zerocater

Zerocater SSO Setup Guide for Okta

This guide walks you through configuring Single Sign-On (SSO) between Okta and Zerocater using the Zerocater app in the Okta Integration Network (OIN).

Supported Features

- SP-initiated SSO (Single Sign-On)
- IdP-initiated SSO (through Third-party Initiated Login)
- Universal Logout

For more information on the listed features, visit the Okta Glossary at
https://help.okta.com/okta_help.htm?type=oie&id=ext_glossary

Prerequisites

- **Okta SSO enabled for your Zerocater account**: Contact your Zerocater account manager prior to setting up to have Okta SSO enabled for your company
- Administrator access to your Okta organization
- Administrator access to your Zerocater company account

Step 1: Add Zerocater from the Okta Integration Network

1. Log in to your Okta Admin Console
2. Navigate to **Applications** > **Applications**
3. Click **Browse App Catalog**
4. Search for "Zerocater"
5. Click on the Zerocater tile to view the integration details
6. Click **Add Integration**

Step 2: Configure the Zerocater Application

General Settings

1. **Application label**: Keep the default "Zerocater" or enter your preferred name
2. Review the pre-configured settings (redirect URIs and scopes are already set up)

Assignments

Select how you want to control access:

- **Allow everyone in your organization to access** - All Okta users can use SSO
- **Limit access to selected groups** - Only specific groups can use SSO

Click **Done** to add the application.

Step 3: Gather Okta Credentials

After adding the application, you need to collect three pieces of information:

Client ID and Client Secret

1. On the Zerocater application page, go to the **Sign On** tab
2. In the **OpenID Connect ID** section, find:
   ○ **Client ID**
   ○ **Client Secret**

Important Note: Keep your Client Secret secure. Do not share it or commit it to version control.

Okta Domain

To find your Okta domain:

1. In the Okta Admin Console, click your **username** in the upper-right corner
2. Your Okta domain appears in the dropdown menu (e.g., https://yourcompany.okta.com)

Alternatively, check the URL in your browser's address bar while logged into the Admin Console.

Step 4: Configure SSO in Zerocater

1. Log in to the Zerocater dashboard as a company administrator
2. Navigate to the **User Management** tab on the navigation bar
3. Select your company from the dropdown
4. Click the **SSO + Provisioning** tab
   ○ Note: If you do not see this tab please reach out to your account manager for assistance
5. Enter your Okta credentials:
   ○ **Okta Domain URL**: Your Okta domain (e.g., https://yourcompany.okta.com)
   ○ **Client ID**: The Client ID from Step 3
   ○ **Client Secret**: The Client Secret from Step 3
6. Click **Enable SSO**

Step 5: Test the SSO Connection

1. Open a new browser window (or incognito/private window)
2. Navigate to the Zerocater login page
3. Enter an email address for a user who exists in both Okta and Zerocater
4. You should be redirected to Okta to authenticate
5. After successful authentication, you should be logged into Zerocater

SP-Initiated SSO

Once SSO is configured, users can log in to Zerocater using the SP-initiated flow:
1. Navigate to the Zerocater login page
2. Enter their email address
3. Click on the arrow - Zerocater will detect the SSO configuration and redirect to Okta
4. Authenticate with Okta
5. After successful authentication, users are redirected back to Zerocater and logged in to their dashboard

Universal Logout

Zerocater supports Okta Universal Logout, allowing administrators to immediately revoke user sessions when security risks are detected or when a user is deactivated. In order to enable universal logout:
1. Access the Okta Admin Console
2. Go to **Applications** and select the Zerocater app
3. Open the **Sign On** tab
4. In the **Logout** section, click **Edit**
5. Click the checkbox for "Okta system or admin initiates logout"
6. Click **Save**