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| Role Profile  TECHNICAL APPRENTICE | | | |  | | |
| Role Title : |  | Technical Apprentice | | | |
|  |  |  | | | |
| Post Reference: |  | [Confirm with People & OD] | | | |
|  |  |  | | | |
| Role Family : |  | Stage Technical | | | |
|  | | | | |
| Hours of Work: |  | 37 hours per week including training days | | | |
|  |  |  | | | |
| Salary: |  | £8080.80 per annum | | | |
|  |  |  | | | |
| WMC is a home for the arts in Wales, and a cauldron of creativity for the nation. We fire imaginations by curating world-class, critically-acclaimed touring productions, from musical theatre and comedy to dance, cabaret and an international festival. We kindle emerging talents with fresh, provocative and popular pieces of our own, rooted in Welsh culture. And we ignite a passion for the arts in young people with life-changing learning experiences and chances to shine in the spotlight.  **We are Wales Millennium Centre. Fire for the imagination** | | | | | |
|  |  |  | | | |
| Primary Purpose **:** |  | To develop skills in specific aspects of technical production, such as sound, lighting and stage management.  Wales Millennium Centre plays host to a wide variety of number one touring productions, from musicals, dance and opera to comedy, as well as international productions, events and conferences. | | | |
|  |  |  | | | |
| Specialist  Accountabilities : |  | 1. Selecting and using safe systems of work for working at height 2. Using tools and equipment for construction or maintenance 3. Clean up own work area 4. Provide crewing during get-ins, fit-ups and get-outs 5. Operate sound for a live performance 6. Run and crew an ongoing production 7. Plan lighting requirements for a production 8. Set-up and check sound equipment 9. Operate lighting for a live performance. 10. Operate a follow spot for a live performance. | | | |
|  |  |  | | | |
| Generic  Accountabilities: |  | 1. Assisting the team and wider business area with the preparation and delivery of project work as and when required. 2. Ensuring compliance with relevant regulations. 3. To attend occasional staff meetings and training sessions. 4. To carry out duties at all times, with regard to the Centre’s Equal Opportunities and H&S policies. This may include providing assistance with evacuation procedures or building searches in the event of an emergency at any of the Centre’s premises. 5. To make time to complete all work associated with the qualification and gather evidence for your portfolio. | | | |
|  |  |  | | | |
| Success Measures : |  | Successful completion of training and assessments | | | |
|  | **This role profile sets out the main duties of the post at the date when it was drawn up. Such duties may vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.** |  | | | |

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| What We Are Looking For…  TECHNICAL APPRENTICE |  |
|  |  |

When preparing your written application you will need to provide evidence for the following essential and desirable competencies. In considering each, please use an example of where you have done this previously, either in a work or other situation.

[Please edit and amend as necessary based on what you are looking for from this role].

A. Responsibility

Please refer to how you meet these essential requirements in your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** |  | **Essential** | **Desirable** |
| 1. | Previous experience of working in technical theatre (whether volunteering or on school/college productions) |  | x |
| 2. | Proven interest in working backstage |  | x |
| 3. | A commitment to learn Welsh Language |  | x |

B. Knowledge

Please refer to how you meet these essential requirements in your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** |  | **Essential** | **Desirable** |
| 1. | Knowledge of backstage areas and the equipment used |  | x |
| 2. | Ability to work online to gather evidence for your portfolio | x |  |
| 3. |  |  |  |

C. Values

Please refer to how you meet these essential requirements in your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** |  | **Essential** | **Desirable** |
| 1. | A positive and constructive attitude with a friendly and flexible approach to clients and visiting companies | x |  |
| 2. | Identify when you can work on your qualification as part of your working week | x |  |
| 3. |  |  |  |

D. Communication

Please refer to how you meet these essential requirements in your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** |  | **Essential** | **Desirable** |
| 1. | Good interpersonal and team-working skills and the ability to work with other departments within the Centre, to ensure the success of all productions and events | x |  |
| 2. | Computer literate to include the Microsoft Office packages |  | x |
| 3. | The ability to communicate through the medium of Welsh |  | x |

E. Environment

Please refer to how you meet these essential requirements in your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** |  | **Essential** | **Desirable** |
| 1. | Ability to work unsociable hours, including over-night, weekends and Bank Holidays | x |  |
| 2. | Adhere to H&S policies connected with working backstage, including working at height, manual handling and working with electricity, as well as wearing the appropriate PPE where necessary. | x |  |
| 3. |  |  |  |

F. Welsh Language

Please refer to how you meet these essential requirements in your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **No** |  | **Essential** | **Desirable** |
| 1. | The ability to speak Welsh |  | x |
| 2. | The ability to listen and understand conversations in Welsh |  | x |
| 3. | The ability to write in Welsh |  | x |
| 4. | The ability to read Welsh language material |  | x |