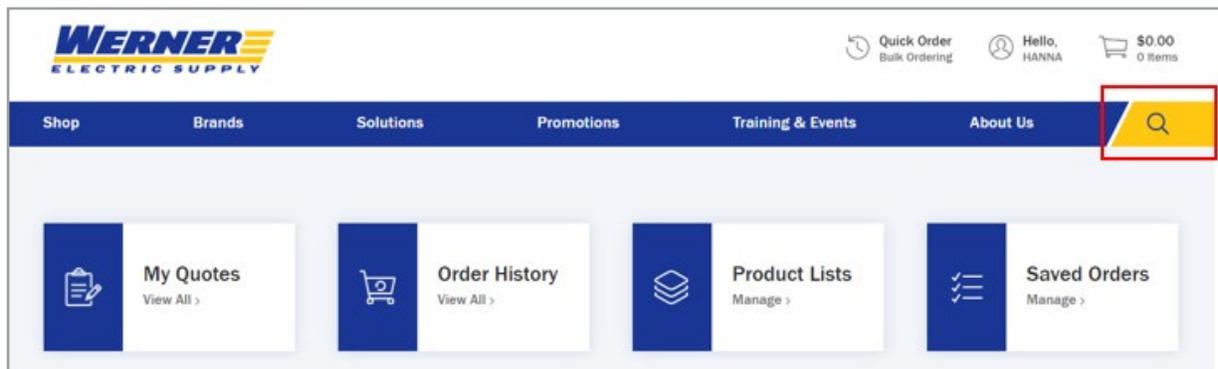




# SEARCHING FOR PRODUCTS & USING FILTERS

## STEP ONE

The search bar is located right at the top within the navigation bar.



## STEP TWO

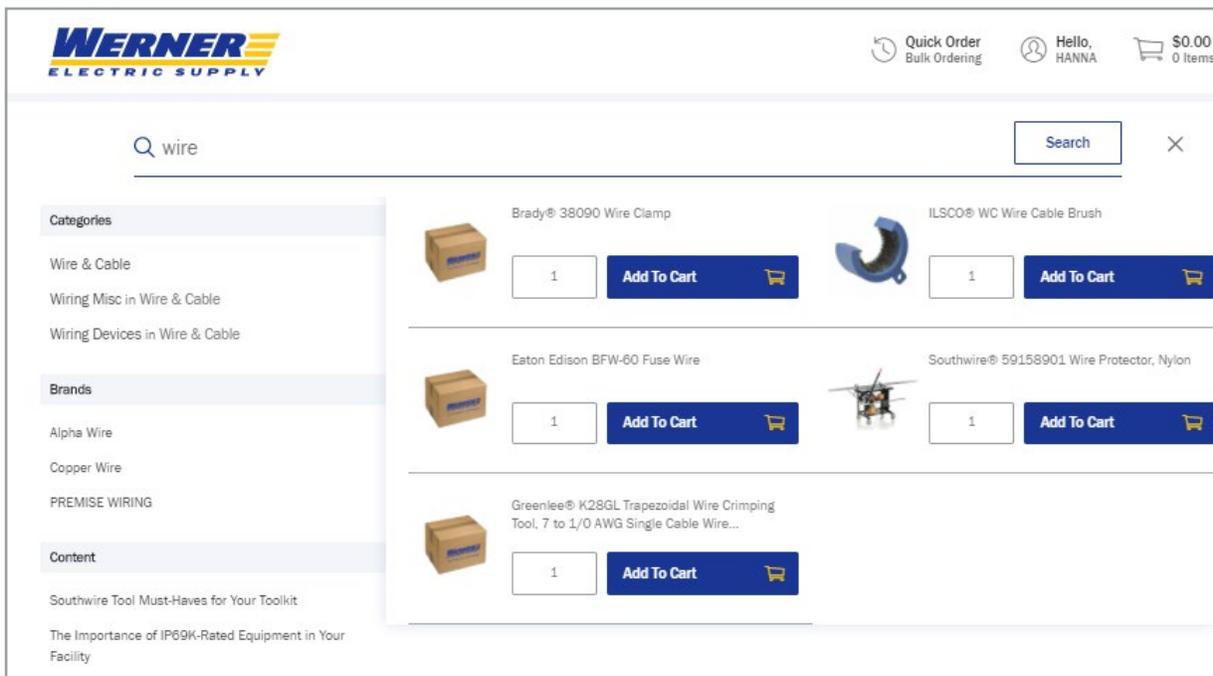
When you click on the magnifying glass, the search will take over your screen. You will notice that your search history is available. You may clear this at any point in time by clicking “Clear Search History.”



[Continue >](#)

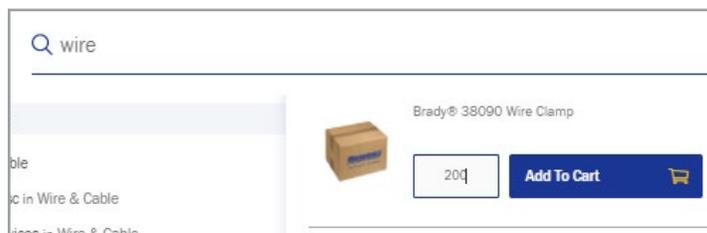
## STEP THREE

As you start typing, the search will try to pull up things you may be searching for. In this example, I typed “wire” into the search bar, and I am immediately given product options that contain the word “wire,” as well as categories, brands or content that may contain the word “wire.”



## STEP FOUR

If one of the products that populates in your search overlay is the one you are looking for, you may edit the quantity and “Add To Cart” right from that screen. Please note that the quantities are already pre-populated with the minimum quantity required.



[Continue >](#)

## STEP FIVE

If none of the items from the search overlay were what you were looking for, simply press the **Enter** button on your keyboard **OR** click “**Search**” once you have finishing typing in your search criteria.



## STEP SIX

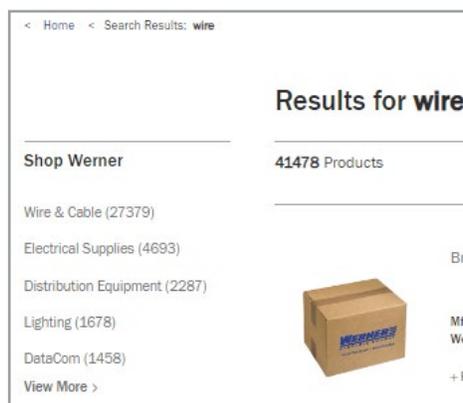
At the top of your results page, you can sort your results, update the number of results on the page, switch to the next page of results, or change the way in which the results display (list vs grid view).



## STEP SEVEN

With a broad search like “wire,” you will get quite a few products returned. Along the left-hand side of your screen, you will notice some filters that can be used to narrow it down.

- This will show you how many products within your search results belong to which categories. You can click on one of those categories if you think your product might under one of them.



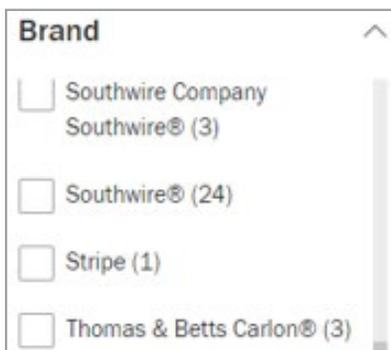
[Continue >](#)

- b. Then you will see another Search bar. This will allow you to conduct another search within the search results you have already returned.



A search bar titled "Search" with a text input field containing "Search within results" and a magnifying glass icon to the right.

- c. You can narrow by Brand.



A filter titled "Brand" with a list of options, each with a checkbox and a count in parentheses: Southwire Company Southwire® (3), Southwire® (24), Stripe (1), and Thomas & Betts Carlon® (3). A scroll bar is visible on the right side of the list.

- d. You can also filter by Previously Purchased. Checking this box will narrow the search down to any items that you have purchased from us before. This data comes from your order history with us. These items will be flagged with a small blue icon that says "<<PURCHASED."



A filter titled "Previously Purchased" with a checkbox labeled "Yes".

- e. You can filter by stocked items. Please note that these are items that we regularly stock. There may occasionally be items within this filter that are currently "Out of Stock" as that particular item may have just run out of inventory – with new inventory coming soon.



A filter titled "Commonly Stocked Items" with a checkbox labeled "Yes".

- f. There are then listed a variety of different product attributes that you can utilize to narrow down your search. The attributes available will vary based upon what you are searching for, but in this example of wire, we are given things like: Color, Material and Size (etc).