

# Boiler Tune-Up Worksheet

## Site and Tune-Up Information

|                             |   |
|-----------------------------|---|
| Site Name:                  | Date of Tune-Up:  |
| Manufacturer:               | Type (check one): <input type="checkbox"/> Hot Water Boiler <input type="checkbox"/> Steam Boiler |
| Model Number:               | Annual Hours of Operation:  |
| Serial Number:              | Unit Input Capacity (MBH):  |
| Company Performing Tune-Up: | Technician Performing Tune-Up:  |

### Tune-up Checklist

Please complete each of the following:

- Measure post-combustion efficiency using electronic flue gas analyzer
- Adjust combustion airflow and air intake as needed: reduce excessive stack temperatures
- Adjust burner and gas input, manual or motorized draft controls
- Clean burners, combustion chamber, and heat exchanger surfaces
- Complete visual inspection of system piping and installation
- Include a copy of the combustion analyzer post-test (boilers only)
- Check safety controls
- Check adequacy of combustion air intake
- Check for proper venting
- Check draft control dampers
- Clean and inspect burner nozzles

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