



WHANGANUI HIGH SCHOOL POLICY

EDUCATION BEYOND THE WHANGANUI SCHOOL SITE

Policy No: 1.6
(NAG 1)

INTRODUCTION	<ol style="list-style-type: none"> 1 Valuable educational opportunities exist beyond the Whanganui High School site. 2 Students and staff need to have access to the opportunities available off-site in order to enhance teaching and learning opportunities. 3 Issues relating to student and staff emotional, cultural and physical safety arise when engaging in off-site learning activities.
OBJECTIVES	<ol style="list-style-type: none"> 1 To enable students and staff to have access to environments, facilities and personnel not available on the Whanganui High School site. 2 To ensure risk analysis takes place prior to moving into off-site education environments. 3 To assess costs and benefits of all off-site educational opportunities. 4 To determine and clarify clear lines of responsibility prior to undertaking off-site learning including: <ol style="list-style-type: none"> a) When students are under the control of Whanganui High School staff – e.g. field trip. b) When students are under partial control of Whanganui High School staff – e.g. factory visit. c) When students are under the control of off-site providers - e.g. Vocational Studies.
GUIDELINES	<ol style="list-style-type: none"> 1 Where students are to be placed in the care of an off-site provider – e.g. Vocational Studies, an agreement must be drawn up and signed by the School and the off-site provider, covering terms, conditions and expectations relating to the off-site learning situation. Particular care must be taken to ensure the students’ emotional, cultural and physical safety, to inform caregivers of the arrangements, and to monitor the situations during the off-site learning experience. Approval to be gained from the Principal for all such programmes. 2 Education beyond the classroom (Outdoor Education). Clear procedures are laid down by the School, which must be followed in relation to any outdoor education – see shared Staff Google Drive. 3 School Trips – see Procedures which are set out in the shared Staff Google Drive.
ACCOUNTABILITY	The Principal is responsible for ensuring that clear procedures as laid down in the shared Staff Google Drive are followed in relation to any outdoor education.
EVALUATION	2 The Board, in association with the Principal, will review this policy on a three-yearly cycle in accordance with the School’s quality management cycle.
CONCLUSION	<ol style="list-style-type: none"> 1 Students and staff will have access to off-site educational opportunities in order to enhance teaching and learning opportunities. 2 All areas or issues relating to student and staff emotional, cultural and physical safety will be carefully considered when engaging in off-site learning activities.

Approved by the Board
Signed Chairperson: *J. Maguire* Date: 26/7/2021

Signed Principal: *Mark McCall* Date: 26/7/2021