



**COMPANY
PROFILE.**



EDINOX ENTERPRISES LIMITED



COMPANY **PROFILE**

TABLE OF CONTENT

1.0 COMPANY BACKGROUND.....	Page 1
1.0.1 Our Visions	Page 1
1.0.2 Our Missions	Page 1
1.1 LIST OF DIRECTORS AND QUALIFICATIONS	Page 2
1.2 COMPANY ORGANIZATION	Page 2
1.3 LEGAL STATUS.....	Page 3
1.4 OUR SERVICES	Page 4
1.5 LIST OF EQUIPMENTS	Page 8
1.5.1 GARBAGE TRUCKS GALLERY.....	Page 9
1.6 OUR APPROACH	Page 10
1.7 OUR CORE STRENGTH	Page 10
1.8 SOME OF OUR CLIENTS	Page 11
1.9 LIST OF OUR HAPPY CLIENTS WITH	Page 12
DELIVERED SERVICE.....	
2.0 WHY WORK WITH US.....	Page 14
2.1 EMPLOYEES TRAINING PROGRAMME	Page 15
2.2 HEALTH AND ENVIRONMENT POLICY	Page 17
2.3 COLOUR CODING	Page 18
2.4 OUR CONTACTS	Page 19

1.0 COMPANY BACKGROUND



EDINOX ENTERPRISES LTD is One of the leading Service Provider in Waste Collection and Cleaning Services providers in Dar es salaam, Tanzania.

EDINOX ENTERPRISES LTD is a privately-owned Limited Liability company incorporated under Tanzanian Companies Act No 12 of 2002 on 29th January, 2018 under certificate of Incorporation No: 140819, with the sole purpose of providing Waste Collection Services and Cleaning Services.

1.0.1 Our Visions



- To be the most trusted, reliable, and cleaning service providers of choice to our clients and society in general.
- To Consistently deliver the highest quality cleaning results to our loyal clients.
- To provide the best and safe fumigation service and make our environment a better place
- To be the waste Collectors and cleaning service providers of choice in our chosen operating areas for clients and Society in general.
- To be a leader in the recovery and conservation of the environment, under our commitment to deliver comprehensive and permanent sustainable solutions to the environmental problems faced by our clients and society.

1.0.2 Our Missions



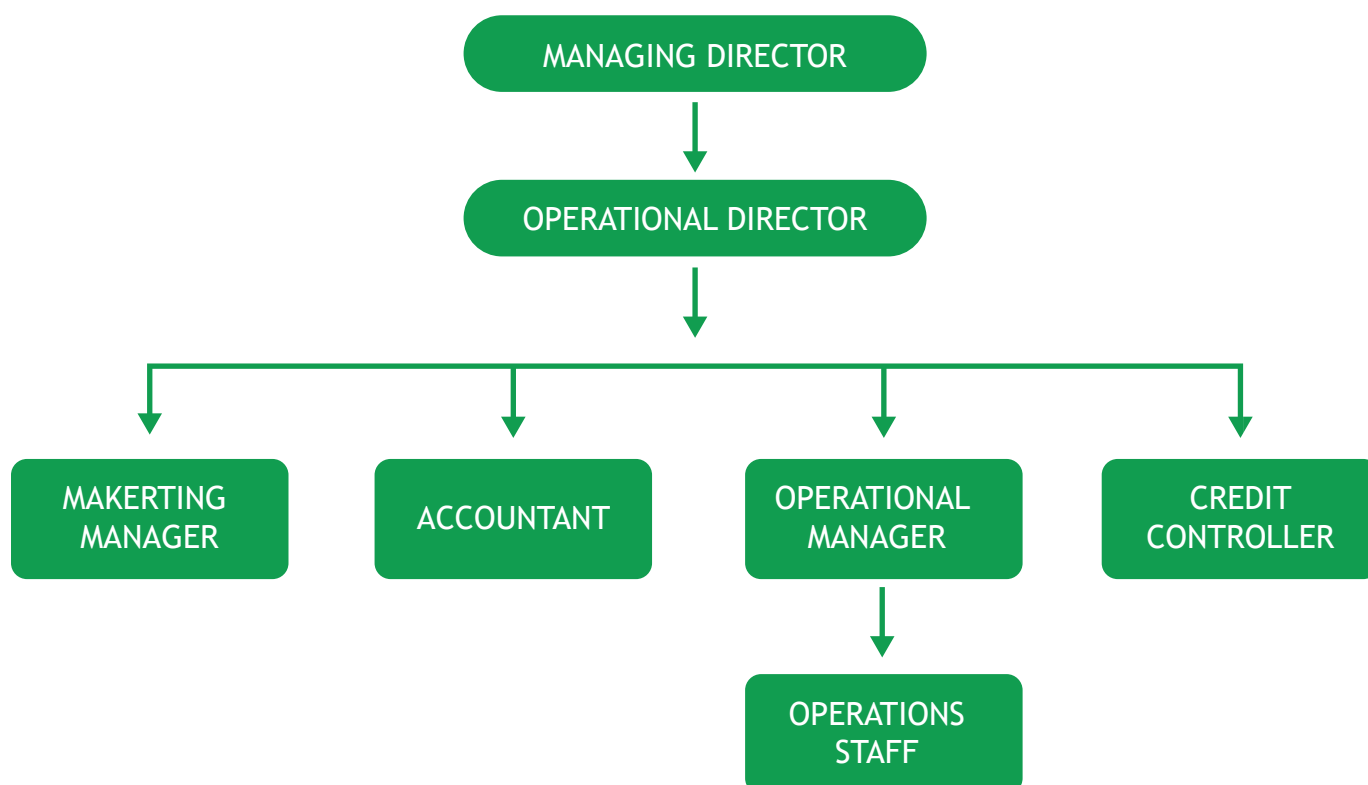
- To provide the highest quality cleaning service available by exceeding the expectations of our clients.
- To create clean, peaceful work environments for our clients and to build long-term relationships with our clients by understanding their needs and providing for those needs with the highest quality.
- To continue customizing our services to meet the needs of our clients.
- To satisfy the needs of our customers with competitive and professional services of high quality.
- To provide society and our clients waste management services that protect the environment and to ensure a safe and sustainable environment for community.

1.1 LIST OF DIRECTORS AND QUALIFICATIONS

Name	Professional	Education	Position at Edinox	Years with Firm	Nationality	Languages
Enock E. Chilongani	Accountant	Bachelor degree of Commerce in Accounting	Managing Director	Since 2018 (4 years)	Tanzanian	English, Swahili
Edith J. Mwambashi	Accountant	Bachelor of Arts in Accounting and Finance	Operation Director and Cleaning in Charge	Since 2018 (4 years)	Tanzanian	English, Swahili

1.2 COMPANY ORGANIZATION

COMPANY ORGANISATION STRUCTURE



1.3 LEGAL STATUS

Limited Liability Company:

Certificate of Incorporation No 140819 of 29th January 2018

Business Registration:

Business License B No. 3719095

Registration as Taxpayer:

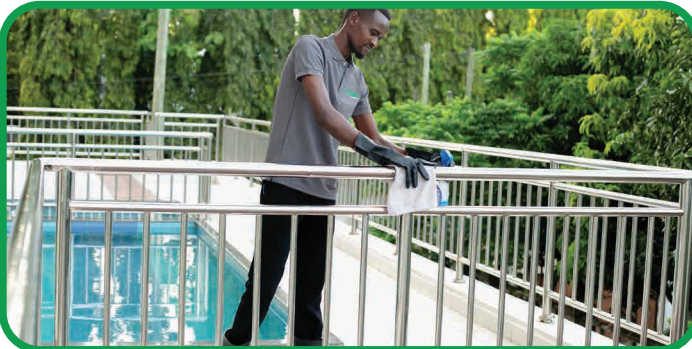
Taxpayer Identification Number
TIN: 135-762-636 of 7th February 2018



1.4 OUR SERVICES

EDINOX ENTERPRISES LTD is a fast-growing firm in areas of cleaning services and supply of cleaning materials in the following areas:

01 Cleaning services in Corporate and Non-Corporate Offices, Hostels, Schools, and Hospitals.



02 Fumigation Services for Homes, hospitals, schools and Corporate Offices



03 Scheduled House and Small Office Cleaning such as Daily, Periodic and Seasonal Cleaning.



02 Supply of Cleaning Materials and Garbage containers

Some of Materials, Equipments and Garbage Containers supplied by Edinox Enterprises Limited are:-

✓ Grass slashes



✓ Gardening hose pipe



✓ Grass mower machine



✓ Hand hoes



✓ Water sprinkler



✓ Hand cut machine



✓ Work wears and safety gears



✓ Garden broom



✓ Hand brooms



✓ Scrubbing brush



✓ Plastic twine rolls



✓ Buckets



✓ Lawn mower blades



✓ Grass trimmer blade



✓ Wheel Barrows



✓ Wheelie Bins - Dustbins with wheels



✓ Mask



✓ Garbage Bags



✓ Gloves



✓ Boots



✓ Overall/Uniform for garbage



✓ Ladder



✓ Reflectors



✓ Vacuum Cleaners



✓ Hand Push Scrubber



✓ Dash clean

1.5 LIST OF EQUIPMENTS

S/No	Item/ equipment required	Number available	Condition (new, good, poor) and number available	Owned, leased (from whom) or to be purchased (from whom)
1	Grass slashes	Enough Stock	New	Owned
2	Garbage Truck	5	Good	Owned
3	Grass mower machine	5	New	Owned
4	Hand hoes	Enough Stock	Good	Owned
5	Water sprinkler	Enough Stock	Good	Owned
6	Hand cut machine	Enough Stock	New	Owned
7	Work wears and safety gears	Enough Stock	Good	Owned
8	Garden broom	Enough Stock	Good	Owned
9	Hand brooms	Enough Stock	Good	Owned
10	Scrubbing brush	Enough Stock	Good	Owned
11	Plastic twine rolls	Enough Stock	Good	Owned
12	Buckets	Enough Stock	New	Owned
13	Lawn mower blades	Enough Stock	Good	Owned
14	Grass trimmer blade	Enough Stock	Good	Owned
15	Wheel Barrows	Enough Stock	Good	Owned
16	Wheelie Bins - Dustbins with wheels	Enough Stock	Good	Owned
17	Garbage Bags	Enough Stock	New	Owned
18	Gloves	Enough Stock	New	Owned

19	Mask	Enough Stock	New	Owned
20	Boots	Enough Stock	New	Owned
21	Overall/Uniform for garbage	Enough Stock	New	Owned
22	Reflectors	Enough Stock	New	Owned
23	Vacuum Cleaners	Enough Stock	Good	Owned
24	Ladder	Enough Stock	Good	Owned
25	Hand Push Scrubber	Enough Stock	Good	Owned
26	Dash clean	Enough Stock	Good	Owned
27	Gardening hose pipe	Enough Stock	Good	Owned

1.5.1 GARBAGE TRUCKS GALLERY



1.6 OUR APPROACH

EDINOX ENTERPRISES LTD uses the below approach to conduct our activities for the best output.

- Provide our clients with the highest quality cleaning services and supply of cleaning materials delivered in a safe, professional and considerable manner.
- Provide a safe and secure working environment and monitor the health of all our employees and workforce.
- Carry out all activities in a sustainable and environmentally considerable manner.



1.7 OUR CORE STRENGTH



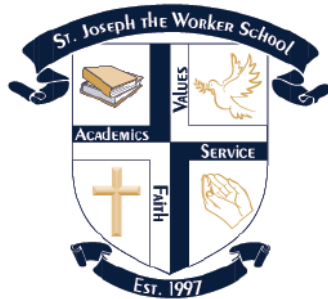
- We listen and understand the reflection of the customer
- Enough Equipment and workforce for Cleaning Services, fumigation and Supply of Cleaning materials
- We Comply fully with government rules and regulations for Environmental and Health which apply in the area of our operation.
- We have Trained Staff who do their work professionally along with the supervision to ensure the service is delivered in high quality



1.8 SOME OF OUR CLIENTS



KIGAMBONI MUNICIPAL
COUNCIL



**MBUGA
HARDWARE**



VIJIBWENI HOSPITAL



1.9 LIST OF OUR HAPPY CLIENTS WITH DELIVERED SERVICE

NAME OF ORGANIZATION /EMPLOYER	ADDRESS	SERVICE DELIVERED
DIRECT AID SOCIETY TABATA MUSLIM	P.O. Box , Ilala Dar es Salaam	Cleaning Services and Waste Collection
MARIA STOPE TANZANIA	P.O. Box 7072, Mwenge, Dar es Salaam	Medical and Hospital waste Collection
NARVAN HOSPITAL/ LANCET LABORATORY	Kibada Kigamboni, Dar es salaam	Solid Waste/Garbage Collection
KIGAMBONI MUNICIPAL COUNCIL	P.O. Box 36009, Dar es salaam	Waste Collection
VIJIBWENI HOSPITAL	Kigamboni, Dar es salaam	Solid Waste/ Garbage Collection
APPLE VALLEY INSTITUTE OF HEALTH SCIENCE & TECHNOLOGY	P.O. Box 15805, Dar es salaam	Solid Waste/ Garbage removal
CHATO STREET REAGENT ESTATE	P.O. Box , Chato Street Mikocheni, Dar es salaam	Solid Waste/ Garbage removal
ALGEBRA PRIMARY AND SECONDARY SCHOOL	P.O. Box 36262, Kifurukwe Street Kigamboni, Dar es salaam	Solid Waste/ Garbage removal
ST. JOSEPH THE WORKER SCHOOLS	P.O. Box 36600, Kibada Kigamboni, Dar es salaam	Solid Waste/ Garbage removal
UNITED AFRICAN UNIVERSITY OF TANZANIA	P.O. Box 36246, Tungi Road Kigamboni, Dar es salaam	Solid Waste/ Garbage removal
FLEET LOGISTICS LTD	P.O. Box 78341, Tungi Road Kigamboni, Dar es salaam	Solid Waste/ Garbage removal
WATER AID TANZANIA	Mikocheni, Dar es salaam	Waste Collection
TERA TECHNOLOGIES AND ENGINEERING LTD	Mbezi Makonde, Dar es salaam	Cleaning Service, Fumiga- tion and Waste Collection
FERN TANZANIA COMPANY LTD	Kinondoni, Dar es salaam	Cleaning and Fumigation Services
INSIGNIA LIMITED	P.O. Box 71449, Mbozi Road Chang'ombe, Dar es salaam	Waste Collection
ZOOWAY	P.O. Box 36246, Dar es salaam	Waste Collection
MBUGA HARDWARE	P.O. Box,.... Kibada Kigamboni, Dar es salaam	Waste Collection

№	NAME OF ORGANIZATION /EMPLOYER	ADDRESS	SERVICE DELIVERED
18	KIOO LIMITED	P.O. Box 180 Saza Rd, Dar es Salaam	Cleaning Services and Waste Collection
19	TANZANIA CIGARETTES COMPANY	Dar es salaam, Tanzania	Medical and Hospital waste Collection
20	KAMAL STEELS	P.O. Box 10392 Dar-es-Salaam, Tanzania	Solid Waste/Garbage Collection
21	GARCO ICD LTD	P.O. Box 36009, Dar es salaam	Waste Collection
22	TANZANIA PRINTERS	Kigamboni, Dar es salaam	Solid Waste/ Garbage Collection
23	ABACUS PHARMACY	P.O Box 12294 Dar Es Salaam	Solid Waste/ Garbage removal
24	TTCL	Headquarters: Dar es Salaam	Solid Waste/ Garbage removal
25	FURNITURE CENTRE	Dar es salaam - Tanzania	Solid Waste/ Garbage removal
26	UNOPLAST (SUPER BANCO)	Julius K. Nyerere Rd, Dar es Salaam	Solid Waste/ Garbage removal
27	COMFY	P.O Box 21207 Dar es Salaam, Tanzania	Solid Waste/ Garbage removal
28	STEEL MASTERS	Mbozi Rd, Dar es Salaam	Solid Waste/ Garbage removal
29	SILENT OCEAN	P.O Box 38307, Dar-Es-Salaam,Tanzania.	Solid Waste/ Garbage removal
30	TEDDY JUNIOR	Mwakalinga Road, Temeke, Dsm	Waste Collection
31	KINGLION MABATI	Sigara Dar Es Salaaam TZ	Cleaning Service, Fumiga- tion and Waste Collection
32	AFRICABLES	Kilwa Road, Dar es Salaam, Tanzania.	Cleaning and Fumigation Services
33	MANSOORDAYA CHEMICALS	Dar es salaam	Waste Collection



2.0 WHY WORK WITH US

Edinox enterprises Ltd offers quality cleaning services that give results that satisfy clients. Edinox Enterprises Ltd partners with clients, identify their unique needs to develop a comprehensive and customized cleaning and fumigation services.

Our fully trained and uniformed Waste Collection and cleaning crews maintain a top-notch professional image that will complement your business.

■ Quality

It is our policy Edinox Enterprises Ltd to always attain the possible standards of excellence in all aspects of cleaning and related services, to achieve this.

Our staffs goes through comprehensive and ongoing training to ensure that our quality meets your expectations. We train our staff to give them the knowledge and ability to provide the required service in an ethical manner which helps them to do it in a safe and secure environment for them and the clients.



■ Experience

Our hardworking, dedicated team of professionals has been providing excellence in cleaning for over 3 years with different clients, during which time, we have worked to perfect our cleaning methods.

■ Consistency

Edinox Enterprises Ltd uses a scheduling system to ensure the successful completion of the service that we deliver. Comprehensive supervision is used to make sure that all the individual cleaning tasks are done and level up to our high standards. With priority given to customer loyalty and staff retention.

■ Trust

Edinox Enterprises the importance of security and therefore your premises will be in safe hands with Edinox Enterprises Ltd as we understand your requirements and concerns, particularly with regards to security, we never forget that it is a privilege to serve our clients. We respect your privacy and your property while we clean it.

You can expect consistently high quality service from a professional staff that is well-trained and trustworthy.

■ Affordable and Customized services

Edinox Enterprises offers flexible services that meet clients' needs and budgets.



2.1 EMPLOYEES TRAINING PROGRAMME

ALL EDINOX ENTERPRISES LTD cleaning staff are trained in the relevant aspects of cleaning duties required of them. This comes in four stages:

»»» Induction Training

A full Health and Safety talk explaining the potential hazards of cleaning equipment and materials and an explanation of how these hazards can be found within everyday procedures. In addition, we undertake a demonstration of personal protective clothing.

All EDINOX ENTERPRISES LTD cleaning equipment is color-coded, and employees have trained accordingly. Basic electrical equipment, (vacuum cleaners) is made familiar to cleaners with explanations of basic safety awareness and maintenance.

Finally, we go through the key issues which may arise in a cleaning environment which will help a cleaner to understand the procedures in the event of abnormal occurrences.

»»» On-Site Training

This occurs in all EDINOX ENTERPRISES LTD cleaning contracts.

This work is heavily supervised and acts to ensure that a member of staff learns the EDINOX ENTERPRISES LTD method of work. This is a system where work is checked once it is carried out to ensure all aspects of the cleaning specification are undertaken. It also helps us to distinguish the members of staff who are prepared to take a pride in the Company and their work.

Only members of staff who understand and act upon what is expected of them continue with us.

Specific Site Training

This will include all aspects of a specific site. We recognize that every site is different and requires areas of particular attention.

The member of staff is also trained about the health and safety implications of a specific site as well as the security procedures of that particular site.

Ongoing Training

This keeps employees up to date with any changes in materials or cleaning techniques used. All relevant changes will be introduced throughout the Company and Managers and Site Supervisors then carry out training.

Edith J. Mwambashi



Director



2.2 HEALTH AND ENVIRONMENT POLICY

This statement should be read in conjunction with the Health & Safety policies that set out specific responsibilities and arrangements by which Health & Safety is to be organized, implemented and monitored within the company.

1. EDINOX ENTERPRISES LTD is committed to providing a healthy and safe working environment for all employees and non-employees affected by our activities. We will use all reasonable endeavours to ensure safe systems of work throughout our business activities and will do all that is reasonably practicable to ensure a safe & healthy working environment and safe working methods.

2. EDINOX ENTERPRISES LTD considers health & safety an important part of all our management systems and that clear communication and co-operation between management, employees and the client is important to achieve a high standard of health & safety at work.

3. General policymaking is the responsibility of the Directors, the major objective being to promote correct standards of health, safety and welfare that comply with the Health and Safety at Work Act and all other statutory provisions and codes of practice.



4. The company will:

- a) Initiate and maintain a safe and healthy workplace, so far as is reasonably practicable, to ensure that employees, customers, visitors and the environment are not exposed to risks arising from our cleaning activities.
- b) Ensure that employees have adequate support, supervision, relevant health & safety documentation, information and training required, to make them aware of potential hazards within the workplace.
- c) Ensure that no person intentionally or recklessly interferes with or misuses anything provided in the interests of health, safety or welfare.
- d) Communicate with the employees on matters affecting their health & safety and the importance of reporting or eliminating hazards by encouraging them to bring to the attention of management any proposals for the improvement of health & safety standards; thereby allowing them to fulfil their duties safely without risk to themselves or others.

Health & Safety Policy Statement Continued...

- a) Make available all necessary safety devices and personal protective equipment (PPE).
- b) Ensure records are maintained about safe systems of work, risk assessments, employee training, and work equipment inspections, and that these are readily available for inspection by others when required.
- c) Ensure that continual attention is paid to the provision of health & safety information, supervision and training for all employees.
- d) Ensure that suppliers and service partners are aware of their responsibilities and are conversant with health & safety procedures and their implementation.
- e) Ensure that the Health and Safety Regulations as dictated by our customers are fully complied with.

5. EDINOX ENTERPRISES LTD believe in improving health & safety standards through constant monitoring and reviewing of its health & safety policies and procedures. A safe and healthy workplace can only be achieved if employees accept responsibility for their health & safety and that of other persons who may be affected by their work activities. We should all work together to raise awareness of health & safety in the workplace and ensure that health & safety procedures and policies are adhered to.

Edith J. Mwambashi



Director



2.3 COLOUR CODING

Cross-contamination is a real danger in cleaning and Waste collection operations. The danger lies in bacteria and germs being transferred via cleaning cloths and other materials between washroom areas, kitchens, and offices.

Unless proactive measures are taken this cross-contamination leads to Health & Safety being compromised in all areas of the workplace.

To prevent this cross-contamination EDINOX ENTERPRISES LTD implements a strict colour coding of cleaning and waste collection Equipment and materials.

This includes cloths, mops and buckets which are color coded as follows:

- Offices, Receptions, Common Areas - Blue
- Kitchens - Green
- Toilets, bathrooms and all other areas that needs special attention - Red
- Laboratories - White

Managers, Supervisors and Cleaning Operatives are fully conversant with this policy and are trained to use materials accordingly.

Edith J. Mwambashi



Director



2.4 OUR CONTACTS

EDINOX ENTERPRISES LTD

P.O.Box 14705 DAR ES SALAAM, TANZANIA.
SHANGWE, KIZIZA STREET, BLOCK NO: 15, 2nd Floor
KIGAMBONI KIBADA, DAR ES SALAAM, TANZANIA

Mob: +255714632646/+255754768566/
+255715406802/+255754406802

E-mail: edinoxltd@gmail.com

Website: www.edinox.co.tz

