## **Host Guidelines**

for your

## **Summer Concert**



Congratulations for hosting the world class musicians of the Edmonton Symphony Orchestra in your neighbourhood! You will be experiencing a small taste of a symphonic concert brought right to your front door.

We can't imagine a world without live music and are doing everything in our power to bring the music safely to you this summer. In return we are asking YOU to help support us and the Edmonton Symphony Orchestra by asking your friends and neighbours to donate generously at this event. We understand that not everyone can give, but every amount makes a difference.

Alberta Health guidelines right now allow for seated outdoor concerts of up to 200 people with physical distancing. Most of our performances have between 50 and 150 people in the audience. Ensuring that the attendance does not exceed the maximum size is the responsibility of the concert host.

## How to organize your own concert!!!

- 1. Choose a date and time with your contact musician. The concert will be 45-60 minutes. You may want to set the event start time for guests 30 min before the musicians will play to allow people time to gather and get settled.
- 2. Pick a spot where the concert can be held with appropriate physical distancing for the musicians and guests. Performing on private property such as a front yard, the street in front of a residence, a private parking lot or in a cul-de-sac are ideal as no permits are required for this type of performance as long as it does not fully block a road. Performances planned on public property must have the appropriate city permits. Obtaining permits for this type of performance is the responsibility of the concert host.
- 3. <a href="Invite Guests">Invite Guests</a>! Contact your friends and neighbours and invite them to bring a chair and come to the concert. Let people know we will be collecting donations for the Orchestra and the musicians. They can give online at edmontonsymphony.com/summerdonation, by filling out a pledge form at the concert or by cheque. The Edmonton Symphony Orchestra is a charitable organization so all pledges, cheques and online donations are tax deductible. We will also be collecting cash which will go directly to the musicians. If you want to hand out fliers, we have templates available if you need them.
- 4. Set up Musicians will bring everything they need to perform. You may want to put up signs reminding your guests to maintain physical distance.
- 5. Concert Just sit back and enjoy the show!!!!!

We know COVID-19 has had a huge impact on everyone in our community, so we understand that not everyone can give, but every amount makes a difference. Thank you for helping us organize these concerts and helping keep the music live in our communities.



