



EDMONTON
SYMPHONY
ORCHESTRA



WINSPEAR
CENTRE



Employment Opportunity

YONA-Sistema Site Assistant

Edmonton Symphony Orchestra & Francis Winspear Centre for Music

Youth Orchestra of Northern Alberta Sistema Program



We are seeking a qualified, dedicated **Site Assistant** to join us in March 2018 in the Youth Orchestra of Northern Alberta (YONA-Sistema) program, which enacts social change through music education for Edmonton's underserved youth. This position is a 3-month salaried contract with an option to renew for the next full school year.

As a YONA-Sistema Site Assistant, you work Mondays, Tuesdays, Wednesdays, and Fridays from 2:30-6:30, and attend planning sessions and meetings on Wednesdays at 12:30 each week. You are responsible for acquiring and ensuring site and program materials are kept in order, helping to manage student databases, managing the nutrition program, and helping with administrative tasks. You collaborate with the YONA Site Manager in handling behavioural challenges, communicating with families, maintaining a clean and safe program location, providing academic support to students, and supervising break time. You collaborate with the entire YONA team to build the culture and curriculum of the program.

What you get is a salaried position, paid professional development opportunities throughout the year, amazing community support and assistance, and the knowledge that you are creating profound social change.

Your qualifications include experience working with children in group settings and/or training in classroom or behavioural management. You are a highly-organized, flexible thinker, who takes initiative to solve problems as they arise. Since this program is aimed at supporting underserved youth, familiarity with outreach programs and social work philosophies is an asset, as is a background in music, experience working with multicultural communities, and the ability to speak languages other than English. Successful candidates are patient, positive, open-minded, empathetic, non-judgmental and committed to building strong communities.

Salary range starts at \$5,000. Please submit your résumé and cover letter in a single attachment PDF to Jacquie McNulty, YONA Site Manager, at jmcnulty@winspearcentre.com, by **Wednesday, March 7th**. Subject line: "YONA-Sistema Site Assistant". Please mention how you heard about this posting. Please no phone calls.

The Edmonton Symphony Orchestra has been an anchor in Edmonton's music community for over six decades. Our vision is to make music accessible to everyone and minimize barriers for people to access musical arts experiences.

www.yona-sistema.com

www.edmontonsymphony.com/employment

FRANCIS WINSPEAR CENTRE FOR MUSIC

9720 102 AVENUE
EDMONTON, ALBERTA
CANADA T5J 4B2

T. 780.428.1108
F. 780.425.0167
T.F. 1.800.563.5081
E. info@WinspearCentre.com

EdmontonSymphony.com
WinspearCentre.com

RCN: 11889 4203 RR0001