

Experience Requirements

- Minimum of 8-10 years of professional experience in medicinal and aromatic plants, herbal product development, agribusiness, natural products, value-chain development, or related sectors.
- At least 3-5 years of experience in a managerial or leadership role.
- Proven experience in business development, marketing, export promotion, product commercialization, or value-chain management related to medicinal and aromatic herbs.
- Sound understanding of Nepal's medicinal and aromatic plant sector, regulatory framework, and market dynamics.

Required Competencies

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- Strong leadership and strategic management skills.
- Excellent communication, negotiation, and stakeholder engagement abilities.
- Knowledge of medicinal and aromatic plant cultivation, processing, quality standards, and certification systems.
- Strong business development and market expansion capabilities.
- Financial planning, budgeting, and project management skills.
- Analytical thinking and problem-solving abilities.
- Proficiency in computer applications and business reporting systems.

Position : Head of Administration and Finance Department

Reporting to : Chief Executive Officer

Department : Administration and Finance Department

Location : Pokhara

Employment Type : Full-Time

Key Responsibilities

Administration

- Lead and oversee the overall administration and office management functions of the company.
- Develop and implement administrative policies, procedures, and systems to enhance company efficiency.
- Manage human resource administration, recruitment coordination, employee records, and performance management systems.
- Oversee procurement, logistics, asset management, contract administration, and facility management activities.
- Ensure compliance with company policies, labor laws, regulatory requirements, and corporate governance standards.
- Coordinate with government agencies, regulatory authorities, auditors, and external stakeholders.

Finance

- Provide strategic financial leadership and direction to the organization.
- Develop and manage annual budgets, financial plans, cash flow forecasts, and financial reporting systems.
- Oversee accounting operations, financial controls, taxation, auditing, and statutory compliance.
- Monitor financial performance and recommend strategies to improve operational and financial efficiency.
- Prepare and present financial reports, management accounts, and analytical reports to senior management and the Board of Directors.
- Manage banking relationships, investment activities, and financial risk management processes.
- Ensure proper internal control systems and transparent financial management practices.

Leadership and Management

- Lead, supervise, and mentor administrative and finance teams.
- Support organizational planning, policy development, and strategic decision-making.
- Promote a culture of accountability, professionalism, and continuous improvement.

Required Qualifications

- Master's Degree in Finance, Accounting, Business Studies, Management, Commerce, or a related field from a recognized institution.

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- Professional qualifications such as CA, ACCA, CPA, CMA, or equivalent will be highly preferred.

Experience Requirements

- Minimum of 8-10 years of progressively responsible experience in administration, finance, accounting, corporate management, or related fields.
- At least 3-5 years of experience in a senior managerial or leadership position.
- Proven experience in financial planning, budgeting, auditing, compliance, and organizational administration.
- Experience working in agriculture, agribusiness, manufacturing, development organizations, or corporate sectors will be an advantage.
- Sound knowledge of Nepal's financial regulations, taxation systems, labor laws, and corporate governance requirements.

Required Competencies

- Strong leadership and people management skills.
- Excellent financial analysis, budgeting, and reporting capabilities.
- Sound knowledge of accounting standards, taxation, and regulatory compliance.
- Strategic planning and organizational development skills.
- Excellent communication, negotiation, and interpersonal abilities.
- Strong analytical, problem-solving, and decision-making skills.
- High ethical standards, integrity, and accountability.
- Proficiency in accounting software, ERP systems, and Microsoft Office applications.

For all positions, candidates who possess the following procedure and compensations will be given special preference.

Compensation and Benefits

A competitive salary and benefits package will be offered commensurate with qualifications, experience, and company policies.

Application Procedure

Interested candidates are requested to submit:

- Application Letter
- Updated Curriculum Vitae (CV)
- Copies of academic certificates and relevant training certificates
- Citizenship certificate copy
- Recent passport-size photograph

Deadline for Application

Applications must be received within **21 days from the date of publication of this notice.**

Selection Process

Only shortlisted candidates will be contacted for further assessment, which may include written examinations, presentations, and interviews.

Applicants are hereby informed to submit/send the required documents mentioned above to the address stated below.

Himalaya Nepal Krishi Company Limited (HNKCL)

Pokhara Metropolitan City-5, Kaski

Gandaki Province, Nepal

Email: info@himalayaagronepal.com

Website: www.himalayaagronepal.com

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*(Equal Opportunity Statement: Himalaya Agriculture Company Limited is an equal opportunity employer.
Qualified candidates from all backgrounds are encouraged to apply.)*